

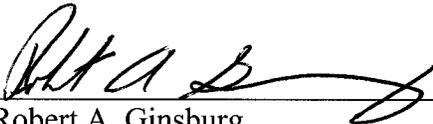
MEMORANDUM

Agenda Item No. 7(F)(2)(C)

TO: Honorable Chairperson Barbara Carey-Shuler, Ed.D. and Members, Board of County Commissioners **DATE:** May 11, 2004

FROM: Robert A. Ginsburg
County Attorney **SUBJECT:** Resolution directing County Manager to adopt recommendations to improve quality and upkeep of facilities managed by GSA

The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Natacha Seijas.



Robert A. Ginsburg
County Attorney

RAG/bw



MEMORANDUM

(Revised)

TO: Hon. Chairperson Barbara Carey-Shuler, Ed.D.
and Members, Board of County Commissioners

DATE: May 11, 2004

FROM: 
Robert A. Ginsburg
County Attorney

SUBJECT: Agenda Item No. 7(F)(2)(C)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 7(F)(2)(C)
5-11-04

RESOLUTION NO. _____

**RESOLUTION DIRECTING THE COUNTY MANAGER TO
ADOPT RECOMMENDATIONS TO IMPROVE THE OVERALL
QUALITY AND DAILY UPKEEP OF FACILITIES MANAGED
BY THE GENERAL SERVICES ADMINISTRATION**

WHEREAS, the Governmental Operations and Environment Committee has expressed a keen interest in improving the quality and daily upkeep of Miami-Dade County assets and facilities, including the buildings managed by the General Services Administration; and

WHEREAS, the Governmental Operations and Environment Committee has further expressed a keen interest in the Board of County Commissioners adopting a policy that the General Services Administration's budget for building operations and maintenance reflect true costs and that it not be independently supplemented by internal transfers,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that the Board of County Commissioners endorses the following Governmental Operations and Environment Committee recommendations designed to improve the operation and maintenance of the buildings managed by the General Services Administration:

Recommendation #1. The General Services Administration should use national benchmarks for developing an operations and maintenance budget for its managed buildings.

Recommendation #2. Proprietary departments should be charged rates based on local rents verified through independent market research.

Recommendation #3. The budget for maintaining and operating the buildings managed by the General Services Administration should reflect the true costs of maintenance and operations.

Recommendation #4. The General Services Administration should improve the quality of its maintenance services by creating a team of tradesmen and specialists dedicated to preventive maintenance and small repairs.

Recommendation #5. A capital financing approach should be developed to eliminate deferred capital projects required to improve the overall quality of the buildings managed by the General Services Administration.

The foregoing resolution was sponsored by Commissioner Natacha Seijas and offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Dr. Barbara Carey-Shuler, Chairperson	
Katy Sorenson, Vice-Chairperson	
Bruno A. Barreiro	Jose "Pepe" Diaz
Betty T. Ferguson	Sally A. Heyman
Joe A. Martinez	Jimmy L. Morales
Dennis C. Moss	Dorrin D. Rolle
Natacha Seijas	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 11th day of May, 2004. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

RA6

Robert A. Ginsburg

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