

# MEMORANDUM

RCA  
Agenda Item No. 2 (F)

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**TO:** Hon. Chairperson Barbara Carey-Shuler, Ed.D.  
and Members, Board of County Commissioners

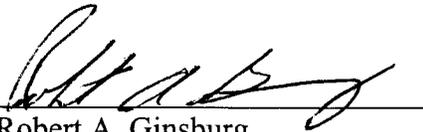
**DATE:** July 21, 2004

**FROM:** Robert A. Ginsburg  
County Attorney

**SUBJECT:** Resolution directing the  
County Manager to  
implement a quality  
control program at County  
Parks

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The accompanying resolution was prepared and placed on the agenda at the request of Sen. Javier D. Souto.



Robert A. Ginsburg  
County Attorney

RAG/jls



**MEMORANDUM**  
(Revised)

**TO:** Hon. Chairperson Barbara Carey-Shuler, Ed.D.  
and Members, Board of County Commissioners

**DATE:** September 9, 2004

**FROM:** Robert A. Ginsburg  
County Attorney

**SUBJECT:** Agenda Item No.

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor

Agenda Item No.

Veto \_\_\_\_\_

9-9-04

Override \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION DIRECTING THE COUNTY MANAGER TO  
IMPLEMENT A QUALITY CONTROL PROGRAM AT  
COUNTY PARKS

**WHEREAS**, Miami-Dade County is dedicated to improving the quality of its parks and the delivery of park services to its residents; and

**WHEREAS**, this Board recognizes the importance of maintaining park bathrooms to ensure they are cleaned, sanitized and deodorized frequently, that the walls and stalls are free of graffiti and holes, and that the sinks and stalls are continually stocked with soap and paper products; and

**WHEREAS**, this Board recognizes the importance of maintaining park equipment and facilities in proper repair; and

**WHEREAS**, this Board recognizes the importance of emptying trash receptacles frequently; and

**WHEREAS**, this Board recognizes the importance of ensuring disabled parking spaces are identified by the required pavement markings and proper signage and that ramp access is provided to the park; and

**WHEREAS**, this Board recognizes that the day to day maintenance of park facilities is of the utmost importance because they are used by thousands of Miami-Dade County residents and visitors on a daily basis,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board hereby

directs the County Manager to implement a quality control program in all Miami-Dade County Parks which should include, at a minimum:

1) Regular unscheduled inspection of Miami-Dade County regional and neighborhood parks with the opportunity for immediate verbal and written feedback provided to the supervisor responsible for the maintenance and management of the park, a sample bathroom inspection checklist is attached hereto;

2) Education and training of park supervisors to ensure the high-level of quality control at the parks;

3) Periodic visits to all Miami-Dade County parks by those Miami-Dade County Inspectors responsible for enforcing County Codes related to the safety of park buildings and facilities, for enforcing the Fire Safety Code, and for ensuring compliance with the Americans with Disabilities Act; and

4) The installation of suggestion boxes outside restroom facilities and other frequently used park facilities for the public to provide comments and suggestions to Miami-Dade County on the overall quality, cleanliness, appearance, and functional utility of their park. The comments should be collected on a weekly basis, with copies of the comments being provided to the Director of the Miami-Dade County Parks and Recreation Department, the Assistant County Manager assigned to the Parks and Recreation Department and to the Recreation and Cultural Affairs Committee.

The foregoing resolution was sponsored by Senator Javier D. Souto and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Dr. Barbara Carey-Shuler, Chairperson  
Katy Sorenson, Vice-Chairperson

Bruno A. Barreiro  
Betty T. Ferguson  
Joe A. Martinez  
Dennis C. Moss  
Natacha Seijas  
Sen. Javier D. Souto

Jose "Pepe" Diaz  
Sally A. Heyman  
Jimmy L. Morales  
Dorin D. Rolle  
Rebeca Sosa

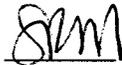
The Chairperson thereupon declared the resolution duly passed and adopted this 9<sup>th</sup> day of September, 2004. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Stephanie R. Miller

# RESTROOM CHECK

EMPLOYEE \_\_\_\_\_ TIME \_\_\_\_\_

- \_\_\_ Paper Products (Stocked, dispenser clean)
- \_\_\_ Sink (clean, dry, fixtures sparkling)
- \_\_\_ Counters (clean, dry, no soap)
- \_\_\_ Soap (full, clean, off counter)
- \_\_\_ Mirrors (clean & spotless, no streaks)
- \_\_\_ Trash Can (Clean, not full, liner)
- \_\_\_ Floor (clean, dry, no paper)
- \_\_\_ Walls (clean from floor to ceiling, no writing)
- \_\_\_ Stalls (clean, good repair, no writing)
- \_\_\_ Toilets (clean, flushed, seat wiped)
- \_\_\_ Urinal-Men (clean, no debris, fixtures sparkling)
- \_\_\_ Smell (fresh & clean)