

# Memorandum



**Date:** September 21, 2004

**To:** Honorable Chairperson Barbara Carey-Shuler, Ed. D.  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager

**Subject:** REFUNDING REQUEST FOR THE COUNTY MANAGER TO APPLY FOR, RECEIVE  
AND EXPEND STATE COMMUNITY SERVICE BLOCK GRANT FUNDS FOR  
COMMUNITY ACTION AGENCY.

Agenda Item No. 3(A)(1)(A)

## RECOMMENDATION

It is recommended that the Board approve the attached resolution which authorizes the County Manager to apply for, receive and expend State of Florida, Department of Community Affairs, Community Services Block Grant (CSBG) funds in the amount of \$2,923,675 for the continuation of the Community Action Agency (CAA). The effective date will be October 1, 2004 through September 30, 2005.

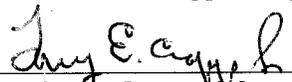
## BACKGROUND

Resolution No. R-979-03 authorized \$2,874,743 in State of Florida funds for CAA for the period ending September 30, 2004. CAA anticipates receiving: \$2,923,675 in state funds; \$803,917 in county funds; and \$57,050 in local in-kind donations; totaling \$3,784,642 for FY 04-05. An average of 11.7% (approximately \$344,876) of the anticipated state funds will be used for administrative costs. The funding period is October 1, 2004 through September 30, 2005. CAA projects serving 24,000 customers at the approximate cost of \$158.00 per customer.

Community Services Block Grant funds are utilized by CAA to provide a range of services and activities having a measurable and potentially major impact on causes of poverty in the community or those areas of the community where poverty is a particularly acute problem. Additionally, those funds provide activities designed to assist low-income participants including the elderly poor to:

- reach economic self-sufficiency through a variety of core services
- secure and retain meaningful employment
- attain an adequate education
- make better use of available income
- obtain and maintain adequate housing and a suitable living environment; and
- obtain emergency assistance through loans or grants to meet immediate and urgent individual and family needs including the need for health related assistance.

Some programs and projects under the CAA umbrella are: Head Start, Meals for the Elderly, Foster Grandparents, Senior Companion, Citizen Participation, Weatherization, Meals on Wheels, Early, Self-Help, Teenage Parent Assistance, Homeless Assistance, Fathers Project and Greater Miami Service Corps. CAA also provides administrative support to programs in eighteen (18) defined target areas.

  
Assistant County Manager



# MEMORANDUM

(Revised)

**TO:** Hon. Chairperson Barbara Carey-Shuler, Ed.D.  
and Members, Board of County Commissioners

**DATE:** September 21, 2004

**FROM:** Robert A. Ginsburg  
County Attorney

**SUBJECT:** Agenda Item No. 3(A)(1)(A)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 3(A)(1)(A)  
9-21-04

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO APPLY FOR, RECEIVE AND EXPEND STATE OF FLORIDA, DEPARTMENT OF COMMUNITY AFFAIRS FUNDS FOR FY 2004-05 FOR THE CONTINUED ADMINISTRATION AND OPERATION OF THE COMMUNITY ACTION AGENCY; AND AUTHORIZING EXECUTION OF CONTRACTS THEREOF

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board approves the grant application for State of Florida, Department of Community Affairs, Community Services Block Grant funds in the approximate amount of \$2,923,675 for the continuation of the Community Action Agency; authorizes the County Manager or his designee to execute such contracts and agreements as are required by this governmental body, following approval by the County Attorney's Office; to execute such other contracts as will serve to further the purposes described in the funding request, following approval by the County Attorney's Office; to receive and expend all monies for the purposes as described in the funding request; to apply for, receive, and expend subsequent funds that might become available during the term of the grant; and to file and execute any necessary amendments to the agreement for and on behalf of Miami-Dade County, Florida.

