

# Memorandum



**Date:** September 21, 2004

Agenda Item No. 3(A)(1)(D)

**To:** Honorable Chairperson Barbara Carey-Shuler, Ed.D.  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager

A handwritten signature in black ink, appearing to read "Burgess", written over the printed name of George M. Burgess.

**Subject:** REFUNDING AUTHORIZATION FOR THE COUNTY MANAGER TO APPLY FOR,  
RECEIVE AND EXPEND STATE OF FLORIDA FUNDS FOR COMMUNITY ACTION  
AGENCY

## RECOMMENDATION

It is recommended that the Board approve the attached resolution which authorizes the County Manager to apply for, receive and expend State of Florida, Department of Community Affairs funds in the approximate amount of \$97,746 for the continuation of the Community Action Agency's Weatherization Assistance Program. If funded, the effective date of the program will be April 1, 2005 through March 31, 2006.

## BACKGROUND

Resolution No. R-883-03 authorized \$160,000 in State of Florida funds for CAA's Weatherization Assistance Program (WAP) for the funding year ending September 30, 2004; the period was extended to March 31, 2005 by the state. It is anticipated that the state will provide \$97,746 for WAP in program year 2005-06; no county match funds are required. Administrative funds are not separately budgeted. In addition to the actual costs for materials and labor, the agency is provided with an additional 30% to cover all other operating, supervisory, administrative and support cost. The funding period is April 1, 2005 through March 31, 2006.

During the 2005-06 funding year, the Weatherization Assistance Program anticipates weatherizing 38 houses at the approximate cost of \$2,600 per house. Homes will be selected so as to impact all CAA target areas as evenly as possible, with priority on homes of the elderly and the disabled. Structural problems judged to be in need of rehabilitation beyond the capability of the project will be referred to more suitable programs. CAA's Weatherization Program also participates in Florida Power & Light (FPL) Company's Home Energy Loss Prevention Program which provides monetary rebates to CAA for making FPL's clients homes energy efficient.

A handwritten signature in black ink, appearing to read "Jerry E. Cappiella", written over the printed name of Jerry E. Cappiella.  
Assistant County Manager



# MEMORANDUM

(Revised)

**TO:** Hon. Chairperson Barbara Carey-Shuler, Ed.D.  
and Members, Board of County Commissioners

**DATE:** September 21, 2004

**FROM:** Robert A. Ginsburg  
County Attorney

**SUBJECT:** Agenda Item No. 3(A)(1)(D)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor

Agenda Item No. 3(A)(1)(D)

Veto \_\_\_\_\_

9-21-04

Override \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO APPLY FOR, RECEIVE AND EXPEND FLORIDA STATE DEPARTMENT OF COMMUNITY AFFAIRS FUNDS FOR THE CONTINUATION OF THE WEATHERIZATION ASSISTANCE PROGRAM FOR THE COMMUNITY ACTION AGENCY; AND AUTHORIZING EXECUTION OF CONTRACTS THEREOF

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the County Manager to apply for, receive and expend State of Florida, Department of Community Affairs funds in the approximate amount of \$97,746 for the continuation of the Weatherization Assistance Program for the Community Action Agency; authorizes the County Manager or his designee to execute such contracts and agreements as are required by this governmental body, following approval by the County Attorney's Office; to receive and expend all monies for the purposes as described in the funding request; to apply for, receive, and expend subsequent funds that might become available during the term of the grant; and to file and execute any necessary amendments to the application for and on behalf of Miami-Dade County, Florida.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Dr. Barbara Carey-Shuler, Chairperson	
Katy Sorenson, Vice-Chairperson	
Bruno A. Barreiro	Jose "Pepe" Diaz
Betty T. Ferguson	Sally A. Heyman
Joe A. Martinez	Jimmy L. Morales
Dennis C. Moss	Dorin D. Rolle
Natacha Seijas	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 21st day of September, 2004. This Resolution and contract, if not vetoed, shall become effective in accordance with Resolution No. R-377-04.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF COUNTY  
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as  
to form and legal sufficiency. 

Glenn A. Saks

By: \_\_\_\_\_  
Deputy Clerk