MEMORANDUM

Harvey Ruvin
Clerk of the Circuit and County Courts
Clerk of the Board of County Commissioners
Miami-Dade County, Florida
(305) 375-5126
(305) 375-2484 FAX
www.miami-dadeclerk.com

B/F
Agenda Item No. 6(B)

TO: Honorable Chairperson Jimmy Morales and Members of the Budget and Finance Committee

DATE: **October 14, 2004**

FROM: Kay M. Sullivan, Director
Clerk of the Board

SUBJECT: Approval of Commission Committee Minutes

The following Clerk's Summary of Minutes are submitted for approval by the Budget and Finance Committee:

- July 22, 2004

KS:fgr
Attachment: Mintues for July 22, 2004, Budget and Finance Committee

/

Stephen P. Clark
Government Center
111 N.W. 1st Street
Miami, FL 33128

CLERK'S SUMMARY OF
Meeting Minutes
Budget and Finance Committee

Jimmy L. Morales (7), Chairperson; Katy Sorenson (8), Vice Chairperson;
Commissioners Jose "Pepe" Diaz (12), Sally A. Heyman (4), Dennis C. Moss (9), and
Rebeca Sosa (6)

Thursday, July 22, 2004 | **9:30 AM** | **COMMISSION CHAMBERS**

Members Present: Sally A. Heyman, Jimmy L. Morales, Katy Sorenson, Rebeca Sosa.

Members Absent: None.

Members Late: Jose "Pepe" Diaz, Dennis C. Moss.

Members Excused: None.

1A INVOCATION

Report: *None presented*

1B PLEDGE OF ALLEGIANCE

1C ROLL CALL

Report: *In addition to the members of the Committee present at today's meeting, there were also present the following staff support: Special Assistant to the County Manager Corinne Brody, Assistant County Manager Alex Munoz, Assistant County Attorneys Gerald Sanchez and Cynthia Johnson-Stacks, Deputy Clerks Doris Dickens and Flora Real.*

2 COUNTY COMMISSION

2A

041815 **Ordinance** **Sally A. Heyman, Rebeca Sosa**

ORDINANCE AMENDING SECTION 2-8.5 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA, TO EXPAND THE DEFINITION OF LOCAL BUSINESS IN THE APPLICATION OF LOCAL PREFERENCE IN COUNTY CONTRACTING; REMOVING TIMEFRAME REQUIREMENT FOR SUBMISSION OF THE BEST AND FINAL BID; PROVIDING SANCTIONS FOR MISREPRESENTATION; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE [SEE ORIGINAL ITEM UNDER FILE NO. 040765]

Withdrawn

Report: *(See Agenda Item 2A Substitute, Legislative File Number 042129)*

2A SUB.

042129 **Ordinance** **Sally A. Heyman, Rebeca Sosa**

ORDINANCE AMENDING SECTION 2-8.5 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA, TO EXPAND THE DEFINITION OF LOCAL BUSINESS IN THE APPLICATION OF LOCAL PREFERENCE IN COUNTY CONTRACTING; REMOVING TIMEFRAME REQUIREMENT FOR SUBMISSION OF THE BEST AND FINAL BID; PROVIDING SANCTIONS FOR MISREPRESENTATION; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE [SEE ORIGINAL ITEM UNDER FILE NOS.040765 AND 041815]

Forwarded to BCC with a favorable recommendation
Mover: Heyman
Seconder: Sosa
Vote: 6-0

Report: *Commissioner Diaz asked that the feasibility of imposing penalties such as disbarment on the vendor's parent company be reviewed.*

Commissioner Sosa asked that she be apprised if there were any other government entities abiding by a local preference ordinance.

In response to Chairperson Morales' suggestion that a sentence be added directing the County Manager to prepare an administrative order to set forth objective or quantitative criteria, Commissioner Sosa advised that a resolution was being drafted to implement administrative measures.

Commissioner Moss asked that the Chairperson of the Procurement Management Policy Subcommittee review the makeup of the Board of Directors of firms being awarded large contracts to address concerns relating to diversity, which were raised by Mr. Henry Gibbons, a member of the Citizen's Independent Transportation Trust.

2B

041954 **Resolution** **Jimmy L. Morales**

RESOLUTION DIRECTING COUNTY MANAGER TO DEVELOP A PLAN TO PROVIDE PARENTAL LEAVE TO COUNTY EMPLOYEES TO VISIT SCHOOLS AND URGING EMPLOYERS IN MIAMI-DADE COUNTY TO ALLOW PARENTAL LEAVE FOR EMPLOYEES

Amended

Report: *(See Agenda Item 2B Amended, Legislative File Number 042261, for amended version)*

2B Amended

042261 **Resolution** **Jimmy L. Morales**

RESOLUTION DIRECTING COUNTY MANAGER TO DEVELOP A PLAN TO PROVIDE PARENTAL LEAVE TO COUNTY EMPLOYEES TO VISIT SCHOOLS AND URGING EMPLOYERS IN MIAMI-DADE COUNTY TO ALLOW PARENTAL LEAVE FOR EMPLOYEES

Forwarded to BCC with a favorable recommendation with committee amendment(s)
Mover: Morales
Seconder: Diaz
Vote: 6-0

Report: *Chairperson Morales relinquished the Chair to Vice Chairperson Sorenson to present the foregoing resolution.*

Chairperson Morales introduced the foregoing proposed resolution, noting that it intended to ensure parental involvement in the children's school activities and send a message that the County was a parent/student friendly employer.

Commissioner Sosa commented on the issues of maintaining a policy of fairness to employees without school age children and on the possibility of establishing a discriminatory policy by the enactment of the proposed resolution.

Commissioners Diaz, Heyman, Moss, and Sorenson expressed their objections to the creation of a new category of leave and noted that the foregoing proposed resolution should be used to set a policy to allow for the use of any accumulated annual or holiday leave as parental leave for school activities.

Commissioner Moss objected to the language directing the County Manager to implement the plan and suggested that the fiscal impact should be reviewed prior to implementing the foregoing proposed resolution.

In order to address Commissioner Moss's remarks relating to the implementation of the plan, Chairperson Morales said that he would delete the language referring to the implementation of the plan.

The foregoing proposed resolution was amended to delete language referring to implementing the plan and to constrain the use of parental leave to any accumulated annual or holiday leave for such purposes.

2C

042104 **Ordinance** **Dorrin D. Rolle**

ORDINANCE CREATING AND ESTABLISHING THE BISCAYNE GARDENS AREA MUNICIPAL ADVISORY COMMITTEE; DIRECTING STAFF TO PREPARE A STUDY OF THE POSSIBLE CREATION OF A NEW MUNICIPALITY IN THE AREA OF BISCAYNE GARDENS; PROVIDING WAIVER OF SECTION 2-11.37(C) OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA; PROVIDING SEVERABILITY, EXCLUSION FROM THE CODE, AND AN EFFECTIVE DATE

Forwarded to BCC with a favorable recommendation
Mover: Diaz
Seconder: Moss
Vote: 6-0

Report: *Commissioner Diaz commented on his previous request to have all incorporation and annexation related items submitted to the Incorporation and Annexation Subcommittee for review prior to being considered by the Budget and Finance Committee. He noted that the foregoing resolution had not been reviewed by the Incorporation and Annexation Subcommittee.*

Assistant County Manager Munoz noted the foregoing proposed ordinance would recreate an existing MAC, which was required to be recreated by ordinance, inasmuch as the resolution originally creating it would expire in September 2004.

Commissioner Moss also commented on his previous request to have all incorporation and annexation related issues within his district reviewed by the Incorporation and Annexation Subcommittee prior to being considered by the Budget and Finance Committee.

In connection with Chairperson Morales' inquiry relating to the waiver of the 6-week requirement between the first and second public hearing, Assistant County Manager Munoz advised the memorandum was drafted requesting the Chair's waiver; but he would ask Commissioner Rolle if he had an interest in the issue.

3 DEPARTMENT

3A

042122 **Resolution**

RESOLUTION RESCINDING RESOLUTION NO. R-36-01 IN ITS ENTIRETY AND APPROVING A NEW INVESTMENT POLICY FOR PUBLIC FUNDS AND ITS IMPLEMENTATION (Finance Department)

Forwarded to BCC with a favorable recommendation
Mover: Sorenson
Seconder: Morales
Vote: 6-0

Report: *In connection with Chairperson Morales' and Commissioner Moss's inquiry relating to the issue of how investments funds were reinvested and whether a financial tool had been established to withdraw funds only as needed, Finance Director Rachel Baum, Finance Department, responded that the commercial paper program had only been implemented at the Miami-Dade Aviation Department due to their expensive Capital Improvements Program. She noted that the Finance Department intended to implement a similar program for the general obligation bond program to only withdraw funds when necessary.*

Commissioner Moss requested that Finance Director Rachel Baum prepare a report on the status of negative arbitrage.

3A Supplement

042246 **Report**

SUPPLEMENTAL INFORMATION RE: RESOLUTION ADOPTING INVESTMENT POLICY PUBLIC FUNDS

Presented

3B

041926 **Resolution**

RESOLUTION SETTING THE PROPOSED FY 2004-05 MILLAGE AND SPECIAL ASSESSMENT RATES AND SETTING THE DATE, TIME AND LOCATION OF THE PUBLIC BUDGET HEARINGS (Office of Strategic Business Management)

Forwarded to BCC with a favorable recommendation
Mover: Sorenson
Seconder: Heyman
Vote: 5-0
Absent: Sosa

3C

041439 **Resolution**

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO ADVERTISE A REQUEST FOR QUALIFICATIONS TO FORM A POOL OF PREQUALIFIED VENDORS TO PROVIDE INFORMATION TECHNOLOGY TEMPORARY PERSONNEL SERVICES TO THE COUNTY ON A PROJECT SPECIFIC BASIS, TO EXERCISE ANY CANCELLATION, RE-ADVERTISEMENT, AND RENEWAL PROVISIONS AND TO EXERCISE ALL OTHER RIGHTS CONTAINED THEREIN RFQ NO. 65 [SEE ORIGINAL ITEM UNDER FILE NO. 041381] (Procurement Management Department)

Withdrawn

Report: *(See Agenda Item 3C Substitute, Legislative File Number 042228)*

3C SUB

042228 **Resolution**

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO ADVERTISE A REQUEST FOR QUALIFICATIONS TO FORM A POOL OF PREQUALIFIED VENDORS TO PROVIDE INFORMATION TECHNOLOGY TEMPORARY PERSONNEL SERVICES TO THE COUNTY ON A PROJECT SPECIFIC BASIS, TO EXERCISE ANY CANCELLATION, RE-ADVERTISEMENT, AND RENEWAL PROVISIONS AND TO EXERCISE ALL OTHER RIGHTS CONTAINED THEREIN RFQ NO. 65 [SEE ORIGINAL ITEM UNDER FILE NO. 041439] (Procurement Management Department)

Forwarded to BCC with a favorable recommendation
Mover: Moss
Seconder: Sorenson
Vote: 5-0
Absent: Sosa

3D

041946 **Resolution**

RESOLUTION AUTHORIZING AWARD OF A COMPETITIVE BID, CONTRACT NO. 0647-3/08, FOR TELECOMMUNICATION EQUIPMENT HARDWARE AND TO EXECUTE OPTIONS TO RENEW ESTABLISHED THEREUNDER (Procurement Management Department)

Forwarded to BCC with a favorable recommendation
Mover: Moss
Seconder: Sorenson
Vote: 5-0
Absent: Sosa

3E

041968 **Resolution**

RESOLUTION AUTHORIZING AWARD OF A COMPETITIVE BID, CONTRACT 6181-3/09, FOR TEMPORARY TECHNICAL PERSONNEL SERVICES AND TO EXECUTE OPTIONS TO RENEW ESTABLISHED THEREUNDER (Procurement Management Department)

Forwarded to BCC with a favorable recommendation
Mover: Moss
Seconder: Sorenson
Vote: 5-0
Absent: Sosa

3F

041970 **Resolution**

RESOLUTION AUTHORIZING COMPETITIVE CONTRACT MODIFICATIONS AND REQUESTS TO ADVERTISE FOR BIDS AND TO EXECUTE OPTIONS TO RENEW ESTABLISHED THEREUNDER FOR THE PURCHASE OF COMMODITIES AND SERVICES (Procurement Management Department)

Withdrawn

Report: *(See Agenda Item 3F Substitute, Legislative File Number 042220)*

3F SUB

042220 **Resolution**

RESOLUTION AUTHORIZING COMPETITIVE CONTRACT MODIFICATIONS AND REQUESTS TO ADVERTISE FOR BIDS AND TO EXECUTE OPTIONS TO RENEW ESTABLISHED THEREUNDER FOR THE PURCHASE OF COMMODITIES AND SERVICES (Procurement Management Department)

Forwarded to BCC without a recommendation
Mover: Moss
Seconder: Sorenson
Vote: 5-0
Absent: Sosa

Report: *Commissioner Moss questioned the statement contained in Section 3.1 of the foregoing proposed resolution stating that the Department of Procurement Management was unable to issue a new contract solicitation for security guards services due to a court injunction.*

Department Director Theodore Lucas, Procurement Management Department, advised that in handwritten page four under Section 3.1, "Reason for Change," of the substitute item for the foregoing proposed resolution provided an explanation and stated that the court injunction prevented the issuance of a new bid for security guard services containing minority (BBE/HBE/WBE) measures. He noted that it was necessary to extend the existing contract until such time as the lawsuit was finalized and the legal department provided legal clearance.

Commissioner Heyman expressed her concerns for Section 5.3 of the foregoing proposed resolution in terms of the estimated contract amount allocated due to the failure to include the total number of vehicles to be purchased. She commented that departments needed to be more specific in terms of the total number of vehicles to be purchased when preparing Requests to Advertise for Bids in order to allow smaller vendors an opportunity to bid.

Assistant Director Wendi Norris, General Services Administration (GSA), clarified that GSA estimated a contract amount in order to solicit bids because the total number of vehicles to be purchased could not be determined until user departments submitted their Purchase Orders.

Mr. Martin Dareff, Manager, Vehicle Services, GSA Fleet Management, advised that GSA estimated a contract amount to have the contract considered by the County Commission.

In response to Commissioner Heyman's concerns relating to the total number of vehicles to be purchased, Department Director Bernard McGriff, GSA, noted that GSA's Business Plan for next fiscal year stated the department intended to purchase approximately 75 vehicles.

In response to Commissioner Heyman's remarks relating to an article published by the Miami Herald on the County's purchase of hybrid trucks, Special Assistant to the County Manager Corrine Brody responded that the article was inaccurate and confusing. She advised a formal written response to the article would be submitted through the Communications Department.

Discussion ensued in connection with the reasons as to why GSA utilized estimated amounts to solicit bids.

Commissioner Sorenson commented on the need to have the Miami Herald improve the quality of their news and facts when reporting on County issues.

In response to Commissioner Heyman's question relating to Section 5.4 of the foregoing proposed resolution relating to how the contract amount was calculated, Mr. Dareff noted that the contract amount was a scrivener's error.

Commissioner Heyman expressed her desire to have more accuracy in the items presented before the committee and County Commission.

Chairperson Morales recommended that Agenda Item 3F Substitute be forwarded without a recommendation to the Board of County Commissioners in order to allow staff an opportunity to address the concerns raised at today's committee meeting.

Commissioner Diaz asked that GSA staff and/or appropriate staff schedule a meeting with him and his staff to address all the issues of concern and questions on the foregoing proposed resolution.

Commissioner Heyman asked that she be provided with clarification as to the term "process decisions."

Chairperson Morales asked that the County Manager as well as the Chairperson of the Board

meet with Mr. Tom Fiddler or the editor of the Miami Herald to discuss the issue of developing a policy for editing articles on County issues to ensure the accuracy of the articles published.

3G

041973 **Resolution**

RESOLUTION WAIVING COMPETITIVE BIDDING FOR THE PURCHASE OF CERTAIN GOODS AND AUTHORIZING THE COUNTY MANAGER TO AWARD SAME AND EXECUTE OPTIONS TO RENEW (Procurement Management Department)

Forwarded to BCC without a recommendation
Mover: Moss
Seconder: Sorenson
Vote: 5-0
Absent: Sosa

3H

042142 **Resolution**

RESOLUTION WAIVING COMPETITIVE BIDDING AND AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN JOHN L. ADAMS & COMPANY, INC. AND MIAMI-DADE COUNTY FOR THE PURPOSE OF PROVIDING GRANTS CONSULTING SERVICES (Procurement Management Department)

Forwarded to BCC with a favorable recommendation
Mover: Moss
Seconder: Sorenson
Vote: 5-0
Absent: Sosa

3I

041963 **Resolution**

RESOLUTION AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BETWEEN THE BLUEWATERS COMMUNITY DEVELOPMENT DISTRICT AND MIAMI-DADE COUNTY TO PROVIDE SERVICES TO THE BLUEWATERS COMMUNITY DEVELOPMENT DISTRICT ACCORDING TO SECTION 197.3632, FLORIDA STATUTES, UNIFORM METHOD FOR THE LEVY, COLLECTION AND ENFORCEMENT OF NON-AD VALOREM ASSESSMENTS (Property Appraisal Department)

Forwarded to BCC with a favorable recommendation
Mover: Heyman
Seconder: Sorenson
Vote: 5-0
Absent: Sosa

3J

042185 **Resolution**

RESOLUTION APPROVING AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE CITY OF MIAMI GARDENS FOR THE TRANSITION OF MUNICIPAL SERVICES; AUTHORIZING THE COUNTY MANAGER TO EXECUTE THE AGREEMENT, TAKE ANY ACTION REQUIRED OF THE COUNTY HEREIN AND EXERCISE ANY RENEWAL AND CANCELLATION PROVISIONS THEREIN (Office of Strategic Business Management)

Withdrawn

Report: *(See Agenda Items 3J Substitute and 3J Substitute Amended, Legislative File Numbers 042204 and 042297, respectively)*

3J SUB.

042204 **Resolution**

RESOLUTION APPROVING AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE CITY OF MIAMI GARDENS FOR THE TRANSITION OF MUNICIPAL SERVICES; AUTHORIZING THE COUNTY MANAGER TO EXECUTE THE AGREEMENT, TAKE ANY ACTION REQUIRED OF THE COUNTY HEREIN AND EXERCISE ANY RENEWAL AND CANCELLATION PROVISIONS THEREIN [SEE ORIGINAL ITEM UNDER FILE NO. 042185][SEE SUBSTITUTED ITEM UNDER FILE NO. 042297] (Office of Strategic Business Management)

Amended

Report: *(See Agenda Item 3J, Legislative File Number 042185, and Agenda Item 3J Substitute Amended, Legislative File Number 042297, for amended version)*

3J Substitute Amended

042297 **Resolution**

RESOLUTION APPROVING AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE CITY OF MIAMI GARDENS FOR THE TRANSITION OF MUNICIPAL SERVICES; AUTHORIZING THE COUNTY MANAGER TO EXECUTE THE AGREEMENT, TAKE ANY ACTION REQUIRED OF THE COUNTY HEREIN AND EXERCISE ANY RENEWAL AND CANCELLATION PROVISIONS THEREIN [SEE ORIGINAL ITEM UNDER FILE NOS. 041285 & 042204] (SEE AGENDA ITEM NOS. 7J1A, 7L1E SUBSTITUTE, 7L1F SUBSITUTE, 7L1I AND 11A3) (Office of Strategic Business Management)

Forwarded to BCC with a favorable recommendation with committee amendment(s)
Mover: Heyman
Seconder: Sorenson
Vote: 6-0

Report: *Pursuant to Commissioner Heyman's inquiry, Assistant County Attorney Cynthia Johnson-Stacks noted the substitute item differed from the original proposal in that it included Exhibit D. She noted the foregoing proposed resolution would be amended to correct minor scrivener's errors already discussed with the City Manager of the City of Miami Gardens and not reflected in the substitute item presented at today's meeting.*

Pursuant to Commissioner Sosa's inquiry relating to the fiscal impact to Miami-Dade County due to the settlement between the City of Miami Gardens and Miami-Dade County, Assistant County Manager Alex Munoz noted that the negotiations to determine all amounts owed to the County by the City for services rendered from May 13, 2003, to September 30, 2003, had been completed. He noted that the appropriate budgetary adjustments were being made by the County and stated that an agreement had also been reached on revenue and expenditure reconciliations for the current fiscal year during the negotiations. He advised that other agreements with the City of Miami Gardens would be presented before the appropriate committee for review.

Commissioner Sosa commended Mayor Shirley Gibson for her leadership and involvement in the community.

Mayor Shirley Gibson, City of Miami Gardens, thanked the County Commission for approving the incorporation of the City of Miami Gardens.

City Manager Danny Crew noted that the Master Interlocal Agreement between Miami-Dade County and the City of Miami Gardens had been

unanimously approved at the last City Council meeting.

There being no objections, a waiver of committee review was approved to complete the budgetary adjustments necessary for the transition of municipal services as requested by Assistant County Manager Alex Munoz.

4 COUNTY MANAGER

4A

041793 **Resolution**

RESOLUTION AMENDING PROCUREMENT ADMINISTRATIVE ORDER 3-38; CLARIFYING THE COUNTY MANAGER'S DELEGATED AUTHORITY FOR AWARDS GREATER THAN $500,000 (County Manager)

Forwarded to BCC with a favorable recommendation
Mover: Heyman
Seconder: Sorenson
Vote: 5-0
Absent: Sosa

5 COUNTY ATTORNEY

6 CLERK OF THE BOARD

6A

042229 **Report**

APPROVAL OF COMMISSION COMMITTEE MINUTES RE: JUNE 17, 2004 (Clerk of the Board)

Approved
Mover: Sorenson
Seconder: Heyman
Vote: 5-0
Absent: Sosa

7 REPORTS

7A

042141 Report

REPORT RE: BUDGET UPDATE (County Manager)

Report Received
Mover: Moss
Seconder: Morales
Vote: 5-0
Absent: Sosa

Report: *Budget Director Jennifer Glazer-Moon, Office of Strategic Business Management, presented the report entitled "Proposed Resource Allocation Plan Update (Plan)," noting that the Plan outlined the information contained in the County Manager's message. She stated the report provided additional information previously requested regarding potential adjustments necessary to return to the rolled-back millage rate.*

Budget Director Glazer-Moon urged that the tentative millage rates be approved as recommended in order to provide the Board flexibility at the Budget Hearings scheduled for September 2004 inasmuch as the millage rates advertised and the notices mailed to homeowners in August 2004 would reflect the rates approved in July 2004. She advised that the Board would be unable to increase the millage rates once these rates had been set.

In response to Chairperson Morales' inquiry relating to the slight increase in the overall operating budget while the total number of employees had been reduced from last year's budget, Budget Director Glazer-Moon advised that the implementation of Revision 7 to Article V had impacted the proposed budget by reducing the total number of county employees due to the transfer of approximately 1,400 employees performing court related functions to either the State's or the Clerk's budget. She noted that the implementation of Revision 7 to Article V had also impacted the General Fund Account by a reduction of approximately $15 million in revenues. She noted that the expense corresponding to court related functions were no longer shown in the County's nor the Clerk's budgets.

Commissioner Diaz commended Commissioner Heyman and Chief Judge Farina and all participants involved in the implementation of

Revision 7 to Article V for their participation.

Chairperson Morales made reference to the chart entitled "Price of Government-Operating Budget Per Capita Adjusted For Inflation" on Page 2 of the Plan and indicated the chart depicted the millage rate at the no rolled-back rate, which was the same as last year.

Budget Director Glazer-Moon noted the combined Fire Operating and Fire Service Debt budgets remained the same except for a minor adjustment made due to a transfer from the Fire Service Debt to the Fire Operating Budget.

In response to Chairperson Morales' inquiry, Budget Director Glazer-Moon responded that no rate increases were being recommended for the Water and Sewer Department and Solid Waste Management collection services.

042270 **Report**
NON-AGENDA ITEM REPORTS - JULY 22, 2004 ***Presented***

Report: *MOTION TO SET THE AGENDA:*

Assistant County Attorney Gerald Sanchez noted Agenda Items 3A Supplement, 3C Substitute, 3F Substitute, 3J Substitute, and 6A were added to the agenda.

It was moved by Commissioner Heyman that the agenda be set as amended to include the agenda items added by Assistant County Attorney Sanchez. This motion was seconded by Commissioner Sosa; and upon being put to a vote, passed by a unanimous vote of 6-0.

8 ADJOURNMENT

Report: *There being no further business to come before the Budget and Finance Committee, the meeting was adjourned at 11:25 a.m.*