MEMORANDUM

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RCA
Agenda Item No. 4(A)

TO: Honorable Chairperson Javier Souto
and Members of the
Recreation and Cultural Affairs Committee

DATE: November 10, 2004

FROM: Kay M. Sullivan, Director
Clerk of the Board

SUBJECT: Approval of Commission Committee Minutes

The following Clerk's Summary of Minutes are submitted for approval by the Recreation and Cultural Affairs Committee:

- September 15, 2004

KS:fgr
Attachment: 9/15/04, RCA

Stephen P. Clark
Government Center
111 N.W. 1st Street
Miami, FL 33128

CLERK'S SUMMARY OF

Meeting Minutes

Recreation & Cultural Affairs Committee

Javier D. Souto (10), Chairperson; Sally A. Heyman (4), Vice Chairperson; Commissioners Bruno A. Barreiro (5), Betty T. Ferguson (1), Dennis C. Moss (9), and Katy Sorenson (8)

Wednesday, September 15, 2004 **2:00 PM** **COMMISSION CHAMBERS**

Members Present: Bruno A. Barreiro, Betty T. Ferguson, Sally A. Heyman, Dennis C. Moss, Katy Sorenson, Javier D. Souto.

Members Absent: None.

Members Late: None.

Members Excused: None.

1A ROLL CALL

Report: *In addition to the members of the Committee in attendance at today's meeting, there were also the following staff persons present: Assistant County Managers Alina Tejeda Hudak and Bill Johnson, Assistant County Attorney Monica Maldonado, and Deputy Clerks Doris Dickens and Flora Real.*

1B PRESENTATION(S)

1B1

042560 **Special Presentation**

SPECIAL PRESENTATION TO CRANDON PARK GOLF COURSE FOR BEING SELECTED AS 'ONE OF AMERICA'S 100 GREATEST PUBLIC GOLF COURSES' BY GOLF DIGEST (Park & Recreation Department)

Deferred to no date certain

1B2

042561 **Special Presentation**

SPECIAL CHECK PRESENTATION TO THE PARKS FOUNDATION FROM BAL HARBOR ONE DEVELOPMENT (Park & Recreation Department)

Presented

Report: *Mr. Steve Sorenson, Vice President of WCI Communities/Southeast Tower Division, addressed the Committee to donate a check in the amount of $25,000 to the Parks Foundation from One Bal Harbour Development. He provided an overview of the One Bal Harbour Project and its impact on the community.*

1B3

042562 **Special Presentation**

SPECIAL PRESENTATION TO COUNTRY CLUB OF MIAMI ON RECEIVING A 3-STAR RATING IN THE SIXTH EDITION OF GOLF DIGEST'S BEST PLACES TO PLAY (Park & Recreation Department)

Deferred to no date certain

1B4

042572 **Special Presentation** **Sen. Javier D. Souto**

SPECIAL PRESENTATION: UNIVERSITY OF MIAMI CONSORTIUM ON THE BUILT ENVIRONMENT AND HEALTH: OVERVIEW AND COMMON INTERESTS ***Presented***

Report: *Mr. Jose Szapocznik, Professor, Psychiatry Department, University of Miami, and Chairman of the Built Environment and Health Consortium University, appeared before the committee to present an overview on a major national initiative for disease control launched by the National Institute of Health to address the health problem of obesity. He volunteered the services of his organization to work with community-based organizations on issues relating to our built environment to improve the health of residents in our communities.*

Mr. Frank Martinez, Associate Professor, School of Architecture, University of Miami, addressed the Committee and explained the new scientific approach of combining several school disciplines to study the effects of the built environment on health.

Commissioner Sorenson commented on the need to consider increasing the use of tree canopies in our communities to improve the quality of our environment and promote walking.

Mr. Szapocznik concurred with Commissioner Sorenson and noted that the scientific research would support her views.

Mr. Szapocznik advised that there was an opportunity for them to develop recommendations for the betterment of our community.

Commissioner Moss commended the Children's Trust for requiring from organizations funded by them the inclusion of a physical fitness program.

Commissioner Moss noted that some of the existing design guidelines currently employed utilized new urban designs for the betterment of communities.

Chairperson Souto asked that Assistant County Manager Tejeda-Hudak schedule a meeting with Dr. Jose Szapocznik and Mr. Frank Martinez, University Of Miami Consortium on the Built Environment and Health, to review the feasibility

of developing a program in conjunction with the Parks & Recreation Department and/or Office of Countywide Healthcare Planning.

Commissioner Heyman asked that policies affecting designs of communities and landscapes to include walking pathways be reviewed as part of the follow-up.

1C PUBLIC HEARING(S)

1C1

042492 **Ordinance** **Dennis C. Moss, Katy Sorenson**

ORDINANCE RELATING TO THE SAFE NEIGHBORHOOD PARKS ORDINANCE, ARTICLE III OF CHAPTER 25B OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA; AMENDING ORDINANCE 96-115 CHANGING THE SCOPE OF THE ALLOCATION OF UNEXPENDED CAPITAL IMPROVEMENT FUNDS FROM A HOMESTEAD EQUESTRIAN CENTER TO FOUR LOCAL PARKS AND ADJUSTING ALLOCATION FOR AMOUNT ALREADY EXPENDED ON HOMESTEAD EQUESTRIAN CENTER; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

Forwarded to BCC with a favorable recommendation
Mover: Sorenson
Seconder: Moss
Vote: 6-0

Report: *The Honorable Judy Waldman, Councilwoman, City of Homestead (City), appeared before the Committee and urged that the foregoing proposed ordinance be forwarded to the Board of County Commissioners with a favorable recommendation. She noted that many of the municipal staff and long-time residents of the City were in attendance at today's meeting to support it as well inasmuch as the remaining unexpended capital improvement funds in the amount of $950,000 from the proposed Homestead Equestrian Center Project were needed to rejuvenate and make improvements to four municipal neighborhood parks inasmuch as those parks served the socially disadvantaged residents of that community. She noted that a survey was conducted to assess the needs of the community, and the findings of the survey indicated that the residents of the City were unsupportive of developing an equestrian center in their community.*

Councilwoman Waldman stated that the Tropical Equestrian Center should suffice the needs of all residents of Miami-Dade County. She noted that there were no feed stores in the City as previously claimed in subcommittee meetings to support building an equestrian center.

In response to Commissioner Heyman's inquiry, an unidentified representative of the County Attorney's Office noted that an ordinance change was required to effectuate a reallocation of funds inasmuch as the ordinance stipulated that the funds were designated for the Homestead Equestrian Center.

Councilwoman Waldman stated that the proposed Homestead Equestrian Center was approved in 1996, but the needs of the residents of the City had changed. She stated the total estimated cost of the proposed equestrian center was approximately $6.4 million excluding the cost of land acquisition and $50,000 had already been projected for drawings. She noted that the City staff never developed a business plan as previously requested by her on several occasions nor was land allocated for the project.

Ms. Susan Newman, representing the Homestead Rodeo Association, appeared before the Committee to express the Association's objection to having the foregoing proposed ordinance forwarded to the Board of County Commissioners with a favorable recommendation. She noted that the proposed Homestead Equestrian Center was approved as a bond issue by all voters in Miami-Dade County in the general obligation bond program approved in1996. She presented a history of the City's earlier attempts to reallocate the funds.

In response to Commissioner Sorenson's questions, Ms. Newman replied that the City had not received as of yet any of the matching funds awarded through grants.

Commissioner Moss explained the reasons for the development of the foregoing proposed ordinance and his involvement. He noted that the foregoing ordinance was a Commission District 8 related issue; therefore, it would be appropriate to allow Commissioner Sorenson to lead the path and respond.

Commissioner Sorenson thanked Chairperson Souto and Commissioner Moss for their leadership and involvement. She expressed her support for the foregoing ordinance and asked that her colleagues support it as well.

Commissioner Heyman commented there was a need to maintain the public's trust on issues relating to funds committed to projects through a bond issue, especially when the Building Better Communities -- 2004 General Obligation Bond Program was still pending.

Commissioner Moss commented that he would be unsupportive of an issue impacting the public's trust; but in the past, funds designated for projects

through a bond issue had been reallocated on several occasions when it made good sense. He advised that a greater number of constituents would benefit from the proposed reallocation of funds. He noted that the needs of the Homestead Rodeo Association could be met by the Tropical Equestrian Center.

Commissioner Moss suggested that Department Director Vivian Donnell Rodriguez, Parks & Recreation Department, meet with the representatives of the Homestead Rodeo Association and the City of Homestead officials to address and resolve the Association's concerns regarding holding the rodeo at existing facilities at Tropical Park Equestrian Center.

In response to several inquiries made by the members of the Committee, Department Director Vivian Donnell Rodriguez advised that the Tropical Equestrian Center was being marketed aggressively, but it was not currently being operated at full capacity. She noted that the needs of Miami-Dade County could be met with one regional equestrian center. She noted that there was a $10 million expansion project planned if the general obligation bond program was approved.

Mr. Mitchell Bierman, City Attorney for the City of Homestead, Weiss Serota Helfman Pastoriza & Guedes, P.A., 2665 South Bayshore Drive, Suite 420, Miami, Florida, clarified that the Homestead Equestrian Center Project was not included in the original bond referendum as a line item for which the voters specifically voted for. He noted the project was approved at a later time by ordinance at the request of the City Council.

Mr. Bierman commented on issues which would have an impact on the voters' decision when voting for the next general obligation bond issue.

Commissioner Souto welcomed Commissioner Barreiro to the meeting.

It was moved by Commissioner Sorenson that the foregoing proposed ordinance be forwarded to the Board of County Commissioners with a favorable recommendation. This motion was seconded by Commissioner Moss; and upon being put to a vote, passed by a unanimous vote of 6-0.

1C2

042401 **Ordinance** **Sen. Javier D. Souto**

ORDINANCE AMENDING SECTION 26-1, RULE 13, OF THE CODE OF MIAMI-DADE COUNTY RELATING TO CLOSING OF PARKS; ADJUSTING PARK HOURS OF OPERATION; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

Public Hearing deferred to the Recreation & Cultural Affairs Committee due back October 13, 2004
Mover: Souto
Seconder: Heyman
Vote: 6-0

Report: *Chairperson Souto relinquished the Chair to Vice Chairperson Heyman.*

Chairperson Souto explained the intent of the foregoing ordinance relating to the expansion of the operating hours of County-owned park facilities. He noted that it adjusted the hours of operation to 24 hours to promote the use of parks as well as new lit walkways.

In connection with Commissioner Sorenson's inquiry, Department Director Vivian Donnell Rodriguez, Parks & Recreation Department, advised that the related estimated electrical and maintenance costs to extend the operating hours of the park facilities beyond 10:00 p.m. was approximately $245,000 excluding security.

Commissioner Sorenson suggested that the hours of operation proposed in the foregoing ordinance be curtailed.

Following a discussion regarding security issues, Commissioner Souto voiced his opposition to closing park facilities before 10:00 p.m.

In connection with Commissioner Sorenson's inquiry relating to whether the Parks & Recreation Department had an accurate projection of the number of park users after 10:00 p.m., Chairperson Souto advised there was no quantitative data on that issue.

Commissioner Souto explained some of the problems which would be created by failing to provide park users with lit walkways and park lights.

Commissioner Barreiro noted he would support extending operating hours past sundown.

Commissioner Barreiro suggested that County-owned parks should remain open until midnight

and that the extended hours of operation be limited to lighted parks in very limited locations.

Commissioner Moss voiced his opposition to extending hours of operation for County-owned neighborhood park facilities beyond 10:00 p.m.

Following a discussion regarding the funding source, Commissioner Ferguson suggested that the funding source be identified first.

Commissioner Souto proposed to withdraw the foregoing proposed ordinance.

Commissioner Heyman advised she would support the extension of operating hours of County-owned park facilities subject to the nature of the uses, the impact on the residential communities in the surrounding areas, and the liability which would be incurred by the County. She noted that municipalities within District 4 had provided a negative feedback and had expressed concerns for safety issues. She noted that it would be necessary to include in the budget funds for security measures

Upon the conclusion of the foregoing discussion, it was moved by Commissioner Souto that the foregoing proposed ordinance be deferred. This motion was seconded by Commissioner Heyman; and upon being put to a vote, passed by a unanimous vote of 6-0.

2 COUNTY COMMISSION

2A

042473 **Resolution** **Bruno A. Barreiro**

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE SEPTEMBER 26, 2004 "CICAMEX" FESTIVAL IN AN AMOUNT NOT TO EXCEED $1,600

Forwarded to BCC with a favorable recommendation
Mover: Ferguson
Seconder: Heyman
Vote: 6-0

2B

042198 **Resolution** **Betty T. Ferguson**

RESOLUTION RETROACTIVELY APPROVING THE PROVISION OF IN-KIND SERVICES TO NEW BEGINNINGS MISSIONARY BAPTIST CHURCH IN AN AMOUNT NOT TO EXCEED $806.00

Forwarded to BCC with a favorable recommendation
Mover: Heyman
Seconder: Barreiro
Vote: 6-0

2C

042253 **Resolution** **Betty T. Ferguson**

RESOLUTION RETROACTIVELY APPROVING THE PROVISION OF IN-KIND SERVICES TO UNIVERSAL TRUTH CENTER IN AN AMOUNT NOT TO EXCEED $766.00

Withdrawn

Report: *The foregoing resolution was withdrawn as requested by Commissioner Ferguson.*

2D

042475 **Resolution** **Jimmy L. Morales**

RESOLUTION AUTHORIZING A WAIVER OF FEES AND IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE NATIONAL ALLIANCE FOR AUTISM RESEARCH OCTOBER 24, 2004 WALK-A-THON AT CRANDON PARK IN AN AMOUNT NOT TO EXCEED $9,161

Forwarded to BCC with a favorable recommendation
Mover: Heyman
Seconder: Ferguson
Vote: 6-0

2E

042187 **Resolution** **Dennis C. Moss**

RESOLUTION RETROACTIVELY APPROVING THE PROVISION OF IN-KIND SERVICES TO THE EBENEZER FOUNDATION, INC. IN AN AMOUNT NOT TO EXCEED $3,352.00

Forwarded to BCC with a favorable recommendation
Mover: Moss
Seconder: Heyman
Vote: 6-0

2F

042477 **Resolution** **Sen. Javier D. Souto**

RESOLUTION AUTHORIZING WAIVER OF FEES FOR THE USE OF TROPICAL ESTATES POOL AND ACCEPTING COMPETITIVE LANE LINES AND BACKSTROKE TURN FLAGS AS PAYMENT IN-KIND

Forwarded to BCC with a favorable recommendation
Mover: Souto
Seconder: Heyman
Vote: 6-0

Report: *Chairperson Souto relinquished the Chair to Vice Chairperson Heyman.*

2G

042318 **Resolution** **Sen. Javier D. Souto**

RESOLUTION RESCINDING RESOLUTION NO. 321-03 THAT AUTHORIZED THE NEGOTIATION OF AN OPERATING AGREEMENT WITH THE JOHNSON AND WALES UNIVERSITY TO UTILIZE THE RONALD REAGAN EQUESTRIAN CENTER

Forwarded to BCC with a favorable recommendation
Mover: Souto
Seconder: Heyman
Vote: 6-0

Report: *Chairperson Souto relinquished the Chair to Vice Chairperson Heyman.*

2H

042419 **Resolution** **Sen. Javier D. Souto**

RESOLUTION DIRECTING COUNTY MANAGER TO ESTABLISH AN ADOPT-A-PARK PROGRAM AND DIRECTING THE COUNTY MANAGER TO PROVIDE QUARTERLY REPORTS ON THE STATUS OF THE PROGRAM

Forwarded to BCC with a favorable recommendation
Mover: Souto
Seconder: Heyman
Vote: 6-0

Report: *Chairperson Souto relinquished the Chair to Vice Chairperson Heyman.*

2I

042523 **Resolution** **Sen. Javier D. Souto**

RESOLUTION DIRECTING COUNTY MANAGER TO ESTABLISH A QUALITY NEIGHBORHOOD DESIGNATION PROGRAM

Forwarded to BCC with a favorable recommendation
Mover: Souto
Seconder: Barreiro
Vote: 6-0

Report: *Chairperson Souto relinquished the Chair to Vice Chairperson Heyman.*

Commissioner Ferguson asked that the County Manager review the feasibility of implementing the foregoing proposed resolution establishing a quality neighborhood designation program under an existing program.

Assistant County Manager Alina Tejeda-Hudak advised that she would review the feasibility of incorporating the implementation of a quality neighborhood designation program into the work of the Community Image Board, if adopted.

It was moved by Commissioner Souto that the foregoing proposed resolution be forwarded to the Board of County Commissioners with a favorable recommendation. This motion was seconded by Commissioner Barreiro; and upon being put to a vote, passed by a unanimous vote of 6-0.

3 DEPARTMENT

3A

042423 **Resolution**

RESOLUTION RATIFYING THE COUNTY MANAGER'S ACTION APPLYING FOR FUNDS FROM THE FLORIDA DEPARTMENT OF STATE, DIVISION OF LIBRARY AND INFORMATION SERVICES, FOR STATE AID TO LIBRARIES AND AUTHORIZING THE COUNTY MANAGER TO ACCEPT AND EXPEND THE AWARDED FUNDS (Library Department)

Forwarded to BCC with a favorable recommendation
Mover: Ferguson
Seconder: Heyman
Vote: 6-0

3B

042601 **Resolution**

RESOLUTION AUTHORIZING AN AMENDMENT TO AND RENEWAL OF THE CVM GROUP, INC. AGREEMENT FOR OPERATION OF RESTAURANT FACILITIES AT CRANDON GOLF COURSE AND AUTHORIZING THE COUNTY MANAGER TO EXECUTE SAME FOR AND ON BEHALF OF MIAMI-DADE COUNTY (Park & Recreation Department)

Deferred to next committee meeting
Mover: Heyman
Seconder: Barreiro
Vote: 6-0

Report: *Assistant County Attorney Maldonado corrected scrivener's error to Agenda Item 3B to reflect that the date of July 1998 in the Background Section of the County Manager's memorandum to change the date of July 1998 to July 1988.*

Chairperson Souto relinquished the Chair to Vice Chairperson Heyman.

It was moved by Commissioner Souto that the foregoing resolution be forwarded to the Board of County Commissioners with a favorable recommendation. This motion was seconded by Commissioner Heyman, and the floor was opened for discussion.

In response to Commissioner Barreiro's inquiry relating to information on the vendors' qualifications, Department Director Vivian Donnell Rodriguez, Parks & Recreation Department, advised that the foregoing item was presented before the committee because the lease terms were renegotiated from a minimum rental guarantee of $1,500 per month with a percentage payment of gross receipts in excess of $800,000 to a minimum rental guarantee of $1,500 with a 10% payment of all gross receipts. She noted that contract renewals were automatically renewed inasmuch as that was an administrative function.

In response to Commissioner Sorenson's inquiry, Department Director Donnell Rodriguez responded that the lessee had made improvements in the kitchen facilities.

Commissioners Moss and Sorenson spoke in support of renewing the foregoing contract.

Commissioner Sorenson suggested that a policy decision should be made for future contracts as to whether long-term leases should be approved.

Commissioner Moss concurred with

Commissioner Sorenson's recommendation, and he noted that it was important to have a good concessionaire providing services at the golf courses.

In reply to Chairperson Souto's question, Department Director Donnell Rodriguez advised that the foregoing contract expired October 31, 2004.

Assistant County Manager Alina Tejeda-Hudak noted that, for the record, the County would potentially not have a contract in place for the concession at Crandon Golf Course if the foregoing item was deferred. She noted that it was important to understand that many contracts awarded by the County Commission contained renewal provisions providing the County Manager with administrative authority to renew. She reiterated that the foregoing contract had been presented before the committee because the terms were renegotiated to increase revenues to the Crandon Golf Course.

Discussion ensued in connection with the agenda process and deadlines.

Commissioner Barreiro requested that Department Director Donnell Rodriguez provide committee members with additional information on the qualifications and background history of the vendor to include investments made to the facilities by the lessee, and that the same information relating to qualifications and background history of the vendors be provided to all committee members for all future long-term contracts.

Chairperson Souto asked that the process of approving future long-term lease agreements include a briefing to all committee members to include detailed information on the vendors' qualifications and background history and the lease agreements.

Upon the conclusion of the foregoing discussion regarding the vendor's qualifications to operate the restaurant facilities at Crandon Golf Course and the number of contract renewals exercised, it was moved by Commissioner Barreiro that the foregoing proposed resolution be deferred until next committee meeting pending their receipt of additional background information on the qualifications of the lessee. This motion was

seconded by Commissioner Souto; and upon being put to a vote, passed by a unanimous vote of 4-1. (Commissioner Sorenson voted "NO") (Commissioner Heyman was absent)

3C

042628 **Resolution**

RESOLUTION AUTHORIZING EXECUTION OF SUPPLEMENTAL AGREEMENT NO. 2 TO CONTRACT NO. 170 WITH MARSH USA INC., FOR THE OWNER CONTROLLED INSURANCE PROGRAM FOR THE PERFORMING ARTS CENTER, WAIVING THE PERIOD FOR BOARD RECONSIDERATION, AUTHORIZING THE COUNTY MANAGER TO EXECUTE THE SUPPLEMENTAL AGREEMENT FOR AND ON BEHALF OF MIAMI-DADE COUNTY AND TO EXERCISE ALL OTHER RIGHTS CONTAINED THEREIN (Procurement Management Department)

Forwarded to BCC with a favorable recommendation
Mover: Moss
Seconder: Ferguson
Vote: 5-0
Absent: Heyman

4 CLERK OF THE BOARD

5 REPORTS

5A

042563 **Report**

REPORT RE: PARK PLANNING MEETINGS FOR SEPTEMBER (Park & Recreation Department)

Report Received
Mover: Moss
Seconder: Souto
Vote: 5-0
Absent: Heyman

5B

042602 Report

REPORT RE: PERFORMING ARTS CENTER PROGRESS REPORT (County Manager) ***Report Received***

Report: *Assistant County Manager Bill Johnson introduced Messrs. Jesus Vasquez and Olatunbosun Aluko as project representatives. He noted that Mr. Vasquez had previously worked for PACB in the project and was brought back by the contractor as construction manager to represent their interests while Mr. Aluko represented the County interests. He presented an overview of Mr. Vasquez's experience and credentials and noted that Mr. Aluko had been promoted.*

Assistant County Manager Johnson noted that the project was approximately 65% complete to date. He advised that the restructuring plan approved by the Board on July 27, 2004, was implemented to establish a team approach, which had impacted the project positively. He noted that all parties from all facets of the project were reorganized to create a team approach whereby team committees were implemented to resolve and provide solutions to the problems.

Assistant County Manager Johnson extended an invitation to the members of the Board to visit the project at their convenience to provide a tour.

Assistant County Manager Johnson asked Mr. Aluko to provide a progress report on the project.

Mr. Olatunbosun Aluko, Chief of Construction, Performing Arts Center, advised he had been promoted from Senior Project Manager to his present title to work closely with Mr. Vasquez, address County related issues, change orders, and provide project oversight. He advised that the changes implemented to date were as follows:

- the "Technical Desk" was established comprised of design and construction professionals to efficiently and timely resolve design related issues and submittal reviews;
- the field office trailers were being currently reconfigured to consolidate the remaining project team members;
- the integration of lean construction concepts was implemented to comply with work schedules;
- the safety plan was revisited and

improvements were implemented; and
- the requirement that senior management and construction managers take refresher OSHA courses was implemented.

Mr. Aluko noted that the following progress on the project had been made:

- the installation of approximately 30 reverb doors;
- the completion of all high roof concrete placement on both projects to allow membrane roofing to commence; and
- the installation of the curtain wall for the Concert Hall had began with a tentative completion deadline of December 2004.

Mr. Aluko noted that the major milestones within the next 90 days would be as follows:

- the commencement of membrane roofing for both projects; and
- the installation of temporary air conditioning and power with permanent installation in certain areas of the buildings tentatively scheduled by January 2005 in order to be able to commence interior finishing.

Mr. Aluko stated that it takes approximately a year to complete interior finishes. He noted that additional contractors would be brought in from out of state to assist in the completion of the project.

Commissioner Moss congratulated both gentlemen for their appointments.

Discussion ensued in connection with the amount of progress accomplished in the project, future expectations on the progress of the project, and the issue of RF5s.

Assistant County Manager Johnson advised that this committee and the full County Commission would be provided with a monthly progress report on the project.

Commissioner Sorenson asked that the language relating to manpower in terms of men be revised to include women.

In connection with Commissioner Sorenson's question relating to the issue of hurricane preparedness, Mr. Aluko noted that the site was

secured in accordance with the Hurricane Preparedness Program developed through collaborative efforts; and contractors were provided with a copy of the program on a yearly basis. He noted that contractors also had their own program in addition to the County's Hurricane Preparedness Program.

Mr. Vasquez noted that hurricane preparedness was initiated for the job site as early as possible, and he explained the process for securing the job site.

Mr. Vasquez presented an overview of his professional experience.

There being no objections, the Committee accepted the foregoing report.

5C

042603 **Report**

REPORT RE: LIBRARY CAPITAL PLAN (Library Department)

Report Received
Mover: Moss
Seconder: Souto
Vote: 4-0
Absent: Sorenson, Heyman

5D

042592 **Report**

REPORT RE: IN-KIND REVIEW COMMITTEE REPORT ON IN-KIND SERVICES REQUESTS (County Manager)

Substitute considered

Report: *(See Agenda Item 5D Substitute, Legislative File Number 042613)*

5D SUB

042613 **Report**

REPORT RE: IN-KIND REVIEW COMMITTEE REPORT ON IN-KIND SERVICES REQUESTS [SEE ORIGINAL ITEM UNDER FILE NO. 042592] (County Manager)

Report Received
Mover: Moss
Seconder: Souto
Vote: 4-0
Absent: Sorenson, Heyman

5E

042680 **Report**

NON-AGENDA ITEM REPORTS- MEETING OF SEPTEMBER 15, 2004 ***Presented***

Report: *Assistant County Attorney Monica Maldonado noted that the agenda was revised as follows:*

- Agenda Items 3C, 5B, 5C, and 5D Substitute were added;
- Agenda Items 1B1 and 1B3 were deferred; and
- Agenda Item 2C was withdrawn as requested by Commissioner Ferguson.

6 ADJOURNMENT

Report: *There being no objections, the Recreation and Cultural Affairs Committee meeting was adjourned at 4:05 p.m.*