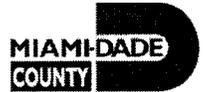


# Memorandum



**Date:** March 15, 2005

**To:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**From:**   
George M. Burgess  
County Manager

Supplement to  
Agenda Item No. 11(B)2

**Subject:** Supplement to Agenda Item 11B2 – Oral Report  
Re: Water and Sewer Connection Fees Update

---

The attached memorandum provides information on the current status of the Audit Report regarding The Department of Water and Sewer's Connection Fee Assessments.



Assistant County Manager

Attachment

# Memorandum



**Date:** March 14, 2005

**To:** Honorable Carlos Alvarez, Mayor  
Honorable Chairman Joe A. Martinez and Members,  
Board of County Commissioners

**From:** George M. Burgess  
County Manager

A handwritten signature in black ink, appearing to read "G. Burgess". The signature is written in a cursive, flowing style.

**Subject:** Audit Report Status – Water and Sewer Connection Fee Assessments

---

As you know, Audit & Management Services Department (AMS) and Water and Sewer Department (WASD) officials have been working to finalize the above captioned audit report. While a draft was circulated to WASD for review, release of the final audit report was postponed to incorporate its response. The initial draft response was submitted February 16, 2005, and after further review and discussion with members of my staff, WASD, and AMS representatives, it was agreed that additional follow-up and/or clarification was necessary. The revised response forwarded on March 9, 2005 is under review and AMS plans to release the final audit report no later than Wednesday, March 16, 2005. Nonetheless, efforts are underway to address cited deficiencies and collect delinquent fees.

If you have any questions or require clarification, please contact Cathy Jackson, Director, Audit and Management Services Department, at (305) 349-6100.

c: Honorable Harvey Ruvlin, Clerk of the Courts  
Pedro G. Hernandez, P.E., Deputy County Manager  
Robert A. Ginsburg, County Attorney  
Joseph A. Ruiz Jr., Assistant County Manager  
Corinne Brody, Special Assistant – Strategic Management Initiatives  
William M. Brant, P.E., Director, Water & Sewer Department  
Cathy Jackson, Director, Audit and Management Services Department  
Jennifer Glazer-Moon, Director, Office of Strategic Business Management  
Charles Anderson, Commission Auditor  
Christopher Mazella, Inspector General