

# MEMORANDUM

Agenda Item No. 11(A)(5)

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**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

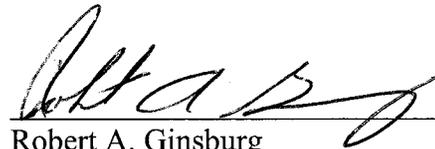
**DATE:** June 7, 2005

**FROM:** Robert A. Ginsburg  
County Attorney

**SUBJECT:** Resolution authorizing a fee  
waiver for the City of West  
Miami's Summer Camp Field  
Trips

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The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Rebeca Sosa.



Robert A. Ginsburg  
County Attorney

RAG/jls



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** June 7, 2005

**FROM:** Robert A. Ginsburg  
County Attorney

**SUBJECT:** Agenda Item No. 11(A)(5)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(5)  
6-7-05

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING FEE WAIVER FROM THE MIAMI-DADE PARKS AND RECREATION DEPARTMENT FOR THE CITY OF WEST MIAMI'S JUNE 10, 2005, JULY 1, 2005, JULY 15, 2005 AND JULY 29, 2005 SUMMER CAMP FIELD TRIPS IN AN AMOUNT NOT TO EXCEED \$520.00 TO BE FUNDED FROM THE DISTRICT 6 IN-KIND RESERVE FUND

**WHEREAS**, the City of West Miami has requested a fee waiver from the Miami-Dade Parks and Recreation Department for the June 10, 2005, July 1, 2005, July 15, 2005 and July 29, 2005 Summer Camp Field Trips in an amount not to exceed \$520.00 (see attached Fee Waiver/In-Kind Service Application); and

**WHEREAS**, the City of West Miami's Summer Camp Field Trips are district events, as defined in the Fee Waiver/In-Kind service application, and the fee waiver shall be funded from the District 6 In-Kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes a fee waiver from the Miami-Dade Parks and Recreation Department for the City of West Miami's June 10, 2005, July 1, 2005, July 15, 2005 and July 29, 2005 Summer Camp Field Trips in an amount not to exceed \$520.00 to be funded from the District 6 In-Kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Rebeca Sosa and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman  
Dennis C. Moss, Vice-Chairman

Bruno A. Barreiro  
Jose "Pepe" Diaz  
Sally A. Heyman  
Dorrin D. Rolle  
Katy Sorenson  
Sen. Javier D. Souto

Dr. Barbara Carey-Shuler  
Carlos A. Gimenez  
Barbara J. Jordan  
Natacha Seijas  
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 7<sup>th</sup> day of June, 2005. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

Doc

Diamela del Castillo

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff  
Communications Department  
111 N.W. 1st Street, Suite 2510  
Miami, FL 33128

Phone: (305) 375-2836  
Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: City of West Miami

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- County Sponsored Event/Sponsoring Department
- Other (specify): \_\_\_\_\_
- Local Government or Public Entity

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Jim Gestwicki, Director  
Recreation Center  
Phone: (305) 992-4944; (305) 261-5566  
Fax: (305) 261-9914 e-mail: cwmjgest@comcast.net  
901 SW 62 Avenue  
Miami, FL 33144

4. Specify fee waiver or in-kind service requested (quantify, if applicable): We are requesting waiver of entry and pavillion rental fees for the dates below, at Crandon Park.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): We are planning to sponsor four Summer Camp field trips to Crandon Park to use the beach and barbecue hot dogs. Each trip will have about 100 participants. The dates of the proposed trips and pavillion requested are: June 10th, 2005 and July 1st, 2005: Pavillion #6 July 15th, 2005 and July 29th, 2005: Pavillion #5

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): West Miami is located in District 6.  
The actual events will take place on Key Biscayne at Crandon Park.

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MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

8. Description of regional or local impact: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): \_\_\_\_\_  
\_\_\_\_\_
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. Expected number of participants and estimated attendance (per day, if applicable): \_\_\_\_\_
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): \_\_\_\_\_  
\_\_\_\_\_

I hereby certify that all the statements made in this application are true and correct.

James A. Johnson  
Signature of Authorized Representative

4/05/05  
Date

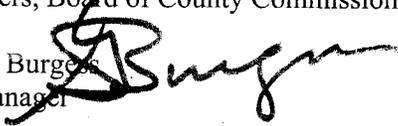
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# Memorandum



**Date:** June 7, 2005

**To:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**From:** George M. Burge  
County Manager 

**Subject:** District Specific In-Kind Reserve Request Recommendation

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The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends the item move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

## Background

A waiver for in-kind services is being requested by the City of West Miami for their Summer Camp Program for field trips to Crandon Park scheduled for June 10<sup>th</sup>, July 1<sup>st</sup>, July 15<sup>th</sup>, and July 29<sup>th</sup>, 2005.

In-kind services have been requested in the amount of \$520 from the Park and Recreation Department for the rental of Pavilions No. 5 and 6 at an approximate cost of \$400 and parking for three buses at an approximate cost of \$120. This event will be funded from District 6's district specific reserve.

In FY 2004-05, the City of West Miami has not received any County funding.

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