

**MEMORANDUM**

Agenda Item No. 11(A)(17)

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**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

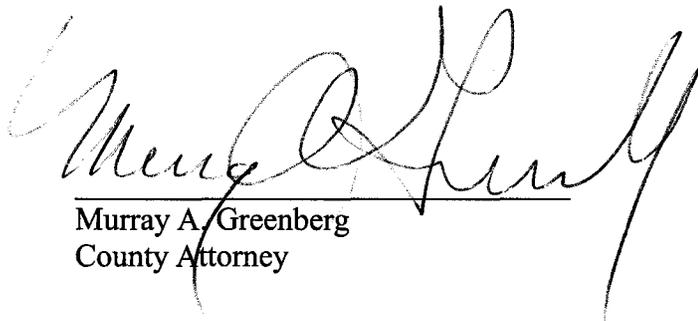
**DATE:** January 24, 2006

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Resolution retroactively  
authorizing in-kind services  
for the Community  
Performing Arts Association,  
Inc.

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The accompanying resolution was prepared and placed on the agenda at the request of  
Commissioner Jose "Pepe" Diaz.



Murray A. Greenberg  
County Attorney

MAG/jls



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** January 24, 2006

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Agenda Item No. 11(A)(17)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor

Agenda Item No. 11(A)(17)

Veto \_\_\_\_\_

1-24-06

Override \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE COMMUNITY PERFORMING ARTS ASSOCIATION, INC.'S DECEMBER 9, 2005 NICARAGUAN TRADITIONAL EVENT AND CHRISTMAS CELEBRATION IN AN AMOUNT NOT TO EXCEED \$806.00 TO BE FUNDED FROM THE DISTRICT 12 IN-KIND RESERVE FUND

**WHEREAS**, the Community Performing Arts Association, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department for the December 9, 2005 Nicaraguan Traditional Event and Christmas Celebration in an amount not to exceed \$806.00 (see attached Fee Waiver/In-Kind Service Application); and

**WHEREAS**, the Nicaraguan Traditional Event and Christmas Celebration is a district event, as that term is defined in the attached Fee Waiver/In-Kind Service Application, and the in-kind services shall be funded from the District 12 In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the Community Performing Arts Association, Inc.'s December 9, 2005 Nicaraguan Traditional Event and Christmas Celebration in an amount not to exceed \$806.00 to be funded from the District 12 In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Jose "Pepe" Diaz and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Dennis C. Moss, Vice-Chairman	
Bruno A. Barreiro	Jose "Pepe" Diaz
Audrey M. Edmonson	Carlos A. Gimenez
Sally A. Heyman	Barbara J. Jordan
Dorin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 24<sup>th</sup> day of January, 2006. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

DDC

Diamela del Castillo

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11-30-2005 11:18am From-COMMISSIONER JOSE DIAZ DIST 12 T-812 P.009/004 F-886

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

Parks \$ 806

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff  
Communications Department  
111 N.W. 1<sup>st</sup> Street, Suite 2510  
Miami, FL 33128

Phone: (305) 375-2838  
Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization; Community Performing Arts Association Inc. \_\_\_\_\_

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt  Local Government or Public Entity
- For-Profit
- County Sponsored Event/Sponsoring Department \_\_\_\_\_
- Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Héctor Gutiérrez, 15250 S.W., 108 Avenue, Miami Florida 33157 / (305) 256-5775 (305) 772-3536, Fax (305) 258-1949, Comperarts@hotmail.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): \_\_\_\_\_

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): "La Gritería and Christmas Celebration", Friday-December 9, 2005. Nicaraguan traditional event and Christmas celebration". to conserve the Nicaraguan and latin American traditions and culture.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture

11-30-2005 11:18am From-COMMISSIONER JOSE DIAZ DIST 12

T-812 P.004/004 F-888

- Environmental:** Event benefits environmental concerns or promotes conservation
- Sports and Athletics:** Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): 107 Avenue and West Flagler Street Holiday Plaza Shopping Center (Los Ranchos Restaurant place) City of Sweetwater

**MIAMI-DADE COUNTY  
FEE WAIVER-IN-KIND SERVICES APPLICATION**

8. Description of regional or local impact: \_\_\_\_\_

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): \_\_\_\_\_

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): \_\_\_\_\_

11. Expected number of participants and estimated attendance (per day, if applicable): \_\_\_\_\_

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): \_\_\_\_\_

I hereby certify that all the statements made in this application are true and correct.

*[Signature]*  
Signature of Authorized Representative

November 2, 2005  
Date

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COMMISSIONER  
 JOSE "PEPE" DIAZ  
 BOARD OF COUNTY COMMISSIONERS

FACSIMILE TRANSMITTAL SHEET

Post-Net Fax Note	7671
To	Pam Pequin
Co/Dept	
Phone #	305-375-2477
Fax #	305-375-3968
Date	11/30/05
From	Elizabeth
Phone #	305-257-0933
Fax #	305-257-1083

TO: Pete Dingler FROM: Ima Molina  
 COMPANY: Snowmobile Steps DATE: 11/30/05  
 FAX NUMBER: 305-257-1083 TOTAL NO. OF PAGES INCLUDING COVER:  
 PHONE NUMBER: SENDER'S FAX NUMBER: (305) 470-1791  
 RE: Community Learning Arts Assoc SENDER'S PHONE NUMBER: (305) 599-1200

- URGENT  FOR REVIEW  PLEASE COMMENT  PLEASE REPLY  PLEASE RECYCLE

NOTES/COMMENTS:

BOARD OF COUNTY COMMISSIONERS  
 111 NW FIRST STREET, SUITE # 220 & 320  
 MIAMI, FLORIDA 33128

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11-50-2005 11:18am

From-COMMISSIONER JOSE DIAZ DIST 12

T-812 P.002/004 F-858



# SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION (305) 257-0933 Ext. 240/(305) 257-1083 (Fax)

## EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: Community Performing Arts Association Inc.

EQUIPMENT REQUESTED: *small* Show Mobil, with light and roof

NAME OF PERSON RESPONSIBLE FOR THIS BILL:

OR INDEX CODE (MIAMI-DADE COUNTY AGENCIES ONLY):

BILLING ADDRESS/ ZIP CODE:

NAME/TITLE OF THE EVENT: "La Griteria and Christmas Celebration"

ADDRESS OF EVENT: 107 Avenue & West Flagler Street, Holiday Plaza Shopping Center (Los Ranchos Restaurant Place) City of Sweetwater

TODAY'S DATE:  
November 2, 2005

DATE (S) & TIME OF EVENT:  
Friday Dec.9, 2005 / 7:00 to 10:00 p.m.

SET-UP TIME & DAY: Dec.9, 2005 / 6:00 p.m.

TAKE-DOWN & DAY: Dec.9, 2005 / 10:00 p.m.

CONTACT PERSON/PHONE: Hector Gutierrez, (305) 256-5775  
AT SITE CONTACT/CELL PHONE #: (305) 772-3536

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. We also understand that the total fee is to be submitted (10) ten working days before the event.

\*Fee *240*

Signature *Hector Gutierrez*

(SEE FEE SCHEDULE FOR EXACT CHARGES)

Agency/Group Community Performing Arts Association Inc.

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED 1/2 (HALF) OF RENTAL FEE.**

\*There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

# Memorandum



**Date:** January 24, 2006

**To:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager

A handwritten signature in black ink, appearing to read "Burgess", written over the printed name of George M. Burgess.

**Subject:** District Specific In-Kind Reserve Request Recommendation

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The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

## Background

A retroactive waiver for in-kind services is being requested by a not-for-profit organization Community Performing Arts Association, Inc. for their La Griteria and Christmas Celebration held on December 9, 2005.

In-kind services have been requested in the amount of \$806 from the Park and Recreation Department for use of the show mobile. This event will be funded from District 12's district specific in-kind reserve.

On the December 6, 2005 Board of County Commission agenda, the Community Performing Arts Association is being recommended to receive \$6,218 as part of the FY 2005-06 Cultural Affairs Department Develop Arts in Neighborhood Grants.

inkind02206