

MEMORANDUM

Agenda Item No. 11(A)(18)

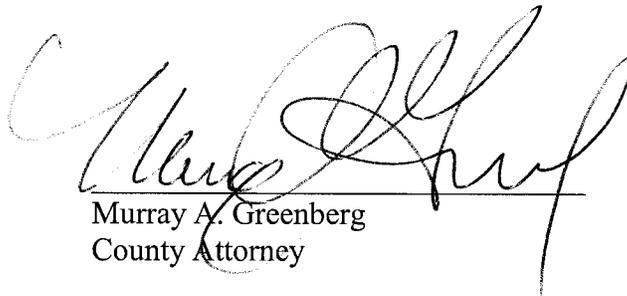
TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: January 24, 2006

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Resolution retroactively
authorizing in-kind
services for the City of
Miami Gardens' Festival
of Carols

The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Barbara J. Jordan.



Murray A. Greenberg
County Attorney

MAG/jls



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: January 24, 2006

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Agenda Item No. 11(A)(18)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor

Agenda Item No. 11(A)(18)

Veto _____

1-24-06

Override _____

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE CITY OF MIAMI GARDENS' DECEMBER 11, 2005 FESTIVAL OF CAROLS IN AN AMOUNT NOT TO EXCEED \$791.00 TO BE FUNDED FROM THE DISTRICT 1 IN-KIND RESERVE FUND

WHEREAS, the City of Miami Gardens has requested in-kind services from the Miami-Dade Park and Recreation Department for the December 11, 2005 Festival of Carols in an amount not to exceed \$791.00 (see attached Fee Waiver/In-Kind Service Application); and

WHEREAS, the Festival of Carols is a special event, as that term is defined in the attached Fee Waiver/In-Kind Service Application, and the in-kind services shall be funded from the District 1 In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the City of Miami Gardens' December 11, 2005 Festival of Carols in an amount not to exceed \$791.00 to be funded from the District 1 In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Barbara J. Jordan and offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman
Dennis C. Moss, Vice-Chairman
Bruno A. Barreiro
Audrey M. Edmonson
Sally A. Heyman
Dorrin D. Rolle
Katy Sorenson
Sen. Javier D. Souto
Jose "Pepe" Diaz
Carlos A. Gimenez
Barbara J. Jordan
Natacha Seijas
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 24th day of January, 2006. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

DP

Diamela del Castillo

**MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff
Communications Department
111 N.W. 1st Street, Suite 2510
Miami, FL 33128

Phone: (305) 375-2836
Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: City of Miami Gardens

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- County Sponsored Event/Sponsoring Department _____
- Other (specify): _____
- Local Government or Public Entity

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Ulla Zucker
(RD) 305-622-8000, 1515 NW 167 St. Bldg 5, Suite 200, Miami Gardens, Florida 33169
(Fax) 622-8001, UZucker@miamigardens-fl.gov

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Waive fee of \$ 716.00 for
24 x 40 stage.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): Event:
Festival of Carols, 12/11/05. Community Entertainment Holiday
Event with Band and singers performing Christmas carols and
other holiday entertainment. The purpose of the event is to
gather the community together during the holiday season and
to celebrate as one community.

6. Please select ALL that apply to event:
- Economic Development:** Event supports vitality or growth of the local economy
 - Youth/Education:** Event benefits youth of any age and/or offers educational benefits
 - Health and Social Services:** Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
 - Arts and Culture:** Event supports music, theatre, literature, art or culture
 - Environmental:** Event benefits environmental concerns or promotes conservation
 - Sports and Athletics:** Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): 18801 NW 32nd Ave, Miami, FL 33160,
Carol City Park Complex

5

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

8. Description of regional or local impact: Free Community event targeting local community and surrounding areas. The event is targeting families and children, and local churches.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):
Event Setup: 12/11/05 @ 10 AM
Event: 12/11/05 from 7:30 pm - 9:30 pm
Event Breakdown: 12/12/05 @ 8:00 AM

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): The Park complex lies at the intersection of NW 183 St & NW 32nd Ave.
Please see attached diagrams.

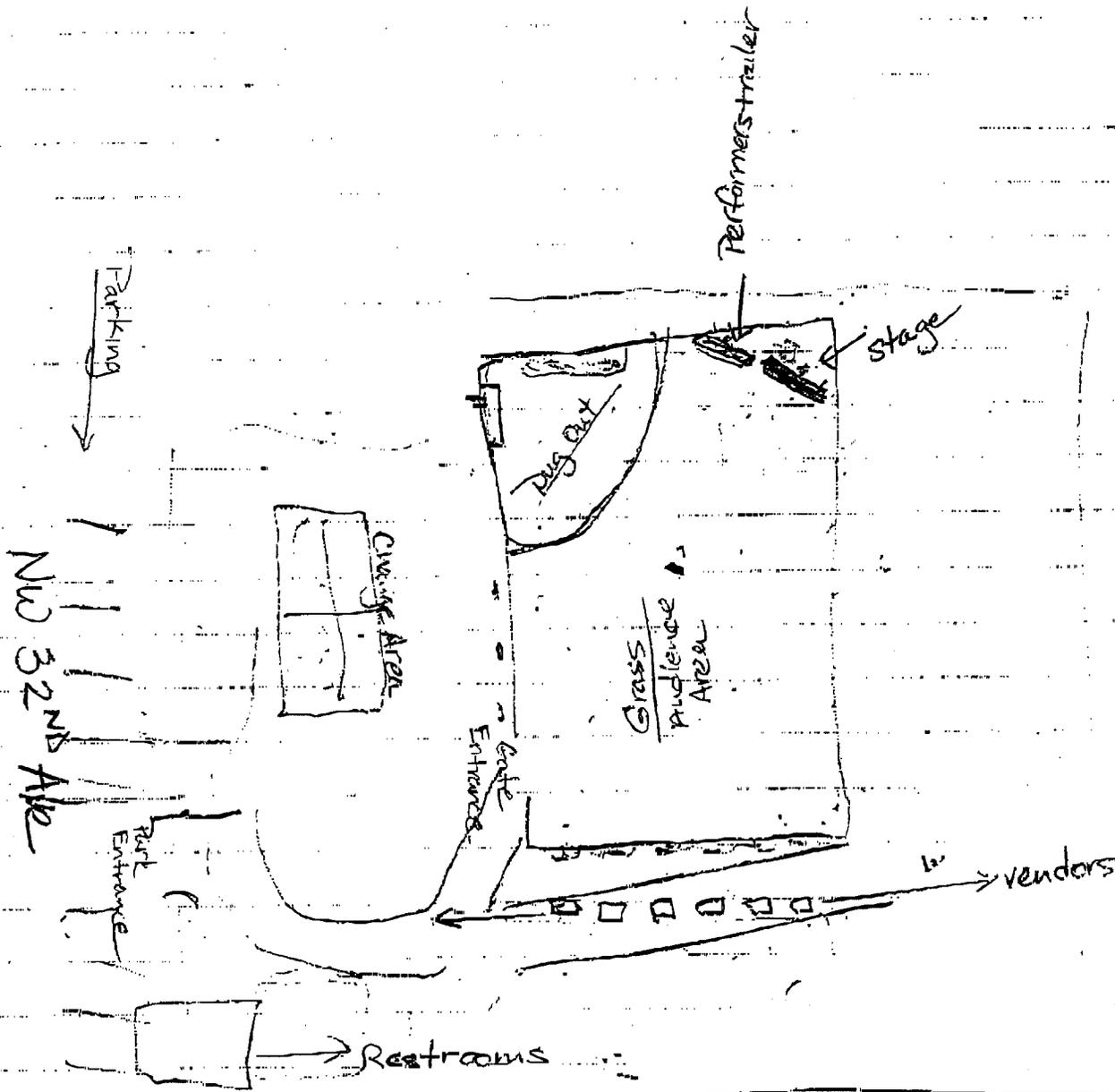
11. Expected number of participants and estimated attendance (per day, if applicable): One day event,
expected attendance of 1000 to 3000 people.

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): \$ 10,000 net; \$ 5000 in-kind sponsorship.

I hereby certify that all the statements made in this application are true and correct.


Signature of Authorized Representative

11/22/05
Date



NW 183RD Street
 Miami Gardens Drive

Memorandum



Date: January 24, 2006

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

A handwritten signature in black ink, appearing to read "G. Burgess". The signature is stylized and cursive.

Subject: District Specific In-Kind Reserve Request Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

Background

A waiver for in-kind services is being requested by the City of Miami Gardens for their Festival of Carols event scheduled for December 11, 2005.

In-kind services have been requested in an amount of \$791 from the Park and Recreation Department for use of the 24 x 40 stage. This event will be funded from District 1's district specific in-kind reserve.

In FY 2005-06 the City of Miami Gardens has not received any County funding for this event.

inkind02106

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