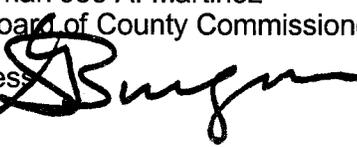


Date: January 24, 2006

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager 

Subject: Bid Award Recommendations

Agenda Item No. 8(O)(1)(D)

RECOMMENDATION

It is recommended that the Board of County Commissioners (BCC) approve the attached award of competitive contracts, award of competitive contracts to departments that rely on the People Transportation Plan (PTP) funds, contract modification and authority to exercise future options-to-renew. The allocations shown represent the maximum authorized spending authority based on an estimated value of purchases, and in no way guarantee the value of orders placed with the awarded vendors.

BACKGROUND

Section 1 AWARD OF COMPETITIVE BIDS

Two contracts in this section [1.1 and 1.2] have been awarded under the County Manager's delegated authority to the low responsive, responsible bidder(s) who met the bid specifications in accordance with established policies and procedures. Departments that rely on the People Transportation Plan (PTP) funds were not part of that award since PTP legislation requires that the use of any contract involving Surtax funds must be approved by both the Board of County Commissioners (BCC) and the Citizens' Independent Transit Trust (CITT). Approval to award these contracts for these departments is now requested.

The remaining three contracts in this section [1.3 through 1.5] are recommended for award to the lowest responsive, responsible bidder(s) who meet the bid specifications in accordance with established policies and procedures.

Award of Item 1.1 (Vinyl Canopy Inspection, Repair and Installation) is to establish a replacement pool contract of pre-qualified vendors for inspection, repair, and installation of various types and brands of vinyl canopies on a spot market basis for various County departments.

Award of Item 1.2 (Audio Visual Equipment and Accessories) is to establish a replacement pool contract of pre-qualified vendors for subsequent spot market purchase and installation of various types and brands of audio-visual equipment on a spot market basis for various County departments.

Award of Item 1.3 (Ballast and Lamps) is to establish a contract for the purchase of ballasts and lamps for various County departments.

Award of Item 1.4 (Office Supplies) is to establish a replacement contract to purchase office supplies for various County departments as distributed by General Services Administration.

Award of Item 1.5 (Annual Roadway Landscape Maintenance Services) is to establish a contract to provide general grounds maintenance services at various roadway right-of-way sites maintained by the Public Works Department.

Section 2 REJECTED BIDS

A bid may be rejected when adverse conditions exist such as the proposal not conforming to the specifications and/or solicitation documents, insufficient financial resources, technical ability, physical capacity and/or skill of the vendor, unfair and unreasonable pricing, insufficient competition and for any other cause in the best interest of the County.

There are no items for this section.

Section 3 COMPETITIVE CONTRACT MODIFICATIONS

A competitive contract modification is an action where the requested supplemental allocation for goods or services is within the scope of the original contract award and allocation.

Item 3.1 (Towing Services) is for additional spending authority for towing services provided by General Services Administration to other County agencies for their mobile equipment based operations.

Section 4 PURCHASES MADE UNDER COMPETITIVELY AWARDED CONTRACTS OF OTHER GOVERNMENTAL ENTITIES

The County occasionally accesses contracts competed and awarded by federal, state and local governments, and by not-for-profit organizations, when it is legally permissible, it is determined to be in the best interest of the County, and the item is not available through an existing County contract.

There are no items for this section.

Section 5 REQUESTS FOR AUTHORITY TO EXERCISE "OPTIONS-TO-RENEW" (OTR's) UNDER EXISTING CONTRACTS THAT WOULD BRING THE CUMULATIVE CONTRACT VALUE TO MORE THAN \$1 MILLION

The contracts listed in this section require approval to exercise any future "option-to-renew" (OTR) contained in the contracts that would, if exercised, bring the cumulative value of the contract over \$1 million. Each of the contracts were awarded using full and open competition under the County Manager's delegated authority pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38, and each contains an OTR provision that would, in the future, if exercised, bring the cumulative value of the contract above \$1 million.

Item 5.1 (Protective Clothing Bunker) is to continue a contract for the purchase of protective bunker gear for Miami-Dade Fire Rescue.

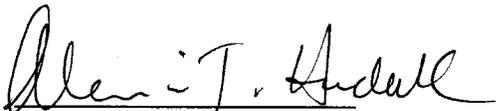
Item 5.2 (Food Catering Services for Elderly Citizens) is to continue a contract to furnish and deliver meals for the Human Services adult day care centers.

Item 5.3 (Food Catering Services) is to continue a contract to furnish and deliver meals for the Community Action Agency adult day care centers.

Item 5.4 (Sewer Line Cleaning Machines) is to continue a contract to purchase sewer line cleaning machines for General Service Administration.

Item 5.5 (Original Equipment Manufacturer (OEM) Major Component Repair and Services) is to continue a contact for original equipment manufacturer (OEM) major component repair and services, for Fire Rescue, fire suppression, construction and heavy duty on/off road vehicles for various County departments as administered by General Services Administration.

Item 5.6 (Special Purpose Trucks) is to continue a contract to purchase trucks for General Services Administration.



Alina T. Hudak
Assistant County Manager



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: January 24, 2006

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(D)

Please note any items checked.

- _____ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- _____ 6 weeks required between first reading and public hearing
- _____ 4 weeks notification to municipal officials required prior to public hearing
- _____ Decreases revenues or increases expenditures without balancing budget
- _____ Budget required
- _____ Statement of fiscal impact required
- _____ Bid waiver requiring County Manager's written recommendation
- _____ Ordinance creating a new board requires detailed County Manager's report for public hearing
- _____ Housekeeping item (no policy decision required)
- _____ No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(O)(1)(D)

01-24-06

RESOLUTION NO. _____

RESOLUTION AUTHORIZING AWARD OF COMPETITIVE CONTRACTS, AND AWARD OF COMPETITIVE CONTRACTS TO DEPARTMENTS THAT RELY ON THE PEOPLE TRANSPORTATION PLAN (PTP) FUNDS, WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER, CONTRACT MODIFICATION AND AUTHORITY TO EXERCISE FUTURE OPTIONS-TO-RENEW FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference; and

WHEREAS, a description of the competitive contract awards, contract modification and authority to exercise future options-to-renew for the purchase of goods and services, are attached and incorporated herein by reference ,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the award of competitive contracts, and award of competitive contracts to departments that rely on the People Transportation Plan (PTP) funds with authority to exercise options-to-renew established thereunder, contract modification and authority to exercise future options-to-renew for the purchase of goods and services.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Dennis C. Moss, Vice-Chairman	
Bruno A. Barreiro	Jose "Pepe" Diaz
Audrey M. Edmonson	Carlos A. Gimenez
Sally A. Heyman	Barbara J. Jordan
Dorin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 24th day of January, 2006. This resolution and contract, if not vetoed, shall become effective in accordance with Resolution No. R-377-04 with the exception of those items which the attached list specifically describes as funded or potentially funded by proceeds from the Charter County Transit System Surtax. The effectiveness of those is subject to the provisions of subsection (e) of section 29-124 of the County Code which specifies "no award shall be effective and no contractual relationship shall arise with the County unless and until approved by the [Citizens' Independent Transportation] Trust or re-affirmed by the County Commission."

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as
to form and legal sufficiency.

HBJ

By: _____
Deputy Clerk

Hugo Benitez

SECTION # 1
AWARD OF COMPETITIVE BIDS

It is recommended that the Board of County Commissioners award Items 1.3, 1.4 and 1.5 to the bidder(s) meeting specifications, and award items 1.1 and 1.2 to the departments that rely on People Transportation Plan (PTP) funds/proceeds from the Charter County Transit System Sales Surtax. All of the items listed in this section were solicited through formal competitive bidding procedures.

1.1

BID NUMBER:

6939-4/09

Title:

Vinyl Canopy Inspection, Repair and Installation

Description:

To establish a replacement pool contract of pre-qualified vendors for inspection, repair, and installation of various types and brands of vinyl canopies on a spot market basis.

Department(s) Using PTP Funds:

Transit

Allocation(s):

\$ 20,000

Funding Source(s):

Operating and PTP Funds

Other Department(s):

Aviation

Allocation(s):

\$ 75,000

Funding Source(s):

Revenue Funds

Fire Rescue

\$ 20,000

General Funds

GSA

\$110,000

General Operating

Housing

\$ 50,000

Federal Funds

Park and Recreation

\$ 70,000

General Funds

Police

\$ 23,000

General Funds

Seaport

\$ 55,000

Operating Funds

Water & Sewer

\$ 70,000

Operating Revenue

Total other departments:

\$473,000

Term of Contract:

One year

Option(s)-to-Renew:

Four, one year options-to-renew

Contract Measure(s):

This contract does not contain Small Business Enterprise (SBE) measures as it was opened prior to the commencement of the SBE Program.

Local Preference:

To be applied in accordance with the Local Preference Ordinance during the spot market bidding process.

Living Wage: The services to be provided are not covered.

User Access Program (UAP): This contract includes the 2% User Access Fee provision for all allocations that do not have a Federal fund source. The User Access Fee will be collected.

Method of Award: All responding vendors which meet the pre-qualification criteria noted in the solicitation will be included in the initial award pool. Additional vendors meeting the pre-qualification criteria may be added to the award pool during the term of the contract.

Vendor(s): Awnings of Hollywood Inc.
Biscayne Awning and Shade Company Inc.

Estimated Contract Usage: \$493,000 for one year

Previous Contract Usage: \$542,400 for one year

Comments: Authorization is requested to add an allocation for the Miami-Dade Transit Department. The original contract was awarded under the County Manager's delegated authority; however, the allocation for Miami-Dade Transit requires Board of County Commissioners (BCC) and Citizens' Independent Transportation Trust (CITT) approval.

The reduction in the estimated contract usage between the new and previous contract is a result of a review of previous allocations and releases.

Proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami Dade County may be used to fund a part of the costs of this contract for the Miami-Dade Transit Department. Consequently, the Board of County Commissioners and the Citizens' Independent Transportation Trust are required to approve the expenditure of the funds prior to contract execution. Any use of Surtax funds will be based on an allocation model that will charge the Surtax for the cost of any additional services implemented as a result of the approval

of the half penny sales tax. The total cost of this contract will be distributed through the allocation model.

The bid was advertised on the DPM website and in four local newspapers: Diario Las Americas; Miami Times; Daily Business Review; and Haiti En Marche. Twenty-one-hundred announcements were issued (including electronic). One package was sold, and 7 were downloaded. Two bids were received.

Contract Manager:

Carlos Scull, Senior Procurement Agent
Department of Procurement Management

This contract includes allocations for nine departments. Each department will designate a Contract Manager.

Contract Effective Date:

The contract is currently in effect. The purchase order formally adding the Transit Department will be effective only after approval by the Citizens' Independent Transportation Trust (CITT) or re-affirmed by the County Commission.

1.2

BID NUMBER:

M7359-1/06

Title:

Audio Visual Equipment and Accessories

Description:

To establish a replacement pool contract of pre-qualified vendors for subsequent spot market purchase and installation of various types and brands of audio-visual equipment on a spot market basis.

Department(s) Using PTP Funds:

Public Works

Allocation(s):

\$ 30,000

Funding Source(s):

Operating and PTP Funds

Transit

\$200,000

Operating and PTP Funds

Sub-total:

\$230,000

Other Department(s):

Aviation

Allocation(s):

\$ 27,000

Funding Source(s):

Revenue Funds

Community Economic Development

\$ 10,000

Federal/ Community

Corrections

\$ 75,000

General Funds

DERM

\$ 30,000

Proprietary Funds

Employee Relations

\$ 30,000

General Funds

Fire Rescue

\$ 84,000

General Funds

GSA

\$ 82,000

General Funds

Human Services

\$ 15,000

General Funds

Library

\$ 10,000

General Funds

MMAF

\$ 1,500

Operating Funds

Property Appraisal

\$ 10,000

Operating Funds

Procurement Management

\$ 5,000

General Funds

Park and Recreation

\$ 50,000

General Funds

Vizcaya

\$ 45,000

Operating Funds

Water & Sewer

\$ 27,500

Operating Revenue

Total other departments:

\$502,000

Term of Contract:

One year

Option(s)-to-Renew:

One, six month option-to-renew

Contract Measure(s):

This contract does not contain Small Business Enterprise (SBE) measures as it was opened prior to the commencement of the SBE Program.

Local Preference: To be applied in accordance with the Local Preference Ordinance during the spot market bidding process.

Living Wage: The services to be provided are not covered.

User Access Program (UAP): This contract includes the 2% User Access Fee provision for all allocations that do not have a Federal fund source. The User Access Fee will be collected.

Method of Award: All responding vendors which meet the pre-qualification criteria in the solicitation will be included in the initial award pool. Additional vendors meeting the pre-qualification criteria may be added to the award pool during the term of the contract.

Vendor(s): B & H Photo Video-Pro Audio
Divine Visual and System Corp.
Electric Image Media Systems
Keyboard World
Mayco, Inc.
Munway Technology Inc.
Newark Inone
ProSound, Inc.
Pro Video Sales, Inc.
Specialized Communications
Telecom Engineering Consultants, Inc.

Estimated Contract Usage: \$732,000 for one year

Previous Contract Usage: \$754,000 for one year

Comments: Authorization is requested to add allocations for the Miami-Dade Transit and Public Works Departments. The original contract was awarded under the County Manager's delegated authority; however, the allocations for Miami-Dade Transit and Public Works require Board of County Commissioners and Citizens' Independent Transportation Trust (CITT) approval.

The reduction in the estimated contract usage

between the new and previous contract is a result of a review of previous allocations and releases.

Proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami Dade County may be used to fund a part of the costs of this contract for the Miami-Dade Transit and Public Works Departments. Consequently, the Board of County Commissioners and the Citizens' Independent Transportation Trust are required to approve the expenditure of the funds prior to contract execution. Any use of Surtax funds will be based on an allocation model that will charge the Surtax for the cost of any additional services implemented as a result of the approval of the half penny sales tax. The total cost of this contract will be distributed through the allocation model.

The bid was advertised on the DPM website and in four local newspapers: Diario Las Americas; Miami Times; Daily Business Review; and Haiti En Marche. Seven hundred and twenty-three announcements were issued (including electronic). Forty-five packages were downloaded. Eleven bids were received.

Contract Manager(s):

Mr. Herman Ramsey, Sr. Procurement Agent
Department of Procurement Management

This contract includes allocations for seventeen departments. Each department will designate a Contract Manager.

Contract Effective Date:

The contract is currently in effect. The purchase order formally adding the Transit and Public Works Departments will be effective only after approval by the Citizens' Independent Transportation Trust (CITT) or re-affirmed by the Board of County Commissioners.

CLERK OF THE BOARD

Memorandum



Date: 2005 NOV 29 PM 3:55



To: ~~CLERK OF THE BOARD~~ Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Approval to Award Contract No. 4990-3/10-OTR: Ballasts and Lamps

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the award of this contract for the purchase of ballasts and lamps. The contract is being established for the replacement of fluorescent lamps and ballasts, including stage, studio, photo and projection lamps in various County facilities.

CONTRACT NO: 4990-3/10-OTR

CONTRACT TITLE: Ballasts and Lamps

DESCRIPTION: To establish a replacement contract for the purchase of electronic fluorescent, and high intensity discharge ballasts and lamps, on an-as-needed when-needed basis for multiple County departments.

APPROVAL TO ADVERTISE: July 13, 2005

TERM: Two years with three, one-year options-to-renew

CONTRACT AMOUNT: \$3,695,560 for the initial two year term

USING/MANAGING AGENCIES AND FUNDING SOURCES:

<u>Department</u>	<u>Funding Source</u>	<u>Allocation (in dollars)</u>
Miami-Dade Aviation	Revenue Generated	\$1,400,000
Corrections and Rehabilitation	General Funds	50,000
Fire & Rescue	General Funds	128,800
General Services Administration	General Funds	180,000
Miami-Dade Housing	Federal Funds	150,000
Human Services	General Funds	14,900
Libraries	General Funds	146,860
Miami-Dade Transit	General/PTP Funds	560,000
Miami-Dade Police	General Funds	60,000
Park & Recreation	General Funds	200,000
Public Works	General/PTP Funds	26,000
Seaport	General Funds	598,000
Solid Waste Management	Proprietary Revenue	15,000
Vizcaya	General Funds	6,000
Miami-Dade Water & Sewer	Operating Revenue	160,000
	TOTAL	\$ 3,695,560

PREVIOUS CONTRACT
ALLOCATION:

\$2,392,500 for eighteen months

METHOD OF AWARD:

To up to three vendors for each manufacturer in each of the seven lighting categories listed in the bid. Awards will be made to vendors offering the highest percentage discounts off the standard list price for each proposed manufacturer's product line (catalog)

VENDORS RECOMMENDED
FOR AWARD:

1. AAA Power, Inc.
2. ElectroPower Utility Sales
3. Global Electrical
4. Grainger Industrial
5. Graybar Electric
6. Mercedes Electric Supply
7. Paramount Electrical Dist.
8. Southern Electric Supply
9. USA Lighting & Maintenance

VENDORS NOT RECOMMENDED
FOR AWARD:

None

CONTRACT MEASURES:

Small Business Enterprise (SBE) Bid Preference

REVIEW COMMITTEE DATE:

May 25, 2005

LIVING WAGE:

Not applicable.

USER ACCESS PROGRAM:

The contract includes the User Access Program provision.

LOCAL PREFERENCE:

Applied in accordance with the ordinance with no impact on the award.

CONTRACT MANAGER(S):

Carlos Scull, Department of Procurement Management

Fifteen departments will access the contract and each department will designate a contract manager to manage the department's allocation.

ESTIMATED CONTRACT
COMMENCEMENT DATE:

The effective date of this contract will be 10 days after the expiration of the Mayoral veto period and completion of the period stipulated for reconsideration of the approval by the Board of County Commissioners (BCC).

BACKGROUND

The County has an ongoing need to install new lamps and to replace failed or damaged lamps and ballasts for stage, studio, photo, projection lamp and other lighting applications in areas such as Miami International Airport, Port of Miami, and Metro-Rail stations. The allocation requested on this replacement contract is \$3.7 million. The increase in annual allocation represents the need to purchase and install lamps and ballasts in new and expanded facilities. For example, new construction at the Port of Miami and Miami-Dade Transit's upcoming two-year project to replace all ballasts and lamps at Metro-Rail and Metro-Mover stations. General Service Administration needs sufficient funds to perform lighting maintenance following the expiration of the warranties associated with energy retrofit projects. This contract allows county departments to purchase electronic and energy saving fluorescent lamps, and high intensity discharge ballasts and lamps on an-as-needed when-needed basis.

The bid was advertised on the County's website and in four local newspapers: Diario Las Americas; Miami Times; Daily Business Review; and Haiti En Marche. A total of 144 announcements were issued, one bid package was sold and 43 bid packages were downloaded from the County's website. Ten bids were received by the August 17, 2005 closing date and one was received late.

Awards are being recommended for up to three vendors offering the highest percentage discounts off the standard list price for each proposed manufacturer's product line in each of the seven lighting categories listed in the bid. Using departments will be instructed to purchase lamps and associated products from the lowest priced vendor for the items required. If there is no availability, the department will purchase from the next lowest priced vendor.

The award methodology as outlined in the solicitation documents required vendors to submit bids for each lighting category based on the manufacturer's products that are being offered. Vendors were also required to submit the price discounts or markups that will be offered to the County for items in the category. In each lighting category, up to three responsible and responsive vendors are recommended for award for each manufacturer proposed based on the percentage discounts or markups offered on the standard list price in the catalogs. As the need arises for products within a category, user departments will purchase from the lowest priced vendor for the manufacturer in the category chosen. If there is no availability, users will purchase from the next lowest priced vendor and so on. This allows the County to purchase the least expensive products while providing alternates where there is no availability from the low priced vendor.

New vendors who meet the requirements of the bid may be added to the contract during the contract term.

Proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami-Dade County will be used to pay for part of the costs of the services rendered under this contract for the Public Works and Transit Departments only. Consequently, the Citizen's Independent Transportation Trust is required to approve the allocations for these departments prior to contract execution. Any use of Surtax funds will be based on an allocation model that will charge the Surtax for the cost of any additional services

Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners
Award of Contract No. 4990-3/10 OTR: Ballasts and Lamps
Page 4

implemented as a result of the approval of the half penny sales tax. The costs of this contract for the Public Works and Transit Departments will be distributed through the allocation model.



for Alina T. Hudak
Assistant County Manager

Memorandum



Date:

To: Honorable Chairman Joe A. Martinez and Members
Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Approval to Award Contract No. 6712-5/15-OTR: for the Purchase of Office
Supplies

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the award of the contract to establish a pool of pre-qualified vendors for the purchase of office supplies as follows.

CONTRACT NO: 6712-5/15-OTR

CONTRACT TITLE: Office Supplies

DESCRIPTION: To establish a replacement contract to pre-qualify vendors to supply various office supplies for the General Services Administration Department

APPROVAL TO ADVERTISE: July 26, 2005

TERM: Five (5) years with five (5) one-year options-to-renew

CONTRACT AMOUNT: \$15,000,000 for the initial five year term

USING/MANAGING AGENCIES
AND FUNDING SOURCES:

Department	Allocation	Funding Source
General Services Administration	\$15,000,000	General funds

PREVIOUS CONTRACT
ALLOCATION: \$4,500,000 for 18 months

METHOD OF AWARD: All responsive and responsible bidders who meet the minimum qualifications were added to the pool. As the County's need for office supplies arises, vendors will be invited to provide price quotes on an as-needed when-needed basis

VENDORS RECOMMENDED
FOR AWARD:

1. Apricot Offices & Furniture, Inc.
2. ASLOP, Inc
3. CADDO Office Projects
4. Corporate Express Office Products, Inc.
5. Clara Starks Graham & Associates
6. Drew & Rogers, Inc.
7. Office Depot
8. SMJ Investments, Inc.

VENDORS NOT RECOMMENDED
FOR AWARD:

None

CONTRACT MEASURES: Small Business Enterprise Bid Preference will be applied to each request for quotation

REVIEW COMMITTEE DATE: May 18, 2005

LIVING WAGE: Not applicable. No services will be provided on the contract.

USER ACCESS PROGRAM: The contract includes the 2% UAP provision.

LOCAL PREFERENCE: The contract includes Local Preference which will be applied to each request for quotation.

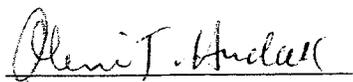
CONTRACT MANAGERS: Antoinette Boyer, General Services Administration Department
Herman Ramsey, Department of Procurement Management.

ESTIMATED CONTRACT COMMENCEMENT DATE: The effective date of this contract will be ten (10) days after the expiration of the Mayoral veto period and completion of the period stipulated for reconsideration of the approval by the Board of County Commissioners.

BACKGROUND

The General Services Administration, Materials Management Division, is responsible for purchasing, warehousing, and distributing business supplies for countywide use. The acquisition of business supplies is through pre-qualified vendors, with bid solicitations every six months. This "Spot Market" bulk purchasing of business supplies allows the county to take advantage of its considerable leverage in this arena, receiving the best available pricing. Additionally, much of our business supplies are acquired through smaller (minority and local) vendors, with inherently lower operating costs, which translates to lower prices than available from national business supply companies. In the last bid solicitation, a major national office products supplier was awarded only 12 different products out of a possible 437 items.

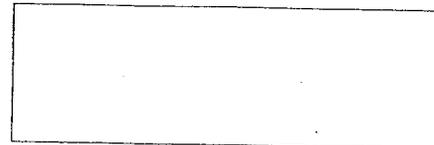
The bid was advertised on Miami-Dade County's website and in four local newspapers: Diario Las Americas; Miami Times; Daily Business Review; and Haiti En Marche. A total of 406 announcements were issued, including electronic distribution. One package was sold, and sixty-four were downloaded by interested vendors. Eight bids were received in response to the solicitation and all bidders met the requirements to be included in the pool.


Assistant County Manager

Memorandum



Date: November 28, 2005



To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Contract 7848-1/06. Annual Roadway Landscape Maintenance Services -
Approval to Rescind the Original Contract Award Recommendation and Issue a
Revised Award Recommendation

RECOMMENDATION

It is recommended that the Board of County Commissioners (BCC) approve the rescission of the contract award recommendation dated August 3, 2005 and approve award of Contract 7848-1/06 to multiple vendors for Roadway Landscaping Services as follows.

CONTRACT NO: 7848-1/06-OTR-LW

CONTRACT TITLE: Annual Roadway Landscape Maintenance Services

DESCRIPTION: Provide general grounds maintenance services at various roadway right-of-way sites maintained by the Public Works Department.

APPROVAL TO ADVERTISE: March 1, 2005

TERM: One (1) year with option to renew for an additional six (6) month period

CONTRACT AMOUNT: \$1,900,000

USING/MANAGING AGENCIES AND FUNDING SOURCES: Public Works Department. Funding will be provided through the General fund and the People's Transportation Plan.

PREVIOUS CONTRACT ALLOCATION: \$900,000 for six months

METHOD OF AWARD: To the responsive, responsible bidder offering the lowest bid price for each of the ten zones.

VENDORS RECOMMENDED FOR AWARD: A Native Tree Service, Inc.; Zone D
Howards Lawn & Maintenance Service, Inc.; Zones F, G & I
Jacqueline Jordan (Tonys Lawn Service); Zones A & B
McIntyre Maintenance Inc.; Zone J
Rufino Alvarez (J R Alvarez Land Clearing); Zones E & H
Tropical Homes & Gardens (Gail Swaby); Zone C

VENDORS NOT RECOMMENDED
FOR AWARD:

The following vendors are not being recommended because their bid prices were higher than that of the vendor awarded.

1. C & M Century 21st Century, Inc.
2. C & W Lawn Care, Inc.
3. El Trapiche Mowing Services, Inc.
4. Jones Motors of Miami, Inc.
5. Kemp Group
6. McIntyre Maintenance, Inc.
7. Sanchez Arango Construction Company
8. South Florida Maintenance Services, Inc.
9. Trompex Corporation
10. Weed A Way, Inc.

The following vendors are not being recommended because the bids were non-responsive.

1. Bannerman Landscaping, Inc.: The vendor submitted the incorrect proposal pages.
2. Genevieve Lazzeri (Renew Restoration): The vendor submitted a late bid.
3. Mitchell's Lawn Maintenance Corporation: The vendor did not attend the mandatory pre-bid conference.
4. PRIT, Inc.: The vendor submitted incorrect proposal pages and failed to acknowledge the addenda to the solicitation
5. Superior Landscaping & Lawn Service, Inc.: This vendor submitted incorrect proposal pages and failed to acknowledge addenda to the solicitation

The following two vendors are not recommended for award for the reasons cited.

1. Sergio Fernandez (Tropical Evergreen): This vendor withdrew the bid from consideration for award
2. SPEC Inc.: The vendor withdrew its bid after the County made the initial contract award recommendation.

CONTRACT MEASURES:

No Measures. Bids were opened prior to the establishment of the SBE Program.

LIVING WAGE: Applies in accordance with Ordinance 99-44.

USER ACCESS PROGRAM: The contract includes the 2% User Access Program provision.

LOCAL PREFERENCE: Applied in accordance with applicable ordinances, but did not affect the outcome for the award.

CONTRACT MANAGER(S): David Cardenas, Public Works Department
Jose Sanchez, Department of Procurement Management

ESTIMATED CONTRACT COMMENCEMENT DATE: The contract shall commence on the first day of the month following approval of the contract by the Board of County Commissioners.

BACKGROUND

The purpose of this contract is to effectively maintain the landscape areas specified in the solicitation that are managed by the Public Works Department. The services required under this contract consist of general landscape maintenance in areas within the County limits and/or State maintained right-of-ways. These right-of-ways are generally, but not limited to, highly congested urban roadways.

Award recommendations were to be made to the lowest priced responsible and responsive bidders on a zone-by-zone basis as stipulated in the solicitation documents to a maximum of two zones per bidder. Additionally, awards were to be made based on the greatest savings to the County. This structure has served to increase competition for this and other previous Public Works landscape services.

On August 3, 2005, an award recommendation was issued for all ten zones (with a maximum of two zones per vendor) and the award was scheduled for BCC consideration in September 2005. Subsequent to the issuance of the award recommendation, SPEC Inc., initially awarded Zones F and J, withdrew their bid. This required the County to reevaluate the recommendation to award these zones and to conduct the necessary competency site visits with the vendors selected to service these zones. It was determined that it was in the best interest of the County to award the zones initially awarded to SPEC Inc. for a price no greater than that offered by the next lowest priced bidder for each zone. However, the next lowest priced vendor for each zone had already been selected for award of two zones. Consequently, the County provided an opportunity to the next lower priced bidder to match the price offered by the vendor that was already awarded two zones. If this vendor rejected the opportunity to meet the lower price, it was determined that in the interest of minimizing costs, the zone would be awarded to the vendor that was already selected for two zones. This process resulted in the award of Zone F to Howards Lawn & Maintenance Service, Inc. and Zone J to McIntyre Maintenance Inc.

Small Business Enterprise (SBE) measures were not included in the Invitation to Bid as bids were opened prior to commencement of the SBE Program. In the future, any replacement contract for these services will include small business participation in accordance with the SBE Program.

The bid was advertised on Miami-Dade County's website and in four local newspapers: Diario Las Americas; Miami Times; Daily Business Review; and Haiti En Marche. A total of 394 announcements were issued (including electronic distribution to prospective vendors). The solicitation was downloaded by 58 vendors and fourteen vendors purchased the package. A total of twenty-two bids were received

Proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami-Dade County may be used to fund a part of the costs of this contract. Consequently, Board of County Commissioners and Citizens' Independent Transportation Trust approvals are required prior to contract execution. Any use of Surtax funds will be based on an allocation model that will charge the Surtax for the cost of any additional services implemented as a result of the approval of the half penny sales tax. The total cost of this contract will be distributed through the allocation model.

It is recommended that the County rescind the August 3, 2005 award recommendation and approve this revised recommendation.



Assistant County Manager

SECTION #2
REJECTED BIDS

There are no items for this section.

SECTION #3
CONTRACT MODIFICATIONS

3.1

BID NUMBER: 7527-3/09

Title: **Towing Services**

<u>Department(s)</u>	<u>Existing Allocation(s):</u>	<u>Additional Allocation(s):</u>	<u>Modified Allocation(s):</u>	<u>Funding Source(s):</u>
Aviation	\$ 40,000	\$ 0	\$ 40,000	Revenue Funds
Building	\$ 1,000	\$ 0	\$ 1,000	General Funds
Fire Rescue	\$ 40,000	\$ 0	\$ 40,000	General Funds
GSA	\$ 755,000	\$ 145,000	\$ 900,000	General Operating
Housing	\$ 15,000	\$ 0	\$ 15,000	Federal Funds
Park and Recreation	\$ 30,000	\$ 0	\$ 30,000	General Funds
Public Works	\$ 5,000	\$ 0	\$ 5,000	Operating and PTP
Team Metro	\$ 30,000	\$ 0	\$ 30,000	General Funds
Water & Sewer	\$ 80,000	\$ 0	\$ 80,000	Operating Revenue
Total:	\$ 996,000	\$ 145,000	\$1,141,000	

Vendor(s): D & R Towing Inc.
Downtown Towing Co Inc.
Excalibur Towing Service Corp.
Kauffs of Miami Inc. d/b/a Kauff's Transportation System
Midtown Towing of Miami Inc.
Westbrook Motors Inc.

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract includes the 2% User Access Fee provision for all allocations that do not have a Federal fund source. The User Access Fee will be collected.

Type of Change: Additional spending authority

Existing Allocation: \$ 996,000

Increase By: \$ 145,000

Modified Allocation: \$1,141,000

Current Expiration: February 28, 2006

Modified Expiration: N/A

Reason for Change: Authorization is requested for additional spending authority for towing services provided by General Services Administration to other County agencies for their mobile equipment based operations.

This contract commenced on March 1, 2004 and was based on the best projections and information available regarding vehicle tows, breakdowns and towing costs available at that time. Those projections did not factor in the increased towing services experienced during storms and flooding events experienced in South Florida during this contract period. A more accurate assessment of those expenses is now available based on historical contract usage for the prior 19 months, and the requirements for the final five (5) months of the contract term.

Approval of this modification by the Board is required since this modification increases the contract value beyond \$1 million. This exceeds the County Manager's delegated authority.

Contract Manager(s): Nazario Soto, Senior Procurement Agent
Department of Procurement Management

Martin Dareff, Manager of Vehicle Services
General Services Administration

This contract includes allocations for nine departments. Each department will designate a Contract Manager.

Contract Effective Date: The effective date of this contract will be 10 days after expiration of the Mayoral veto period and completion of the period stipulated for reconsideration of the approval by the Board of County Commissioners.

SECTION # 4
PURCHASES MADE UNDER COMPETITIVELY AWARDED CONTRACTS OF OTHER
GOVERNMENTAL ENTITIES

There are no items for this section.

SECTION # 5
REQUESTS FOR AUTHORITY TO EXERCISE "OPTIONS-TO-RENEW" (OTR's)
UNDER EXISTING CONTRACTS THAT WOULD BRING THE CUMULATIVE
CONTRACT VALUE TO MORE THAN \$1 MILLION

5.1

BID NUMBER: 1909-4/09

Title: **Protective Clothing Bunker**

Department(s):: Allocation(s): Funding Source(s):
Fire Rescue \$800,000 General Funds

Initial Contract Term and Estimated Usage: \$800,000 for one year, with four (1 year) options-to-renew
March 15, 2005 to March 14, 2006

Option(s) to Renew and Estimated Usage: Four, one year options-to-renew
Through March 14, 2009
\$3,200,000

Contract Measures: This contract does not contain Small Business Enterprise (SBE) measures as it as opened prior to the commencement of the SBE Program.

Local Preference: Applied in accordance with the Local Preference Ordinance.

User Access Program (UAP): This contract includes the 2% User Access Fee provision. The User Access Fee will be collected.

Living Wage: The Living Wage Ordinance does not apply.

Vendor(s): Bennett Fire Products Co. Inc.

Comments: This contract is for the purchase of clothing designed and manufactured to protect firefighters against adverse environmental effects during structural fire fighting operations.

Contract Manager(s): Malcolm Clark, Senior Procurement Agent
Department of Procurement Management

Nirhmala Nauth, Purchasing Services Manager
Miami-Dade Fire Rescue

5.2

BID NUMBER:

2363-4/10

Title:

Food Catering Services for the Human Services Adult Day Care Centers

Department(s):

Human Services

Allocation(s):

\$750,000

Funding Source(s):

Grants and General Funds

Initial Contract Term and Estimated Usage:

\$750,000 for one year, with four (1 year) options-to-renew April 1, 2005 to March 31, 2006

Option(s) to Renew and Estimated Usage:

Four, one year options-to-renew Through March 31, 2010
\$3,000,000

Contract Measures:

This contract does not contain Small Business Enterprise (SBE) measures because it as opened prior to the commencement of the SBE Program.

Local Preference:

Applied in accordance with the Local Preference Ordinance.

Living Wage:

The services to be provided are covered.

User Access Program (UAP):

This contract includes the 2% User Access Fee provision. The User Access Fee will be collected.

Vendor(s):

Construction Catering, Inc.

Comments:

This contract is for the preparation and delivery of meals for the adult community participating in the Human Services program.

Contract Manager(s):

Sherry Clentscale, Senior Procurement Agent
Department of Procurement Management

Gale Aldrich, Administrative Officer
Department of Human Services

5.3

BID NUMBER:

2365-4/09

Title:

Food Catering Services for the Community Action Agency Adult Day Care Centers

Department(s):

CAA

Allocation(s):

\$831,000

Funding Source(s):

Federal Funds

Initial Contract Term and Estimated Usage:

\$831,000 for one year, with four (1 year) options-to-renew March 21, 2005 to March 20, 2006

Option(s) to Renew and Estimated Usage:

Four, one year options-to-renew Through March 20, 2010
\$3,324,000

Contract Measures:

This contract does not contain Small Business Enterprise (SBE) measures as it was opened prior to the commencement of the SBE Program.

Local Preference:

Applied in accordance with the Local Preference Ordinance.

Living Wage:

The services to be provided are covered.

User Access Program (UAP):

The department is using federal funds; therefore, the User Access Fee cannot be applied.

Vendor(s):

Construction Catering

This contract is for the preparation and delivery of meals for the adult community participating in the Community Action Agency (CAA) program.

Contract Manager(s):

Sherry Clentscale, Senior Procurement Agent
Department of Procurement Management

Barbara Stridiron, Administrative Officer 2
Community Action Agency

5.4

BID NUMBER:

7713-4/09

Title:

Sewer Line Cleaning Machines

Department(s):

GSA

Allocation(s):

\$995,000

Funding Source(s):

General Operating

**Initial Contract Term and
Estimated Usage:**

\$995,000 for one year, with four (1 year) options-to-renew
June 8, 2005 to June 30, 2006

**Option(s) to Renew and
Estimated Usage:**

Four, one year options-to-renew
Through June 30, 2009
\$3,980,000

Contract Measures:

This contract does not contain Small Business Enterprise (SBE) measures as it was opened prior to the commencement of the SBE Program.

Local Preference:

Applied in accordance with the Local Preference Ordinance.

Living Wage:

The Living Wage Ordinance does not apply.

**User Access
Program (UAP):**

This contract includes the 2% User Access Fee provision.
The User Access Fee will be collected.

Vendor(s):

Sses, Inc. d/b/a Southern Sewer Equipment

Comments:

This contract is for the purchase of sewer line and catch basin cleaners for the Public Works Department as administered by General Services Administration. These cleaning machines are used to remove sand, stones bottles, cans and other debris from storm water drainage systems, catch basins, sewer lines and wet wells.

Contract Manager(s):

Pablo Martinez, Senior Procurement Agent
Department of Procurement Management

Martin Dareff, Manager of Vehicle Services
General Services Administration

5.5

BID NUMBER:

7807-4/10

Title:

Original Equipment Manufacturer (OEM) Major Component Repair and Services of Rescue, Fire Suppression, Construction and Heavy Duty On/Off Road Vehicles.

Department(s):

Fire Rescue

Allocation(s):

\$950,000

Funding Source(s):

General Funds

Initial Contract Term and Estimated Usage:

\$950,000 for one year, with four (1 year) options-to-renew July 1, 2005 to June 30, 2006

Option(s) to Renew and Estimated Usage:

Four, one year options-to-renew Through June 30, 2010
\$3,800,000

Contract Measures:

This contract does not contain Small Business Enterprise (SBE) measures as it was opened prior to the commencement of the SBE Program.

Local Preference:

Applied in accordance with the Local Preference Ordinance.

User Access Program (UAP):

This contract includes the 2% User Access Fee provision. The User Access Fee will be collected.

Living Wage:

The Living Wage Ordinance does not apply.

Vendor(s):

Aero Products Corp. d/b/a American LaFrance Medic Master
R V L Equipment, Inc.
Palmetto Ford Truck Sales, Inc.
Ten-8 Fire Equipment, Inc.

This contract is to pre-qualify vendors for the purpose of refurbishment and major component repair of rescue, fire suppression, construction and heavy duty on/off road vehicles belonging to Miami-Dade Fire Rescue.

Contract Manager(s):

Pablo Martinez, Procurement Agent
Department of Procurement Management

Nirhmala Nauth, Purchasing Services Manager
Miami-Dade Fire Rescue

5.6

BID NUMBER:

7855-4/10

Title:

Special Purpose Trucks

Department(s):

GSA

Allocation(s):

\$995,000

Funding Source(s):

General Operating

Initial Contract Term and
Estimated Usage:

\$995,000 for one year, with four (1 year) options-to-renew
June 7, 2005 to June 30, 2006

Option(s) to Renew and
Estimated Usage:

Four, one year options-to-renew
Through June 30, 2010
\$3,980,000

Contract Measures:

This contract does not contain Small Business Enterprise (SBE) measures as it was opened prior to the commencement of the SBE Program.

Local Preference:

Applied in accordance with the Local Preference Ordinance.

Living Wage:

The Living Wage Ordinance does not apply.

User Access
Program (UAP):

This contract includes the 2% User Access Fee provision.
The User Access Fee will be collected.

Vendor(s):

Atlantic Ford Truck Sales, Inc. d/b/a Atlantic Truck Center
Commercial Vehicles of South Florida, Inc. d/b/a
Freightliner Trucks of South Florida
Palm Peterbilt GMC Trucks, Inc.

Comments:

This contract is for the purchase of various special purpose trucks such as dump trucks, water tankers, fuel tankers, service trucks, lube trucks and asphalt trucks operated in on/off road conditions.

Contract Manager(s):

Pablo Martinez, Senior Procurement Agent
Department of Procurement Management

Martin Dareff, Manager of Vehicle Services
General Services Administration