

**MEMORANDUM**

Agenda Item No. 11(A)(21)

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**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

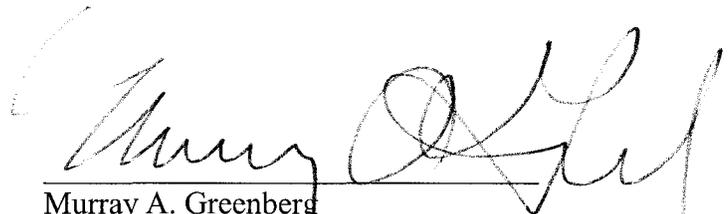
**DATE:** March 7, 2006

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Resolution authorizing  
in-kind services for the  
Eugenia B. Thomas  
Elementary School's  
FCAT Pep Rally

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The accompanying resolution was prepared and placed on the agenda at the request of  
Commissioner Jose "Pepe" Diaz.



Murray A. Greenberg  
County Attorney

MAG/jls



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** March 7, 2006

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Agenda Item No. 11(A) (21)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

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Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(21)  
3-7-06

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE MARCH 10, 2006 FCAT PEP RALLY SPONSORED BY EUGENIA B. THOMAS ELEMENTARY SCHOOL, A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$5,178.00 TO BE FUNDED FROM THE DISTRICT 12 IN-KIND RESERVE FUND

**WHEREAS**, Eugenia B. Thomas Elementary School has requested in-kind services from the Miami-Dade Park and Recreation Department for the March 10, 2006 FCAT Pep Rally in an amount not to exceed \$5,178.00 (see attached Fee Waiver/In-Kind Service Application); and

**WHEREAS**, Eugenia B. Thomas Elementary School is a not-for-profit organization; and

**WHEREAS**, the FCAT Pep Rally is a district event, and the in-kind services shall be funded from the District 12 In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes in-kind services from the Miami-Dade Park and Recreation Department for Eugenia B. Thomas Elementary School's March 10, 2006 FCAT Pep Rally in an amount not to exceed \$5,178.00 to be funded from the District 12 In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Jose "Pepe" Diaz and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman  
Dennis C. Moss, Vice-Chairman

Bruno A. Barreiro  
Audrey M. Edmonson  
Sally A. Heyman  
Dorrin D. Rolle  
Katy Sorenson  
Sen. Javier D. Souto

Jose "Pepe" Diaz  
Carlos A. Gimenez  
Barbara J. Jordan  
Natacha Seijas  
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 7<sup>th</sup> day of March, 2006. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

DPC

Diamela del Castillo

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff  
Communications Department  
111 N.W. 1<sup>st</sup> Street, Suite 2510  
Miami, FL 33128

Phone: (305) 375-2836  
Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: Eugenia B. Thomas Elementary

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- County Sponsored Event/Sponsoring Department \_\_\_\_\_
- Other (specify): Educational
- Local Government or Public Entity

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Mrs. Mayra Falcon, Principal  
Eugenia B. Thomas Elementary 5950 NW 114th Avenue Doral, Florida 33178  
(305) 592-7914, ext 111 / Arlene Martinez (305) 592-7914, ext 121

4. Specify fee waiver or in-kind service requested (quantify, if applicable): We are requesting a show-mobile and three  
(3) bleachers for our FCAT - Pep Rally.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):  
The event will take place on March 10, 2006, at 8:45 a.m. on Eugenia B. Thomas play-  
grounds. The students will be rewarded and motivated for their hard work during the  
first two semesters. In addition to their preparation for the upcoming FCAT test  
which takes place on March 10, 2006.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): Eugenia B. Thomas Elementary  
5950 NW 114th Avenue  
Doral, Florida 33178

MIAMI-DADE COUNTY  
FEE WAIVER/MIN-KIND SERVICES APPLICATION

8. Description of regional or local impact: The students, teachers, parents and community members will feel they are being recognized for their accomplishments and participation towards the school's academic success. Parents will also be reminded on the importance of coming to school the following week. Parents will be encouraged to assist in preparing students for the upcoming FCAT assessment.
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):  
The event will take place at 8:45 a.m. on March 10, 2006  
Set-up the day before is preferred.
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): approx. 1200 students will be participating in the event. 2nd, 3rd, 4th and 5th graders will be participating in the FCAT Pep-Rally.
11. Expected number of participants and estimated attendance (per day, if applicable): See question 10.
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): n/a

I hereby certify that all the statements made in this application are true and correct.

M. J. Lopez  
Signature of Authorized Representative

1-3-05  
Date



**SHOWMOBILES, STAGES, BLEACHERS,  
AND SOUND PRODUCTION**  
**(305) 257-0933 Ext. 240/(305) 257-1083 (Fax)**

**EQUIPMENT (S) CONFIRMATION FORM**

**ORGANIZATION/AGENCY:** Eugenia B. Thomas Elementary

**EQUIPMENT REQUESTED:** 4 Bleachers & show-mobile

**NAME OF PERSON RESPONSIBLE FOR THIS BILL:** Eugenia B. Thomas Elementary  
5950 NW 114<sup>th</sup> Avenue, Doral – Florida 33178

**INDEX CODE (MIAMI-DADE COUNTY AGENCIES ONLY):**

**BILLING ADDRESS/ ZIP CODE:** 8345 NW 12<sup>th</sup> Street

**NAME/TITLE OF THE EVENT:** FCAT Pep-Rally

**ADDRESS OF EVENT:** 5950 NW 114<sup>th</sup> Avenue

**TODAY'S DATE:** January 4, 2006 **DATE (S) & TIME OF EVENT:** 3/10/06

**SET-UP TIME & DAY:** 3/9/06

**TAKE-DOWN & DAY:** 3/10/06 – noon

**CONTACT PERSON/PHONE:** Mrs. Mayra Falcon, Principal  
**AT SITE CONTACT/CELL PHONE #:** 305-592-7914, ext 111 / 305-299-5321

**SPECIAL INSTRUCTIONS:** Direction item(s) are to be placed, maps, diagrams, etc.  
On school grounds (5950 NW 114<sup>th</sup> Avenue – Doral, Florida 33178)

**OTHER INFORMATION:** Include additional equipment if needed. \_Show-mobile and Bleachers

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. We also understand that the total fee is to be remitted (10) ten working days before the event.

\*Fee \_\_\_\_\_

Signature *Eugenia B. Thomas*

\*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Agency/Group *E.B. Thomas Elem.*

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE.**

\*There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

# Memorandum



**Date:** March 7, 2006

**To:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager

A handwritten signature in black ink, appearing to read "G. Burgess", written over the printed name of George M. Burgess.

**Subject:** District Specific In-Kind Reserve Request Recommendation

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The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

## Background

Eugenia B. Thomas Elementary School is requesting a waiver for in-kind services for their annual FCAT Pep Rally scheduled for March 10, 2006.

In-kind services have been requested in an amount not to exceed \$5,178 from the Park and Recreation Department for use of the small show mobile and four (4) sets of bleachers. This event will be funded from the District 12 district specific in-kind reserve.

In FY 2005-06 Eugenia B. Thomas Elementary School has not received any County funding.

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