

**MEMORANDUM**

Agenda Item No. 11(A)(29)

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**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

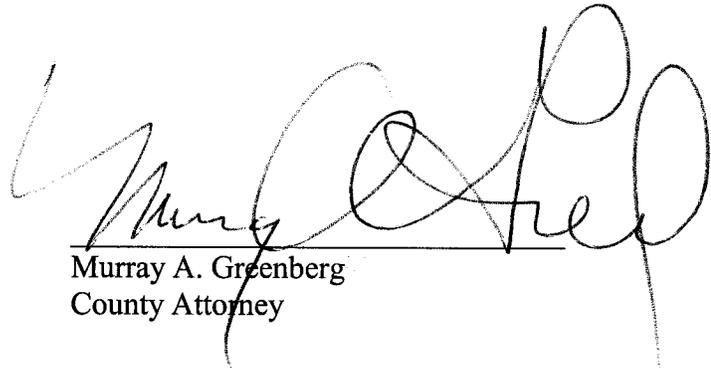
**DATE:** May 9, 2006

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Resolution retroactively  
authorizing in-kind services  
for the National Volunteer  
Week Family Day Picnic

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The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Natacha Seijas.



Murray A. Greenberg  
County Attorney

MAG/jls



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez      **DATE:** May 9, 2006  
and Members, Board of County Commissioners

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Agenda Item No. 11(A)(29)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(29)  
5-9-06

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE APRIL 23, 2006 NATIONAL VOLUNTEER WEEK FAMILY DAY PICNIC SPONSORED BY THE NATIONAL VOLUNTEER WEEK COMMITTEE OF MIAMI-DADE, A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$300.00 TO BE FUNDED FROM THE DISTRICT 13 IN-KIND RESERVE FUND

**WHEREAS**, the National Volunteer Week Committee of Miami-Dade has requested in-kind services from the Miami-Dade Park and Recreation Department for the April 23, 2006 National Volunteer Week Family Day Picnic in an amount not to exceed \$300.00 (see attached Fee Waiver/In-Kind Service Application); and

**WHEREAS**, the National Volunteer Week Committee of Miami-Dade is a not-for-profit organization; and

**WHEREAS**, the National Volunteer Week Family Day Picnic is a district event, and the in-kind services shall be funded from the District 13 In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the April 23, 2006 National Volunteer Week Family Day Picnic in an amount not to exceed \$300.00 to be funded from the District 13 In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Natacha Seijas and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman  
Dennis C. Moss, Vice-Chairman

Bruno A. Barreiro	Jose "Pepe" Diaz
Audrey M. Edmonson	Carlos A. Gimenez
Sally A. Heyman	Barbara J. Jordan
Dorin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 9<sup>th</sup> day of May, 2006. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

DPC

Diamela del Castillo

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff  
Communications Department  
111 N.W. 1<sup>st</sup> Street, Suite 2510  
Miami, FL 33128

Phone: (305) 375-2836  
Fax: (305) 375-3968

Park  
\$300

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: NATIONAL VOLUNTEER WEEK COMMITTEE OF MIAMI-DADE

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- County Sponsored Event/Sponsoring Department
- Other (specify): \_\_\_\_\_
- Local Government or Public Entity

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): DOLores POLLACK  
UNITED HOME CARE SERVICES - 5255 N.W. 87<sup>th</sup> AVENUE, SUITE 400 CITY OF DORAL, FL 33178  
(305) 716-0789 FAX: (305) 599-3111. E-MAIL: DPOLLACK@UNITEDHOME CARE.COM

4. Specify fee waiver or in-kind service requested (quantify, if applicable): WAIVER OF \$300.00 FOR THE PICNIC FIELD -  
WAIVER OF \$1500 FOR THE SPECIAL EVENTS FIELD = WAIVER OF \$1800.00 TOTAL.  
AND SAME PRICE OF \$300 PER PERSON AS BEFORE.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): NAME:  
NATIONAL VOLUNTEER WEEK FAMILY DAY PICNIC AT METRO ZOO.  
DATE: SUNDAY, APRIL 23, 2006  
PURPOSE: TO PUBLICLY PROVIDE RECOGNITION EVENT TO HONOR ALL VOLUNTEERS  
THAT PERFORMED COMMUNITY SERVICES IN MIAMI-DADE COUNTY DURING 2005.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): MIAMI-DADE METRO ZOO  
12400 S.W. 152 STREET, MIAMI, FL 33177.

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MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

- 8. Description of regional or local impact: MIAMI DADE METRO ZOO PICNIC AND SPECIAL EVENTS FIELD
- 9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): APRIL 23, 2006 - HOURS FROM 7:00 AM - 4 PM SUNDAY
- 10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): SEE ATTACHED
- 11. Expected number of participants and estimated attendance (per day, if applicable): 3,000 DAY OF EVENT
- 12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): \_\_\_\_\_

I hereby certify that all the statements made in this application are true and correct.

*Patricia Pallas*  
Signature of Authorized Representative

02-10-2006  
Date

## National Volunteer Week Committee of Dade County

Treasurer's Report  
February 2, 2006Balance as of (5/16/05) **\$4,335.30**

## 2005 Budget

**Credits:**

Zoo Ticket Sales	\$7,577.02
Lunch Ticket Sales	\$2,875.00
Fundraising:	
Chocolate/ Candy Sales	\$2,975.00
Popcorn Sales	\$528.00
Bake Sales	\$177.00
Button Sales	\$11.00
Donations	\$3,031.87
Raffles	\$303.00
Cartridges	\$41.00
Membership Dues	\$370.00
Current Sales	\$468.30
Calendar Sales	\$296.00
Other	
Bank Interest	\$1.47
Zoo Tickets prior year	\$195.00
Previous Year 2004	\$791.23
<b>Grand Total:</b>	<b>\$18,849.66</b>

**Debits:**

<b>Zoo Expenses</b>	
Insurance	\$485.75
Tents/ Chairs	\$1,314.76
Jethro-food	\$591.24
Bakery	\$190.00
Photos	\$49.75
Sodas	\$180.00
Zoo entry	\$6,300
DJ	\$200.00
Ice	\$100.00
<b>Total:</b>	<b>\$9,384.50</b>
<b>Banquet Expenses</b>	
Renaissance-deposit	\$300.00
L&M engraving- awards	\$333.85
Renaissance	\$1,815.00
Programs	\$288.26
Plaque	\$57.10
Money Awards	\$1,050.00
<b>Total:</b>	<b>\$3,858.21</b>
<b>Other</b>	
Bank Service Charge	\$8.35
M and M Candy	\$176.28
QSP Inc- Chocolates	\$1,337.50
FL Dept of Agriculture	\$10.00
Current Refund	\$12.00
Current	\$238.55
Preston Farms- popcorn	\$280.20
<b>Total:</b>	<b>\$2,062.88</b>
<b>Grand total:</b>	<b>\$15,305.59</b>

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# Memorandum



**Date:** May 9, 2006

**To:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager

**Subject:** District Specific In-Kind Request Recommendation

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The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

## Background

A waiver for in-kind services is being requested by a not-for-profit organization National Volunteer Week Committee of Miami Dade for their Family Day Picnic at Metrozoo scheduled for April 23, 2006.

In-kind services have been requested in an amount not to exceed \$300 from the Park and Recreation Department for waiver of the Picnic Field rental fee. This event will be funded from the District 13 district specific in-kind reserve.

In FY 2005-06 National Volunteer Week Committee has not received any County funding.

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