



MEMORANDUM  
Harvey Ruvin  
Clerk of the Circuit and County Courts  
Clerk of the Board of County Commissioners  
Miami-Dade County, Florida  
(305) 375-5126  
(305) 375-2484 FAX  
www.miami-dadeclerk.com

COSHAC  
Agenda Item No. 6 (B)

November 15, 2006

---

TO: Honorable Commissioner Sosa  
and Members of the Community Outreach,  
Safety & Healthcare Administration Committee

DATE: September 12, 2006

FROM: Kay M. Sullivan, Director  
Clerk of the Board

SUBJECT: Approval of Commission  
Committee Minutes

---

The following Clerk's Summary of Minutes is submitted by the Clerk of the Board for approval by the Community Outreach, Safety & Healthcare Administration Committee.

➤ July 12, 2006

Attachment  
KMS/zg



Stephen P. Clark  
Government Center  
111 N.W. 1st Street  
Miami, FL 33128

**CLERK'S SUMMARY OF**  
**Meeting Minutes**  
**Community Outreach, Safety & Healthcare Admin**  
**Cmte**

Rebeca Sosa (6) Chair; Javier D. Souto (10) Vice Chair; Commissioners Bruno A. Barreiro (5), Jose "Pepe" Diaz (12), Barbara Jordan (1), and Natacha Seijas (13)

---

**Wednesday, July 12, 2006**

**2:00 PM**

**COMMISSION CHAMBERS**

---

**Members Present:** Jose "Pepe" Diaz, Barbara J. Jordan, Natacha Seijas, Rebeca Sosa.

**Members Absent:** None.

**Members Late:** Bruno A. Barreiro, Sen. Javier D. Souto.

**Members Excused:** None.

---

**1 MINUTES PREPARED BY:**

**Report:** *Zorana Gainer, Commission Reporter  
(305) 375-2510*

**1A INVOCATION**

**Report:**

*The Committee members convened in a moment of silent prayer over the death of Mr. Luis Penelas and Lieutenant Grant Tucker, followed by the Pledge of Allegiance.*

*Chief Herminio Lorenzo, Director, Miami-Dade County Fire Rescue Department, announced that Lieutenant Grant Tucker was an outstanding employee who was killed in the line of duty.*

**1B PLEDGE OF ALLEGIANCE**

**1C ROLL CALL**

**Report:** *The following staff members were present: Deputy County Manager Pedro Hernandez; Assistant County Manager Mae Bryant; Assistant County Manager Susanne Torriente; Assistant County Attorney Wilfredo Ferrer; and Deputy Clerks Doris Dickens and Zorana Gainer.*

**1D**      **CHAIRPERSON**

**Report:**    *Chairwoman Sosa called the meeting to order at 2:14 p.m. She expressed appreciation to Deputy County Manager Pedro Hernandez and noted this would be his final meeting as Deputy County Manager. She wished him the best in his future endeavors.*

*The Committee members convened in a moment of silent prayer over the death of Mr. Luis Penelas.*

*Assistant County Attorney Wilfredo Ferrer set the agenda for today's meeting and noted the following changes should be made to today's agenda: Item 2B should be withdrawn as requested by Commissioner Souto; Item 3E should be withdrawn; and a scrivener's error existing in Agenda Item 3J be corrected to reflect the "South Florida Work Force Investment Board" in lieu of "South Florida Water Force, Inc."*

*It was moved by Commissioner Diaz that today's (7/12/06) agenda be approved with requested changes. This motion was seconded by Chairwoman Sosa, and upon being put to a vote passed by a vote of 4-0. (Commissioners Souto and Barreiro were absent).*

1D1

**060936 Special Presentation**ORAL REPORT RE: 2006 HURRICANE SEASON  
PREPAREDNESS*Report Received*

**Report:** *Assistant County Attorney Ferrer read the foregoing report into the record.*

*Deputy County Manager Pete Hernandez advised Committee members that County Manager Burgess was unable to attend today's meeting. He provided a brief report regarding the 2006 hurricane season preparedness, noting the 2005 season was a very difficult one. Mr. Hernandez commended staff for the way they responded to the disaster.*

*Mr. Hernandez noted the County Manager had taken steps to respond to disasters and had placed the Office of Emergency Management under the jurisdiction of the Department of Fire Rescue in an effort to strengthen administrative support. Twenty (20) of the twenty-five (25) positions had been filled and the remaining five (5) were in the process of being filled. Mr. Hernandez noted, and two (2) assistant directors would be assigned to Emergency Management, one from the Police Department and one from the Fire Department.*

*Additionally, Mr. Hernandez noted approximately 15,000 employees were identified and placed on a contact list to work under the Disaster Assistance Employee Program; and the Procurement Management Department was working on preparing contracts for debris removal, fuel, ice, food, portable light towers, generators and building maintenance materials. A 2006 Hurricane Guide "Be Storm Smart" was distributed in English, Spanish, and Creole, and was available in each commissioner's office, Team Metro facilities, and libraries. This guidebook would also be distributed throughout the County during special activities/events, Mr. Hernandez explained. He suggested that emergency contact numbers for critical staff from the County Administration and all other municipalities be made available, and noted on May 31st, representatives from 22 municipalities attended a Hurricane Summit, and the Office of Emergency Management distributed hurricane preparedness information and trained municipal representatives.*

*Chairwoman Sosa asked Chief Lorenzo to provide each Commissioner with a copy of the emergency management booklet containing the primary, secondary, and tertiary contact persons and telephone numbers from each city/municipality. She also asked Chief Lorenzo to distribute generator safety brochures to all Commissioners.*

**2 COUNTY COMMISSION**

2A

**061947 Resolution Barbara J. Jordan Amended**  
RESOLUTION URGING THE ALLIANCE FOR HUMAN SERVICES TO ADD HIV/AIDS EDUCATION/PREVENTION AS A FUNDING PRIORITY FOR THE FY 2007-2010 FUNDING CYCLE AT A RECOMMENDED FUNDING LEVEL COMMENSURATE WITH NEEDS PRESENTED IN THE SOCIAL SERVICE MASTER PLAN

**Report:** *See agenda item 2A Amended legislative file no. 062258.*

5

2A Amended

062258 Resolution

Barbara J. Jordan,

Rebeca Sosa

RESOLUTION URGING THE ALLIANCE FOR HUMAN SERVICES TO ADD HIV/AIDS EDUCATION/PREVENTION AS A FUNDING PRIORITY FOR THE FY 2008-2011 FUNDING CYCLE AT A RECOMMENDED FUNDING LEVEL COMMENSURATE WITH NEEDS PRESENTED IN THE SOCIAL SERVICE MASTER PLAN TO HONOR THE MEMORY OF LUIS PENELAS, JR. [SEE ORIGINAL ITEM UNDER FILE NO. 061947]

*Forwarded to BCC with a favorable recommendation with committee amendment(s)*

*Mover: Jordan*

*Seconder: Seijas*

*Vote: 5-0*

*Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Assistant County Attorney Ferrer noted that Commissioner Jordan had two amendments to this item. On Page three (3), the second (2) whereas clause should be deleted; also the following language should be included on page three (3), as the fifth (5) whereas clause: "Whereas HIV AIDS prevention and early intervention services for high risk youth was the funding priority in the past".*

*Hearing no further discussion or comments, the Committee proceeded to vote.*

2B

061385 Ordinance

Sen. Javier D. Souto

ORDINANCE REQUIRING EMERGENCY RESPONSE PLAN FROM COMMUNITY PHARMACIES LOCATED IN THE INCORPORATED AND UNINCORPORATED AREAS FOR THE SUPPLY OF PRESCRIPTION DRUGS DURING A LOCAL STATE OF EMERGENCY; ESTABLISHING DEFINITIONS; PROVIDING FOR MINIMUM CONTENTS OF THE PLAN INCLUDING THE REQUIREMENT OF THE UNINTERRUPTED SUPPLY OF POWER; PROVIDING FOR APPROVAL BY THE DIRECTOR OF THE OFFICE OF EMERGENCY MANAGEMENT; PROVIDING FOR EXEMPTIONS FOR LIMITED PERIODS; ESTABLISHING PENALTIES AND ENFORCEMENT PROCEDURES, AMENDING CHAPTERS 8B AND 8CC OF THE CODE, PROVIDING SEVERABILITY, INCLUSION IN THE CODE AND AN EFFECTIVE DATE

*Withdrawn*

*Mover: Diaz*

*Seconder: Sosa*

*Vote: 4-0*

*Absent: Barreiro, Souto*

**Report:** *During consideration of changes to today's agenda, the foregoing proposed ordinance was withdrawn as requested by Commissioner Souto.*

2C

**061850 Resolution Sen. Javier D. Souto**

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE POLICE DEPARTMENT FOR THE JULY 22-23, 2006 COLOMBIAN INDEPENDENCE FESTIVAL SPONSORED BY READ2SUCCEED, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$39,850.00 TO BE FUNDED FROM THE COUNTYWIDE IN-KIND RESERVE FUND

*Forwarded to BCC with a favorable recommendation*  
*Mover: Souto*  
*Seconder: Sosa*  
*Vote: 5-0*  
*Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Commissioner Seijas asked that future proposals authorizing in-kind services indicate whether the not-for-profit organization was a 5013(c).*

*Hearing no further discussion or comments, the Committee proceeded to vote.*

**3 DEPARTMENT**

3A

**061952 Resolution**

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND STATE OF FLORIDA, COMMUNITY SERVICE BLOCK GRANT FUNDS FOR THE CONTINUED ADMINISTRATION OF THE MIAMI-DADE COMMUNITY ACTION AGENCY; AUTHORIZING THE COUNTY MANAGER TO EXECUTE AND AMEND SUCH CONTRACTS AND AGREEMENTS AS REQUIRED; AND TO APPLY FOR, RECEIVE AND EXPEND ADDITIONAL FUTURE FUNDS SHOULD THEY BECOME AVAILABLE UNDER THIS PROGRAM FOR THIS PURPOSE (Community Action Agency)

*Forwarded to BCC with a favorable recommendation*  
*Mover: Souto*  
*Seconder: Diaz*  
*Vote: 5-0*  
*Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

3B

**061953 Resolution**

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND GRANT FUNDS FROM THE CHILDREN'S TRUST FOR THE OUT OF SCHOOL PROGRAMS FOR MIAMI-DADE COUNTY COMMUNITY ACTION AGENCY FOR 2006-2007; AUTHORIZING THE COUNTY MANAGER TO EXECUTE AND AMEND SUCH CONTRACTS AND AGREEMENTS AS REQUIRED; AND TO APPLY FOR, RECEIVE AND EXPEND ADDITIONAL FUTURE FUNDS SHOULD THEY BECOME AVAILABLE UNDER THIS PROGRAM FOR THIS PURPOSE (Community Action Agency)

*Forwarded to BCC with a favorable recommendation*

*Mover: Seijas*

*Seconder: Diaz*

*Vote: 5-0*

*Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

3C

**061954 Resolution**

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) FUNDS THROUGH THE STATE OF FLORIDA DEPARTMENT OF HEALTH CHILD NUTRITION PROGRAM FOR MIAMI-DADE COUNTY COMMUNITY ACTION AGENCY'S HEAD START MEALS PROGRAM; AUTHORIZING THE COUNTY MANAGER TO EXECUTE AND AMEND SUCH CONTRACTS AND AGREEMENTS AS REQUIRED; AND TO APPLY FOR, RECEIVE AND EXPEND ADDITIONAL FUTURE FUNDS SHOULD THEY BECOME AVAILABLE UNDER THIS PROGRAM FOR THIS PURPOSE (Community Action Agency)

*Forwarded to BCC with a favorable recommendation*

*Mover: Seijas*

*Seconder: Diaz*

*Vote: 5-0*

*Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

3D

**061880 Resolution**

RESOLUTION AUTHORIZING EXECUTION OF A LEASE AGREEMENT AT 11200 N.W. 20 STREET, MIAMI, WITH PROCACCI MTF LLC, A DELAWARE LIMITED LIABILITY COMPANY AND SOUTH FLORIDA HIDTA (HIGH INTENSITY DRUG TRAFFICKING AREA PROGRAM UNDER THE SHERIFF OF MONROE COUNTY, FLORIDA) FOR PREMISES TO BE UTILIZED BY THE MIAMI-DADE POLICE DEPARTMENT; AND AUTHORIZING THE COUNTY MANAGER TO EXERCISE ANY AND ALL OTHER RIGHTS CONFERRED THEREIN (General Services Administration Department)

*Forwarded to BCC with a favorable recommendation*  
*Mover: Seijas*  
*Seconder: Diaz*  
*Vote: 5-0*  
*Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

3E

**061897 Resolution**

RESOLUTION AUTHORIZING EXECUTION OF A SUBLEASE AGREEMENT AT 15001 N.W. 42 AVENUE, OPA LOCKA AIRPORT, BUILDING #41, MIAMI, WITH MIAMI EXECUTIVE AVIATION, INC., A FLORIDA CORPORATION, FOR PREMISES TO BE UTILIZED BY MIAMI-DADE FIRE RESCUE AS HELICOPTER HANGAR STORAGE SPACE; AND AUTHORIZING THE COUNTY MANAGER TO EXERCISE ANY AND ALL OTHER RIGHTS CONFERRED THEREIN (General Services Administration Department)

*Withdrawn*  
*Mover: Diaz*  
*Seconder: Sosa*  
*Vote: 4-0*  
*Absent: Barreiro, Souto*

**Report:** *During consideration of changes to today's agenda, the foregoing proposed ordinance was withdrawn.*

3F

**061955 Resolution**

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND FUNDS FROM THE STATE OF FLORIDA DEPARTMENT OF HEALTH, CHILD CARE FOOD PROGRAM (CCFP) FOR THE MIAMI-DADE COUNTY DEPARTMENT OF HUMAN SERVICES TO PROVIDE MEALS TO CHILDREN BEING CARED FOR IN HOME-BASED CHILD CARE PROGRAMS; AND TO EXECUTE AGREEMENTS; AND TO APPLY FOR, RECEIVE AND EXPEND ADDITIONAL FUTURE FUNDS SHOULD THEY BECOME AVAILABLE UNDER THIS PROGRAM FOR THIS PURPOSE (Human Services Department)

*Forwarded to BCC with a favorable recommendation  
Mover: Seijas  
Seconder: Diaz  
Vote: 5-0  
Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

3G

**061956 Resolution**

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND ANTI-DRUG ABUSE FUNDS FROM THE LOCAL SHARE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT ADMINISTERED BY THE STATE OF FLORIDA DEPARTMENT OF LAW ENFORCEMENT FOR THE MIAMI-DADE COUNTY DEPARTMENT OF HUMAN SERVICES' SUBSTANCE ABUSE PROGRAMS; AND TO EXECUTE AGREEMENTS; AND TO APPLY FOR, RECEIVE AND EXPEND ADDITIONAL FUTURE FUNDS SHOULD THEY BECOME AVAILABLE UNDER THIS PROGRAM FOR THIS PURPOSE (Human Services Department)

*Forwarded to BCC with a favorable recommendation  
Mover: Seijas  
Seconder: Diaz  
Vote: 5-0  
Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

3H

**061958 Resolution**

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND UNITED STATES DEPARTMENT OF AGRICULTURE FUNDS FROM THE FLORIDA DEPARTMENT OF ELDER AFFAIRS' ADULT CARE FOOD PROGRAM FOR MIAMI-DADE COUNTY DEPARTMENT OF HUMAN SERVICES; AND TO EXECUTE AGREEMENTS; AND TO APPLY FOR, RECEIVE AND EXPEND ADDITIONAL FUTURE FUNDS SHOULD THEY BECOME AVAILABLE UNDER THIS PROGRAM FOR THIS PURPOSE (Human Services Department)

*Forwarded to BCC with a favorable recommendation*  
*Mover: Seijas*  
*Seconder: Diaz*  
*Vote: 5-0*  
*Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

3I

**061987 Resolution**

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND VICTIMS OF CRIMES ACT (VOCA) FUNDS FROM THE STATE OF FLORIDA OFFICE OF THE ATTORNEY GENERAL FOR THE MIAMI-DADE COUNTY DEPARTMENT OF HUMAN SERVICES' ADVOCATES FOR VICTIMS PROGRAM; AND TO EXECUTE AGREEMENTS; AND TO APPLY FOR, RECEIVE AND EXPEND ADDITIONAL FUTURE FUNDS SHOULD THEY BECOME AVAILABLE UNDER THIS PROGRAM FOR THIS PURPOSE (Human Services Department)

*Forwarded to BCC with a favorable recommendation*  
*Mover: Seijas*  
*Seconder: Diaz*  
*Vote: 5-0*  
*Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

3J

**061991 Resolution**

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND STATE OF FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES FUNDS AVAILABLE FROM THE SOUTH FLORIDA WORKFORCE, INC. FOR THE MIAMI-DADE COUNTY DEPARTMENT OF HUMAN SERVICES' REFUGEE EMPLOYMENT AND TRAINING PROGRAM; AND TO EXECUTE AGREEMENTS; AND TO APPLY FOR, RECEIVE AND EXPEND ADDITIONAL FUNDS SHOULD THEY BECOME AVAILABLE UNDER THIS PROGRAM FOR THIS PURPOSE (Human Services Department)

*Carried over*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Commissioner Seijas questioned whether the South Florida Workforce, Inc. (SFWI) was the same as the South Florida Workforce Investment Board (SFWIB).*

*Assistant County Manager Mae Bryant advised Committee members that the name of South Florida Workforce, Inc. had been officially changed to SFWIB.*

*Commissioner Seijas questioned whether this agreement would be in conflict with the agreement between the County and the State, which was adopted by the County Commission on March 7, 2006. She noted the language within this agreement stated that in order to exercise independent oversight, Miami-Dade County and Monroe County, respectively, agreed that Miami Dade and Monroe Counties shall not be a direct provider of public workforce services with funds provided through or from the SFWI. She questioned whether this provision was waived and whether the State Workforce Board had approved the transfer of funds to the County.*

*Ms. Bryant attempted to explain that counties were prohibited from receiving dollars that goes to the SFWIB that were workforce dollars. However, she was interrupted when Chairman Sosa pointed out that she and Commissioner Diaz had to leave the Chamber due to Conflicts of Interest on this resolution, which constituted a loss of a quorum.*

*Commissioner Seijas noted she had some concerns regarding this item. She suggested it be*

12

*temporarily deferred pending the arrival of a quorum.*

*Concerning Commissioner Seijas' concerns, Commissioner Jordan pointed out that pursuant to this resolution, it did not appear that the department was getting the money directly from the Workforce Board; that the department was getting the money directly from the Department of Children and Families (DCF), which was a State entity and the DCF was contracting with the Department of Human Services.*

*Commissioner Seijas suggested this proposed resolution be deferred to the next meeting.*

*Concerning Commissioner Jordan's question as to whether a contract was in place to provide this service, Ms. Bryant noted the existing contract would expire on September 30th. Should this resolution come back for Committee review in September, staff would request that the Board's rules and procedures be waived to allow it to be forwarded to full Board on September 26th.*

*Assistant County Attorney Ferrer noted that although he would seek further clarification from the assigned attorney, he believed that Commissioner Jordan was correct when she stated that because the funds were coming from the DCF, this resolution was not in violation of the other resolution; however, he would investigate and report back to Commissioner Seijas.*

*Following further comments by Commissioner Seijas, the foregoing proposed resolution was deferred to the September 20, 2006 Committee meeting, due to lack of a quorum.*

3K

**061994 Resolution**

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND FUNDS FROM THE STATE OF FLORIDA DEPARTMENT OF EDUCATION, DIVISION OF VOCATIONAL REHABILITATION SERVICES FOR THE MIAMI-DADE COUNTY DEPARTMENT OF HUMAN SERVICES' ELDERLY, DISABILITY AND VETERANS SERVICES DIVISION; AND TO EXECUTE AGREEMENTS; AND TO APPLY FOR, RECEIVE AND EXPEND ADDITIONAL FUTURE FUNDS SHOULD THEY BECOME AVAILABLE UNDER THIS PROGRAM FOR THIS PURPOSE (Human Services Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Seijas*

*Second: Diaz*

*Vote: 5-0*

*Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

3L

**061871 Resolution**

RESOLUTION RATIFYING THE COUNTY MANAGER'S ACTION IN APPLYING FOR \$95,000 IN FEDERAL FUNDS FROM THE U.S. DEPARTMENT OF JUSTICE, NATIONAL INSTITUTE OF JUSTICE, AVAILABLE UNDER THE PAUL COVERDELL FORENSIC SCIENCES IMPROVEMENT ACT FY 2006, TO SUPPORT THE MIAMI-DADE MEDICAL EXAMINER DEPARTMENT'S TOXICOLOGY LABORATORY; AND AUTHORIZES THE COUNTY MANAGER TO RECEIVE, EXPEND, AND EXECUTE CONTRACTS, AGREEMENTS, AND NECESSARY AMENDMENTS TO THE APPLICATION (Medical Examiner Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Seijas*

*Second: Diaz*

*Vote: 5-0*

*Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

3M

**062010 Resolution**

RESOLUTION RATIFYING THE COUNTY MANAGER'S ACTION IN APPLYING FOR THE FEDERAL EMERGENCY MANAGEMENT URBAN SEARCH AND RESCUE COOPERATIVE AGREEMENT IN THE FUNDING AMOUNT OF \$627,915; AND AUTHORIZES THE COUNTY MANAGER TO EXECUTE CONTRACT AGREEMENTS AND AMENDMENTS TO THE APPLICATION AND THE AGREEMENTS; TO RECEIVED AND EXPEND FUNDS, AND TO EXERCISE THE CANCELLATION PROVISION CONTAIN THEREIN (Miami-Dade Fire and Rescue Department)

*Forwarded to BCC with a favorable recommendation*  
*Mover: Seijas*  
*Seconder: Diaz*  
*Vote: 5-0*  
*Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

3N

**061999 Resolution**

RESOLUTION AUTHORIZING SELECTED POSITIONS TO AUTHORIZE TRANSACTIONS ON THREE ACCOUNTS FOR MIAMI-DADE POLICE DEPARTMENT, ACCOUNT NUMBERS 266202229952 GENERAL ACCOUNT, 6702189075035 TRUST ACCOUNT, AND 0189001219684 FEE ACCOUNT (Miami-Dade Police Department)

*Forwarded to BCC with a favorable recommendation*  
*Mover: Diaz*  
*Seconder: Souto*  
*Vote: 5-0*  
*Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

30

**062087 Resolution**

RESOLUTION APPROVING ESTABLISHMENT OF A TRUST FUND TO DEPOSIT GOVERNMENTAL FUNDS COLLECTED PURSUANT TO MIAMI-DADE COUNTY ORDINANCE SECTION 28A-9.5 FOR USE BY THE MIAMI-DADE POLICE DEPARTMENT ECONOMIC CRIMES BUREAU MULTI-AGENCY AUTO THEFT TASK FORCE (Miami-Dade Police Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Diaz*

*Seconder: Seijas*

*Vote: 5-0*

*Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

3P

**062094 Resolution**

RESOLUTION APPROVING AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE TOWN OF CUTLER BAY FOR THE PROVISION OF LOCAL PATROL POLICE SERVICES; AUTHORIZING THE COUNTY MANAGER TO EXECUTE THE AGREEMENT, TAKE ANY ACTION REQUIRED OF THE COUNTY HEREIN AND EXERCISE ANY RENEWAL AND CANCELLATION PROVISIONS THEREIN (Office of Strategic Business Management)

*Forwarded to BCC with a favorable recommendation*

*Mover: Diaz*

*Seconder: Souto*

*Vote: 5-0*

*Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

3Q

**062095 Resolution**

RESOLUTION APPROVING AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE TOWN OF CUTLER BAY FOR THE PROVISION OF SPECIALIZED POLICE SERVICES; AUTHORIZING THE COUNTY MANAGER TO EXECUTE THIS AGREEMENT, TAKE ANY ACTION REQUIRED OF THE COUNTY HEREIN AND EXERCISE ANY RENEWAL AND CANCELLATION PROVISIONS THEREIN (Office of Strategic Business Management)

*Forwarded to BCC with a favorable recommendation*

*Mover: Diaz*

*Seconder: Souto*

*Vote: 5-0*

*Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the foregoing proposed resolution into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

4 COUNTY MANAGER

5 COUNTY ATTORNEY

6 CLERK OF THE BOARD

6A

062099 Report

CLERK'S SUMMARY OF MINUTES FOR COMMUNITY  
OUTREACH, SAFETY AND HEALTHCARE  
ADMINISTRATION MEETING FOR JUNE 14, 2006 (Clerk  
of the Board)

*Approved*  
*Mover: Diaz*  
*Seconder: Souto*  
*Vote: 5-0*  
*Absent: Barreiro*

**Report:** *Assistant County Attorney Ferrer read the  
foregoing proposed item into the record.*

*Hearing no discussion or comments, the  
Committee proceeded to vote.*

7 REPORTS

7A

**062118 Report**REPORT RE: DEPARTMENTAL BUDGET  
PRESENTATIONS (County Manager)*Report Received*

**Report:** *Assistant County Attorney Ferrer read the foregoing report into the record.*

*The following Departmental representatives appeared before the Committee to address comments by Committee members and to present their departmental FY 2006-07 Budgets:*

*OFFICE OF COUNTYWIDE HEALTHCARE  
PLANNING*

*Chairwoman Sosa reminded Committee members that the Office of Countywide Healthcare Planning (OCHP) was created with six positions; that in FY 2005-06, the OCHP requested nine additional positions. She noted the OCHP was currently comprised of eight positions, two of which were vacant, and that its base budget was approximately \$922,000.*

*Commissioner Seijas noted discussions occurred regarding approximately six positions that were lost due to attrition which had not been filled. She noted she needed clarification on why the OCHP need to expand.*

*Chairwoman Sosa noted she met with the County Manager today to discuss the role of the OCHP which was to serve in an advisory capacity and to provided recommendations to the County Commission on how to find solutions and offer assistance to the uninsured population of this community. She further noted the OCHP was never intended to grow to this point. She stated if the County was going to expend approximately \$1 million, she would suggest to provide that funding to families.*

*Responding to Commissioner Seijas' comments regarding the job positions, Ms. Janet Perkins, Director, OCHP, appeared before the Committee and explained that only was of the eight positions was vacant. She pointed out that in FY 2005-06, the OCHP was given two additional assignments which were not a part of its original charge, and the two more job positions were needed to handle those added responsibilities, which involved the management of public health and the oversight of*

*two contracts with the County's Health Department and the Health Council of South Florida (HCSF) for approximately \$1.2 million. Regarding the HCSF, Ms. Perkins said the OCHP was managing contracts for the that agency and had restructured these contract(s) to be specific deliverables that complimented and supplemented work that the OCHP was not staffed to perform, and that the staff requirements had been minimized by working collaboratively with the HCSF.*

*Responding to Commissioner Seijas' question whether the OCHP was create to oversee contracts, Chairwoman Sosa explained that the objective for creating the OCHP's needed to be revisited because it was not created to oversee contracts. She pointed out that the Department of Procurement Management should oversee those contracts.*

*Ms. Perkins explained that the OCHP plays a critical role in the County and it was a public health role. She pointed out that the State did not have a partner in Miami-Dade County, and it was very important to monitor those contracts.*

*Commissioner Seijas spoke in opposition for the OCHP's request for additional staff.*

*Following other comments by Committee members, Deputy County Manager Pete Hernandez stated that the County Administration would follow the guidelines as originally established for the OCHP. He indicated that the County Manager would provide more specifics on this matter before September 2006.*

**MEDICAL EXAMINER**

*Chairwoman Sosa urged the County Manager to support the salary increase for the Forensic Pathologist and the Evidence Facility which was approved, and then discussion occurred regarding a tape back-up. She noted that the tape back-up was not approved. Therefore, as an alternative the department would be converting its tape back-up system to the fiberoptic connection through the Enterprise Technology Services Department (ETSD) Metronet. She pointed out this cost was included in the proposed FY 2006-07 budget submission, but the data storage cost was not included.*

*Responding to Chairwoman Sosa's inquiry regarding the tape back-up cost, Dr. Bruce Hyman, Chief Medical Examiner, Medical Examiner Department, appeared before the Committee and informed that in order to comply with the overall strategic plan, the department decided to update its fiberoptic connection. He noted this would facilitate electronic data transfer daily in a more efficient way, as well as the conversion to digital photograph which stores more memory.*

#### 311 ANSWER CENTER

*Commissioner Barreiro stated he looked forward to working the 311 Answer Center in obtaining monthly reports pertaining to the responses to telephone calls received at the center.*

#### ELECTIONS DEPARTMENT

*Chairwoman Sosa expressed her appreciation to Mr. Lester Sola, Director, Elections Department for his leadership since his appointment as Director of the Elections Department.*

*Commissioner Jordan stated that continuous focus should be placed on bringing forth solutions in terms of the paper trail which she has previously discussed with Mr. Sola.*

#### COMMUNITY ACTION AGENCY

*Commissioner Jordan asked the Community Action Agency Director to work with the Employee Relations Department to expedite efforts to fill the Head Start slots and to explore to fullest extent, creating Teacher I and Teacher II positions to ensure that individuals who had obtained college degrees were not paid the same as those without college degrees.*

*Responding to Commissioner Jordan's comments, Assistant County Manager Mae Bryant informed the Committee that the recommended budget from the County Manager included a two step pay increase for the Head Start teachers.*

*Chairwoman Sosa asked that the proposed budget increase include the two step increase for the teachers, the replacement of outdated computers, and provide emergency home repair to 32 low income households. She asked that the number of households receiving emergency home repair be*

increased.

#### HUMAN SERVICES

Chairwoman Sosa noted the County Manager was able to work with this Committee to add Social Worker positions for the Domestic Violence Intake Program and staff satellite offices which served approximately 250 victims per month. She further noted additional Contract Officers were added to the Community-Based Organization (CBO) Contract Management Division to reduce workload from 41 to 35 per Contract Officer. She stated staff must continue to work in this department because of the direct services provided.

#### TEAM METRO

Chairwoman Sosa noted her discussion with the County Manager to discuss the increase to Team Metro for 15 positions. She indicated she requested the County Manager to provide a specific description of where the positions would be and the job description for each position.

#### CORRECTIONS AND REHABILITATION

Chairwoman Sosa noted she was aware of the critical problem for recruitment for the department and the efforts by the Miami-Dade Corrections and Rehabilitation Department (C&R) to address this issue. She noted the County Manager's consideration for approval of overtime as part of this budget to allow extensive training to be attended by Correctional Officers. She indicated there would be 112 additional positions for the department.

Following Chairwoman Sosa's comments, Deputy County Manager Hernandez noted the training enhancement in addition to the training already budgeted would cost approximately \$1.5 million for additional training.

Responding to Commissioner Jordan's inquiry regarding the number of training days for officers, Deputy County Manager Hernandez informed the Committee that staff was expanding the facility based training program, the training academy and adding support for mandatory presentation for the training curriculum.

Ms. Marydell Guevara, Interim Director, Miami-

*Dade Corrections and Rehabilitation Department, appeared and noted the training entails mandatory service training which includes working with the County Manager's Office. The officers received 40-hours training and all officers who were promoted received supervisory training. Ms. Guevara noted the officers morale had improved and that appeared to be motivated tremendously through these efforts.*

*Commissioner Diaz noted he looked forward to the enhancement of the department regarding safety concerns. He also noted his desire to review the upcoming report being developed as a tool to expedite addressing departmental needs.*

*Chairwoman Sosa noted that the Blue Ribbon Task Force was also working to develop initiatives to improve the morale of employees and enhance the working environment of the department.*

*Commissioner Diaz inquired on the status of the project to terminate the practice of using police officers to transport prisoners.*

*Ms. Guevara advised that a Transportation Pilot Program had been initiated and the equipment was in place. She noted a small number of C&R staff were involved in the implementation of this pilot program on certain routes in an effort to balance staffing and funding resources to fully implement this program by October.*

*Commissioner Sosa expressed concern regarding discussion in the budget workshop wherein other departmental needs were targeted but not for this transportation pilot. She asked the history of the process used to include this item into the budget.*

*Commissioner Seijas noted the concern should be focused on support for this pilot program rather than on the funding process. She noted prior issues regarding funding for the Police Department at the expense of the C&R Department. Commissioner Seijas contemplated whether the Commission had fulfilled all the C&R Department's needs and expressed her support of the transportation pilot program.*

*Chairwoman Sosa expressed her dissatisfaction with the budget process not being adhered to with regard to funding priorities for the C&R Department. She asked that each commissioner be provided with a monthly report identifying*

*individuals contacted for follow-up within their respective district. Chairwoman Sosa noted the Committee's prayers were with the District 1 Chief of Staff and expressed support for Commissioner Jordan and her staff.*

7B

**061834 Report**

SUNSET REVIEW OF COUNTY BOARDS FOR 2006-  
MIAMI-DADE COUNTY ASIAN-AMERICAN ADVISORY  
BOARD

(County Manager)

**Report Received**  
**Mover: Diaz**  
**Seconder: Souto**  
**Vote: 5-0**  
**Absent: Barreiro**

**Report:** *Assistant County Attorney Ferrer read the foregoing report into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

7C

**061998 Report**

REPORT OF PROPOSED EXPENDITURES FOR THE  
LAW ENFORCEMENT TRUST FUND

(County Manager)

**Report Received**  
**Mover: Jordan**  
**Seconder: Diaz**  
**Vote: 5-0**  
**Absent: Barreiro**

**Report:** *Assistant County Attorney Ferrer read the foregoing report into the record.*

*Hearing no discussion or comments, the Committee proceeded to vote.*

7D

**060920 Report**FEASIBILITY REVIEW REGARDING A PROPOSED  
TELEPHONE REASSURANCE PROGRAM**Report Received****Mover: Diaz****Seconder: Seijas****Vote: 5-0****Absent: Barreiro**

(County Manager)

**Report:** *Assistant County Attorney Ferrer read the foregoing report into the record.*

*Commissioner Diaz appeared before the Committee in support of the Switchboard of Miami providing a Telephone Reassurance Program to the elderly community. He noted that after reviewing the report, he determined the Switchboard of Miami was very well equipped to handle and respond to the needs of the elderly.*

*Commissioner Sosa pointed out there was an incredible cost difference in the services provided by the Switchboard of Miami and the County's 3-1-1 Answer Center. She also noted some seniors preferred not to be called too frequently and suggested there be a balance in the number of calls made to seniors.*

*Commissioner Seijas spoke in support of the proposed Reassurance Program. She noted the training provided to the County's 3-1-1 call takers was different than the training provided to Switchboard of Miami personnel and the connection with the caller(s) was also different. Commissioner Seijas also noted Switchboard of Miami personnel would have a record of the client's family, family doctor and closest contact.*

*Chairwoman Sosa noted she would support anything in line with this item.*

*Commissioner Souto spoke in support of the proposed Reassurance Program; however, he noted he would like to see information extended to elderly residents of Miami-Dade County regarding the availability of care. He suggested County resources be utilized.*

*Commissioner Jordan commended Commissioner Diaz for taking the initiative on the proposed Reassurance Program.*

*Ms. Thamara Labrousse, Executive Director, Switchboard of Miami (SOM), appeared before*

*the Committee and informed Committee members that the Switchboard was approached by Commissioner Diaz who asked that they put together a proposal indicating whether the agency had the capacity to implement and provide management. She noted she welcomed the opportunity to manage this program based on the agency's past and existing operations. Additionally, Ms. Labrousse said this would provide an opportunity to expand the SOM and to increase the services provided to its elderly clients.*

*Ms. Labrousse noted the SOM, identified through County officials and/or departments, individuals who were isolated and did not have resources or family to check on them. She noted two different proposals were prepared and efforts were made to make the services as affordable as possible. Ms. Labrousse indicated that the numbers presented the least affordable, and based on the first proposal, elderly individuals would be contacted twice weekly and three times per week based on the second proposal. Additionally, Ms. Labrousse pointed out that individuals enrolled in this program would have access to the SOM's 24-hour hotline, that case managers would check on the enrollees two or three times per week; and that trained counselors would be accessible to assist clients, particularly on Monday through Friday evenings and the weekend when they were most needed.*

*Commissioner Jordan questioned whether the SOM made follow-up to calls whether they are referred to agencies or organizations.*

*Responding to Commissioner Jordan, Ms. Labrousse stated the Switchboard of Miami maintained an electronic directory through a referral software that contained approximately 5,000 resources (governmental and social service agencies). She noted the SOM's system allowed the initial counselor who took the call to provide follow-up case management referrals. Ms. Labrousse provided a detailed overview of the follow-up process and the methods used to track the cases.*

*Commissioner Jordan questioned the reference in the County Manager's memorandum regarding no further follow-up.*

*Ms. Labroussee explained the SOM currently provided follow-up services through a 24-hour*

25

hotline.

Chairwoman Sosa thanked Ms. Labroussee for participating in this process and submitting this report.

The Committee by motion duly, made, seconded and carried, proceeded to vote on the foregoing report as presented.

Chairwoman Sosa asked that each commissioner be provided with a monthly report identifying individuals contacted for follow-up within their respective district.

Ms. Labrousse informed the Committee that the Switchboard database was very sophisticated which was why Commissioner Seijas was so impressed with the database. This database allows the Switchboard to collect significant data that could be used and shared from a community planning perspective.

Commissioner Diaz thanked Ms. Labrousse for her presentation today, but noted he wanted to make sure that people understood that the sole purpose of this was to ensure that the County addressed the elderly in the community county-wide. He expressed that each commissioner cared about the elderly and that this way there would be constant contact with them through this program. Commissioner Diaz noted information that would not normally be provided would be available through this program. He noted a concern of the elderly was having a stranger come to their door and the method of calling through this program would be beneficial.

Commissioner Diaz expressed appreciation to his colleague Commissioner Seijas for introducing him to this great agency. He stated that he looked forward to bringing this item forward for support by his other fellow colleagues. Commissioner Diaz concluded by stating it was a great program and one that would enhance the lives of the elderly in this community.

Hearing no further questions or comments, the Committee received the foregoing report as presented.

7D SUPPLEMENT

**062193 Report**

SUPPLEMENT TO FEASIBILITY REVIEW REGARDING  
A PROPOSED TELEPHONE REASSURANCE PROGRAM

*Report Received*

*Mover: Diaz*

*Seconder: Seijas*

*Vote: 5-0*

*Absent: Barreiro*

**Report:** *See report under Agenda Item 7D; Legislative File  
No. 060920.*

7E

**062085 Report**ORAL REPORT RE: TRAINING FACILITY UPDATE  
(County Manager)*Report Received***Report:** *Assistant County Attorney Ferrer read the foregoing report into the record.*

*Mr. Herminio Lorenzo, Chief, Miami-Dade Fire Rescue (MDFR), appeared before the Committee and presented the foregoing report regarding the training facility and the report regarding the Wellness Center. He noted the scheduled for the project completion was on schedule and 30% of it was completed. Mr. Lorenzo provided an overview of the following items relating to the training facility: the props to be used at the facility, the submittal of plans for permitting in October or November 2006, and the bid solicitation following the permitting process.*

*Chief Lorenzo informed the Committee of the selection of the manager for the Wellness Program and working together with collective bargaining union Local 1403 to implement the full Wellness Program in the MDFR. Chief Lorenzo noted the implementation would include a nutritionist, a cardiologist and exercise programs for the firefighters in the field and staff. He concluded by stating the MDFR Training Facility and the Wellness Program was moving forward according to the schedule established.*

*Responding to Commissioner Diaz' question regarding the nutritionist who would be helping the firefighters and staff to be better fit and in shape to perform their job, Chief Lorenzo noted this was part of the program that was being developed and the addition of the nutritionist and the cardiologist as well as staff members who have done exercise training was new. He noted staff was putting together a program to have a consultation with each individual and make recommendations for a diet, a good life such as getting enough rest, and a customized exercise plan. Furthermore, time would be set-aside for firefighters to improve their physical condition by working out for an hour or an hour and a half each day.*

*Hearing no further questions or comments, the Committee received the foregoing oral report and Agenda Item 7F, the oral report pertaining to the*

*Wellness Center as presented.*

7F

**062086 Report**

ORAL REPORT RE: WELLNESS CENTER STATUS  
UPDATE (County Manager)

*Report Received*

**Report:** *See report under Agenda Item 7E; Legislative File  
No. 062086.*

**8 ADJOURNMENT**

**Report:** *There being no further business to come before  
the Community Outreach, Safety & Healthcare  
Administrative Committee, the meeting was  
adjourned at 4:26 p.m.*