

## MEMORANDUM

Agenda Item No. 11(A)(3)

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**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

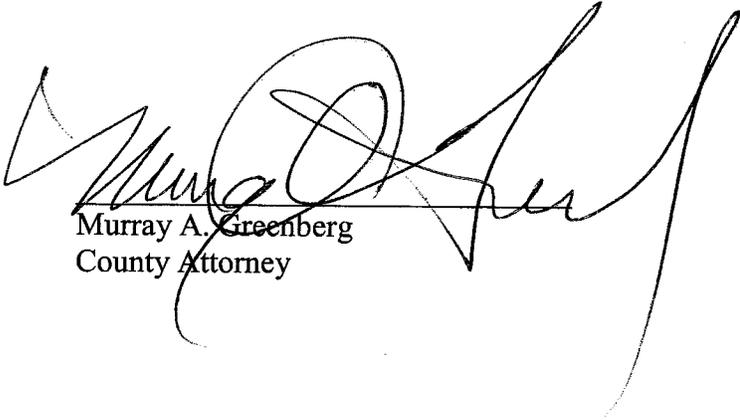
**DATE:** November 28, 2006

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Resolution Retroactively  
Authorizing In-Kind  
Services for the July 22,  
2006 Family and Friends  
Day Sponsored by the  
Earlington Heights Olinda  
Assoc., Inc. in an Amount  
Not to Exceed \$1,025.00

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The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Audrey M. Edmonson.



Murray A. Greenberg  
County Attorney

MAG/dc



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** November 28, 2006

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Agenda Item No. 11(A)(3)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(3)  
11-28-06

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE JULY 22, 2006 FAMILY AND FRIENDS DAY SPONSORED BY THE EARLINGTON HEIGHTS OLINDA ASSOCIATION, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$1,025.00 TO BE FUNDED FROM THE DISTRICT 3 IN-KIND RESERVE FUND

**WHEREAS**, the Earlington Heights Olinda Association, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department for the July 22, 2006 Family and Friend's Day in an amount not to exceed \$1,025.00 (see attached Fee Waiver/In-kind Service Application): and

**WHEREAS**, the Earlington Heights Olinda Association, Inc. is a not-for-profit organization; and

**WHEREAS**, the Family and Friend's Day is a special event, and the in-kind services shall be funded from the District 3 In-Kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the July 22, 2006 Family and Friend's Day in an amount not to exceed \$1,025.00 to be funded from the District 3 In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Audrey M. Edmonson and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Dennis C. Moss, Vice-Chairman	
Bruno A. Barreiro	Jose "Pepe" Diaz
Audrey M. Edmonson	Carlos A. Gimenez
Sally A. Heyman	Barbara J. Jordan
Dorrian D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 28<sup>th</sup> day of November, 2006. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

MR

Monica Rizo

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

\$1,025 -  
PARKS  
(District)

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff  
Communications Department  
111 N.W. 1st Street, Suite 2510  
Miami, FL 33128

Phone: (305) 375-2836  
Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: Earlington Heights Olinda Association, Inc

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- County Sponsored Event/Sponsoring Department \_\_\_\_\_
- Other (specify): \_\_\_\_\_
- Local Government or Public Entity

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):  
Teverett@mdc.edu 305-637-0807  
Tim Everett - 2140 N W 50th Street, Miami, Florida 33142

4. Specify fee waiver or in-kind service requested (quantify, if applicable):  
Monetary Contribution from Waste Management

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):  
Family & Friends Day - July 22, 2006 -  
Description: Guest Speakers, Singing group, Count agencies  
Purpose: Event was designed to bring the community closer together

6. Please select ALL that apply to event:
- Economic Development: Event supports vitality or growth of the local economy
  - Youth/Education: Event benefits youth of any age and/or offers educational benefits
  - Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
  - Arts and Culture: Event supports music, theatre, literature, art or culture
  - Environmental: Event benefits environmental concerns or promotes conservation
  - Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)):  
Event was held @ Olinda Park - 2102 N W 51st Street, Miami, Florida 33142

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

8. Description of regional or local impact: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. Expected number of participants and estimated attendance (per day, if applicable): \_\_\_\_\_  
\_\_\_\_\_
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): \_\_\_\_\_  
\_\_\_\_\_

I hereby certify that all the statements made in this application are true and correct.

  
\_\_\_\_\_  
Signature of Authorized Representative

08-25-06  
Date



10 / *Russell*

# SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION

(305) 257-0933 Ext. 240 / (305) 257-1083 (Fax)

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## EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: Commissioner Audrey M. Edmonson

EQUIPMENT REQUESTED: Showmobile (Medium Size)

NAME OF PERSON RESPONSIBLE FOR THIS BILL: \_\_\_\_\_

OR INDEX CODE (MIAMI-DADE COUNTY AGENCIES ONLY): CCSTLT-

BILLING ADDRESS/ ZIP CODE: 111 NW 1<sup>st</sup> Street, Suite 820  
Miami, FL 33128

NAME/TITLE OF THE EVENT: Earlington Height / Olinda  
Home Owners Association Family Orientation Day

ADDRESS OF EVENT: 2101 NW 51<sup>st</sup> Street

TODAY'S DATE: 7/20/06 DATE (S) & TIME OF EVENT: 7/22/06 - 11:00am

SET-UP TIME & DAY: 10:00 am - 7/22/06

TAKE-DOWN & DAY: 5:00 pm - 7/22/06

CONTACT PERSON/PHONE: Myrna Williams (305) 636-2331

AT SITE CONTACT/CELL PHONE #: (305) 635-4000

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

\*Fee \_\_\_\_\_

\*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature Myrna Williams

Agency/Group Comm. Audrey Edmonson

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED 1/2 (HALF) OF RENTAL FEE.** \*There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

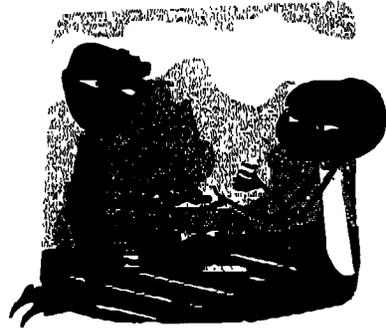


The Earlington Heights  
Olinda Association Inc  
2102 N W 51st Street  
Miami, Florida 33142

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**Guest Speaker  
Commissioner Audrey Edmonson  
District 3**

**Team Metro  
&  
Other County Agencies**



**JULY 22, 2006**



**Waste Management Of Dade County**

**George Ruiz— District Manager**

**Metro-Dade Police Department**

**Gospel Singing Groups**

**Jesus Christ True Church of the Apostolic Faith  
Leon Everett, Senior Pastor**

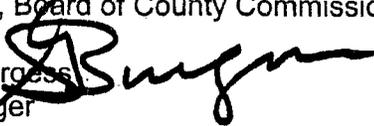
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# Memorandum



**Date:** November 28, 2006

**To:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager 

**Subject:** District Specific In-Kind Reserve Request Recommendation

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The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

## Background

A retroactive waiver for in-kind services is being requested by a not-for-profit organization Earlington Heights Olinda Association, Inc. for their community event, which was held on July 22, 2006.

In-kind services have been requested in an amount not to exceed \$1,025 from the Park and Recreation Department for use of the show mobile. This event will be funded from the District 3 district specific in-kind reserve.

During FY 2006-07 Earlington Heights Olinda Association, Inc. has not received any County funding.

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