Memorandum

MIAMI-DADE COUNTY

Date: March 6, 2007

Agenda Item No. 9(A)(17)(A)

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Adoption of the County Comprehensive Emergency Management Plan (CEMP)

Recommendation

It is recommended that the Board approve the attached resolution adopting the Miami-Dade County Comprehensive Emergency Management Plan (CEMP). The CEMP adheres to the State of Florida Department of Community Affairs compliance criteria set forth in Florida Administrative Code Chapter 9G-6 and 9G-7 and this current submittal provides for the corrections of scriveners errors throughout the document and the incorporation of the National Incident Management System (NIMS) requirements for Incident Command structure. In accordance with Rule 9G-6.006 (10), upon determination that the CEMP is in compliance with terms of this Chapter, the approved plan must be adopted by Board resolution.

Background

Miami-Dade County CEMP establishes official emergency management policy for all County agencies in response to, and recovery from emergencies and disasters within the County. The CEMP also establishes policy for any municipality that has not obtained official approval for its own plan formal filed with the Department of Community Affairs, Division of Emergency Management pursuant to Rule 9G.

The intent of the CEMP is to provide an organized system for preparedness, response and recovery by which County officials are guided in applying their statutory responsibilities of direction and control during a disaster event. The backbone of the CEMP is its structure of Incident Command and use of this system in a format that is consistent with the State of Florida CEMP and Federal Emergency Management Agency (FEMA) National Response Plan. The CEMP provides a design for the effective management of any emergency situation within Miami-Dade County in coordination with the state and federal government.

Miami-Dade Fire Rescue, Office of Emergency Management (OEM) is responsible for publishing the Miami-Dade CEMP and its revisions. The Director of OEM or his/her designee is responsible for ensuring that the CEMP is maintained, reviewed, and developed. A comprehensive review and revision of the CEMP's Basic Plan is conducted once every four years.

During the four years prior to the comprehensive revision, the OEM reviews the effectiveness of the CEMP, publishing and distributing updates as necessary. Tabletop and full scale exercises, as well as, actual emergencies and disasters are the primary methods the OEM employs to evaluate the CEMP. Following each exercise and activation of the EOC, a critique of the event is conducted to determine those areas of the CEMP deemed insufficient in meeting the needs of the emergency or disaster. OEM compiles all of these findings and incorporates them into the CEMP at the appropriate time.

In addition to the comprehensive basic plan review process that occurs every four years, the OEM updates annually those sections of the CEMP that contain time sensitive data such as the demographics section of the basic plan. The subparts within the basic plan are also kept current and maintained by OEM Coordinators in cooperation with federal, state, county, municipal, and private entities that are responsible for, and have knowledge and experience in the specific issues addressed in a given subpart.

Susanne M. Torriente
Assistant County Manager

MEMORANDUM
(Revised)

TO: Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners

DATE: March 6, 2007

FROM: Murray A. Greenberg County Attorney

SUBJECT: Agenda Item No. 9(A)(17)(A)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Manager's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 9(A)(17)(A)
03-06-07

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ADOPTION OF THE MIAMI-DADE COUNTY COMPREHENSIVE EMERGENCY MANAGEMENT PLAN (CEMP)

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board approves the adoption of the Miami-Dade County Comprehensive Emergency Management Plan (CEMP) that the State of Florida Department of Community Affairs has determined meets Florida Administrative Code Chapters 9G-6 and 9G-7 compliance criteria; in substantially the form attached hereto and made a part hereof, an original of which is on file with the Clerk of the Board.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman
Barbara J. Jordan, Vice-Chairwoman

Jose "Pepe" Diaz
Carlos A. Gimenez
Joe A. Martinez
Dorrin D. Rolle
Katy Sorenson
Sen. Javier D. Souto
Audrey M. Edmonson
Sally A. Heyman
Dennis C. Moss
Natacha Seijas
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of March, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Eric A. Rodriguez