

Memorandum



Date: March 6, 2007

To: Honorable Chairman Bruno A. Barreiro and
Members, Board of County Commissioners

Agenda Item No. 1(D)1

From: George W. Burgess
County Manager

Subject: Sunset Review of Boards for 2006 - Community Relations Board

In accordance with the provisions of Section 2-11.40 of the Code of Miami-Dade County, I am transmitting the 2006 Sunset Review of County Boards Report for the Community Relations Board. The Board approved the attached report at its meeting of June 21, 2006 and has recommended the continuation of its board.



Mae D. Bryant, Ph. D.
Assistant County Manager

cmo03607

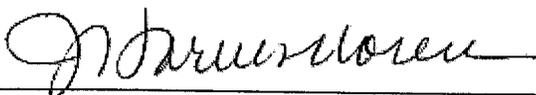
Date: August 23, 2006
To: George M. Burgess, County Manager
From: Ms. Joanne Harvest Koren
Chairperson, Miami-Dade County Community Relations Board
Subject: Sunset Review of County Boards for 2006 - Community Relations Board

Pursuant to Section 2-11.40 of the Code of Miami-Dade County, I am submitting the 2006 Sunset Review of County Boards Report for the Community Relations Board for transmittal to the Board of County Commissioners (BCC). The Board approved the attached report at its meeting of June 21, 2006.

It is recommended that the BCC approve the continuation of the Community Relations Board.

BACKGROUND

The Miami-Dade County Community Relations Board was created in June of 1963. The primary mission of the Community Relations Board is to intervene and contain, as quickly as possible, community tensions. The secondary mission of the Community Relations Board is to: work proactively to identify and relieve intergroup conflicts before crisis arises; to develop bridges of understanding, communication, and mutual respect; to develop and support local or city based Community Relations Boards throughout the County; and to assure that resources are in place to respond to community crisis. Given the tremendous cultural diversity that exists in our County and the community tensions that arise from time to time, it is in all our best interests to have a respected and diverse group of prominent community leaders with the authority to act independently to address issues impacting on intergroup relations and to assist in their resolution.



(Joanne Harvest Koren)

**SUNSET REVIEW QUESTIONNAIRE
MIAMI-DADE COUNTY BOARDS
2006**

I. GENERAL INFORMATION

1. Name of Board reporting: Miami-Dade County Community Relations Board
2. Indicate number of board members, terms of office, and number of vacancies: The number of members on December 31, 2005 was 26. The number of vacancies was four. The term of office is three years.
3. Identify number of meetings and members' attendance (Attach records reflecting activity from **Jan. 1, 2004** through **December 31, 2005**):
General Membership Meetings are held monthly, as are meetings of the Executive Committee. An attendance record for general membership meetings is attached. Standing committees of the Board meet monthly, or more or less often as determined by the Committee chair. Ad hoc committees meet as needed.
4. What is the source of your funding? Miami-Dade County General Fund.
5. Attach a copy of the ordinance creating the Board (including any subsequent amendments) and its standard operating procedures, if any. See attached.
6. Attach a copy of the Board's by-laws (if any) and include the Board's Mission Statement: See attached
7. Attach a copy of the Board minutes approving the Sunset Review Questionnaire, including a vote of the membership. See attached
8. Include a diskette, saved as ASCII or Rich Text Format (RTF), of the County Manager's memorandum to the Board of County Commissioners with his recommendation.

II. EVALUATION CRITERIA

1. Is the Board serving the purpose for which it was created? Yes
2. Is the Board serving current community needs? Yes
3. What are the Board's major accomplishments?
 - a. Last 24 months: See Attached CRB Accomplishments 2004 -2005
 - b. Since established:

**SUNSET REVIEW QUESTIONNAIRE
MIAMI-DADE COUNTY BOARDS
2006**

- Intervened to reduce and contain community tensions during civil disturbances throughout Dade County.
 - Created and oversaw an effective Crisis Prevention and Response Team.
 - Intervened on behalf of disenfranchised communities through an ongoing multi-agency conference approach.
 - Conducted numerous community forums and events that identified emerging problems and promoted intergroup harmony and understanding.
 - Provided a catalyst for the development of important county-wide initiatives including: Metro-Miami Action Plan, Partners for Youth and Independent Review Panel.
4. Is there any other board, either public or private, which would better serve the function of this board? No
5. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? (Attach proposed changes, if answer is "Yes") No
6. Should the Board's membership requirements be modified? No
7. What is the operating cost of the Board, both direct and indirect (Report on FY 2005 and FY 2006)? See Attached
8. Describe the Board's performance measures developed to determine its own effectiveness in achieving its stated goals.

The measurement of Board performance is determined by comparing actual performance with the achievement of its primary mission as defined in the County Code Article XXIII, Section 2-208 that was amended in FY 2000. The Code states that:

The primary mission of the Community Relations Board is to intervene and contain, as quickly as possible, community tensions.

The secondary mission of the Community Relations Board is to: work proactively to identify and relieve intergroup conflicts before crises arise; to develop bridges of understanding, communication, and mutual respect; to develop and support local or city based Community Relations Boards throughout the County; and to assure that resources are in place to respond to community crisis.

MIAMI-DADE COMMUNITY RELATIONS BOARD ATTENDANCE SHEET

NAME	JAN '04	FEB '04	MAR '04	APR '04	MAY '04	JUN '04	JUL '04	AUG '04	SEP '04	OCT '04	NOV '04	DEC '04
1. Adora Obi Nweze	EA	EA	EA	A	A	EA	A		EA	A	EA	EA
2. Pedro Freyre	EA	A	A	A	A	A	A		A	A	A	A
3. Maribel Balbin	EA	EA	A	EA	EA	EA	EA		EA	UA	UA	UA
4. Francina Allen Bolden	A	A	EA	A	A	A	A		A	EA	A	EA
5. Carolyn Boyce	A	EA	EA	A	A	UA	A		EA	UA	UA	EA
6. Steven Brodie	EA	A	A	A	EA	A	EA		EA	A	A	EA
7. Bobbie Ann Brinegar	A	A	A	A	EA	A	A		A	A	UA	A
8. Valerie Lynn Davis-Bailey	A	A	A	A	A	A	A		A	A	R	R
9. Rabbi Gary Glickstein	EA	A	EA	EA	EA	R	R		R	R	A	UA
10. Ahmed Kabani	A	A	A	A	A	A	A		A	R	R	R
11. Daniel Kaplan	EA	EA	A	EA	A	A	A		A	A	A	EA
12. Joanne Harvest Koren	EA	A	A	A	A	A	A		A	A	A	UA
13. Roly More	UA	UA	UA	EA	A	R	R		R	R	R	A
14. Jorge Mursuli	EA	A	A	EA	EA	EA	EA		EA	EA	EA	R
15. Mario J. Artecona			A	A	A	A	A		EA	A	EA	EA
16. Nancy Powell	A	A	A	A	EA	A	A		EA	A	A	A
17. Rev. Walter Richardson	A	A	A	A	A	A	EA		A	A	A	UA
18. Lester Rosenberg	A	A	A	A	A	A	EA		EA	A	A	UA
19. Aude Sicard	A	A	A	A	A	R	EA		A	A	A	A
20. Farzana M. Tapia			A	A	A	R	R		R	R	R	R
21. Rev. Dr. Harold Vieux	EA	A	EA	EA	A	A	A		EA	A	EA	EA
22. L. George Yap	EA	A	EA	A	A	EA	A		A	EA	A	A
23. Farrel Owens, Jr.			EA	A	EA	UA	A		EA	EA	A	EA
24. Gloria Barbier, Chair HAAB	UA	A	A	EA	EA	UA	A		A	A	EA	A
25. Dr. Franklin Sands, Chair BAAB	A	A	A	A	A	A	A		UA	UA	EA	A
26. Rosa Naccarato, Chair, CWF					EA	A	A		EA	A	EA	EA
27. Dr. Marie Del Rosario, Chair AAAB			A	A	EA	UA	A		EA	UA	UA	EA

Legend: A = Attended EA = Excused Absence UA = Unexcused Absence R = Resigned RM = Removed
Resigned: Maria Roberts, April 2004 Aude Sicard, May 2004 Rabbi Gary Glickstein, May 2004

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Article XXIII. Community Relations Board

Creation of Board.

There is hereby created and established in Miami-Dade County an advisory Board to be known as the Miami-Dade County Community Relations Board.

Membership; qualifications; terms.

This Board shall consist of thirty (30) voting members. The membership of the Board shall be broadly representative of the various social, racial, religious, linguistic, cultural, economic, national origin and geographic groups comprising the population of this County. Each member shall be a resident of Miami-Dade County with an outstanding reputation for community pride, interest, integrity, responsibility, and business or professional ability and a documented commitment to intergroup relations.

Each Commissioner shall appoint a member to the Community Relations Board who is duly qualified under this ordinance and the criteria provided by a special nominating committee. The special nominating committee shall consist of: the Mayor or his designee, as chair; the County Manager; one person appointed by the Board of County Commissioners; and six past chairs of the Community Relations Board appointed by the Mayor. The special nominating committee will appoint thirteen duly qualified at-large members assuring diverse representation from among gender, ethnic and national origin groups. Four additional members shall serve by virtue of their election as chairpersons by the respective community advisory boards which are: Black Affairs Advisory Board, Hispanic Affairs Advisory Board, Asian American Advisory Board and the Commission for Women. The advisory board chairpersons shall serve as voting members of the CRB during the period each holds that elected position. The remaining twenty-six (26) members of the Community Relations Board shall be appointed for an initial one-year term.

Thereafter, the Community Relations Board shall consist of thirteen duly qualified members appointed by each Commissioner, thirteen at-large members appointed by an ad hoc nominating committee designated by the CRB and four members elected as chairpersons by the community advisory boards.

After one year, the twenty-six appointed members will serve staggered terms chosen by lottery as follows: nine (9) members shall be appointed for terms expiring on the second anniversary of their appointment, nine (9) members shall be appointed for terms expiring on the third anniversary of their appointment, and eight (8) members shall be appointed for terms expiring on the fourth anniversary of their appointment. Subsequent appointments shall be for terms of three (3) years except that appointments to fill any vacancy shall be for the remainder of the unexpired term. Former chairpersons of the Board, who are not current members of the Board shall serve as ex officio members of the Board but shall not be entitled to vote on any matter before the Board and shall not be required to attend meetings of the Board. Members shall serve without compensation, but shall be reimbursed for necessary expenses incurred in official duties, as may be determined and approved by the County Manager. The members of the Community Relations Board at the time of the passage of this ordinance shall continue to serve until such time as the reorganized Board is convened.

The reorganized Community Relations Board shall be convened by the Mayor and Board of County Commissioners within 90 days of the passage of this ordinance. The Mayor shall serve as the convening chairperson until such time as the newly constituted Board shall select an executive committee.

Organization; quorum; voting; rules of procedure; records of meetings.

The members of the Board shall select and designate from its members a Chairperson, Vice-Chairperson, Secretary, and such other officers as may be deemed necessary, who shall serve at the pleasure of the Board. Fifteen (15) members of the Board shall constitute a quorum, notwithstanding Chapter 2-11, 39.1. No action shall be taken except by a majority vote of those present at a duly constituted meeting of the Board; provided, however, an executive committee consisting of all officers and such other persons as the Chairperson may appoint from time to time is authorized to exercise all powers, duties and functions of the Board between Board meetings, any such action to be reported to the Board at its next meeting and the Board shall either ratify or rescind the action of the executive committee. The Board may adopt rules of procedure governing its meetings and actions on matters within its jurisdiction, not inconsistent with the provisions of this article, which rules of procedure shall be filed with the Clerk of the County Commission. Copies of the minutes of all Board meetings shall be furnished to the Chairperson of the County Commission and the County Manager.

Staff.

The Executive Director and staff of the Community Relations Board shall be provided for in an administrative order prepared by the County Manager and approved by the Board of County Commissioners. Administrative oversight of the Community Relations Board staff shall be the responsibility of the County Manager.

Duties and functions.

The primary mission of the Community Relations Board is to intervene and contain, as quickly as possible, community tensions.

The secondary mission of the Community Relations Board is to: work proactively to identify and relieve intergroup conflicts before crisis arise; to develop bridges of understanding, communication, and mutual respect; to develop and support local or city based Community Relations Boards throughout the County; and to assure that resources are in place to respond to community crisis. The functions of the Board shall be:

- a) To foster mutual understanding, tolerance, and respect among all economic, social, religious and ethnic groups in the County.
- b) To make studies in the field of human relations. The Board is vested with the power and authority and charged with the duty and responsibility.
- c) To attempt to act as conciliator in controversies involving community relations.
- d) To cooperate with federal, State and City agencies in developing harmonious community relations
- e) To cooperate in the development of educational programs dedicated to the improvement of community relations with, and to enlist the support of, civic leaders; civic, religious, veterans, labor, industrial, commercial and eleemosynary groups; and private agencies engaged in the inculcation of ideals of tolerance, mutual respect and understanding.
- f) To serve as a quasi-autonomous body authorized to act independently pursue strategies for the promotion of intergroup relations and to recommend to the Mayor, the Board of County Commissioners, and the County Manager such resolutions, ordinances and other causes of action as will aid in carrying out the purposes of this article.
- g) To submit an annual report to the Mayor, the Board of County Commissioners and the County Manager.

- h) To accept grants and donations on behalf of the County from foundations and others for the purpose of carrying out the above listed functions, subject to approval by the County Commission.

The powers and jurisdiction of the Board shall be purely advisory, voluntary and persuasive. The Board shall not have any power or authority to subpoena or compel the attendance of witnesses.

MIAMI-DADE COUNTY COMMUNITY RELATIONS BOARD
BY-LAWS
March 2004

Article One

Background and Introduction

On September 19, 2000, the Board of County Commissioners approved Ordinance 00-115, amending Article XXIII of Chapter 2 of the Miami-Dade County Code ("Ordinance"), which established the Community Relations Board (hereinafter the "CRB"). The Ordinance refines the CRB's organizational structure and membership representation, while reaffirming its mission. At the time of passage, the Board of County Commissioners requested that an Administrative Order be developed to establish the structure of the Office of Community Relations and CRB staff support for a group of community leaders who form the CRB.

The CRB is composed of a respected, diverse group of prominent community leaders with the authority to act independently to address issues impacting on intergroup relations and to assist in their resolution and functions with complete advisory access to the Mayor, County Commissioners and the County Manager.

Article 2

Mission Statement

The purpose of the CRB is two-fold: The primary mission is to intervene and contain, as quickly as possible, community tensions. The secondary mission of the CRB is to work proactively to identify and relieve intergroup conflicts before crisis arise; to develop bridges of understanding, communication and mutual respect; to develop and support local or city-based community relations boards throughout the County; and to assure that resources are in place to respond to community crisis.

Article 3

Duties and Functions

The duties and functions of the CRB shall be:

1. To foster mutual understanding, tolerance and respect among all economic, social, religious and ethnic groups in Miami-Dade County
2. To make studies and to have studies made in the field of human and community relations and to prepare and disseminate report of such studies. The Board is vested such the power and authority and charge with such duty and responsibility.
3. To attempt to act as conciliator in controversies involving community relations.

4. To cooperate with federal, state and city agencies in developing harmonious community relations.
5. To cooperate in the development of educational programs dedicated to the improvement of community relations with, and to enlist the support of, civic leaders; civic; religions, veterans, labor, industrial, commercial and eleemosynary groups, and private agencies engaged in the inculcation of ideals of tolerance, mutual respect and understanding.
6. To serve as quasi-autonomous body authorized to act independently to pursue strategy for the promotion of intergroup relations and to recommend to the Mayor, the Board of County Commissioners and the County Manager such resolutions, ordinances and other causes of action as will aid in carrying out the purpose of this article.
7. To submit an annual report to the Mayor, Board of County Commissioners and the County Manager.
8. To accept grant and donations on behalf of the County from foundations and others for the purpose of carrying out the above listed functions, subject to approval by the County Commission.

Article 4
Limitation of Powers

The power and jurisdictions of the CRB shall be purely advisory, voluntary and persuasive. The CRB shall not have any power or authority to subpoena or compel the attendance of witnesses.

Article 5
Membership; Qualifications; Terms

1. **Selection Criteria:** The CRB shall consist of thirty (30) voting members appointed by the Board of County Commissioners. The membership of the CRB shall be broadly representative of the various social, racial, religious, linguistic, cultural and economic national origin and geographic group comprising the population of Miami-Dade County. Each member shall be a resident of Miami-Dade County with an outstanding reputation for community pride, interest, integrity, responsibility, business or professional ability and a documented commitment to intergroup relations. The membership of the CRB shall include thirteen (13) members appointed from among residents of each of the respective County Commission Districts, thirteen (13) member appointed at-large and four (4) members who serve by virtue of their election as chairpersons by the respective community advisory boards which are: the Black Affairs Advisory Board, Hispanic Affairs Advisory Board, Asian American Advisory Board and the Commission for Women.

Each Commissioner shall appoint a member to the CRB who is duly qualified under the Ordinance and the criteria provided by special nominating committee. Commission appointees serve at the discretion of the appointing Commissioner.

The members of the newly reorganized CRB shall be appointed for an initial one (1)-year term. Thereafter, the Community Relations Board shall consist of thirteen duly qualified members appointed by each Commission District, thirteen at-large members appointed by an ad hoc nominating committee designated by the CRB and the four advisory board chairs. Advisory board chairpersons serve as voting members of the CRB during the period each holds that elected position.

2. **Initial Term.** After May 23, 2002, District and at-large the members will serve staggered term chosen by lottery as follows:

1. Nine (9) members shall be appointed for terms expiring on the May 23, 2003 anniversary of their appointment;
2. Nine (9) members shall be appointed for terms expiring on the May 23, 2004 anniversary of their appointment; AND
3. Eight (8) members shall be appointed for terms expiring on the May 23, 2005 anniversary of their appointment

3. **Vacancies.** Subsequent appointment shall be for terms of three (3) years except that appointment to fill any vacancy shall be for the remainder of the unexpired term. Upon completion of a Commission District appointees' term, a subsequent appointment is made by the respective County Commissioner. When the Commissioner who appointed the Commission District member leaves office, the term of his or her appointed CRB member continues until the seated Commissioner appoints the Commission District member.

4. **Ex- Officio Member.** Former chairpersons of the board, who are not current members of the board, shall serve as ex-officio members of the Board but shall not be entitled to vote on any matter before the Board and shall not be required to attend meetings to retain their ex-officio status.

5. **Compensation.** Member shall serve without compensation, but shall be reimbursed for necessary expenses incurred in official duties, as may be determined and approved by the County Commission.

Article 6 **Officers**

The members of the CRB shall, upon open nomination, select and designate from its members a Chairperson, Vice Chairperson, Secretary and such other officers as they

may deem necessary, who shall serve for the terms set out herein below subject to the pleasure of the CRB.

The term of all officers shall be for a period of two (2) years and until their successors are duly elected and qualified. Any officer may seek reelection, provided however, that no member shall remain in office or as member of the Executive Committee for more than four (4) consecutive years.

In the event any officer is rendered unable to serve, a new election for that office shall be held as soon as practical. The officers shall be:

1. **Chairperson.** The chairperson shall be of the Chief Executive Officer of the CRB and shall preside at all meetings of the CRB and Executive Committee. The Chairperson shall have a general knowledge of the operation of the agency and is charged with the primary responsibility for determining that at all times the Board of County Commissioners and Miami-Dade County's policies, rules and regulations are properly executed. The Chairperson shall see to it that all members of the CRB perform their duties properly. By November of each year, the Chairperson shall submit a report covering the operation of the CRB during the fiscal year. The Chairperson shall be an ex-officio member of all committees.
2. **Vice Chairperson.** The Vice Chairperson shall exercise all powers and perform all duties of the Chairperson during the absence of the latter and perform such other duties as from time to time be assigned by the Chairperson, and work with the Executive Director and his/her staff in the development of proposed annual themes and goals for submission to the Executive Committee.
3. **Secretary.** The Secretary shall be responsible for the issuance of notices of all meetings of the members of the CRB, where notices of such meetings are required by Ordinance or by these Bylaws; shall review the minutes of meetings of the members of the CRB prior to their distribution; shall perform all duties incident to the office of Secretary and such other duties as may be assigned from time to time by the Chairperson.

Article 7

Executive Committee

The officers of the CRB and four (4) members-at-large of the CRB shall constitute its Executive Committee. All members of the Executive Committee must be members of the CRB and shall be elected by majority vote of the members CRB at a meeting at which a quorum is present. The members of the Executive Committee shall serve for a term of two (2) years. The Executive Committee shall have the delegated authority of the CRB to the fullest extent allowed by law and may transact business between regular or special meetings of the members of the CRB. It will provide guidance

to the CRB and will act in its name in routine matters, as well as in urgent matters when there is no opportunity to convene the full CRB, and shall discharged such other functions and duties as the CRB may designate to it.

Other Committees The CRB or the Executive Committee may designate and appoint one or more Committees and delegate to such Committees specific and prescribed authority. The CRB Chairperson shall appoint committee chairpersons. The Chairperson or Committee chairperson shall select members who shall serve at the discretion of the CRB. However, no such Committee will have the authority of the CRB or the Executive Committee in referenee to affecting any of the following:

1. Filling of vacancies on the CRB or Executive Committee or other committees.
2. Adoptions, amendment or repeal of Bylaws.
3. Adoption, amendment or repeal of any resolution of the CRB or its Executive Committee.
4. Action on matters committed by Bylaws or resolution of the CRB or the Executive Committee to another Committee.

Article 8 Meetings

The meetings of the CRB, the Executive Committee and such other Committees as the CRB may institute shall be convened on a schedule to set by the CRB and the Committees from time to time. Notification and conduct of all said meetings shall be in accordance with applicable Ordinances of State Law, including without limitation all Government in the Sunshine provisions.

Members may attend a properly convened meeting via telephone or teleconferencing facilities.

Fifteen (15) members of the CRB shall constitute a quorum or, if the full compliment of thirty (30) members are not appointed, one half of the appointed membership shall constitute a quorum. No action shall be taken except by majority vote of those present at a duly constitute meeting of the CRB.

Attendance: Appointment to the Community Relations Board ("CRB") is deemed a position of honor in the community. With that honor comes the responsibility to attend all monthly CRB meetings. Furthermore, attendance is important since each appointee represents various elements of our diverse community and each appointee plays a vital role in the CRB's effort to build community. Accordingly, as a condition of appointment, each appointee shall review the attendance requirement and indicate their commitment to use their best efforts to comply with said requirement.

MIAMI-DADE COUNTY COMMUNITY RELATIONS BOARD

Mission

The primary mission of the Community Relations Board is to:

- Intervene and contain, as quickly as possible, community tensions.

The secondary mission of the Community Relations Board is to:

- work proactively to identify and relieve intergroup conflicts before crises arise;
- to develop bridges of understanding and support programs in the community;
- to foster understanding, communication, and mutual respect;
- to develop and support local or city based Community Relations Boards throughout the county; and
- to assure that resources are in place to respond to community crisis.

Article XXIII of Chapter 2 of the Miami-Dade County Code states that "The membership of the Community Relations Board shall be broadly representative of the various social, racial, religious, linguistic, cultural, economic, and geographic groups comprising the population of this County and include leaders of government, business, religious and educational institutions, civic and civil rights organizations and other appropriate community leaders."

**QUALIFICATIONS OF THE MEMBERS OF
THE MIAMI-DADE COUNTY COMMUNITY RELATIONS
BOARD**

Each member appointed shall be a resident of Miami-Dade County with an outstanding reputation for community pride, interest, integrity, responsibility, business or professional ability and who has demonstrated a commitment to intergroup relations. Members shall have demonstrated skills in diplomacy and the ability to:

- foster mutual understanding, tolerance, and respect among all economic, social, religious and ethnic groups in the County;
- act as conciliator in controversies involving community relations;
- cooperate with federal, State and City agencies in developing harmonious community relations;
- cooperate in the development of educational programs dedicated to the improvement of community relations; and
- enlist the support of, civic leaders; civic, religious, veterans, labor, industrial, commercial and other community groups and private agencies engaged in the inculcation of ideals of tolerance, mutual respect and understanding.

Minutes of the Community Relations Board Meeting

June 21, 2006

The CRB meeting was held on June 21, 2006, on the 18th floor of the Stephen P. Clark Center in conference room 18-4. CRB Vice Chair, Reverend Harold Vieux called the meeting to order at 2:12 p.m.

Present:

Rev. Dr. Harold A. Vieux
L. George Yap
Vickie Smith Jackson
Lester M. Rosenberg
Farzana M. Tapia
Francina Allen Bolden
Dr. Helen L. McGuire
Paul Yavis
Reinaldo Valdes
L. Ann Cumbie
Ralph Rosado
Ralph Kenol

Excused Absences:

Adora Obi Nweze
Nancy Powell
Joanne Harvest Koren
Valerie Lynn Davis-Bailey
Farrel Owens, Jr.
Jose K. Fuentes
Dr. Franklin Sands
Ahmed Kabani
Mario Artecona
Rev. Walter Richardson

Unexcused Absences:

Carolyn Boyce
Joan Sampieri

Office of Community

Relations Staff:

Larry D. Capp
Executive Director

Amy Carswell
Ed Harris
Charlene Cooper

Guests:

Lt. Ruben Aleman, MDPD
Dr. Eduardo Diaz, IRP

I. **Moment of Silence**

A moment of silence was observed.

II. **Approval of Agenda**

The Agenda was approved as written.

III. **Approval of Minutes**

The Minutes were approved as written.

IV. **Special Report: Memorial Day Weekend After Action Report**

Mr. Ed Harris, Program Officer/Special Projects reported that for this year's event more undercover officers and a multi-agency gang task force were used. This year, there were a large number of arrests, approximately 1,000; however, out of this figure, over 700 were Florida residents and 338 were drug related. Also, within this figure, 77 weapons were confiscated with 20% of arrests being a misdemeanor. Of these arrests, 50% will be dropped at the bail hearing or before court because of the nature of the arrests. Overall the event was a success.

Mr. Harris advised that although the Goodwill Ambassadors participated this year, support was down compared to previous years.

CRB Vice Chair, Harold Vieux suggested that these kinds of arrests could be deterred by advertisement through public service announcements via radio and television. He recommended the advertisement express the do's and don'ts, and what could happen, especially since most arrests were of residents.

Special Presentation

Mr. Sofian Abdelazi Zakkout, Asian American Advisory Board (AAAB)

Mr. Zakkout advised that he would like the CRB to partner with the AAAB to help come up with a plan for a better relationship between Arab and African Americans. Last year there were problems between the Arab businesses and African Americans in Dade County that their board would like to defuse. A planning meeting is scheduled for July 6, 2006.

After Mr. Zakkout's presentation, a discussion ensued with recognition that the Asian American Advisory would meet so that there would be a better understanding as to what they would like the CRB to do. The BAAB will also be involved in this issue.

V. CRB Sunset Review

Dr. Larry D. Capp advised that the last OCR report to be submitted is the CRB report. He asked board members to review a copy of the report in their package for approval. He also advised that the report was generated based on a questionnaire provided by the Sunset Review Panel. After the board members reviewed the report, the vote carried for the Sunset Review to be presented to the BCC.

VI. Committee Reports

A. Housing and Economic Issues

Ms. Amy Carswell, Program Officer advised that she met with the Homestead and Florida City Public Housing Committee. Their concerns dealt with Section 8 and the BCC Inclusionary Zoning Legislation. She further advised that the committee did not move these items and that Commissioner Barbara Jordan will present these items again in August. The committee is trying to influence the BCC to adopt the ordinance. Mr. Oliver Kerr/Planning and Zoning gave a demographic presentation. Tentatively, Miami-Dade County is conducting a Housing Summit in October.

B. Task Force on Police and Community Relations

Mr. Ed Harris, Program Officer, reported that the committee would like to get to the root cause of the violence and murders of young men. Some of the recent shootings are related, such as the 18-month-old male toddler who was shot in the head. It is believed that the three men recently ambushed in a van were involved in the death of the toddler.

Dr. Capp advised that there is a task force under the leadership of Commissioner Barbara Jordan. The task force is seeking innovation – outreach programs, etc. Commissioner Jordan has requested an allocation from the County Manager. Thus far, they have received two million dollars from the Children's Trust. The task force is also seeking federal funding and is looking into having a gun buy-back year round.

Mr. Harris reported on a shooting in Leisure City. He advised that the community briefing discussed the process. The incident is still under investigation. In attendance were the son and grandson of the victim. Also, in attendance were Commissioner Moss, Commissioner Sorenson, and CRB member, Dr. Helen McGuire.

Mr. Harris advised that although the Goodwill Ambassadors participated this year, support was down compared to previous years.

CRB Vice Chair, Harold Vieux suggested that these kinds of arrests could be deterred by advertisement through public service announcements via radio and television. He recommended the advertisement express the do's and don'ts, and what could happen, especially since most arrests were of residents.

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Mr. Sofian Abdelazi Zakkout, Asian American Advisory Board (AAAB)

Mr. Zakkout advised that he would like the CRB to partner with the AAAB to help come up with a plan for a better relationship between Arab and African Americans. Last year there were problems between the Arab businesses and African Americans in Dade County that their board would like to defuse. A planning meeting is scheduled for July 6, 2006.

After Mr. Zakkout's presentation, a discussion ensued with recognition that the Asian American Advisory would meet so that there would be a better understanding as to what they would like the CRB to do. The BAAB will also be involved in this issue.

V. CRB Sunset Review

Dr. Larry D. Capp advised that the last OCR report to be submitted is the CRB report. He asked board members to review a copy of the report in their package for approval. He also advised that the report was generated based on a questionnaire provided by the Sunset Review Panel. After the board members reviewed the report, the vote carried for the Sunset Review to be presented to the BCC.

VI. Committee Reports

A. Housing and Economic Issues

Ms. Amy Carswell, Program Officer advised that she met with the Homestead and Florida City Public Housing Committee. Their concerns dealt with Section 8 and the BCC Inclusionary Zoning Legislation. She further advised that the committee did not move these items and that Commissioner Barbara Jordan will present these items again in August. The committee is trying to influence the BCC to adopt the ordinance. Mr. Oliver Kerr/Planning and Zoning gave a demographic presentation. Tentatively, Miami-Dade County is conducting a Housing Summit in October.

B. Task Force on Police and Community Relations

Mr. Ed Harris, Program Officer, reported that the committee would like to get to the root cause of the violence and murders of young men. Some of the recent shootings are related, such as the 18-month-old male toddler who was shot in the head. It is believed that the three men recently ambushed in a van were involved in the death of the toddler.

Dr. Capp advised that there is a task force under the leadership of Commissioner Barbara Jordan. The task force is seeking innovation – outreach programs, etc. Commissioner Jordan has requested an allocation from the County Manager. Thus far, they have received two million dollars from the Children's Trust. The task force is also seeking federal funding and is looking into having a gun buy-back year round.

Mr. Harris reported on a shooting in Leisure City. He advised that the community briefing discussed the process. The incident is still under investigation. In attendance were the son and grandson of the victim. Also, in attendance were Commissioner Moss, Commissioner Sorenson, and CRB member, Dr. Helen McGuire.

MIAMI-DADE COUNTY COMMUNITY RELATIONS BOARD ACCOMPLISHMENTS

2004

- Encouraged police agencies in Miami-Dade County to adopt taser technology as a means to prevent and reduce the use of deadly force against civilians.
- Encouraged the Board of County Commissioners to support: Haitian Refugee Immigration Fairness Improvement Act "fix-it Bill" that would permit adjustment of the status of Haitian "airplane refugees" and permit children to adjust their status despite long delays in processing their parents' applications.
- Convened a "Community Dialogue with Miami-Dade's Immigration Decision Makers" that brought together immigration advocacy organizations, members of the Miami-Dade County and City of Miami Community Relations Boards with representatives of the U.S. Department of Homeland Security Bureau of Immigration and Customs Enforcement, Border Patrol and Bureau of Citizenship and Immigration Services to address the concerns related to fairness and equity in the implementation of U.S. Immigration policy in this community.
- Developed, along with the Office of the State Attorney, the Miami-Dade Police Department and other law enforcement and community organizations, a "Guide for Civilians into The Investigation of Police Involved Shootings".
- Developed, along with members of the CRB Police and Community Relations Task Force recommendations for a "Witness Enhancement Program" to encourage witnesses to come forward in police involved and other high profile shootings and crimes.
- Developed a Community Education Plan to maximize resources for educating the public about local and municipal police community participation initiatives; encourage outreach that enhances public understanding of police investigations and complaint procedures and to develop media messages aimed at building trust and awareness.
- Convened dialogues with community advocates, elected officials and federal decision makers to encourage the implementation of fair and equitable immigration policies and practices in Miami-Dade County.

- Convened the "Creating Consensus on Common Concerns" (CCCC) series to engage African American and Haitian American leaders in dialogue, build consensus on priorities and begin to formulate strategies for change.
- Convened, with the Dade-Miami Criminal Justice Council and Youth Crime Task Force, a dialogue with community leaders, educators and crime prevention practitioners to explore strategies to reduce violence between African American and Haitian/Caribbean American youth at school and in the community.
- Developed an Action Plan to identify and implement activities and programs that will effectively address community relations challenges revealed in the CRB's "Survey of Intergroup Relations in Miami-Dade County."
- Convened the Miami-Dade Leadership Council on Community Relations to facilitate information sharing and strengthen relationships between and among leaders serving on these critical boards and their staffs.
- Adopted a resolution encouraging President Bush to issue an executive order providing Temporary Protected Status (TPS) to Haitian Nationals seeking refuge in the U.S. during this period of political violence in Haiti.
- Conducted orientation training for members of the newly organized Homestead/Florida City Community Relations Board. Technical assistance was provided to city officials and community activists for planning and program development.
- Provided orientation information to members of the City of North Miami Community Relations Board.
- Convened a "Community Dialogue on Crisis in Haiti: The Local Response." to reduce tensions about political unrest and fear of violence in Haiti within the local Haitian-American community and within the community-at-large through information sharing, mutual support and cooperation.
- Convened concerned individuals and law enforcement representatives to address reports of racial profiling by some members of the Miami Beach Police Department who were allegedly engaging in targeted surveillance of African-American and Latino Hip Hop artists that was unrelated to any active criminal investigation.
- Convened a Board Retreat to engage members in exercises and planning to focus on building a community committed to diversity and community cohesion.

- Convened a dialogue with newly installed School Superintendent Dr. Rudy Crew. Focused on his commitment to turning around "failing schools", promoting excellent through teacher training and helping our principles master new and necessary skills.
- Coordinated efforts of the Miami-Dade County elected officials and grassroots leaders who joined with other advocates in supporting fair immigration policies and practices that unite our communities and strengthen our common values.
- Convened a dialogue with County Manager George Burgess about the challenges and realities of community relations and mutual efforts to address intergroup relations issues.
- Joined with the Board of County Commissioners in adopting a resolution recognizing the important and critical impact of the 50th Anniversary of Brown v. Board of Education.
- Issued a position paper and joined with elected officials and citizens of goodwill and religious leaders of all faiths calling for a rapid end to a recent spree of hate crimes directed at Muslim institutions in South Florida.
- Two of the board's most wide-reaching community outreach programs were selected for 2004 National Association of Counties (NACO) Achievement Awards. The Goodwill Ambassadors Program and Survey of Intergroup Relations were the CRB initiatives selected for NACO awards.
- Joined with the Anti-Defamation League of Miami to co-sponsor with University of Miami students and faculty on campus activities for the University's No Place for Hate campaign. UM events included a CAMPAIGN KICK-OFF AND NO PLACE FOR HATE MOVIE AND DIALOGUE.
- Extended congratulations to the Miami Police Department, and the elected leadership and administration of the City, in recognition of the accomplishment that no police officer had discharged a firearm during an encounter with the community for the previous 18 months.
- Hosted a community forum "Elections 2004: Ensuring Transparency, Accountability, And Citizen Participation" that featured a panel consisting of County Manager George M. Burgess, County Commissioners Barbara Carey-Shuler and Dorrin Rolle and Supervisor of Elections Constance Kaplan that addressed public questions and perceptions about the management of the county's elections process.

- Presented the unveiling and dedication of Our Community a site-specific mural by Miami Artist Xavier Cortada. The mural was installed in the Foyer of the County Commission Chambers.
- Convened, with the Office of the Public Defender, Miami-Dade Public Schools, Juvenile Assessment Center, Black Affairs Advisory Board and the NAACP, a community dialogue "Do School Failure and Zero Tolerance Policies Contribute to Delinquency?" The dialogue brought together educators, justice professionals, and concerned citizens for the first in a series intended to inspire cooperative efforts, inquiry and action to reduce delinquency, improve academic performance and correct disparities in outcomes among black and Hispanic students.
- Assisted County Commissioner Dennis Moss to convene a roundtable discussion addressing community concerns about policing in Perrine through the commitment of interventions expected to create effective change. Participants included representatives of the Miami-Dade Police Department, District 9 Community Council, West Perrine Christian Association, Community Action Agency, NAACP, PULSE, State Attorney, Public Defender, Eleventh Judicial Circuit, and other indigenous community organizations and opinion leaders.
- Assisted County Commissioner Dennis Moss to convene a "Community Briefing" on the progress of the investigation into the shooting of Mr. Randy Baker by a Miami-Dade Police officer. Utilizing the Guideline for Civilians Into the Investigation of Police Involved Shootings, the briefing sought to reduce community tensions by featuring a panel of police and law enforcement leaders who released non-sensitive information on the progress of investigation activities conducted to date and tasks that are pending. Leaders, including County Manager George Burgess and Police Director Robert Parker, joined with representatives of key agencies to provide information and to hear and respond to questions and comments from members of the public.

2005

- Convened "A Community Dialogue with Miami-Dade's Law Enforcement and Immigration Authorities" that brought together diverse immigrant advocacy groups and responsible local officials from Immigration and Customs Enforcement, Customs and Border Patrol, Detention and Removal and other appropriate federal agencies to facilitate clarification and community input about intensified enforcement activities being conducted by these agencies within Miami-Dade County.

- Convened, with the Florida City/Homestead Human Relations Board, a community briefing and dialogue on the fatal shooting by a Homestead Police officer of Jason Williams. A panel of police and law enforcement leaders, including the MDPD homicide investigator, released to the public non-sensitive information on the progress of investigative activities conducted to date and tasks that are still pending. Elected officials and community leaders, including the Homestead Mayor, City Manager and members of the City Commission, also shared insights on what can be done to improve relations between police and citizens and responded to questions and comments from members of the public.
- Co-sponsored, along with the Florida Immigrant Coalition, a town hall meeting on the REAL ID Act that may restrict the issuance of drivers' licenses to immigrants and to share information about bi-partisan proposals for comprehensive immigration reform.
- Submitted to the Board of County Commissioners the following federal legislative priorities:
 - Promote fair and equal treatment for Haitian refugees detained while awaiting asylum determination
 - Support passage of the Haitian Refugee Fairness Act (HIRIFA) fix-it bill.
 - Support the Haiti Economic Recovery Act that would provide favored trade status and economic assistance to encourage business growth in Haiti and promote trade with the United States.
 - Support efforts to give Temporary Protected Status to Haitian and Colombian refugees living in the United States.
- At the request of the County Manager, the CRB Police and Community Relations Task Force undertook a comprehensive and laborious review of Miami-Dade Police Department (MDPD) policies related to the use of tasers. More than fifty law enforcement and community leaders and activists engaged in a series of workshops and meetings intended to provide input and facilitate consensus for the development and implementation of effective policies and practices that are consistent with community needs and expectations. Findings and recommendations were submitted to the Board of County Commissioners.
- In response to a request by the Board of County Commissioners, the CRB prepared and submitted to the County Manager a white paper entitled "Need for the Miami-Dade Police Department Mental Illness Intervention Program". The paper incorporated findings of the CRB's public review of the crisis intervention team approach that has dramatically enhanced law

enforcement effectiveness in responding to incidents involving the mentally ill. The paper made recommendations as the need to expand and enhance the county's initiatives and shared recommendations for improvement.

- Assisted County Commissioner Barbara Jordan to convene a Community Forum on Crime, Violence and Policing in Opa-locka following the shooting death of five-year-old Neenee Malone. Residents were invited to asked questions and make comments to city and county officials and law enforcement about what must be done to make the community safer.
- Convened a Community Briefing on the investigation into the fatal shooting by Homestead Police of Mr. Jason Williams.
- Co-sponsored, along with the Florida Immigrant Advocacy Coalition, a Town Hall Meeting to explore proposals for comprehensive federal immigration reform.
- Co-sponsored, with the League of Women Voters and the Women's Fund of Miami-Dade Women's Advocacy Project, a community forum entitled "Local Voices: Conversations on Civil Liberties and Secure Communities".
- Met with officials from the federal Immigration and Customs Enforcement and the Miami-Dade Police to clarify the role of local police in the enforcement of U.S. Immigration Court orders during routine traffic stops by conducting records checks on individuals who may be foreign nationals.
- Participated in training led by Volunteer Florida and Hands-On Miami on strategies for handling large numbers of volunteers likely to come forward following a national disaster.
- Convened three "Taser Roundtables" to engage community representatives and experts from local law enforcement agencies in a comprehensive review and discussion of the MDPD's revised Procedures for Use of the Taser.
- Co-sponsored, with the Equal Employment Opportunity Board, and CRB members sat on the hearing panel for six public hearings on discrimination in employment, housing accommodations, credit and finance, family leave and domestic violence leave.
- Engaged police and community leaders to address allegations that City of Miami and Miami-Dade Police are engaging in overly aggressive policing tactics in the communities surrounding the NW 62nd Street corridor.
- Monitored community meetings and demonstrations related to the fatal shooting by MDPD of Mr. Rudolph Morris in Liberty City.

- Participated in the City of Opa-Locka Chief's Night Out.
- Issued a Statement on Civility promoting civility in public discourse following the dramatic suicide of Miami City Commissioner Arthur Teele.
- Recommended to the Board of County Commissioners, through the County Manager, Legislative Priorities that:
 - Promote fair and equal treatment for Haitian refugees detained while awaiting asylum determination.
 - Support passage of the Haitian Refugee Fairness Act (HIRIFA) fix-it bill.
 - Support the Haiti Economic Recovery Act.
 - Support efforts to give Temporary Protective Status to Haitian and Colombian refugees living in the United States.
- Co-sponsored, along with the Association of Black Psychologists, Florida State Conference of NAACP Branches, NAACP Miami-Dade Branch, and Black Affairs Advisory Board, a community forum "Beyond the Symptoms—Reducing Violence in the African-American Community."
- Convened a press conference with the Association of Black Psychologists to share information with the South Florida community about some of the critical services that mental health professionals provide.
- Convened a Community Dialogue on the Miami-Dade Police Department Racial Profiling Study.
- Installed newly elected officers and Executive Committee members.
- Joined with the county's Independent Review Panel and the City of Miami's Community Relations Board and Citizens' Investigative Panel to host the 11th Annual Conference of the National Association of Civilian Oversight of Law Enforcement.
- Assisted in the development and facilitation of a panel discussion of Police Use of Tasers at the Annual Conference of the National Association of Civilian Oversight of Law Enforcement.
- Convened a Community Dialogue with National Experts entitled "Oversight is Everybody's Business" as part of local activities for the National Association for Civilian Oversight of Law Enforcement Annual Conference.

OCR Advisory Boards Costs
Commissioner Auditor Questionnaire (Questions 8b and 9)

Question 8b

(All dollars in thousands)

OCR Advisory Boards	FY2001-2002	FY2002-2003	FY2003-2004	FY2004-2005	FY2005-2006 ¹
Community Relations Board	\$282	\$351	\$313	\$300	\$356
Asian American Advisory Board	\$282	\$351	\$313	\$300	\$356
Hispanic Affairs Advisory Board	\$282	\$351	\$313	\$300	\$356
Commission For Women	\$282	\$351	\$313	\$300	\$356
Black Affairs Advisory Board	\$282	\$351	\$313	\$300	\$356
Total Departmental Budget	\$1,412	\$1,754	\$1,565	\$1,501	\$1,782

Question 9

Community Relations Board

Direct	150	213	167	146	176
Indirect*	132	138	146	154	180
Total Board Cost	282	351	313	300	356

Asian American Advisory Board

Direct	200	276	234	217	260
Indirect*	72	75	79	83	96
Total Board Cost	282	351	313	300	356

Hispanic American Advisory Board

Direct	201	267	224	207	253
Indirect*	81	84	89	93	103
Total Board Cost	282	351	313	300	356

Commission For Women

Direct	201	266	224	207	249
Indirect*	81	85	89	93	107
Total Board Cost	282	351	313	300	356

Black Affairs Advisory Board

Direct	204	270	227	210	253
Indirect*	78	81	86	90	103
Total Board Cost	282	351	313	300	356

*Assumes indirect cost to be the salary/fringe of staff providing support to the advisory board.

For each advisory board except the CRB, indirect cost is 100% of the Program Officer's salary/fringe and 10% of the Executive Director's salary/fringe.

CRB indirect cost is 100% of the Program Officer's salary/fringe and 60% of the Executive Director's salary/fringe.

¹FY2005-06 figures are from ABDS salary forecast to develop current yr. budget