

MEMORANDUM

Agenda Item No. 11(A)(39)

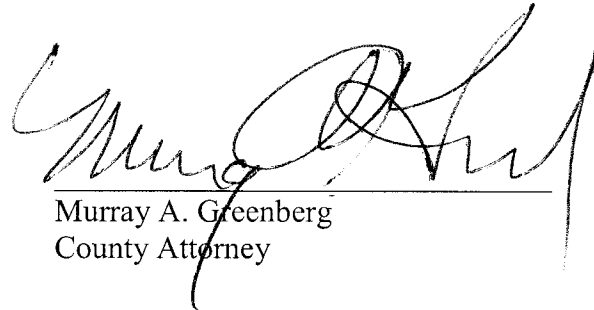
TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: March 6, 2007

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Resolution authorizing a cash
allocation and in-kind services
for the Celebrity 5K
sponsored by the Community
Partnership for Homeless, Inc.

The accompanying resolution was prepared and placed on the agenda at the request of
Commissioner Sally A. Heyman.



Murray A. Greenberg
County Attorney

MAG/jls



MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: March 6, 2007

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Agenda Item No. 11(A)(39)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(39)
3-6-07

RESOLUTION NO. _____

RESOLUTION AUTHORIZING A CASH ALLOCATION AND IN-KIND SERVICES FROM THE MIAMI-DADE TRANSIT DEPARTMENT AND THE MIAMI-DADE FIRE RESCUE DEPARTMENT FOR THE MARCH 25, 2007 CELEBRITY 5K SPONSORED BY THE COMMUNITY PARTNERSHIP FOR HOMELESS, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$10,693.00 TO BE FUNDED IN PART FROM THE COUNTYWIDE IN-KIND RESERVE FUND AND IN PART FROM THE NON-AD VALOREM PORTION OF THE FIRE RESCUE DISTRICT BUDGET

WHEREAS, the Community Partnership for Homeless, Inc. has requested a \$7,579.00 cash allocation from the Countywide In-kind Reserve Fund and \$3,114.00 in in-kind services from the Miami-Dade Transit Department and the Miami-Dade Fire Rescue Department for the March 25, 2007 Celebrity 5K (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the Community Partnership for Homeless, Inc. is a not-for-profit organization; and

WHEREAS, the Celebrity 5K is a special event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and \$2,421.00 of the in-kind services shall be funded from the Countywide In-kind Reserve Fund, and \$693.00 of the in-kind services shall be funded from the non-ad valorem portion of the Fire Rescue District Budget,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes a cash allocation and in-kind services from the Miami-Dade Transit Department and the Miami-Dade Fire Rescue Department for the March 25, 2007 Celebrity 5K in an amount not to exceed

\$10,693.00 to be funded in part from the Countywide In-kind Reserve Fund and in part from the non-ad valorem portion of the Fire Rescue District Budget.

The foregoing resolution was sponsored by Commissioner Sally A. Heyman and offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

- | | |
|------------------------------------|--------------------|
| Bruno A. Barreiro, Chairman | |
| Barbara J. Jordan, Vice-Chairwoman | |
| Jose "Pepe" Diaz | Audrey M. Edmonson |
| Carlos A. Gimenez | Sally A. Heyman |
| Joe A. Martinez | Dennis C. Moss |
| Dorin D. Rolle | Natacha Seijas |
| Katy Sorenson | Rebeca Sosa |
| Sen. Javier D. Souto | |

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of March, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

DDC

Monica Rizo



MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff
Communications Department
111 N.W. 1st Street, Suite 2510
Miami, FL 33128

Phone: (305) 375-2836
Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- Event types: District Event, Small Event, Special Event (checked), Major Event

1. Full legal name of the requesting organization: Community Partnership For Homeless, INC

2. Applicant Status: (Select one of the choices below)

- Applicant status options: Not-For-Profit or Tax Exempt (checked), Local Government or Public Entity, For-Profit, County Sponsored Event/Sponsoring Department, Other (specify):

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): CINDY EISHMAN 305 329-3081 1550 N. MIAMI AVE MIAMI FL 33136

4. Specify fee waiver or in-kind service requested (quantity, if applicable): IN KIND Services Not to exceed \$10,000 For Rental, Transit & Cash Allocation

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): Celebrity 5k March 25, 2007 Benefiting Miami-Dade's Homeless

6. Please select ALL that apply to event

- Event categories: Economic Development, Youth/Education (checked), Health and Social Services (checked), Arts and Culture, Environmental, Sports and Athletics

7. Physical address of event venues (please specify Commission District(s)): Mac Arthur Cswy District 4

5

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

- 8. Description of regional or local impact: We are a Public/Private Partnership that not only creates awareness, but feeds, housed AND lends support services to over 700 people off the streets on a nightly basis.
- 9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): 7 Am - 12:00 pm
- 10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): See Attached.
- 11. Expected number of participants and estimated attendance (per day, if applicable): 3 000
- 12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): See Attached.

I hereby certify that all the statements made in this application are true and correct.

[Signature]
Signature of Authorized Representative

2/6/07
Date

**In-kind Service Request
Commissioner Sally Heyman
March 25, 2007**

6 buses 5 hours plus travel time \$2,127.84

1 mini bus 4 hrs plus travel time \$292.64

Total \$2,420.48

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**MIAMI-DADE FIRE RESCUE DEPARTMENT
SPECIAL EVENTS BUREAU
9300 N.W. 41 STREET
DORAL, FLORIDA 33178
OFFICE (786) 331-5000 / FAX (786) 331-4435**

Celebrity 5K

SPECIAL EVENTS OVERTIME ESTIMATE SHEET

Invoice Number: _____ Date: January 25, 2007
Control Number: _____ Prepared By: MICHEL ANTOINE

VENDOR INFORMATION

Name: COMMISSIONER HEYMAN SALLY
Billing Address: 111 NW 1ST STREET
City: MIAMI State: Florida Zip Code: 33128
Phone Number: 305-375-5128 Fax Number: _____

PERSONNEL

Rank / Title	Overtime Hourly Rate	Quantity	Event Hours	Total
Chief Fire Officer	\$ 75.00			\$ -
Captain	\$ 65.00	1	4	\$ 260.00
Lieutenant	\$ 55.00			\$ -
Fire Fighter	\$ 50.00	2	4	\$ 400.00
Fire Prevention Inspector	\$ 55.00			\$ -
Beach Manager	\$ 30.25			\$ -
Lifeguard 2	\$ 26.75			\$ -
Lifeguard 1	\$ 22.75			\$ -
Civilian (Overtime Rate Only) DISPATCHER	\$ 30.00			\$ -
Personnel Total				\$ 660.00

EQUIPMENT

Type	Hourly Rate	Quantity	Event Hours	Total
Pumper	\$ 100.00			\$ -
ORV / TRT	\$ 65.00			\$ -
Rescue Truck	\$ 50.00			\$ -
Motorcycle Unit	\$ 40.00			\$ -
Rescue Cart	\$ 35.00			\$ -
Rigid Hull Inflatable Boat (RHIB)	\$ 35.00			\$ -
Personal Watercraft (PWC)	\$ 35.00			\$ -
Bicycle Unit	\$ 35.00			\$ -
Equipment Total				\$ -
Personnel Total				\$ 660.00
5% Administrative Fee				\$ 33.00
Total Event Estimate				\$ 693.00

Please make checks payable to: Board of County Commissioners

Please note: The Board of County Commissioners set all rates through County Administrative Order 7-33.

NOTE: The above costs are only an estimate for your event. Any permit related inspection costs (tests, stages, etc.) and/or other related firewatch and rescue standby related costs will be borne by the vendor. Required permit inspections must be completed before occupying or use. After hours or weekend inspections will be billed at a rate of \$50.00 per hour with a minimum 4-hour charge.



Jan 25 07 09:34a

**Miami-Dade Fire Rescue Department
Headquarters
Special Events Bureau
Off Regular Duty Services Application**

Event Information

Date of Request: 1/25/2007 Application: 01-07-064

Name of Organization: COMMISSIONER HEYMAN SALLY

Address: 111 NW 1TH STREET MIAMI FL 33128
City State Zip Code

Phone: (305) 375-5128 Fax: ()

Type of Event: 5K RUN Estimated Attendance: 5000

Site Address: WATSON ISLAND TO NIKKI BEACH

Site Contact Person: _____ Phone: (787) 754-5441

Date of Service: From: 3/25/2007 To: 3/25/2007

Hours of Operation: From: 7 To: 11

Billing Information

Company / Person Name: SAME AS ABOVE

Address: _____ Federal ID.# _____

City: _____ State: _____ Zip Code: _____

Telephone: () Fax: ()

Type of Service Requested

(Please Check Appropriate Box)

- | | |
|---|---|
| <input type="checkbox"/> Firewatch | <input type="checkbox"/> Rescue Stand-By |
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Movie Shoot |
| <input type="checkbox"/> Code Requirements | <input type="checkbox"/> Concert |
| <input type="checkbox"/> Fair / Festival | <input type="checkbox"/> Sporting Event |
| <input type="checkbox"/> Use of Flammable | <input type="checkbox"/> Meeting |
| <input type="checkbox"/> Cooking Tents | <input type="checkbox"/> Display |
| <input type="checkbox"/> Fireworks, Explosive | <input type="checkbox"/> Other (Specify): _____ |

See Reverse Side For Additional Important Information

Jan 25 07 09:34a

Authority: - Section 1-16 of the Florida Fire Prevention Code empowers the local jurisdiction to establish and issue permits, certificates, notices and approvals, or orders pertaining to fire control and /or hazardous conditions. Requirements of permitting shall be established by the Fire Chief or his designee. Whenever, in the opinion of the designated fire official, rescue or firewatch may, be essential for the public safety in any place of assembly or due to the nature of the event, exhibition, display, contest or activity, the owner, agent or lessee shall employ one or more State Certified Firefighter, Fire Inspector, Paramedic or EMT's, as determined by section 2-56.2 of the Dade County Code. The cost of said personnel, equipment and administrative fees will be in accordance with Miami-Dade County Fire Rescue Department Administrative order 7-33, Special Events Off-Duty Fire Rescue Services. Vendors engaged in activities or functions for which such services are required and would be seen as necessary, shall comply with all rules, ordinances and laws.

Departmental Policy: - The Fire Rescue Department requires that all first time users of off regular duty services obtain an application until credit approval has been established. This application must be accompanied by **FULL PAYMENT FOR THE ESTIMATED TOTAL COST. ALL COMPENSATION DUE FOR SERVICES REQUEST WILL BE PREPAID BY MONEY ORDER, CERTIFIED CHECK, TRAVELERS CHECK OR CASHIER'S CHECKS AT THE TIME OF APPLICATION OR AS DETERMINED BY THE CHIEF FIRE OFFICIAL RESPONSIBLE FOR OFF REGULAR DUTY SERVICES. ANY COMPENSATION OVER AND ABOVE THE RATE ESTABLISHED IS STRICTLY PROHIBITED. ALL FUNDS PREPAID AND NOT OBLIGATED WILL BE REFUNDED TO THE APPLICANT.**

The estimated cost of the requested service is: \$ 693.00

The applicant is restricted to the general assignment of duties to be performed and has no authority over Fire Rescue Personnel. To avoid a minimum fee for Off Regular Duty Services, the Fire Rescue Department must be notified at least 24 hours in advance of any changes or termination of required services. An administrative charge for processing has been included in the total cost. If an event lasts longer than the prescribed period of time, the vendor agrees to pay any and all additional costs. IF a vendor fails to pay total cost or part there of, within (60) days, an additional (10%) administrative fee may be added.

I HAVE READ AND UNDERSTOOD THE PROVISIONS OF THIS APPLICATION AND WILL ACT IN FULL COMPLIANCE OF THIS AGREEMENT.

Authorized Agency Representative

January 25, 2007

Date

Signature of the Firewatch Clerk

January 25, 2007

Date

For further information and assistance, please contact the Special Events Bureau at (786) 331-5000 or Fax (786) 331-4435. Address 9300 NW 41st Street, Miami, FL 33178

(For Fire Department Use Only)

Final Cost: \$ _____

Signature: _____

Chief Manny Mena or Designee
Fire Prevention Division
Special Events Bureau

_____ Date

Celebrity 5K Vendor Budget

Advertisement:

Publications	2,500.00	
Printing	4,000.00	
Website	-	
Graphic Design	-	
Road Banners	6,268.00	
		<u>12,768.00</u>

in-kind - Amarilis
in-kind - BBK Mekka

Participant Amenities:

T-shirts	12,000.00	*
Caps	6,000.00	*
Food	3,000.00	*
Race numbers	1,200.00	*
ice	250.00	*
Medals	9,000.00	*
Trophies	350.00	*
		<u>31,800.00</u>

I revised this to be at \$4 per shirt

Production Expenses:

Traffic Control/Barricades	3,450.00	
Police	3,500.00	
EMS	250.00	
Sanction	425.00	
Certification	-	
Signage	3,000.00	
Equipment rental	1,000.00	
Community groups	850.00	
Sponsor related purchases	1,000.00	
Tables & chair Rental	400.00	
permit	550.00	
Port-o-lets	1,700.00	*
Buses	5,000.00	
Parking lot rental	1,250.00	
Balloons & decorations	600.00	
Timing & scoring	8,750.00	*
Band	700.00	
		<u>32,425.00</u>
Total expenses		<u><u>76,993.00</u></u>

no charge unless the course is changed
standard signage - special requests not
(includes the stage and the risers)
(volunteer group donations for groups)
(includes the stage banner and the infla

* Based on 3,000 participants



CELEBRITY 5K

A COMMUNITY PARTNERSHIP FOR HOMELESS EVENT

Register to run and get:

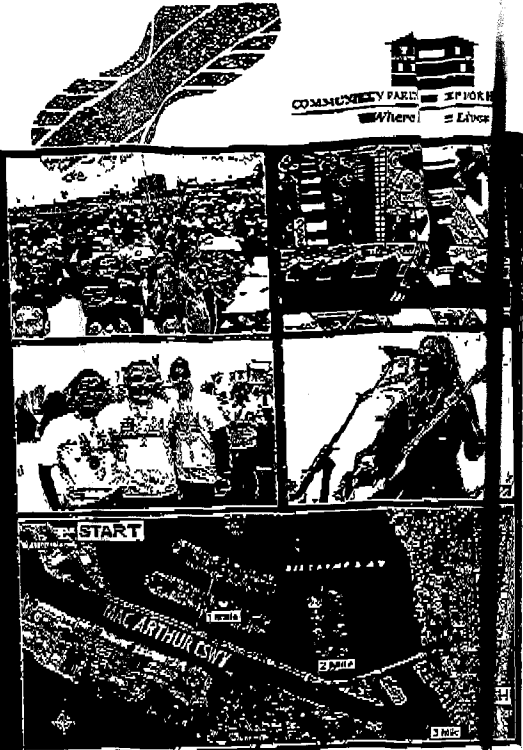
- Performance T-Shirt with Romero Britto's Design
- Performance Running Cap
- Backpack, Keychain and Spinning Medal
- Free Training Sessions by Equinox Fitness Clubs

Invitation to:

- After Race Party with awards ceremony, gourmet food, massage, and a live concert by Pop singer Ana Cristina

Get a chance to run with celebrities including: Emilio Estefan, Belkys Nerey, Romero Britto, Jon Secada, Lili Estefan, Sammy Sosa, Alfonso Soriano, Gary Hall, Rony Seikaly, and more!

SUNDAY, MARCH 25, 2007 8:00AM
REGISTER ONLINE AT WWW.CELEBRITY5K.COM



J.N. McARTHUR FOUNDATION



Memorandum



Date: March 6, 2007

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burges
County Manager

Subject: Countywide In-Kind Reserve Request Recommendation

Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration.

Background

A waiver for in-kind services is being requested by a not-for-profit organization Community Partnership For Homeless, Inc. for their Celebrity 5K event to be held on March 25, 2007.

In-kind services have been requested in an amount not to exceed \$2,421 from the Miami-Dade Transit Department (MDT) for shuttle bus services, \$693 from the Miami-Dade Fire Rescue Department (MDFR) for EMS services and a cash allocation not to exceed \$7,579 to the Community Partnership for Homeless, Inc. for a total in-kind amount of \$10,693. The in-kind services provided by MDFR do not affect the countywide in-kind reserve fund. The remaining in-kind services and cash allocation in the amount of \$10,000 will be funded from the countywide in-kind reserve fund.

As part of the FY 2006-07 Adopted Budget, Community Partnership for Homeless, Inc. received \$35,000 through the Public Health Trust community-based organization funding.

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