

**MEMORANDUM**

Amended  
Agenda Item No. 5(A)

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**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**DATE:** February 6, 2007

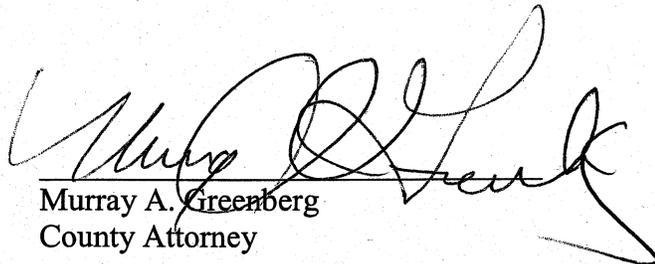
**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Ordinance relating to  
County Commission  
Committees; amending  
Rule 4.01(a) of Section  
2-1 of the code

O#07-07

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The accompanying ordinance was prepared and placed on the agenda at the request of  
Chairman Bruno A. Barreiro.

  
Murray A. Greenberg  
County Attorney

MAG/bw

# Memorandum

MIAMI-DADE  
COUNTY

**Date:** February 6, 2007

**To:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

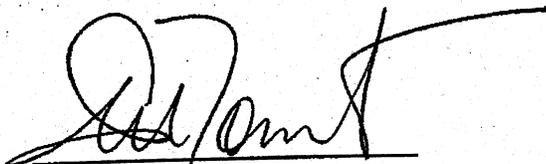
**From:** George J. Burgos  
County Manager

**Subject:** Ordinance relating County Commission Committees; amending Rule 4.01 (a) of Section 2-1 of the Code

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According to the Clerk of the Board, the ordinance amending Rule 4.01 (a) of Section 2-1 of the Code of Miami-Dade County allowing more than six County Commission Committees will require an additional Commission Reporter at an estimated cost of \$55,000.

Staff in the County Manager's Office, Office of Agenda Coordination and Communications Department will re-distribute responsibilities among the existing staff.



Susanne M. Forriente  
Chief of Staff/Assistant County Manager

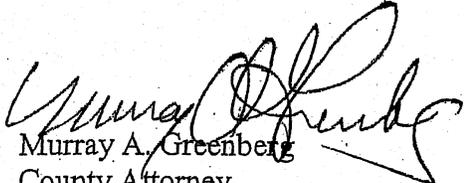


# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**DATE:** February 6, 2007

**FROM:**   
Murray A. Greenberg  
County Attorney

**SUBJECT:** Amended  
Agenda Item No. 5(A)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Amended  
Agenda Item No. 5(A)  
2-6-07

ORDINANCE NO. 07-07

ORDINANCE RELATING TO COUNTY COMMISSION COMMITTEES; AMENDING RULE 4.01(a) OF SECTION 2-1 OF THE CODE OF MIAMI-DADE COUNTY TO ALLOW MORE THAN SIX COMMITTEES, AND RULE 4.01(c) OF SECTION 2-1 OF THE CODE OF MIAMI-DADE COUNTY TO DELETE LIMITATION ON SERVICE AS COMMITTEE CHAIRPERSON OR VICE-CHAIRPERSON; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

**BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA:**

Section 1. Section 2-1 of the Code of Miami-Dade County, Florida, is hereby amended to read as follows:<sup>1</sup>

**Sec. 2-1. RULES OF PROCEDURE OF COUNTY COMMISSION**

\* \* \*

**PART 4. COMMITTEES**

**Rule 4.01. COMMITTEES.**

- (a) ESTABLISHMENT OF COMMISSION COMMITTEES. The county commission shall convene as a committee of the whole within 30 days of the date of the election of the commission chairperson and vice-chairperson to make recommendations to the chairperson regarding: the number of standing county commission committees~~[[, provided that~~

<sup>1</sup> Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed. Remaining provisions are now in effect and remain unchanged.

~~there shall be no more than six (6) committees~~]; the subject matter of the commission's standing committees; the number of members on each standing committee; and the maximum number, if any, of standing committees on which a commissioner may serve. Within thirty (30) days of the chairperson's receipt of the recommendations of the committee of the whole, the commission chairperson shall establish ~~[[no more than six (6)]]~~ standing county commission committees, determine the subject matter of these committees, the maximum number, if any, of standing committees on which a commissioner may serve, and the number of members on each committee and shall establish any additional procedural rules of order consistent with this section which are necessary for the efficient and effective operation of the committee system.

\* \* \*

- (c) COMMITTEE CHAIRPERSON AND VICE-CHAIRPERSON. A chairperson and a vice-chairperson of each commission committee shall be appointed by the chairperson of the commission and shall continue in office at the pleasure of the chairperson of the commission. The chairperson of the commission shall also appoint a chairperson for each subcommittee authorized by these rules and may designate a vice-chairperson, both of whom shall continue in office at the pleasure of the chairperson of the commission. ~~[[No commissioner shall serve as chairperson or vice-chairperson of the same committee for more than two consecutive years.]]~~ The committee chairperson shall set the order of items on the committee agenda for each committee meeting. The chairperson shall preserve order and decorum and shall have general control of committee proceedings. If there is a disturbance or disorderly conduct during the committee meeting, the chairperson or vice-chairperson may require participants in the disturbance to clear the room. The vice-chairperson shall perform the duties of the chairperson in the absence of the chairperson. If the chairperson and vice-chairperson are absent, the committee may select one of its members to perform the duties of the chair for the meeting during which the chairperson and the vice-chairperson are absent.

\* \* \*

Section 2. If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder of this ordinance shall not be affected by such invalidity.

Section 3. It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of this ordinance, including any sunset provision, shall become and be made a part of the Code of Miami-Dade County, Florida. The sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," or other appropriate word.

Section 4. This ordinance shall become effective ten (10) days after the date of enactment unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

PASSED AND ADOPTED:

Approved by County Attorney as  
to form and legal sufficiency:

Prepared by:

Murray A. Greenberg

Sponsored by Chairman Bruno A. Barreiro

