

Memorandum



Date: May 8, 2007

To: Honorable Chairman Bruno A. Barreiro and
Members Board of County Commissioners

From: George N. Ringer
County Manager

Agenda Item No. 1(D)10

Subject: Sunset Review of County Boards for 2006 – Metro-Miami Action Plan Trust

In accordance with the provisions of Section 2-11.40 of the Code of Miami-Dade County, the following 2006 Sunset Review of County Boards Report for the Metro-Miami Action Plan (MMAP) Trust is being transmitted for Board of County Commission review. The MMAP Board approved the attached report at its meeting on November 15, 2006, and is recommending the continuation of its board as detailed in the attached memorandum from Chairperson John T. Jones, Jr.

Attachments

A handwritten signature in cursive script, reading "Cynthia W. Curry", written over a horizontal line.

Cynthia W. Curry
Senior Advisor to the County Manager

cmo08207

MEMORANDUM

Date: August 31, 2006

To: George M. Burgess, County Manager

From: John T. Jones, Jr. 
Chairperson, Metro-Miami Action Plan Trust

Subject: Sunset Review of County Boards for 2006
Metro-Miami Action Plan Trust

Pursuant to Section 2-11.40 of the Code of Miami-Dade County, I am submitting the 2006 Sunset Review of County Boards Report for the Metro-Miami Action Plan Trust for transmittal to the Board of County Commissioners (BCC). The Board approved the attached report at its meeting of November 15, 2006.

It is recommended that the BCC approve the continuation of the Metro-Miami Action Plan Trust.

BACKGROUND

Metro-Miami Action Plan Trust (MMAP) was formed in 1983 to provide a catalytic mechanism for the implementation and coordination of activities designed to help eliminate the socio-economic disparities that exist between the Black community and others in Miami-Dade County. The United States Civil Rights Commission concluded that major disparities in critical areas such as criminal justice sensitivity, economic development, education, employment, health and human services and housing have been the primary underlying causes of the frustration and anger that have repeatedly exploded into civil disturbances in Miami-Dade County during the eighties.

The MMAP Trust is a multi-ethnic organization forged by representatives of both the public and private sectors of Miami-Dade County and the community at large, all with the commitment to work together to change the way people of the county interrelate for the mutual benefit of all. The MMAP Trust purpose is to stimulate progress, confront injustices, create opportunities, and promote a better quality of life for all citizens of Miami Dade County.

For the past twenty-two years MMAP has been charged with the responsibility of addressing and eliminating disparities between Miami-Dade County's Black community and the community-at-large. It is well documented that Miami-Dade County's Black community continues to experience significant disparities in housing, criminal justice, education, employment, economic/business development and health and human services. All of these critically important quality of life issues must be aggressively addressed through creative and innovative initiatives by the MMAP Trust.

Hence, the programmatic focus of the agency over the past two years has helped to improve the quality of life for residents within a number of underserved communities. In the area of economic development, MMAP and several other partners launched the first mobile assistance center in Miami-Dade County to help bring technical assistance to hard-to-reach segments of the community. Within one year of its launch, the technical assistance increased by 200 percent reinforcing the need for heightening access to services. Then in the area of housing, MMAP implemented a lottery initiative. The initiative was designed to increase gap financing for very low and low-income homebuyers. Miami-Dade County Teen Court, a program designed to address criminal justice related issues, expanded its programmatic focus and aggressively set out to give community presentations on ways youth within high risk populations can avoid entering into the judicial system.

Such community outreach effort helped to educate young people as it satisfied its role of prevention and intervention. Finally, through its Martin Luther King, Jr. Leadership Academy, the agency has taken on the delicate responsibility of educating middle school students who find it difficult to perform well in a traditional classroom setting. These often-neglected youth find refuge in a nurturing academic environment that support and foster their unique learning styles. As a result, 97 percent of this population actually took the FCAT exam in the areas of reading, math and science.

In short, MMAP has been the catalyst for many positive developments. A few examples of accomplishments that have created employment, housing and economic development opportunities and assist in the reduction of youth crime and violence are listed below:

- Secured dedicated source of funding from the State of Florida and Miami Dade County Commission
- Established federally chartered religious credit union for Black churches to redirect their financial resources into empowering Black neighborhoods through the credit unions
- Adequate employment and training to Black citizens from newly recruited business, Black or non-Black
- Teen courts operated by middle and Sr. high school students
- Established Martin Luther King, Jr. Academy Leadership School
- Utilized Documentary Surtax dollars to assist over 3000 low to moderate income residents purchase new and pre-owned homes.

These successes have helped to reduce the disparities that exist in Miami Dade County. However, many substantial challenges remain and MMAP must continue its vigilant activism on behalf of Miami-Dade County's Black communities.

**SUNSET REVIEW QUESTIONNAIRE
MIAMI-DADE COUNTY BOARDS
2006**

I. GENERAL INFORMATION

1. Name of Board reporting: **Metro-Miami Action Plan Trust**
2. Indicate number of board members, terms of office, and number of vacancies:
See Appendix A
3. Identify number of meetings and members' attendance (Attach records reflecting activity from **Jan. 1, 2004** through **December 31, 2005**): **See Appendix B**
4. What is the source of your funding? General Fund, Occupational License Surtax, Documentary Stamp Surtax, Moving Violations surcharge, and Miami-Dade Public School Contract.
5. Attach a copy of the ordinance creating the Board (including any subsequent amendments) and its standard operating procedures, if any. **See Appendix D**
6. Attach a copy of the Board's by-laws (if any) and include the Board's Mission Statement: **See Appendix E**
7. Attach a copy of the Board minutes approving the Sunset Review Questionnaire, including a vote of the membership. **See Appendix F**
8. Include a diskette, saved as ASCII or Rich Text Format (RTF), of the County Manager's memorandum to the Board of County Commissioners with his recommendation.

II. EVALUATION CRITERIA

1. Is the Board serving the purpose for which it was created?

The MMAP has been meeting at least once every month since its creation.

Action Committees in the area of Education, Community and Economic Development and Criminal Justice have been organized to work on specific subjects and make recommendations to the Trust.

Those recommendations will address the goals and objectives of the MMAP five (5) year and the concerns expressed by community residents.

It is the opinion of the members of the MMAP that the trust has fulfilled its duties as defined in Chapter 2, Section 2-501 of the Code of Metropolitan Dade County and Ordinance 92-12 and Ordinance 01-01.

2. Is the Board serving current community needs?

The work of MMAP Trust has been performed with the full participation of the public and private sectors of Miami-Dade County.

The "MMAP process" is considered as the cornerstone in the approach to reducing disparities in Miami-Dade County's Black communities. The process continues to be one, which encourages the input and involvement of all citizens in determining and reducing the causes of disparity between Blacks and other minorities and the general community. The chief areas of focus at present are the Criminal Justice System, Economic Development, Education, Employment, Government Affairs, Health and Human Services, Housing and Youth Programs. It is through these areas that MMAP attempts to develop plans and mobilize the necessary resources to effectively reduce or eliminate disparities identified through the process.

MMAP's Action Committees continue to serve as the vehicle for obtaining current community input from the public and private sectors, about any program, project, event or recommendation that MMAP might sponsor, fund, advocate or initiate. The Action Committees meet monthly each year throughout the community and, usually convene on weekday mornings. The committees' members include community leaders, grassroots activists, professionals, and business people who have the expertise and knowledge to contribute to the work of each respective action committee.

It is the opinion of the members of MMAP Trust that the needs of our community have been well served.

3. What are the Board's major accomplishments?

- a. Last 24 months See Appendix C
- b. Since established See Appendix C

4. Is there any other board, either public or private, which would better serve the function of this board?

There is no other public or private board acting with the functions of the MMAP Trust.

5. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? (Attach proposed changes, if answer is "Yes")

Under Ordinance 92-12 creating the MMAP Trust, it granted the MMAP Board authority to operate as a Trust with sufficient flexibility to exercise such powers and duties provided in the ordinance.

The actual performance of MMAP Trust is measured by the development of the 5 year plan with yearly goals and objectives; the participation of the public and private sectors in MMAP activities and projects and the amendment to the existing ordinance (93-12), giving MMAP authority to execute its own contracts.

The MMAP Trust should remain an independent body and continue its obligation to provide the Board of County Commissioners and the County Manager with independent advice on matters of policy relating to the purposes and projects of the agency.

6. Should the Board's membership requirements be modified?

It is unnecessary. The actual membership composition is balanced and serves will the interest of the public and the African-American community.

The MMAP Trust with its present structure of 21 members as stated in Ordinance 92-12 should remain to maintain the integrity and efficiency of the process. The nomination of new members should be done diligently whenever there are vacancies in order to maintain the effectiveness of the MMAP.

7. What is the operating cost of the Board, both direct and indirect (Report on FY 2005 and FY 2006)?

Direct and indirect cost of the MMAP fiscal year 2005 - 2006 was \$8,343.00.

Direct and indirect cost of the MMAP fiscal year 2004 - 2005 was \$6,161.21.

8. Describe the Board's performance measures developed to determine its own effectiveness in achieving its stated goals.

Stated goals for the MMAP Trust are given by Ordinance 92-12 which created the Trust which was included in Section 2-501 of Chapter 2 of the Code of Metropolitan Dade County.

The MMAP Trust has been addressing efficiently all issues related to MMAP Trust that have been brought for its consideration by the public/private sector; community residents and community organizations; staff, Trust members and the County Commissioner. MMAP Trust has been operating in full compliance within the mandate of the ordinance that created it.

APPENDIX A
Member Term Expiration

Metro-Miami Action Plan Trust as of January 1, 2006

Member Term Expiration

Members	Category	Commissioner	Term Expiration
Barnes, Arthur J.	Health Maintenance Organization	"	09/23/06
Crapp, Tony E. Jr.	City of Miami – Comm. Regalado Office	"	06/30/08
Freemon, Veldrin D.	A1A Employment	"	09/23/06
Hyppolite, Marie	Business Consultant	"	06/30/08
Jones, John T., Jr.	MLK Institute	"	09/23/06
Kovach, Beverly	Bank Compliance Officer	"	07/30/07
Kuehne, Benedict	Attorney	"	09/23/06
Lovin-Meighan, Greicy	City of Miami	"	09/23/06
Malone, Omar Esq.	Attorney	"	05/20/06
Pinkston, Marty	Florida Memorial College	"	09/23/06
Robinson, Herbert	Miami-Dade Community College	"	09/23/06
Smith, Marzell		"	07/30/07
Stafford, Cynthia A.	Attorney	"	06/17/06
Wick, Daniel	Vice President – CDC	"	07/30/07
Woodson, Hannie		"	06/07/08

Note: MMAP Trust have a board of 21 members with 15 active members and current vacancies for 6 slots.

APPENDIX B
Membership Attendance

METRO-MIAMI ACTION PLAN TRUST APPOINTMENTS

January 21, 2004 - December 15, 2004

APPENDIX B

Key: A-Absent
P-Present
E-Excused

Membership Attendance

NAME	JAN	FEB	MAR	APR	MAY	JUNE	JULY	SEPT	OCT	NOV	DEC	Total # of Meetings Present	% of Meetings Present
	1/21	2/18	3/17	4/16	5/19	6/16	7/21	9/15	10/20	11/17	12/15		
Arthur J. Barnes	P	P	P	P	E	P	P	P	P	P	P	10	91%
Torris L. Cooper	A	A	A	A	Vacant	0	0%						
Tony E. Crapp, Jr.	P	P	P	P	P	P	P	P	P	P	P	11	100%
Thomas B. Donaldson, Esq.	P	P	P	P	P	A	A	P	P	P	P	9	82%
Veldrin D. Freemon	P	P	P	P	P	P	P	P	E	E	E	8	73%
Robert Holland, Esq.	E	P	P	P	P	A	P	P	A	P	P	8	73%
Marie B. Hyppolite	A	P	E	A	P	P	A	A	P	P	P	6	55%
Beverly Kovach	P	P	P	P	P	P	P	P	P	P	P	11	100%
Benedict P. Kuehne, Esq.	P	P	P	A	A	E	A	E	E	P	P	5	45%
Omar Malone, Esq.	E	P	E	A	A	A	P	P	E	E	A	3	75%
Greicy Lovin-Meighan	P	P	P	A	P	P	P	P	P	P	P	10	91%
Andre McAden	A	A	A	A	VACANT	0	0%						
Ruth Page	P	P	P	P	P	E	P	P	A	P	P	9	82%
Marty Pinkston, Ed.D.	P	A	E	A	E	E	P	P	E	E	P	4	36%
Herbert Robinson	P	P	E	P	P	P	P	P	P	E	P	9	82%
Dr. Marzell Smith	P	P	P	P	P	P	A	A	P	P	P	9	82%
Cynthia Stafford, Esq.	P	A	P	A	P	P	A	P	P	E	E	6	55%
Richard Williams	P	E	P	A	A	E	A	A	E	A	A	2	18%
Daniel Wick	P	E	P	A	A	E	A	A	E	A	A	2	18%
John T. Jones, Jr. - Chairperson	P	P	P	P	P	P	P	P	P	P	P	11	100%

CLERK OF THE BOARD - BOARD ATTENDANCE RECORD

Key: A-Absent
P-Present
E-Excused

Board or Committee: METRO-MIAMI ACTION PLAN TRUST

NAME	Date of Meetings						
	12-15-04	1-19-05	2-15-05	3-16-05	4-20-05	5-18-05	6-15-05
Barnes, Arthur	P	E	F	E	P	P	P
Cooper, Torris	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
Crapp, Tony E., Jr.	P	P	P	P	P	P	P
Donaldson, Thomas B.	P	E	E	E	A	E	A
Freemon, Veldrin	E	E	P	P	P	E	E
Holland, Robert	P	P	P	P	P	P	P
Hyppolite, Marie B.	P	P	P	P	P	P	P
Kovach, Beverly	P	P	P	P	P	P	P
Kuehne, Benedict P.	P	P	F	E	E	P	E
Lovin-Meighan, Greicy	P	P	P	P	P	P	P
Malone, Omar	A	P	P	P	P	P	P
McAden, Andre	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
Obi Nweze, Adora	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
Page, Ruth	P	P	P	E	P	P	Vacant
Pinkston, Marty Dr.	P	E	E	E	P	P	A
Robinson, Herbert	P	P	P	P	P	P	P
Smith, Marzell, Ed. D.	P	P	P	P	P	P	P
Stafford, Cynthia	E	P	P	P	E	P	E
Wick, Daniel	P	P	E	P	A	P	P
Williams, Richard E., Ph.D.	A	A	E	E	A	E	A
Jones, John T., Jr. Chairperson	P	P	P	P	E	P	P
COMMISSION REPORTER	Jovel	Mary	Mary	Mary	Sewel	Mary	Mary
START TIME	12:40p	12:31p	12:30	12:30	12:31pm	12:28	12:41p
END TIME	3:15p	2:42p	2:27	2:23	2:44pm	2:57	4:02p

CLERK OF THE BOARD - BOARD ATTENDANCE RECORD

Key: A-Absent
P-Present
E-Excused

Board or Committee: METRO-MIAMI ACTION PLAN TRUST (21-members)

NAME	Retreat				Date of Meetings			
	7/6/05	7/22/05	9/28/05	10/19/05	11/16/05	12/14/05	11/8/06	
Bames, Arthur	P	P	P	E	E	E	E	E
Crapp, Tony E., Jr.	P	E	P	P	P	P	P	P
Donaldson, Thomas B.	E	E	E	A	E	A	A	A
Freemon, Veldrin	P	P	P	P	E	E	E	E
Holland, Robert	P	E	P	P	E	E	E	E
Hyppolite, Marie B.	E	P	P	P	E	E	E	E
Kovach, Beverly	P	P	P	P	P	P	P	P
Kuehne, Benedict P.	P	E	P	P	P	P	P	P
Lovin-Meighan, Greicy	E	P	P	P	E	E	E	E
Malone, Omar	A	A	A	A	A	A	A	A
Phair, Calvetta	E	P	P	P	VACANT	VACANT	VACANT	VACANT
Pinkston, Marty Dr.	P	P	P	E	E	E	E	E
Robinson, Herbert	P	E	P	P	P	P	P	P
Smith, Marzell, Ed. D.	P	P	P	E	P	P	P	P
Stafford, Cynthia	E	P	P	A	E	A	A	A
Wick, Daniel	P	P	P	E	E	E	E	E
Williams, Richard E., Ph.D.	A	A	A	A	A	A	A	A
Woodson, Hannie L.	P	P	P	P	E	E	E	E
(Vacant)	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
(Vacant)	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
Jones, John T., Jr. Chairperson	P	P	P	P	P	P	P	P
COMMISSION REPORTER	Mary	Mary	Mary	Savel	Mary	Mary	Mary	Mary
START TIME	12:28P	1:48P	12:28P	12:30P	1:22P	12:54P	12:36P	12:36P
END TIME	2:51P	4:00P	3:02P	2:34P	3:40P	3:16P	2:12P	2:12P

CLERK OF THE BOARD - BOARD ATTENDANCE RECORD

Key: A-Absent
P-Present
E-Excused

Board or Committee: METRO-MIAMI ACTION PLAN TRUST (21-members)

NAME	2/15/06	3/15/06	4/19/06	5/17/06	6/12/06	7/7/06	8/1/06
Barnes, Arthur	P	P	E	P	E	P	R
Crapp, Tony E., Jr.	P	P	P	P	P	E	R
Donaldson, Thomas B.	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	R
Freemon, Veldrin	P	E	P	E	P	E	R
Holland, Robert	P	VACANT	VACANT	VACANT	VACANT	VACANT	R
Hypolite, Marie B.	P	E	P	E	P	E	R
Kovach, Beverly	P	P	P	E	P	E	R
Kuehne, Benedict P.	E	E	P	E	P	E	R
Lovin-Meighan, Greicy	E	P	P	P	E	E	R
Malone, Omar	A	A	A	A	A	A	R
Pinkston, Marty Dr.	P	P	P	P	A	P	R
Robinson, Herbert	P	P	P	P	E	P	R
Smith, Marzell, Ed. D.	P	E	E	E	E	E	R
Stafford, Cynthia	E	E	E	E	E	E	R
Wick, Daniel	E	E	E	E	E	E	R
Williams, Richard B., Ph.D.	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	R
Woodson, Hannie L.	E	P	E	E	E	E	R
(Vacant)	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
(Vacant)	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
(Vacant)	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
Jones, John T., Jr. Chairperson	P	P	P	P	P	P	P
COMMISSION REPORTER	Smith-York	SMITH-YORK	Shaw	Smith-Yrk	Shaw	Smith-York	Smith-York
START TIME	12:33P	12:41P	12:37P	12:48P	12:49P	12:39P	12:39P
END TIME	2:38P	2:38P	2:52P	2:20P	2:46P	2:23P	2:23P

CLERK OF THE BOARD - BOARD ATTENDANCE RECORD

Key: A-Absent
P-Present
E-Excused

Board or Committee: METRO- MIAMI ACTION PLAN TRUST (21-members)

NAME	Date of Meetings						
	9/20/06	10/18/06	11/15/06	12/13/06	1/17/07		
Barnes, Arthur	P	P	A	A	A		
Crapp, Tony E., Jr.	P	P	P	P	P		
VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT
Freemon, Veldrin	A	A	A	A	A		
VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT
Hypolite, Marie B.	P	P	A	A	A		
Kovach, Beverly	P	P	P	P	P		
Kuehne, Benedict P.	P	P	P	P	P		
Lovin-Meighan, Greicy	P	P	P	P	P		
Malone, Omar	A	A	A	A	A		
Pinkston, Marty Dr.	P	P	P	P	P		
Robinson, Herbert	P	P	P	P	P		
Smith, Marzell, Ed. D.	P	P	P	P	P		
Stafford, Cynthia	A	A	A	A	A		
Wick, Daniel	P	P	P	P	P		
VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT
Woodson, Hannie L.	A	A	A	A	A		
(Vacant)	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
(Vacant)	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
(Vacant)	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
Jones, John T., Jr. Chairperson	P	P	P	P	P		
COMMISSION REPORTER	MARY	MARY	MARY	MARY	MARY		
START TIME	12:24P	12:30P	12:27P	12:32P	12:21P		
END TIME	3:22P	3:00P	3:39P	2:22P	2:45P		

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APPENDIX C
Accomplishments

Metro-Miami Action Plan Trust

Metro-Miami Action Plan (MMAP) Trust is committed to improving the socioeconomic condition in underserved neighborhoods throughout Miami-Dade County. As a result, the agency is seeking an increase of its general fund dollars and increases in the two dedicated sources of funding from Miami-Dade County Board of County Commissioners for socioeconomic development initiatives specifically within the Black community.

Why is MMAP seeking increases in funding?

For the past 24 years, local leaders have agreed on the economic disparities existing within the Black community. It is time to implement long-term dedicated funding sources to continue addressing disparities in housing, education, economic development, youth development, and criminal justice.

What will MMAP do with the increase?

Funding will help provide community redevelopment, create new businesses, provide technical assistance, increase job opportunities, provide homeownership opportunities, provide youth development, generate additional revenue and increase funds going into Miami-Dade County's tax base.

What funding increase is the agency seeking

General fund increase of \$400,000

Occupational license tax increase from 8% to 30%

MMAP Significant Achievements and Initiatives

COMMUNITY AND ECONOMIC DEVELOPMENT INITIATIVES

In an effort to provide economic development information and technical assistance to individuals that are interested in starting a business and companies regarding expansion and retention, MMAP hosts monthly meetings and has partnered with the Entrepreneurial Institute at Florida Memorial University and The Miami-Dade Chamber of Commerce to impact our community.

Through the past 2 years many people have benefited from their participation in one-on-one meetings at the Institute, having the opportunity for business professionals to visit local neighborhoods in the Economic Development Mobile Unit and participating in a series of business empowerment seminars geared to learning about how to grow your business.

The following information provides an overview of achievements that MMAP has attained in our continued quest to assist the Black community in the development arena.

Entrepreneurial Institute - Business Assistance Collaborative and Mobile Unit FY 2004 – 2005

Through the support of MMAP, the Entrepreneurial Institute at Florida Memorial University provided technical assistance inclusive of information regarding business plan development, business counseling and starting or expanding a business for the following:

- 342 people – Business Plan Development
- 232 people - Business Counseling
- 225 people – Business Expansions
- 178 people – New Start Ups

Economic Development Mobile Outreach

- 396 people Mobile Unit

Overtown Community Development Committee

Dr. Phillip Mann, Director, Entrepreneurial Center met with a committee chaired by Kristopher Smith, City of Miami, and Overtown Service Center to discuss the Miami-Dade Empowerment Trust Office. The two entities agreed to provide assistance to businesses in the Overtown area.

Economic Development Mobile Unit Partnership

As a joint outreach provision, Entrepreneurial Institute at Florida Memorial University, MMAP and corporate partners are proud to continue the service provided through the MOBILE ECONOMIC DEVELOPMENT UNIT. The unit is an economic development mobile assistance office housed in a specially designed 48-foot tractor trailer. The mobile office is designed to deliver small business development resources and assistance to individuals in their neighborhood who want to start a business.

During FY 2004-05, the mobile unit was completed and outfitted with furniture, office supplies and all required handout materials necessary for clients. To advertise the program, 2,500 flyers were prepared and distributed. To arrange for the unit to visit neighborhoods in the North and South Dade community, meetings were scheduled with community leaders and agency representatives to coordinate site locations. In addition, press releases were prepared for neighborhood newspapers for mobile unit marketing.

The Mobile Economic Development Unit partnership with MMAP, Florida Memorial College and the Entrepreneurial Institute is the proud winner of a 2006 National Association of County Organization's (NA O) Award, prepared by MMAP staff.

Entrepreneurial Institute – Business Assistance Collaborative and Mobile Unit FY 2005 - June 2006

- 288 people - Business Plan Development
- 409 people - Business Counseling
- 184 people - Business Expansion

- 136 people - New Start Ups

Economic Development Mobile Outreach

The Economic Development Mobile Unit was taken to Opa-Locka, Overtown, Liberty City, Coconut Grove, Naranja, South Miami and Florida City to provide outreach services.

- 323 people – mobile unit

Entrepreneurial Institute Seminars

Ten non-credit business seminars were held on the campus of Florida Memorial University April 19 and June 15, 2006. The seminars included Starting A Small Business, Preparing a Business Plan, Keeping Good Financial Records, Marketing Your Product or Service, Importing – international Business, Exporting – International Business, Using Computers In The Small Business, Managing For Greater Profits, and Understanding Credit. One hundred and sixty (160) people attended the seminars.

A resource book was developed on lending and credit that was distributed to MMAP staff, FMU faculty and staff and individuals that attended the mobile unit and seminars. A Metro-Miami Action Plan Trust funded program located on the campus of Florida Memorial University

MAN HOURS WORKED BASED ON 50 WEEKS PER YEAR

FISCAL YEAR OCTOBER 1, 2004 – SEPTEMBER 30, 2005

- | | | |
|--|--------------------------|--------------------------------|
| • DR PHILIP H. MANN
Director | 2,092 HOURS
ON CAMPUS | 320 HOURS
ON MOLE UNIT |
| • ROSE MARIE MCCLUNG
Associate Director
UNIT | 2,692 HOURS
ON CAMPUS | 320 HOURS
ON MOBILE
UNIT |

FISCAL YEAR OCTOBER 1, 2005 – SEPTEMBER 8, 2005

NOTE: This is to date – not a complete month for September

• DR. PHILIP H. MANN Director	1,574 HOURS ON CAMPUS	632 HOURS ON MOBILE UNIT
• ROSE MARIE MCCLUNG Associate Director	1,574 HOURS ON CAMPUS	632 HOURS ON MOBILE UNIT

**Miami-Dade Chamber of Commerce Business Empowerment
Network Series FY 2005 - 2006**

Metro-Miami Action Plan Trust partnered with the Miami-Dade Chamber of Commerce to host several seminars entitled the "Business Empowerment Network Series". The goal of these seminars was to promote the building of economic wealth in the Black business community through various programs such as access to business capital, information clearing house and marketing tools. Through these initiatives, MMAP and the Chamber assisted the Black business community to realize its full potential. The following is a list of the seminars that were scheduled:

- Real Estate: The Game
- Access To Capital
- How To Write A Business Plan
- Marketing Your Company and Creating Your Own Brand

Companies and individuals that attended learned how to locate resources and opportunities; expand business procurement opportunities with corporate and government entities; develop marketing tools that assisted them in increasing sales; and helped to identify potential corporate mentors and partners.

320 People attended the Seminars during FY 2005 - 2006

Collective Banking Group of Miami-Dade County and Vicinity

In an effort to capitalize on the economic power that churches have, over 50 ministers representing church congregations, community groups and businesses have established the Collective Banking Group of Miami-Dade County and Vicinity (CBG).

This collaborative relationship between several financial institutions and other organizations is developed to lead the African-heritage community into economic empowerment into economic empowerment that is self-sustaining for future generations. The participating banks include: CitiBank, Wachovia, One-United, Washington Mutual, Bank of America and Great Florida Bank.

MMAP Trust committed \$25,000.00 to join the CBG and help launch this initiative of county-wide representation which supports our mission. MMAP recognizes the connectivity CBG has to the community and wants to help provide advocacy to the constant theme illustrated over the years of finding ways to increase support of Black owned institutions and create partnerships with other Black owned enterprises. We believe the CBG will help these initiatives, create jobs and infuse economic redevelopment in Miami's urban corridors.

Member Churches

The CBG currently has 52 member churches, an increase of 49% since December 2005.

Those 52 member churches have approximately 48,000 congregants who are all considered members of the CBG.

Chapter Successes

In May, the CBG hosted a two-day conference sponsored by MMAP which included topics on: the CBG and its process for members, homeownership for first time homebuyers, credit and debt management, Bone Marrow and Blood Awareness Drive, college and workplace tips for youth; and small business success strategies to name a few. This was an ideal way for individual members to learn more about the CBG and what it has to offer. The CBG is also a vehicle for businesses that genuinely support its mission. Through a program called Strategic Partnership, businesses can apply and be approved as strategic partners of the organization. The impressive list of strategic partners includes: attorneys, CPAs, financial planners, banks and their representatives, residential developers, a web designer, photographer and publicist. All these partners can provide valuable services at reasonable costs to the wider membership of the CBG.

TECO Power Plant • Public-Private Partnership

Metro-Miami Action Plan (MMAP) Trust and Overtown Civic Partnership (OCP), under the administrative leadership of Miami-Dade County, formed a collaborative, whereby MMAP, assisted the OCP by providing \$50,000 for Florida International University (FIU) to conduct an assessment through their Engineering Division to research and provide documentation on the fiscal impact the power plant might have for future development. Ideally, if the assessment is optimistic and Miami-Dade County (owner of the power plant) receives

enough revenue from the power plant to meet debt payment and reserves then any surplus funds could be used for the development of attainable housing and other community ventures in Overtown. This agreement, would have long term benefits of providing residents currently living in Overtown the opportunity to remain and others a chance to return to the area.

International Trade

MMAP supported international trade initiatives as a way of ensuring Black business owners are linked to import countries to take advantage of trade opportunities. There were a few missions that sparked an interest to create business opportunities and provide additional revenue streams for Miami-Dade via international trade. Trips to South Africa, Trinidad, and Tobago County were fostered.

APPENDIX D
Ordinance 01-01
Ordinance 92-12

ARTICLE XLVIII. METRO-MIAMI ACTION PLAN TRUST*

***Editor's note:** Ord. No. 92-12, adopted Feb. 18, 1992, amended the Code by the addition of provisions which have been included herein at the discretion of the editor as Art. XLVIII, §§ 2-501--2-509.

Sec. 2-501. Creation and purpose.

(a) There is hereby created and established a revocable trust, the terms of which may be modified by Miami-Dade County, which trust shall be named and known as the Metro-Miami Action Plan Trust (hereinafter referred to as the "Trust"). The Trust shall be a public body corporate and politic which, through its governing body, may exercise all those powers either specifically granted herein or necessary in the exercise of those powers herein enumerated. The Trust shall be an agency and instrumentality of Miami-Dade County.

(b) This Board recognizes the independence of the Trust and its obligation to provide the Board of County Commissioners and the County Manager with independent advice on matters of policy relating to the purposes and projects of the Metro-Miami Action Plan.

(c) Notwithstanding the independence of the Trust, this Board may by resolution take any action to effectuate the purposes of the Metro-Miami Action Plan.

(Ord. No. 92-12, § 1, 2-18-92; Ord. No. 01-01, § 1, 1-23-01)

Sec. 2-502. Governing body.

(a) The governing body of the Trust shall be a Board of Trustees composed of twenty-one (21) voting members.

(b) The Board of Trustees shall hold regular meetings in accordance with the bylaws of the Trust and other such meetings as it deems necessary.

(c) The establishment and activities of the Board of Trustees shall be governed by Section 2-11.36 et seq. of the Code of Miami-Dade County, as applicable.

(Ord. No. 92-12, § 2, 2-18-92)

Sec. 2-503. Appointment and tenure.

(a) *Nominating council.* Trustees shall be appointed by resolution of the Board of County Commissioners after having been selected by the Metro-Miami Action Plan Trust Nominating Council (hereinafter known as "Nominating Council") established and described herein. The Nominating Council shall be comprised of five (5) voting members, one (1) of whom shall be the Chairperson of the Board of Trustees of the Trust and four (4) of whom shall be appointed by the Mayor and ratified by the Board of County Commissioners. No acting Trustee of the Trust, other than the Chairperson of the Board of Trustees, shall serve on the Nominating Council, nor shall any acting member of the Nominating Council, other than the Chairperson of the Board of Trustees, be eligible to serve on the Board of Trustees of the Trust. In serving on the Nominating Council, the Chairperson of the Board of Trustees of the Trust shall not vote on or participate in any way in any matter affecting the Chairperson's appointment to the Board of Trustees of the Trust. The members of the Nominating Council shall be appointed for staggered three-year terms and shall not serve more than three (3) consecutive terms. The sole function of the Nominating Council shall be to solicit, screen, interview and recommend for appointment the best qualified candidate for each vacancy of the Board of Trustees. The Nominating Council and the procedures under which it will operate shall be approved by the Board of County Commissioners. The

Nominating Council shall submit to the Board of County Commissioners one (1) nominee for each vacancy on the Trust Board. The slate of nominees shall be submitted directly to the Board of County Commissioners no later than September 1 of each year. As applicable, Section 2-11.36 et seq. of the Code of Miami-Dade County shall govern the establishment and activities of the Nominating Council. In the event the Commission is unable to appoint a member to the Board of Trustees pursuant to said section(s), no action of the Trust shall be rendered void because of such inability on the part of the Commission.

In the event of a vacancy during the term of a Trustee, the Trust shall notify the Board of County Commissioners of the vacancy and shall request that it be filled in accordance with the applicable criteria set forth herein either as a part of the annual appointment process or by a special meeting of the Nominating Council.

(b) *Composition.* Notwithstanding Section 2-11.1 of this Code with respect to eligibility of membership on the Board of Trustees, the voting membership shall include representatives from the following areas of professional expertise: (1) economic and business development; (2) criminal justice; (3) community based organizations; (4) educational organizations; (5) banking and finance; and (6) health organizations. In addition, the Board of Trustees shall have at least one (1) voting member from the Miami-Dade County School Board and one (1) voting member from State or local government. At least seven (7) members of the initial Board of Trustees shall be selected from members of the existing Metro-Miami Action Plan Board of Directors. With respect to the appointment of the balance of Trustees, careful consideration shall be given to the expertise needed to accomplish the goals and objectives of the Trust. In addition, a majority of the membership of the Board of Directors shall be members of the African-American community.

(c) *Qualifications.* Each member of the Board of Trustees shall be a United States citizen, a permanent resident and duly qualified elector of Miami-Dade County unless the Board of County Commissioners waives the residency requirement by a two-thirds vote of its membership. No person shall be qualified to sit as a Trustee if that person is an officer, representative, administrator or employee of any consultant, contractor or agency contracting with or receiving funding from the Trust except if that person is employed by or issuing or the Board of Trustees as a representative of State or local government. Trustees who are representatives of or who are employed by any State or local governmental agency may not vote on matters affecting the governmental agency by which they are employed or whom they represent.

(d) *Tenure of Trustees.* The Trustees shall serve terms of three (3) years each; provided, however, that of the original Board of Trustees, the Board of County Commissioners shall select one-third for a term of one (1) year and one-third for a term of two (2) years. No Trustee shall be permitted to serve more than three (3) consecutive and complete terms of three (3) years each unless so authorized by a two-thirds vote of the full membership of the Board of County Commissioners.

(e) *Compensation.* Trustees shall serve without compensation but shall be entitled to reimbursement for necessary expenses.

(Ord. No. 92-12, § 3, 2-18-92; Ord. No. 01-01, § 1, 1-23-01)

Sec. 2-504. Removal of Trustees.

Any Trustee shall be removed for excessive absence in accordance with Section 2-11.39 of the Code of Miami-Dade County. In addition, before or after the transition period any Trustee may be removed for cause by two-thirds vote of the entire membership of the Board of County Commissioners or, at the conclusion of the transition period (hereinafter defined), by two-third vote of the entire membership of the Board of Trustees.

(Ord. No. 92-12, § 4, 2-18-92)

Sec. 2-505. Organization; staff support.

(a) *Organization.* The Board of Trustees shall organize after the members have qualified to serve and shall elect one of its voting members as Chairperson, one of its voting members as Vice-Chairperson and such other officers as the Board of Trustees may determine to be necessary. In addition, the Board of Trustees shall make, adopt and amend bylaws, rules and regulations for its own governance.

(b) *Employees.* The Executive Director and all employees of the Trust shall be Miami-Dade County employees. The Board of Trustees shall submit the names of nominee(s) for the position of Executive Director

to the County Manager. The Manager shall make a recommendation from the nominee(s) proposed by the Trust to the Board of County Commissioners for its approval. The Trust shall have the power to remove the Executive Director.

The Board of Trustees shall submit the names of nominee(s) for the position of Executive Director to the County Manager. The Manager shall make a recommendation from the nominee(s) proposed by the Trust to the Board of County Commissioners for its approval. The Trust shall have the power to remove the Executive Director.

(c) *Staff support.* The County Attorney shall serve as Attorney for the Trust, the County Manager shall provide audit, budget and financial assistance to the Trust, and the Clerk of the Board of County Commissioners shall be the Clerk and Secretary of the Trust.

(d) The Board of County Commissioners shall provide to the Trust fiscal review and oversight as well as programmatic focus and direction.

(e) The Trust shall present an annual financial report including a current statement of all accounts. The Trust shall not be able, however, to establish any bank accounts without the express approval of either the Board of County Commissioners or the County Manager; provided, however, that the Trust can establish an account for Miami-Dade Community Foundation monies to receive and expend non-County monies which the Trust receives. No County monies nor income from County accounts shall be deposited into the Miami-Dade Community Foundation account.

(f) Subject to the Miami-Dade County budgetary process and the availability of funds, the County will include in its annual budget funds for administrative costs and additional funds for programmatic activities. Requests for administrative and programmatic funds are to be made in accordance with the procedures described in Section 2-506(i). The County Manager is directed to include his recommendation for administrative and programmatic funding for the Trust in the annual proposed budget.

(Ord. No. 92-12, § 5, 2-18-92; Ord. No. 01-01, § 1, 1-23-01)

Sec. 2-506. Powers and duties of the Trust.

The Trust, acting through its governing body, shall be authorized to exercise such powers and shall be required to perform such duties as are hereinafter provided:

(a) Every five (5) years, the Trust shall establish a five-year comprehensive plan (hereinafter "the plan"). The plan shall contain one-year goals and objectives, the completion of which shall be needed to accomplish the comprehensive plan. The first plan shall be submitted to the Board of County Commissioners for approval.

(b) The Trust shall be empowered to expend administrative and programmatic resources to achieve each of its one-year goals and objectives as well as to accomplish and complete each five-year plan.

(c) The Trust shall identify and develop a variety of alternative funding sources and shall seek and apply for State, federal and private grants.

(d) The trust, as an agent and instrumentality of Miami-Dade County, shall be authorized to act for Miami-Dade County in the performance and enforcement of all contracts and, subsequent to the effective date of this chapter and subject to the limitations set forth below, shall additionally be empowered to negotiate and execute such contracts as are properly within the powers and duties of the trust. However, the trust shall not without the prior approval of the Board of County Commissioners, enter into or amend any contract which shall require the expenditure of funds in excess of the amounts appropriated to the trust by the Board of County Commissioners.

The trust shall comply with the formal bid requirements of Section 4.03(D) of the Charter of Miami-Dade County, Florida, and for such purpose the term "board" as used in Section 4.03(D) shall be construed to be "board of trustees" and the term "manager" shall be construed to be executive director of the trust.

For all construction contracts, the trust shall comply with the provisions of Section 10-38 of the County Code and the administrative procedures adopted pursuant to said section.

For all purchases of commodities and services, the trust shall comply with the provisions of Section 2-8.2 of the County Code and the administrative procedures adopted pursuant to said section.

(e) The Trust's budget requests shall be prepared and submitted in the same manner as the budget for a County department and will be considered as part of the Miami-Dade County budget process. The Trust's budget requests shall be prepared in a format prescribed by the County Manager.

(Ord. No. 92-12, § 6, 2-18-92; Ord. No. 93-12, § 1, 2-16-93; Ord. No. 01-01, § 1, 1-23-01)

Sec. 2-507. Reserved.

Editor's note: Ord. No. 01-01, § 1, adopted Jan. 23, 2001, repealed section 2-507 in its entirety. Former section 2-507 pertained to an extension of the transition period and derived from Ord. No. 92-12, § 7, adopted Feb. 18, 1992.

Sec. 2-508. Applicability of Florida Open Government and Conflict of Interest Laws.

The Trust shall at all times operate under the Florida Open Government Laws, including the "Sunshine Laws," Public Meeting Laws and Public Record Laws, and shall be governed by all State and County conflict of interest laws, as applicable, including the Miami-Dade County Conflict of Interest and Code of Ethics ordinance, Section 2-11.1 of the Code of Miami-Dade County, Florida.

(Ord. No. 92-12, § 8, 2-18-92)

Sec. 2-509. Validity.

If any section, subsection, sentence, clause or provision of this article is held invalid, the remainder of this article shall not be affected by such invalidity.

(Ord. No. 92-12, § 9, 2-18-92)

Secs. 2-510--2-520. Reserved.



Miami-Dade Legislative Item

File Number: 010124

File Number: 010124	File Type: Ordinance	Status: Adopted
Version: 0	Reference: 01-01	Control: County Commission
File Name: ORD. AMENDING METRO MIAMI ACTION PLAN TRUST Introduced: 1/16/2001		
Requester: NONE	Cost:	Final Action: 1/23/2001
Agenda Date: 1/23/2001 Agenda Item Number: 4GSUBSTITUTE		

Notes: Title: ORDINANCE AMENDING SECTIONS 2-501, 2-503, 2-505, 2-506, AND 2-507 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA, RELATING TO METRO MIAMI ACTION PLAN TRUST; REMOVING TRANSITION PERIOD AND GRANTING ADDITIONAL POWERS TO METRO MIAMI ACTION PLAN BOARD OF TRUSTEES; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

Indexes: METRO MIAMI ACTION PLAN TRUST **Sponsors:** Betty T. Ferguson
 Dennis C. Moss
 Dr. Barbara M. Carey-Shuler
 Dorrin D. Rolle

Sunset Provision: No **Effective Date:** **Expiration Date:**
Registered Lobbyist: None Listed

Legislative History

Acting Body	Date	Agenda Item	Action	Sent To	Due Date	Returned	Pass/Fail
Board of County Commissioners	1/23/2001	4G SUBSTITUTE	Adopted				P

REPORT: Commissioner Ferguson pointed out that MMAP was an organization that truly served deprived areas and interacted with people from those areas on a daily basis. She asked that status report be presented before the Board by the Metro Miami Action Plan (MMAP) on an on-going basis. Following discussion among members of the Board and staff regarding the foregoing ordinance as it pertained to debarment proceedings against Ann McNeal, Commissioners Carey-Shuler, Ferguson, Moss, and Rolle asked that Ann McNeal be given the same consideration as American Airlines, Lanzo and other large companies accused of "fronting." They also asked that all efforts be made to help poor, struggling Black-owned companies stay in business.

County Attorney 1/16/2001	Assigned	Shannon D. Summerset
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Legislative Text

TITLE

ORDINANCE AMENDING SECTIONS 2-501, 2-503, 2-505, 2-506, AND 2-507 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA, RELATING TO METRO MIAMI ACTION PLAN TRUST; REMOVING TRANSITION PERIOD AND GRANTING ADDITIONAL POWERS TO METRO MIAMI ACTION PLAN BOARD OF TRUSTEES; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

BODY

WHEREAS, Metro Miami Action Plan Trust (MMAP) was created for the purpose of improving the economic conditions of Miami-Dade County's Black community; and
 WHEREAS, MMAP has acted in accordance with that purpose,
 NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA:

Section 1. Sections 2-501, 2-503, 2-505, 2-506, and 2-507 of the Code of Miami-Dade County, Florida, is hereby amended to read as follows:

Sec. 2-501. Creation and purpose.

(a) There is hereby created and established a revocable trust, the terms of which may be modified by Miami-Dade County, which trust shall be named and known as the Metro-Miami Action Plan Trust (hereinafter referred to as the "Trust"). The Trust shall be a public body corporate and politic which, through its governing body, may exercise all those powers either specifically granted herein or necessary in the exercise of those powers herein enumerated. [[For nine (9) years following the effective date of this article (hereinafter referred to as "transition period"), t]] >>T<

(b) This Board recognizes the independence of the Trust and its obligation to provide the Board of County Commissioners, the Mayor, and the County Manager with independent advice on matters of policy relating to the purposes and projects of the Metro-Miami Action Plan.

(c) Notwithstanding the independence of the Trust, this Board may by resolution take any action to effectuate the purposes of the Metro-Miami Action Plan.

* * *

Sec. 2-503. Appointment and tenure.

(a) Nominating council. Trustees shall be appointed by resolution of the Board of County Commissioners after having been selected by the Metro-Miami Action Plan Trust Nominating Council (hereinafter known as "Nominating Council") established and described herein. The Nominating Council shall be comprised of five (5) voting members, one (1) of whom shall be the Chairperson of the Board of Trustees of the Trust and four (4) of whom shall be appointed by the Mayor and ratified by the Board of County Commissioners. No acting Trustee of the Trust, other than the Chairperson of the Board of Trustees, shall serve on the Nominating Council, nor shall any acting member of the Nominating Council, other than the Chairperson of the Board of Trustees, be eligible to serve on the Board of Trustees of the Trust. In serving on the Nominating Council, the Chairperson of the Board of Trustees of the Trust shall not vote on or participate in any way in any matter affecting the Chairperson's appointment to the Board of Trustees of the Trust. The members of the Nominating Council shall be appointed for staggered three-year terms and shall not serve more than three (3) consecutive terms. The sole function of the Nominating Council shall be to solicit, screen, interview and recommend for appointment the best qualified candidate for each vacancy of the Board of Trustees. The Nominating Council and the procedures under which it will operate shall be approved by the Board of County Commissioners. The Nominating Council shall submit to the Board of County Commissioners one (1) nominee for each vacancy on the Trust Board. The slate of nominees shall be submitted directly to the Board of County Commissioners no later than September 1 of each year. As applicable, Section 2-11.36 et seq. of the Code of Miami-Dade County shall govern the establishment and activities of the Nominating Council. In the event the Commission is unable to appoint a member to the Board of Trustees pursuant to said section(s), no action of the Trust shall be rendered void because of such inability on the part of the Commission.

In the event of a vacancy during the term of a Trustee, the Trust shall notify the Board of County Commissioners of the vacancy and shall request that it be filled in accordance with the applicable criteria set forth herein either as a part of the annual appointment process or by a special meeting of the Nominating Council.

[[At the conclusion of the transition period (hereinafter defined), the Board of County Commissioners, after selection by the Nominating Council, shall continue to appoint members of the Trust.]]

(b) Composition. Notwithstanding Section 2-11.1 of this Code with respect to eligibility of membership on the Board of Trustees, the voting membership shall include representatives from the following areas of professional expertise: (1) economic and business development; (2) criminal justice; (3) community based organizations; (4) educational organizations; (5) banking and finance; and (6) health organizations. In addition, the Board of Trustees shall have at least one (1) voting member from the Miami-Dade County School Board and one (1) voting member from State or local government. At least seven (7) members of the initial Board of Trustees shall be selected from members of the existing Metro-Miami Action Plan Board of Directors. With respect to the appointment of the balance of Trustees, careful consideration shall be given to the expertise needed to accomplish the goals and objectives of the Trust. In addition, a majority of the membership of the Board of Directors shall be members of the African-American community.

(c) Qualifications. Each member of the Board of Trustees shall be a United States citizen, a permanent resident and duly qualified elector of Miami-Dade County unless the Board of County Commissioners waives the residency requirement by a two-thirds vote of its membership. No person shall be qualified to sit as a Trustee if that person is an officer, representative, administrator or employee of any consultant, contractor or agency contracting with or receiving funding from the Trust except if that person is employed by or is serving on the Board of Trustees as a representative of State or local government. Trustees who are representatives of or who are employed by any State or local governmental agency may not vote on matters affecting the governmental agency by which they are employed or whom they represent.

(d) Tenure of Trustees. The Trustees shall serve terms of three (3) years each; provided, however, that of the original Board of Trustees, the Board of County Commissioners shall select one-third for a term of one (1) year and one-third for a term of two (2) years. No Trustee shall be permitted to serve more than three (3) consecutive and complete terms of three (3) years each unless so authorized by a two-thirds vote of the full membership of the Board of County Commissioners.

(e) Compensation. Trustees shall serve without compensation but shall be entitled to reimbursement for necessary expenses.

* * *

Sec. 2-505. Organization; staff support.

(a) Organization. The Board of Trustees shall organize after the members have qualified to serve and shall elect one of its voting members as Chairperson, one of its voting members as Vice-Chairperson and such other officers as the Board of Trustees may determine to be necessary. In addition, the Board of Trustees shall make, adopt and amend bylaws, rules and regulations for its own governance.

(b) Employees. [[Subject to Miami-Dade County's budgetary processes and the availability of funds, for nine (9) years following the effective date of the ordinance from which this article derives t]] >>T<

[[At the conclusion of the transition period, t]] >>T<

(c) Staff support. [[During the transition period, t]] >>T<

(d) The Board of County Commissioners shall provide to the Trust fiscal review and oversight as well as programmatic focus and direction.

(e) The Trust shall present an annual financial report including a current statement of all accounts. The Trust shall not

be able, however, to establish any bank accounts without the express approval of either the Board of County Commissioners or the County Manager; provided, however, that the Trust can establish an account for Miami-Dade Community Foundation monies to receive and expend non-County monies which the Trust receives. No County monies nor income from County accounts shall be deposited into the Miami-Dade Community Foundation account.

(f) Subject to the Miami-Dade County budgetary process and the availability of funds, the County will include in its annual budget funds for administrative costs and additional funds for programmatic activities. Requests for administrative and programmatic funds are to be made in accordance with the procedures described in Section 2-506 (i). The County Manager is directed to include his recommendation for administrative and programmatic funding for the Trust in the annual proposed budget.

Sec. 2-506. Powers and duties of the Trust.

The Trust, acting through its governing body, shall be authorized to exercise such powers and shall be required to perform such duties as are hereinafter provided:

[[(a) At the conclusion of the transition period, the Trust shall be empowered to sue and be sued, to plead and be impleaded, to contract and be contracted with, and to have an official seal and alter the same, subject to the provisions of paragraph (e) below.]]

[[(b)]] >>(a)<< Every five (5) years, the Trust shall establish a five-year comprehensive plan (hereinafter "the plan"). The plan shall contain one-year goals and objectives, the completion of which shall be needed to accomplish the comprehensive plan. The first plan shall be submitted to the Board of County Commissioners for approval.

[[(c)]] >>(b)<< The Trust shall be empowered to expend administrative and programmatic resources to achieve each of its one-year goals and objectives as well as to accomplish and complete each five-year plan.

[[(d)]] >>(c)<< The Trust shall identify and develop a variety of alternative funding sources and shall seek and apply for State, federal and private grants.

[[(e)]] >>(d)<< [[During the transition period, t]] >>T<<
The trust shall comply with the formal bid requirements of Section 4.03(D) of the Charter of Miami-Dade County, Florida, and for such purpose the term "board" as used in Section 4.03(D) shall be construed to be "board of trustees" and the term "manager" shall be construed to be executive director of the trust.

For all construction contracts, the trust shall comply with the provisions of Section 10-38 of the County Code and the administrative procedures adopted pursuant to said section.

For all purchases of commodities and services, the trust shall comply with the provisions of Section 2-8.2 of the County Code and the administrative procedures adopted pursuant to said section.

[[(f) Upon the conclusion of the transition period, the Trust will be neither an agent nor instrumentality of Miami-Dade County and shall not be authorized to act for Miami-Dade County in the performance and enforcement of contracts. Moreover, contracts and amendments thereto executed by the Trust or other obligations incurred by the Trust shall not be binding upon Miami-Dade County. In the event that the Trust shall be revoked after the conclusion of the transition period, any obligations of the Trust shall not be enforceable against Miami-Dade County.

(g) Upon the conclusion of the transition period, the Trust shall have the authority to purchase or otherwise obtain title in its own name to real and personal property and shall be authorized to sell or otherwise lawfully dispose of real and personal property.

(h) Upon the conclusion of the transition period, the Trust shall be empowered to appoint, remove and suspend employees or agents of the Trust to fix their compensation and to adopt personnel and management policies.]]

[[The Trust may submit to Miami-Dade County yearly requests for administrative and programmatic funding. During the transition period, t]] >>T<

(j) Upon the conclusion of the transition period, the Trust, with the assistance of the County Attorney's office, shall restructure as a not-for-profit corporation.]]

[[Sec. 2-507. Extension of the transition period.

At the conclusion of the transition period, the County Manager shall review the performance of the Trust and recommend to the Board of County Commissioners, and the Board of County Commissioners shall decide, whether the transition period will be extended for another three-year period. If the Board of County Commissioners extends the transition period, at the conclusion of the extended transition period the County Manager shall again review the performance of the Trust and make a recommendation to the Board of County Commissioners as to whether the Trust should permanently become an agency of Miami-Dade County or if the Trust should become an agency independent of Miami-Dade County as provided for herein.]]

* * *

Section 2. If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder of this ordinance shall not be affected by such invalidity.

Section 3. It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of this ordinance, including any sunset provision, shall become and be made a part of the Code of Miami-Dade County, Florida. The sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," or other appropriate word.

Section 4. This ordinance shall become effective ten (10) days after the date of enactment unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

Section 5. This ordinance does not contain a sunset provision.

1 Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed. Remaining provisions are now in effect and remain unchanged.

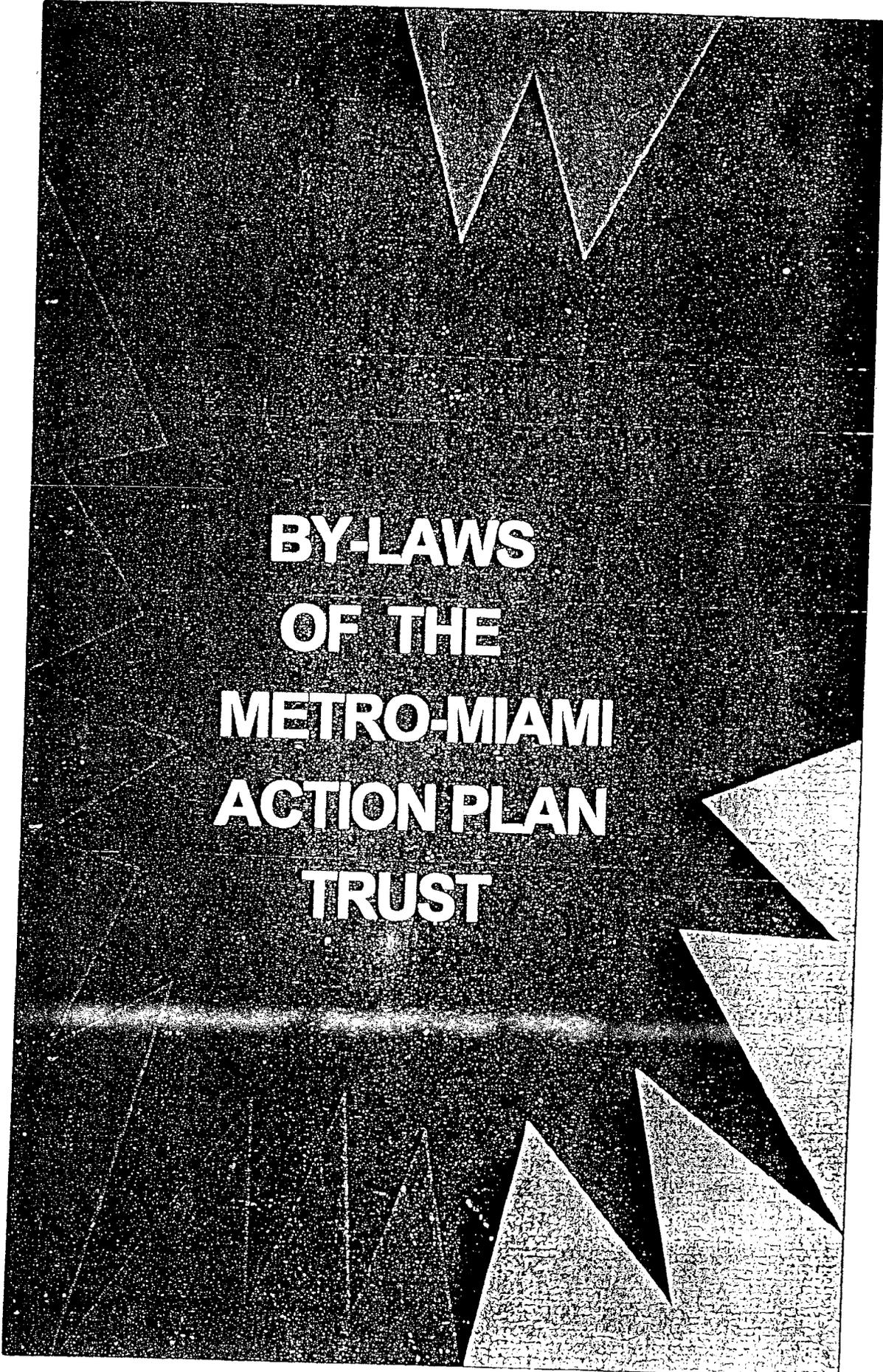
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APPENDIX E
Board's By-Laws
And
Board's Mission Statement



**BY-LAWS
OF THE
METRO-MIAMI
ACTION PLAN
TRUST**

BY-LAWS
OF THE
METRO-MIAMI ACTION PLAN TRUST

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BY-LAWS OF THE METRO-MIAMI ACTION PLAN TRUST

ARTICLE I. IDENTIFICATION

- 1.1 Name. The name of the organization shall be the METRO-MIAMI ACTION PLAN TRUST.
- 1.2 Fiscal year. The fiscal year of the Trust shall be determined by appropriate resolution of the Board of Trustees (hereinafter referred to as the "Trust") and may be changed from time to time by the Trust.
- 1.3 Place of Business. The principal place of business of the Trust shall be in Dade County, Florida. Other offices for the transaction of business shall be located in such other places as may be determined by the Board.

ARTICLE 11. BOARD OF TRUSTEES

2.1 Number, Tenure and Qualifications.

- 2.1.1 The business and affairs of the Trust shall be managed by the Trust. The Trust shall consist of twenty-one (21) Trustees appointed by the Board of County Commissioners.
- 2.1.2 The Trust must be comprised of representatives from the following areas of expertise: (1) economic and business development; (2) criminal justice; (3) community based organizations; (4) educational organizations; (5) banking and finance; and (6) health organizations. In addition the Trust shall have at least one (1) voting member from the Dade County School Board and one (1) voting member from state or local government and a majority of the membership of the Board shall be members of the African American community.
- 2.1.3 Each member of the Trust shall be a United States citizen, a permanent resident and duly qualified elector of Dade County. No person shall be qualified to sit as a member of the Trust if that person is an officer, representative, administrator or employee of any consultant, contractor or agency contracting with or receiving funding from the trust except if such person is employed by or serving on the Trust as a representative of state or local government.

2.2 Number and Classes. The initial Board of Trustees shall be divided into three classes of equal number: Class A, Class B and Class C. Each trustee, whether a Class A trustee,

a

Class B trustee, a Class C trustee, shall be entitled to one vote on all matters under

deliberation by the Board, and no distinction with respect to duties and powers as trustees shall be made among Class A trustees, Class B trustees or Class C trustees. However, trustees who are serving on the Board as or who are employed by state or local governments may not vote on matters affecting the governmental agency by which they are employed or whom they represent.

2.3 Election and Term of Office

2.3.1 The first Board of Trustees shall be appointed by the Board of County Commissioners of Dade County, Florida.

2.3.2 The term of office of the initial trustees shall expire on such date as the trustees are elected and qualified as hereinafter provided. The terms of office for each class shall commence upon appointment and shall expire (i) in 1993 in the case of Class A. trustees, (ii) in 1994 in the case of Class B trustees, and (iii) in 1995 in the case of Class C trustees. Thereafter, each successive trustee of each class shall be elected for a term of three years, so that each year a different class of trustees shall be elected for a three-year term. Each trustee shall continue in office until his successor has been elected and qualified, or until his death, resignation or removal. No person shall serve as a trustee for more than three terms in succession and no person shall concurrently serve as a trustee in more than one class.

2.4 Place, Call and Adjournment of Trustees' Meetings.

2.4.1 Meetings of the Trust shall be held within the state of Florida.

2.4.2 Twelve (12) regular meetings of the Trust shall be held each year at regular intervals throughout the year. The Trust may dispense with a regular meeting of the Trust in the manner, described herein, in which any action of the Trust may be taken.

2.5 Annual Meeting. The annual meeting of the Board shall be held in sixty (60) days prior to the annual conference each year at a time and place fixed by the Chairperson (hereinafter referred to as the "Chair") of the Board.

2.6 Special Meetings. Special meetings with specified purposes may be called at any time by the Chairperson or other officer or by written demand of any three trustees at a time and place agreed upon by the board.

2.7 Notice of Meeting. Written or printed notice stating the place, day and hour of the meeting shall be delivered personally or by mail no less than ten (10) days nor more than sixty (60) days before the date of the meeting. Notice shall be given to each trustee by or at the direction of the Chairperson or the persons calling the meeting. However, in the event a special meeting is called, notice of the special meeting may be provided not less

than twenty-four hours prior to the time for holding such meeting. If mailed, all notices shall be deemed to have been delivered when deposited in the United States mail addressed to the trustee at the address reflected on the records of the Trust with postage thereon prepaid.

2.7.1 All items must be placed on the agenda ten (10) days prior to the scheduled meeting.

2.7.2 All proposals, requests, supporting documents, etc. shall be provided to trust members five (5) days before meetings.

2.7.3 It will require a two-thirds vote of the Trust membership present to hear emergency items.

2.8 Quorum and Acts.

2.8.1 One-third (1/3) of the trustees of the Trust then in office shall constitute a quorum for the transaction of business. The act of a majority of the trustees present at a meeting at which a quorum is present shall be the act of the trust except that any action required or permitted to be taken at any meeting of the Trust may be taken without a meeting if a consent in writing, setting forth the action so to be taken, signed by all of the trustees of Trust, is filed in the minutes of the proceedings of the Trust. If a quorum is not present when a meeting starts, then a majority of the trustees at the meeting may adjourn the meeting from time to time without further notice until a quorum is present.

2.8.2 Members of the Trust or any committee thereof shall be deemed present at any meeting of the Trust or the committee if a conference telephone or other similar communications equipment by means of which all persons participating in the meeting can hear each other is used.

2.9 Votes. Each trustee shall be entitled to one vote on each matter submitted to a vote at a meeting of trustees.

2.10 Action by the Trust. At any meeting of the Trust at which a quorum is present, the vote of a majority of the trustees present at the time of the vote shall be the act of the Board.

2.11 Removal

2.11.1 Any Trustee shall be automatically removed if absent for three (3) consecutive meetings without a satisfactory excuse or if absent from more than one-half of the Board's meetings in a given fiscal year. A trustee shall be deemed absent from a meeting if not present at the meeting at least seventy-five (75) percent of the time. However, the above-described attendance requirements may be waived by two-thirds vote

of the full Board of County Commissioners of Dade County.

2.11.2 Any trustee may be removed by two-thirds vote the entire membership of the Trust of county Commissioners of Dade County.

2.12 Resignation. Any trustee may resign at any time by delivering a written resignation to the chair of the Trust or the Clerk of the Board of County Commissioners. Such resignation shall take effect at the time specified therein; and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

2.13 Vacancies. Any vacancies occurring on the Trust shall be filled by the Trust of County Commissioners of Dade County, Florida. A trustee elected to fill a vacancy shall be elected for the unexpired term of his/her predecessor.

2.14 Rules of Order The order of business at all meetings of the Trust shall be under the control of the presiding officer and such meetings shall generally conform to Mason's Rules of Order, as revised from time to time.

2.15 Compensation. Unless provided otherwise by an appropriate resolution of the Trust, the trustees shall serve without compensation, but may be reimbursed for ordinary and necessary expenses incurred in furtherance of the Trust.

ARTICLE III. THE COMMITTEES

3.1 Authority of Committees. (a) The Trust, by resolution adopted by a majority of the entire Trust, may designate the members of an Executive Committee and any such other committees as the Trust deems reasonable and necessary, each of which shall have at least three members and all the authority as provided herein or as provided by the resolution of the Trust. However, no committee shall have authority to fill vacancies on the Trust or fill vacancies in the position of any chair on any committee. (b) The Board or the Chair of any committee may designate one or more persons as alternate members of any such committee, who may replace any absent trustee or trustees at any meeting of such committee, provided such alternate member has been approved by the Board.

3.2 Executive Committee. The Executive Committee shall consist of at least three members and shall be composed of trustees who are officers and such other trustees as the Trust may determine. The Chairperson of the Trust shall serve as the Chairperson of the Executive Committee. During the intervals between the meetings of the Trust, the Executive Committee shall possess and may exercise all the powers and functions of the Trust in the management and direction of the affairs of the Trust in all cases in which specific directions shall not have been given by the Trust.

3.3 Standing Committees.

- 3.3.1 By resolution adopted by a majority of the entire Trust, the Trust may designate various committees of persons to counsel with the Trust with respect to the affairs of the Trust. The committees may make recommendations to the Trust on matters pertaining to the objects and purposes for which the committee was formed, but shall not have or exercise any of the authority of the Trust except under such authority as may be granted specifically to such standing committee by resolution of the Trust. There shall be at least the following three (3) standing committees: fundraising, By-laws and public relations.
- 3.4 Committee Chairperson. Each committee shall have a Committee Chairperson who shall be appointed by the Chairperson of the Trust or by the Executive Committee and approved by the Trust. The Committee Chairperson shall serve until the earlier of the dissolution of the Trust or resignation, removal or replacement by the Chairperson of the trust or by the Executive Committee. Each Committee Chairperson may appoint a secretary or other officers as such Committee Chairperson deems necessary to carry out the functions of such committee.
- 3.5 Operation of the Committees. Unless a greater proportion is required by the resolution designating a committee, a majority of the entire authorized number of members of such committee shall constitute a quorum for the transaction of business. If a quorum is then present, the vote of a majority of the members present at a meeting at the time of such vote shall be the act of such committee.
- 3.6 Rules of Order. The order of business at all meetings of the committees shall be under the control of the presiding officer and such meetings shall generally conform to Mason's Rules of Order, as revised from time to time.
- 3.7 Term of Office. Each member of a committee shall continue as such until the next annual meeting of the Trust, unless the committee shall be sooner terminated, or unless such member shall be removed from such committee, or unless such member shall cease to qualify as a member thereof.
- 3.8 Vacancies. Vacancies in the membership of any committee may be filled by appointments made in the same manner as provided in the case of the original appointments.
- 3.9 Quorum. Unless otherwise provided by the resolution designating a committee or at the direction of the Executive Committee, a majority of the whole committee shall constitute a quorum and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.
- 3.10 Compensation. Unless provided otherwise by an appropriate resolution of the Trust, the members of any of the various committees shall serve without compensation, but may be furtherance of the purposes of the Trust.

ARTICLE VI.
THE OFFICERS

- 4.1 Officers. The officers of the Trust and their terms of service shall be as follows:
- 4.1.1 Chairperson. The Chair shall be elected by a majority vote of the Trust. The term of the Chairperson shall be (1) year. The Chairperson shall not serve more than three consecutive terms.
 - 4.1.2 Vice Chairperson. There shall be two Vice Chairpersons which shall be elected by a majority vote of the Trust.
 - 4.1.3 Executive Director. There shall be an Executive Director appointed by the County Manager of Dade County, Florida.
 - 4.1.4 The Trust may appoint or elect any such other officers and assistant officers and agents as may be deemed necessary by the Trust.
- 4.2 Vacancies. Whenever any vacancies shall occur in any office by death, resignation, removal, increase in the number of officers of the Trust, or otherwise, the vacancy shall be filled in the same manner as provided in the case of the original appointments.
- 4.3 Duties of the Officers. The officers shall have the following described duties and responsibilities, except that by appropriate resolution, the Trust shall determine or amend the respective duties of each officer or the Trust:
- 4.3.1 Chairperson of the Trust. The Chairperson of the Trust shall preside at all meetings of the Trust and shall have the responsibility of guiding the Board in effectively discharging its responsibilities; including, but not limited to, providing for the execution of the Trust's objectives, safeguarding and furthering the Trust's interests, and appraising the adequacy of overall results as reported by the Executive Director. The Chairperson shall furnish advice and counsel to the Executive Director and shall see that all orders and resolutions of the Trust are carried into effect and shall report to the Trust from time to time on matters within his/her knowledge which the interests of the Trust may require to be brought to the attention of the Board.
 - 4.3.2 Executive Director. The Executive Director shall be the principal executive officer of the Trust. He/she shall be in charge of the business and affairs of the Trust. He or she shall see that the resolutions and directives of the Board are carried into effect except in those instances in which that responsibility is assigned to some other person by the Trust and, in general, shall discharge all duties incident to the office of Executive Director and such other duties as may be prescribed by the Trust.

- 4.3.3 Vice Chairperson. Each Vice Chairperson shall assist the Chairperson in the discharge of the Chairperson's duties as the Chairperson may direct and shall perform such other duties as from time to time may be assigned by the Board or, subject to the authority of the Trust, by the Chairperson of the Board. In the Chairperson's absence, the Vice Chairperson shall preside at all meetings of the Board. If there is more than one Vice Chairperson, the Chairperson shall determine which Vice Chairperson shall so preside; if the Chairperson does not so determine, a majority vote of the trustees present at such meeting shall determine which Vice Chairperson shall preside.
- 4.4 Elections, Appointments and Term of Office. Appointments, elections, and the ratification of the officers of the Trust shall be held at the first regular meeting of the Board following the adoption of these by-laws. Thereafter, the officers of the Trust shall be elected annually by the Board at the annual meeting of the Board or as soon thereafter as may be convenient. Each officer shall hold office until the next annual meeting of trustees and until his/her successor is duly elected and qualified or until the trustee has resigned or been removed in the manner provided herein.
- 4.5 Compensation. The officers of the Trust shall serve without compensation. However, any officer of the Trust may be reimbursed for ordinary and necessary expenses incurred in furtherance of the purposes of the Trust.
- 4.6 Resignation. Any officer of the Trust may resign at any time by giving written notice to the Board, the Chair or the Clerk of the Board of County Commissioners of Dade County. Such resignation shall take effect at the time specified therein; and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

ARTICLE V.
AMENDMENTS AND DISSOLUTION

- 5.1 Amendment of By-Laws. The Trust by majority vote of the entire Trust, shall have the exclusive power to alter, amend or repeal these By-Laws or adopt new By-Laws, except that any amendment which increases the quorum requirement or the proportion of votes necessary for the transaction of business or changes any other matter inconsistent with or varying from Ordinance 92-12 of the Code of Metropolitan Dade County must be authorized by a vote of the Board of County Commissioners of Dade County.

ARTICLE VI.
BOOKS AND RECORDS

- 6.1 Maintaining Books and Records. The Trust will maintain complete and accurate books and records. The Trust will keep at its principal place of business a membership register listing the names, addresses, and other details of the membership and the original or a copy of the Board of County Commissioners of Dade County.
- 6.2 Inspection. All books and records of the Trust may be inspected by any trustee for any proper purpose at any reasonable time on written demand stating such purpose.
- 6.3 Inspection and Audit by the Board of Trustees. Every Trustee, or any agent appointed by the MMAP Board of Trustees, or any agent appointed by the MMAP Board of Trustees, will have the absolute right, at any reasonable time, to inspect and copy all books, records, documents of every kind and to inspect the physical properties of the MMAP Trust or any recipients of funds allocated by the MMAP Trust. No MMAP Trust funds may be disbursed to any recipient without a written acknowledgment and consent of this inspection and audit possibility.

ARTICLE VII.
FISCAL YEAR

- 7.1 The Fiscal Year. The fiscal year of the Trust shall be from October 1st - September 30th.

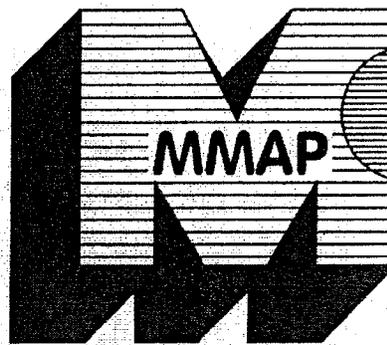
Approved and adopted as the By-Laws of the Trust this 18th day of November, 1992.

Samuel G. DeBore
Executive Director

Marzell Smith
Chairman

MISSION STATEMENT

METRO-MIAMI ACTION PLAN TRUST IS COMMITTED TO ADDRESSING THE SOCIOECONOMIC DISPARITY OF MIAMI-DADE COUNTY'S BLACK COMMUNITY BY ADVOCATING AND COORDINATING INITIATIVES AND PROGRAMS FOR THE BENEFIT OF THE COMMUNITY-AT-LARGE



APPENDIX F
November 15, 2006
Meeting Minutes

CLERK'S SUMMARY AND OFFICIAL MINUTES
METRO-MIAMI ACTION PLAN TRUST
MEETING OF NOVEMBER 15, 2006

The Metro-Miami Action Plan Trust (MMAP) convened a meeting at the Martin Luther King, Jr. Office Plaza, 2525 NW 62nd Street, 2nd Floor-Rms 3&4, on October 18, 2006 at 12:00 Noon, there being present: Chairperson John T. Jones, Jr., Mr. Tony E. Crapp, Jr., Ms. Beverly Kovach, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Dr. Marty Pinkston, Mr. Herbert Robinson, and Dr. Marzell Smith (Trust member Mr. Daniel A. Wick, Jr. was late; Members: Mr. Arthur J. Barnes, Ms. Veldrin Freemon, Ms. Marie B. Hyppolite, Mr. Omar Malone, Ms. Cynthia Stafford, and Mr. Hannie L. Woodson were absent).

ROLL CALL:

Staff members present were: Mr. John Dixon, MMAP Trust Deputy Director; Mr. Brian Clarke, Mr. Jose Gonzalez; Ms. Fawzia Hack, Secretary to the Director; Ms. Joann Hicks; Mr. Caesar Phillips, Mr. William Simmons; Ms. Angela Vaughns; and Mr. Joey Walker; and Deputy Clerk Mary Smith-York.

Chairperson Jones called the meeting to order at 12:27 p.m. and during consideration of the day's agenda, the following changes were made:

Additions:

- 1) Sunset Revision as Item I.B.4;
- 2) Miami-Dade Chamber of Commerce as Item I.B.5; and
- 3) Legislative as Item I.B.6.

I. TRUST ACTION ITEMS

A. Committee Action Items

1. Housing

- a. Town Park
- b. Sail Boat Cove Presentation

c. Lafayette Square Commitment Letter

Ms. Joann Hicks, MMAP Housing and Economic Development, provided a brief overview of the purpose of the foregoing proposed item. She advised that the developer had revealed they would receive \$6.5 million from the Miami-Dade Housing Agency (MDHA) and \$2 million from the City of Miami. Ms. Hicks noted MDHA confirmed that the BCC had approved \$2.5 million for the project; the remaining \$4 million would be generated through a 2007 RFA process. Since the recommendation by MDHA staff for the additional \$4 million must be approved by the Commission, it could extend to March 2007. She stated the City of Miami had not yet provided confirmation of its funding commitment. Ms. Hicks stated staff recommended the Trust approve a loan to Lafayette Square, Ltd. in the amount of \$1.3 million subject to the following conditions: 1) firm commitment letter(s) from any other financing sources, 2) budget for project with source and use of funds, 3) satisfaction of the loan closing conditions by borrower specified in this letter at or prior to closing the loan, 4) MMAP Trust ratification of the commitment, 5) lender's Board approval of the final underwriting report, and 6) other conditions as outlined in

the commitment letter. In response to Chairperson Jones' inquiry as to whether groundbreaking had occurred for this project, Ms. Hicks stated ground had been broken; however, no ceremony had transpired yet.

Ms. Lovin-Meighan spoke in opposition to holding the funds for the length of time required for the approval process and noted staff's recommendation was for approval subject to conditions which would address this concern.

Mr. Kuehne asked that staff's recommendation be amended to include an additional condition requiring that individuals previously convicted of felony crimes, who were now law-abiding citizens be allowed to reside on this property.

In response to Mr. Kuehne's inquiry as to the amount of the "mortgage subordinate to the mortgage issued by borrower" under the collateral provision on page 2, Ms. Hicks noted the project cost was \$35 million. She stated she would research and bring back the requested information.

It was moved by Ms. Lovin-Meighan that the Trust approve an allocation in the amount of \$1,300,000 to Lafayette Square, Ltd. from the Documentary Surtax budget for preconstruction/development of the Lafayette Square Apartments project subject to the conditions outlined in the agenda package, and as amended to include the condition that individuals previously convicted of felony crimes who were currently law-abiding citizens be allowed to reside on this property. This motion was seconded by Dr. Pinkston, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Barnes, Ms. Freemon, Ms. Hyppolite, Mr. Malone, Ms. Stafford, and Mr. Woodson were absent).

d. Zamora Corporation Development Project

Ms. Joann Hicks, MMAP Housing and Economic Development, provided a brief overview of the foregoing proposed item. She noted staff's recommendation was for the Trust to authorize staff to negotiate the purchase price of the 25 single-family affordable housing units. Staff also recommended authorization to approve a special waiver to increase the MMAP HAP maximum loan assistance to ten percent (10%) of the purchase price to address the financial shortfall for qualified homebuyers seeking to purchase homes within the Zamora Corp project. Ms. Hicks explained that this would be a one-time pilot program and noted the total cost would be \$550,000.

Mr. Crapp stated that the Executive Committee determined this to be a good workforce housing initiative since the developer would not receive any monies to subsidize the construction costs. If this pilot program proved successful, he recommended it be replicated in other areas of the County.

Mr. Kuehne pointed out that this could generate criticism from the community in that it appeared the Trust was partnering with the developer rather than assisting the 25 residents who would ultimately benefit from this initiative. He emphasized the need for proof that the workforce building the development were from the Trust's client base. Mr. Kuehne requested the motion

be amended to include language requiring the developer to provide job opportunities for MMAP Trust constituents.

It was moved by Mr. Crapp that the Trust approve the authorization of staff to negotiate the purchase of 25 single-family affordable housing units located within the Zamora Corporation (Zamora) housing development and to include a special waiver to increase the maximum amount of the MMAP Housing Assistance Program's loan assistance to ten percent (10%) of the purchase price; and with the condition that Zamora provide job opportunities for other MMAP Trust constituents. This motion was seconded by Dr. Pinkston, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Barnes, Ms. Freemon, Ms. Hyppolite, Mr. Malone, Ms. Stafford, and Mr. Woodson were absent).

e. Breeze at Ficus Creek Housing Development

2. Education

a. MLK Institute Grant

Chairperson Jones relinquished the Chair to Mr. Robinson.

Vice Chairperson Robinson provided a brief overview of the foregoing proposed item. He explained that this proposal was necessary to ensure the Kingian Nonviolence training continued at the MLK Leadership Academy.

It was moved by Mr. Crapp that the Trust authorize staff to enter into an agreement with the Florida Martin Luther King, Jr. Institute for Nonviolence for a period of one year, commencing at agreement execution; and to allocate an amount not-to-exceed \$45,000.00 from the Teen Court budget to fund the continued teaching of Kingian principles of nonviolent management of social change. This motion was seconded by Ms. Lovin-Meighan, and upon being put to a vote, passed by a vote of 8-0 (Trust members Mr. Barnes, Ms. Freemon, Ms. Hyppolite, Mr. Malone, Ms. Stafford, and Mr. Woodson were absent).

In response to Mr. Crapp's inquiry as to when the comprehensive report would be provided, Mr. Dixon stated the report would be submitted at the next meeting.

- 3. Criminal Justice**
- 4. Community and Economic Development**
 - a. Miami Marine Project**
- 5. Legislative**
- 6. Budget**

B. Additional Action Items

1. Approval Ballot Quorum

Chairperson Jones advised that the motion and approval ballots cast during the June 21, 2006 and July 7, 2006 meetings were invalid due to the County Attorney's determination that they lacked a quorum of members. He noted each ballot would be reconsidered individually and voted on. The following actions were made:

It was moved by Dr. Pinkston that the Trust approve **Agenda Item II-A1 dated June 21, 2006** for an expenditure in an amount not-to-exceed \$15,000 from the Trust Fund budget for the MMAP Trust Annual Board Retreat to be held at the Doral Golf Resort and Spa on July 6 – 8, 2006. This motion was seconded by Mr. Crapp, and upon being put to a vote, passed by a vote of 8-0 (Trust members Mr. Wick, Mr. Barnes, Ms. Freeman, Ms. Hyppolite, Mr. Malone, Ms. Stafford, and Mr. Woodson were absent).

It was moved by Dr. Pinkston that the Trust approve **Agenda Item II-A2 dated June 21, 2006** for a waiver of the competitive bid requirements and award a predevelopment loan in an amount not-to-exceed \$100,000 from the Housing budget contingent upon the fees, underwriting and closing cost associated with the loan to New Way Community Development Corporation. This motion was seconded by Ms. Kovach, and upon being put to a vote, passed by a vote of 7-1 (Trust member Dr. Smith voted no; Trust Members Mr. Wick, Mr. Barnes, Ms. Freeman, Ms. Hyppolite, Mr. Malone, Ms. Stafford, and Mr. Woodson were absent).

It was moved by Dr. Pinkston that the Trust approve **Agenda Item II-A7 dated June 21, 2006**, to support the hiring of a MMAP Housing and Economic Development Division Director with a fiscal impact in the approximate amount of \$27,690.00 to fund the difference in the salary of the current Administrative Officer 3. This motion was seconded by Mr. Crapp, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Barnes, Ms. Freeman, Ms. Hyppolite, Mr. Malone, Ms. Stafford, and Mr. Woodson were absent).

It was moved by Ms. Kovach that the Trust approve **Agenda Item III-A1 dated June 21, 2006**, for an expenditure in the amount of \$10,000 from MMAP's General Fund to the Albert Moss Foundation, Inc. for the Peace in the Hood Festival scheduled for August 19, 2006, to be used for the City of Miami Police Department Special Events Detail. This motion was seconded by Mr. Crapp, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Barnes, Ms. Freeman, Ms. Hyppolite, Mr. Malone, Ms. Stafford, and Mr. Woodson were absent).

It was moved by Mr. Wick that the Trust approve **Agenda Item III-A2 dated June 21, 2006**, as amended for an expenditure not to exceed an amount of \$2,500 from the Trust's Fund to the Model City N.E.T. Office of a donation for the 5th Annual JUNETEENTH Cultural Celebration scheduled for June 19, 2006, at the Lyric Theatre. This motion was seconded by Ms. Kovach, and upon being put to a vote, passed by a vote of 6-1 (Trust members Mr. Crapp and Ms. Lovin-Meighan abstained due to a conflict of interest; Trust member Mr. Kuehne voted no; Trust members Mr. Barnes, Ms. Freeman, Ms. Hyppolite, Mr. Malone, Ms. Stafford, and Mr. Woodson were absent).

It was moved by Ms. Kovach that the Trust approve **Agenda Item I.A.2 dated July 7, 2006**, for an expenditure in the amount of \$23,000 from the Documentary Surtax budget to purchase the professional services of an In-House Mortgage Consultant for a period of six months to provide administrative support to the Homeownership Assistance Program. This motion was seconded by Mr. Crapp, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Barnes, Ms. Freeman, Ms. Hyppolite, Mr. Malone, Ms. Stafford, and Mr. Woodson were absent).

It was moved by Dr. Pinkston that the Trust approve **Agenda Item I.A.3 dated July 7, 2006**, for the reallocation of Documentary Surtax funds in the amount of \$1,350,000 to the Housing Assistance Program Lottery Program to assist the 54 participants of the initial lottery drawing on June 30, 2006 who were not selected to receive financial assistance. This motion was seconded by Ms. Kovach, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Barnes, Ms. Freemon, Ms. Hyppolite, Mr. Malone, Ms. Stafford, and Mr. Woodson were absent).

It was moved by Dr. Smith that the Trust approve **Agenda Item I.A.4 dated July 7, 2006**, authorizing the MMAP Trust President/CEO to enter into an agreement with the Miami-Dade Chamber of Commerce for the period August 18, 2006 to August 17, 2007, in an amount not-to-exceed \$75,000.00 from the Economic Development budget to promote the building of economic wealth in the Black Business community. This motion was seconded by Mr. Crapp, and upon being put to a vote, passed by a vote of 8-0 (Trust member Dr. Pinkston abstained due to a conflict of interest; Trust members Mr. Barnes, Ms. Freemon, Ms. Hyppolite, Mr. Malone, Ms. Stafford, and Mr. Woodson were absent).

It was moved by Mr. Crapp that the Trust approve **Agenda Item II.B.1.a dated July 7, 2006**, to accept the MMAP Trust President/CEO's proposed FY 2006/07 budget recommendations. This motion was seconded by Dr. Pinkston, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Barnes, Ms. Freemon, Ms. Hyppolite, Mr. Malone, Ms. Stafford, and Mr. Woodson were absent).

2. Election of MMAP Board Officers

Dr. Pinkston distributed to Trust members a slate of officers selected by the Nominating Committee and provided a brief overview of the Committee's decision-making process. In response to Mr. Kuehne's inquiry regarding revising the By-laws to allow the creation of new Trust Board positions, she advised that this was no longer being considered.

It was moved by Dr. Pinkston that the Trust accept the recommendations of the Nominating Committee as presented. This motion was seconded by Ms. Lovin-Meighan, and upon being put to a vote, passed by a unanimous vote of those members present.

Upon Chairperson Jones' request for a volunteer to serve as the Trust Parliamentarian, Mr. Kuehne nominated Mr. Tony Crapp, Jr. for this position. This nomination was seconded by Dr. Pinkston, which Mr. Crapp accepted. Upon being put to a vote, this nomination passed by a unanimous vote of those members present.

3. Board Appointments – Vacancies

Chairperson Jones noted staff was in the process of addressing the member vacancies issue with Honorable Mayor Alvarez. In response to Dr. Pinkston's inquiry regarding members with excessive absences, Chairperson Jones advised that letters were being prepared to request their resignation.

4. Sunset Revisions (Add-on)

Chairperson Jones provided a brief overview of the foregoing item and noted it was presented at the previous meeting but no action was taken due to lack of a quorum. He advised that there had been no changes made and requested a motion be made.

It was moved by Ms. Kovach that the Sunset Revisions be approved as presented. This motion was seconded by Dr. Smith, and upon being put to a vote, passed by a unanimous vote of those members present.

Responding to Mr. Crapp's inquiry as to how the By-laws Committee would be appointed, Chairperson Jones explained that the Parliamentarian would recommend members to serve and the Trust would follow with correspondence requesting their response.

Chairperson Jones volunteered to serve on the By-laws Committee.

5. Miami-Dade Chamber of Commerce (Add-on)

Mr. Crapp distributed copies of an Invoice dated November 14, 2006 for the Miami-Dade Chamber of Commerce Annual gala at the Sheraton Miami Mart Hotel scheduled for December 1, 2006. He recommended the Trust purchase a Corporate Table package at a cost of \$1,250.00.

Mr. Kuehne spoke in opposition to the foregoing item and noted his preference would be to collaborate with the Chamber on its \$75,000.00 project which would stimulate wealth in the community. He suggested that the Trust commit to not funding further dinner programs pending the development of a policy governing this type of expenditure.

Dr. Smith expressed concern with the lack of attendance at the events once the Trust purchased the tables and recommended that students from Trust-funded schools be allowed to fill the vacant seats.

Mr. Wick reminded members that the Trust decided at its last meeting to invite MMAP Trust staff members to fill any vacant seats at tables purchased by the Trust.

Chairperson Jones advised that staff would be invited to fill any vacant seats once all Trust members have been given the opportunity to attend.

Mr. Crapp recommended assembling a group to develop the policy recommended by Mr. Kuehne within thirty (30) days.

It was moved by Mr. Kuehne that the Trust deny approval of the foregoing proposed item. This motion was seconded by Ms. Lovin-Meighan, and upon being put to a vote, passed by a majority vote of those members present.

6. Legislative (Add-on)

Mr. Robinson provided a brief overview of the foregoing proposed item.

It was moved by Mr. Kuehne that the Trust approve a maximum budget of \$1,500.00 for the Trust's Chair and the Legislative Committee's Chair, with no substitutes, to appear at the

swearing-in ceremony for Speaker of the House on November 21, 2006, with an overnight stay if necessary.

Discussion ensued among Trust members regarding the exclusion of substitutes in the event the designated persons were unable to attend. Following this discussion, Mr. Kuehne amended his motion.

It was then moved by Mr. Kuehne that the Trust approve a budget in an amount not-to-exceed \$1,500.00 to cover expenses incurred by the MMAP Trust Chairperson and the Legislative Committee Chairperson, or designee(s), during travel and attendance at the Swearing-In ceremony of State Representative, Marco Rubio, on November 21, 2007, in Tallahassee, Florida. This motion was seconded by Ms. Lovin-Meighan, and upon being put to a vote, passed by a vote of 8-0 (Trust members Mr. Barnes, Ms. Freemon, Ms. Hyppolite, Mr. Malone, Dr. Smith, Ms. Stafford, and Mr. Woodson were absent).

Further discussion ensued among members regarding the financial process extending past the date of this event. Chairperson Jones requested Mr. Dixon, MMAP Trust Deputy Director, to contact Senior Advisor to the County Manager Cynthia Curry for assistance with the funding process. He advised that this expenditure would generate from the Trust Account Budget rather than the General Fund budget.

II. PRESIDENT ACTION ITEMS

A. Lottery Adjustment

Ms. Joann Hicks, Housing and Economic Development, provided a brief overview of the foregoing proposed item. She noted that staff recommended approval of a \$550,000.00 increase for the Documentary Surtax Budget to the \$1 million MMAP HAP housing lottery fund. Ms. Hicks introduced Mr. Eric Johnson who would provide additional information regarding this proposal.

Mr. Eric Johnson, Housing Division Consultant, appeared before the Trust and explained that the number of lottery winners was reduced from ten to eight due to one purchasing a home and the other moving out of South Florida. He noted the additional funds were needed to meet the cost of approximately \$200,000.00 per person. In response to Mr. Kuehne's inquiry as to the total amount requested for this housing lottery initiative and the Zamora project, Mr. Johnson stated approximately \$2.8 million.

Discussion ensued among Trust members regarding whether the lottery initiative was the best use of Trust dollars and what steps could be taken to protect against clients defaulting on the loans. Mr. Johnson noted that each client would sign an "Early Default Intervention" form vowing to enter into counseling at the earliest sign of payment problems.

It was moved by Mr. Crapp that the Trust approve an allocation in the amount of \$550,000.00 from the Documentary Surtax Budget to the MMAP Housing Assistance Program's (HAP) housing lottery initiative to increase the amount from \$1,000,000.00 to \$1,550,000.00, to meet the increased commitment and funding levels. This motion was seconded by Dr. Pinkston, and

upon being put to a vote, passed by a vote of 8-0 (Trust members Mr. Barnes, Ms. Freeman, Ms. Hyppolite, Mr. Malone, Ms. Stafford, Mr. Wick, and Mr. Woodson were absent).

B. Contract Extension for Housing Consultant

Mr. Kuehne recommended that staff fully utilize the expertise of the consultant to provide better estimates of proposed funding to the Trust for approval.

It was moved by Dr. Smith that the Trust approve an allocation in an amount not to exceed \$23,000.00 from the Documentary Surtax budget to extend the in-house consultant professional services agreement for an additional six month period. This motion was seconded by Mr. Crapp, and upon being put to a vote, passed by a vote of 8-0 (Trust members Mr. Barnes, Ms. Freeman, Ms. Hyppolite, Mr. Malone, Ms. Stafford, Mr. Wick, and Mr. Woodson were absent).

C. Carrie P. Meek Foundation Invoice

Mr. Crapp explained that funds were not allocated in the FY 05-06 budget for the agreement with the Meek Foundation which resulted in a budget shortfall. He advised that the foregoing proposed request for funds in the amount of \$7,083.34, would allow fulfillment of the current agreement to the end of the 2006 calendar year. He noted this was a temporary solution pending a new agreement based on a new initiative with the Meek Foundation.

There being a loss of quorum upon Dr. Pinkston's absence due to a conflict of interest, the Trust terminated further action on this item.

D. West Perrine MLK Celebration

Mr. Joey Walker, MMAP Trust staff, provided a brief overview of the foregoing proposed request and noted staff's recommendation was for approval of the Executive Committee's recommendation of \$2,500.00 for a Silver sponsorship for this event.

Chairperson Jones referred the foregoing item back to staff for review and approval since the amount requested was within the President/CEO's authority.

III. TRUST INFORMATION ITEMS

A. Committee Information Items

1. Housing

2. Education

a. MLK, Jr. Academy Monthly Report

Mr. Frank Tarrau, Principal, MLK, Jr. Leadership Academy provided a brief overview of the monthly report highlighting the following points:

- Ranked in top three schools during school site visitation;
- Equipped with 'Edusoft' technology component to obtain instant test results; and
- Unsuccessful in reaching the level of enrollment desired.

Mr. Kuehne suggested Trust members work with Mr. Tarrau to increase the number of students enrolled and asked that members be provided information regarding this issue.

3. Criminal Justice
4. Community and Economic Development
5. Legislative
6. Budget

IV. PRESIDENT INFORMATION ITEMS

- A. Teen Court Monthly Report
- B. Housing Monthly Report
- C. Fiscal Management Report
- D. Criminal Justice Monthly Report
- E. Public Information

NON-AGENDA ITEMS

1. Dr. Pinkston's Resignation:

Dr. Pinkston announced that she was resigning from the Trust effective today (11/15/06) and would be relocating to Atlanta, Georgia. She proclaimed that with pleasure she had served 18 years on the MMAP Trust Board.

Mr. Crapp recommended Trust members assemble some type of farewell/appreciation event in honor of Dr. Pinkston.

Mr. Kuchne recommended naming one of the Trust-funded projects after Dr. Pinkston.

2. Mr. Keaton's Landscaping and Mr. Charles Jordan's Landscaping:

Mr. Ken Knight, Overall Tenant Advisory Council (OTAC), appeared before the Trust and carried out a presentation regarding the Mr. Keaton's and Mr. Jordan's landscaping businesses. He stated the two business owners were seeking to hire residents from the community, particularly public housing residents. Mr. Knight indicated that Mr. Keaton and Mr. Jordan were requesting funding assistance to purchase equipment for their businesses.

Mr. Jacob Berry, MMAP Trust staff, advised that he would provide the foregoing presenters with appropriate information and directions to initiate development of their proposal.

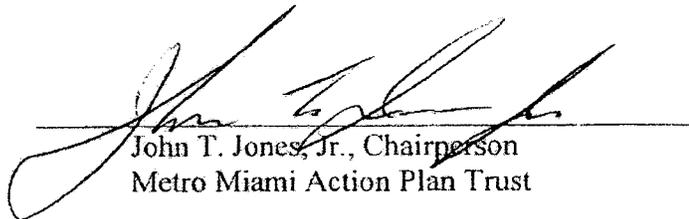
3. Open Discussion:

Mr. Kuehne asked that the Trust Committees' budgets be placed on the agenda of the next Trust meeting. He also asked staff to develop a checklist for the Trust's review, listing those points recommended today for incorporation into the housing agreements. Mr. Kuehne asked that an item relating to the changes to the By-laws be placed on the next agenda.

Mr. Crapp asked that issues regarding Committee Budgets and Policy on Funding Events be discussed at the next Executive Committee meeting on December 6, 2006. He suggested staff solicit recommendations from individual Committee Chairpersons for their respective budgets prior to the meeting.

ADJOURNMENT

There being no further business to come before the Trust, the meeting was adjourned at 3:39 p.m.



John T. Jones, Jr., Chairperson
Metro Miami Action Plan Trust