



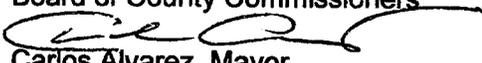
Agenda Item No. 2(B)1

**MEMORANDUM  
OFFICE OF THE MAYOR**

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**DATE:** March 20, 2007

**TO:** Honorable Chairman Bruno A. Barreiro and Members,  
Board of County Commissioners

**FROM:**   
Carlos Alvarez, Mayor  
Miami-Dade County

**SUBJECT:** Appointment of Miami-Dade Department of Human Services Director

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I am pleased to announce the appointment of Ms. Phyllis Tynes-Saunders as the Director of the Department of Human Services (DHS) effective immediately. This appointment follows a national search which resulted in 84 applicants from across the country and three highly qualified finalists. The County Manager and I interviewed the finalists and we are very pleased with the appointment of this talented, progressive, proactive, and results oriented public administrator. Ms. Tynes-Saunders is a veteran County employee with extensive management experience and the commitment and energy necessary to face the challenges of delivering social services in today's changing and fiscally conscious human services environment.

Ms. Tynes-Saunders has served as the Acting Deputy Director of DHS since January 2006. She first joined the County family in 1984 through the County Manager's Management Trainee program. Since then, she has worked in various senior managerial capacities including Assistant to the Director of the Office of Community and Economic Development, Assistant to the County Manager, Bureau Chief for the Employment Services Bureau of DHS, and Acting Assistant Director for DHS. Ms. Tynes-Saunders holds a Masters of Public Administration from Florida International University and a Bachelors of Science in Special Education from Florida State University.

I want to thank the selection committee, which included Harve Mogul of the United Way, Pat Morris of Hands on Miami, as well as senior staff from the County Manager's Office, in this extensive and thorough process. Please join me in congratulating Phyllis and wishing her well as she assumes her new responsibilities. The charge memorandum from the County Manager to Phyllis is attached for your reference.

**Attachment**

**c:** Honorable Harvey Ruvlin, Clerk, Circuit and County Courts  
Honorable Joseph P. Farina, Chief Judge, Eleventh Judicial Circuit  
Honorable Kathy Fernandez-Rundle, State Attorney  
Honorable Bennett Brummer, Public Defender  
Murray A. Greenberg, County Attorney  
George M. Burgess, County Manager  
Denis Morales, Chief of Staff, Mayor's Office  
Assistant County Managers  
Department Directors  
Marvin O'Quinn, President Public Health Trust  
Robert Meyers, Executive Director, Commission on Ethics and Public Trust  
Christopher Mazzella, Inspector General  
Charles Anderson, Commission Auditor

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