

**MEMORANDUM**

Agenda Item No. 11(A)(10)

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**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

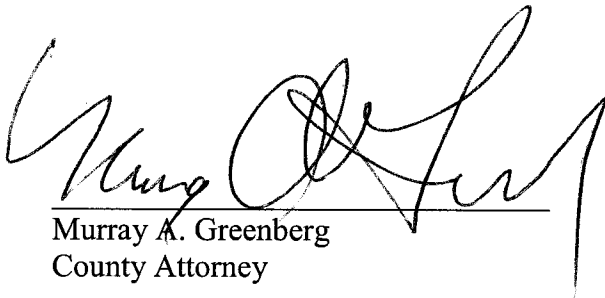
**DATE:** June 5, 2007

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Resolution retroactively  
authorizing in-kind services  
for the Surfside Art Festival  
in an amount not to exceed  
\$1,566.00

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The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Sally A. Heyman.



Murray A. Greenberg  
County Attorney

MAG/dcp



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**DATE:** June 5, 2007

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Agenda Item No. 11(A)(10)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(10)  
06-05-07

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE MARCH 24-25, 2007 SURFSIDE ART FESTIVAL SPONSORED BY THE TOWN OF SURFSIDE, A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$1,566.00 TO BE FUNDED FROM THE DISTRICT 4 IN-KIND RESERVE FUND

**WHEREAS**, the Town of Surfside has requested in-kind services from the Miami-Dade Park and Recreation Department for the March 24-25, 2007 Surfside Art Festival in an amount not to exceed \$1,566.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the purpose of the Surfside Art Festival, a free public event, is to generate business and attract tourists to the local and minority business areas, and a portion of the proceeds generated will go to support the Log Cabin Nursery, a non-profit organization; and

**WHEREAS**, the Town of Surfside is a not-for-profit organization; and

**WHEREAS**, the Surfside Art Festival is a district event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and the in-kind services shall be funded from the District 4 In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the March 24-25, 2007 Surfside Art Festival in an amount not to exceed \$1,566.00 to be funded from the District 4 In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Sally A. Heyman and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	
Barbara J. Jordan, Vice-Chairwoman	
Jose "Pepe" Diaz	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Dennis C. Moss
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 5<sup>th</sup> day of June, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

MR

Monica Rizo

Parks \$1566

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff  
Communications Department  
111 N.W. 1<sup>st</sup> Street, Suite 2510  
Miami, FL 33128

Phone: (305) 375-2836  
Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: TOWN OF SURFSIDE - TOURIST BUREAU

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- County Sponsored Event/Sponsoring Department
- Other (specify): \_\_\_\_\_
- Local Government or Public Entity

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Ellen Wedner  
59 N.E. 46th Street, Miami, FL 33137 - (305) 573-6477 - Fax - (305) 573-6479  
E-mail: surfsideartsfestival@hotmail.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Use of medium showmobile, and sound system.

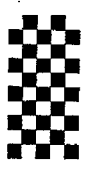
5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): Surfside Art Festival, Saturday March 24th, 2007 Noon-8PM, Sunday March 25th, 2007 - 10AM to 5:00PM  
To generate business for local merchants and to attract tourists. We are presenting Art & Culture Exhibits, Vendor Booths and Advertising opportunities. Fundraising, a portion of the proceeds are for Log Cabin (a non-profit organization).  
Nurse Ry

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): Town of Surfside  
on 95th Street between Collins and Abbott. Various exhibitions on Streets,  
sidewalks and parking lots.

Heyman  
5



MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

8. Description of regional or local impact: The Art Festival will have no adverse impact.  
Surfside's Location at the north end of Dade County is ideally located for access  
by public and private transportation and there is adequate public parking.  
Advertising and marketing will be targeted to visitors from the greater Miami/Dade  
and Broward areas and tourist from the hotels in the region.
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):  
Being finalized
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable):  
Surfside; 95th Street between Collins Avenue and Abbott Avenue.  
Showmobile is for the Street at the Abbott Avenue and 95th Street (immediately  
east of the intersection - Stage faces East. INTERSECTION
11. Expected number of participants and estimated attendance (per day, if applicable):  
2 Day Event 2,500 attendees  
per day.
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed):  
~~Total Event Budget~~ Being finalized

PLACEMENT ON THE

I hereby certify that all the statements made in this application are true and correct.

Barbara McLaughlin

Signature of Authorized Representative

2/21/2007

Date



## Consumer's Certificate of Exemption

DR-14  
R. 01/02

Issued Pursuant to Chapter 212, Florida Statutes

23-32-324910-54C	06/09/02	06/09/07	MUNICIPAL GOVERNMENT
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

TOWN OF SURFSIDE  
9293 HARDING AVE  
SURFSIDE FL 33154

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.

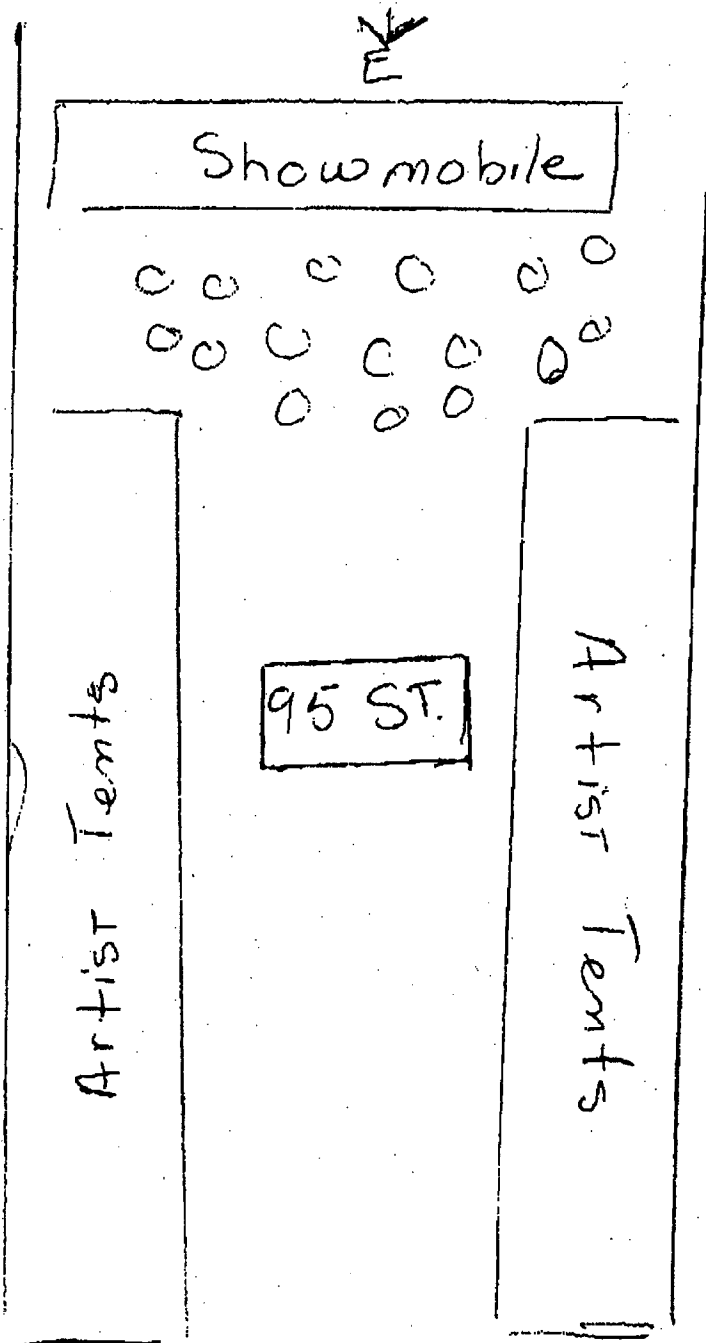


### Important Information for Exempt Organizations

DR-14  
R. 01/02

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.039, Florida Administrative Code (FAC).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others by your organization of tangible personal property, sleeping accommodations or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, FAC).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third degree felony. Any violation will necessitate the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Central Registration at 850-487-4130. The mailing address is 5050 West Tennessee Street, Tallahassee, FL 32399-0100.

↑  
S ← Abbott Ave → N



← HARDING →



FEB-20-2007 01:38 PM

3052571083

305-993-5128



SHOWMOBILES, STAGES, BLEACHERS,  
AND SOUND PRODUCTION  
(305) 257-0933 Ext. 240/(305) 267-1083 (Fax)

**EQUIPMENT (S) CONFIRMATION FORM**

ORGANIZATION/AGENCY: SURFSIDE TOURIST BUREAU

EQUIPMENT REQUESTED: MEDIUM SHOWMOBILE WITH  
SOUND EQUIPMENT AND MICROPHONES

NAME OF PERSON RESPONSIBLE FOR THIS BILL: BARBARA McLAUGHLIN  
EXECUTIVE DIRECTOR - SURFSIDE TOURIST BUREAU

OR INDEX CODE (MIAMI-DADE COUNTY AGENCIES ONLY): 305-867-0722

BILLING ADDRESS/ ZIP CODE: 9301 COLLINS AVENUE, SURFSIDE FL 33154

NAME/TITLE OF THE EVENT: SURFSIDE ART FESTIVAL

ADDRESS OF EVENT: ~~9301~~ 9301 ST. BETWEEN COLLINS AND HOLLAND AVE

TODAY'S DATE: 2/21/07 DATE (S) & TIME OF EVENT: 3/24 & 25/2007  
SATURDAY NOON TO 8 PM - SUNDAY 10AM TO 5:00 PM  
SET-UP TIME & DAY: \_\_\_\_\_

TAKE-DOWN & DAY: 5:30 PM - SUNDAY

CONTACT PERSON/PHONE: ELEN WEDNER 305-573-6477  
AT SITE CONTACT/CELL PHONE #: 305-573-6477

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.  
SEE ATTACHED DIAGRAM - NOT

OTHER INFORMATION: Include additional equipment if needed.  
SOUND EQUIPMENT - MICROPHONES / AMPS / SPEAKERS / GENERATOR

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as outlined in the rental policy. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

\*Fee \_\_\_\_\_ Signature Barbara McLaughlin  
\*(SEE FEE SCHEDULE FOR EXACT CHARGES) Agency/Group Surfside Tourist Bureau

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED 1/2 (HALF) OF RENTAL FEE.** \*There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

# Memorandum



**Date:** June 5, 2007

**To:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**From:** George M. Ferguson  
County Manager

**Subject:** District Specific In-Kind Reserve Request Recommendation

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## Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

## Background

A retroactive waiver for in-kind services is being requested by the Town of Surfside for their Surfside Art Festival held on March 24 and 25, 2007.

In-kind services have been requested in an amount not to exceed \$1,566 from the Park and Recreation Department for use of the show mobile and sound system. This event will be funded from the District 4 in-kind reserve fund.

In FY 2006-07 the Town of Surfside received in-kind services from the Park and Recreation Department for the use of a platform stage during the Surfside Health and Fitness Festival in the amount of \$716 funded by the District 4 district specific in-kind reserve.

Inkind07407