

## MEMORANDUM

Agenda Item No. 11(A)(6)

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**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

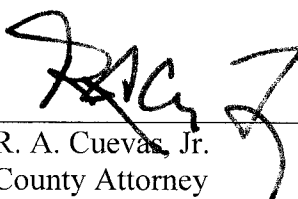
**DATE:** September 4, 2007

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution retroactively  
authorizing in-kind services for  
the Annual Independence Day  
Celebration sponsored by the  
City of North Miami

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The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Audrey M. Edmonson, Commissioner Sally A. Heyman, Vice-Chairwoman Barbara J. Jordan and Commissioner Dorrin D. Rolle.

  
\_\_\_\_\_  
R. A. Cuevas, Jr.  
County Attorney

RAC/jls




# MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

DATE: September 4, 2007

FROM:   
R. A. Cuevas, Jr.  
County Attorney

SUBJECT: Agenda Item No. 11(A)(6)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(6)  
09-04-07

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE FIRE RESCUE DEPARTMENT FOR THE JULY 4, 2007 ANNUAL INDEPENDENCE DAY CELEBRATION SPONSORED BY THE CITY OF NORTH MIAMI, A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$517.00 TO BE FUNDED FROM THE NON-AD VALOREM PORTION OF THE FIRE RESCUE IN-KIND RESERVE FUND

**WHEREAS**, the City of North Miami has requested in-kind services from the Miami-Dade Fire Rescue Department for the July 4, 2007 Annual Independence Day Celebration in an amount not to exceed \$517.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the purpose of the Annual Independence Day Celebration is to allow the community an opportunity to celebrate the observed holiday and to use fireworks in a safe and controlled environment.; and

**WHEREAS**, the City of North Miami is a not-for-profit organization; and

**WHEREAS**, the Annual Independence Day Celebration is a special event, as defined in the attached Fee Waiver/In-kind Service Application and the in-kind services shall be funded from the non-ad valorem portion of the Fire Rescue In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Miami-Dade Fire Rescue Department for the July 4, 2007 Annual Independence Day Celebration in an amount not to exceed \$517.00 to be funded from the non-ad valorem portion of the Fire Rescue In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Audrey M. Edmonson, Commissioner Sally A. Heyman, Vice-Chairwoman Barbara J. Jordan and Commissioner Dorrin D. Rolle and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

- |                      |                                    |
|----------------------|------------------------------------|
|                      | Bruno A. Barreiro, Chairman        |
|                      | Barbara J. Jordan, Vice-Chairwoman |
| Jose "Pepe" Diaz     | Audrey M. Edmonson                 |
| Carlos A. Gimenez    | Sally A. Heyman                    |
| Joe A. Martinez      | Dennis C. Moss                     |
| Dorrin D. Rolle      | Natacha Seijas                     |
| Katy Sorenson        | Rebeca Sosa                        |
| Sen. Javier D. Souto |                                    |

The Chairperson thereupon declared the resolution duly passed and adopted this 4<sup>th</sup> day of September , 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Monica Rizo

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Delores Green  
Office of Strategic Business Management  
111 N.W. 1st Street, Suite 2200  
Miami, FL 33128

Phone: (305) 375-5143  
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

1. Full legal name of the requesting organization: City of North Miami

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Andrea A. Ramos,

Special Event Supervisor, 776 N E 125th Street - North Miami, FL 33161

305-895-9840, ext. 12227 - Fax 305-892-8639, cell: 305-502-3554.

aramos@northmiami.fl.gov.

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Requesting services for fire rescue

services for annual July 4th Independence day celebration. Fee totaling \$517.50

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FEE WAIVER/KIND SERVICES APPLICATION  
Page 2

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): Wednesday,  
July 4, 2007. Annual community July 4th event. Flyer is attached

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): 3000 N E 151 Street  
North Miami, Fl.

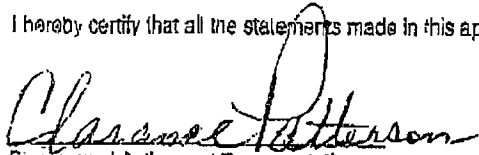
8. Description of regional or local impact Community event for both local residents and surrounding  
areas. F I U is not in session July 4. Local North Miami Police department will be  
assisting with F I U Police support.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):  
see attached

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION  
Page 3

- 10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Event will take place at the F I U Kovens center.3000 N E 151 Street  
N.Miami, Fl. Public will have access to public parking area in the general lots  
at F I U. Handicap, VIP lots will be located directly in front at the Kovens center.  
Points of entry for Fire Rescue will be via service roads and main entry way at the  
Kovens center.
- 11. Expected number of participants and estimated attendance (per day, if applicable): 5000
- 12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed):

I hereby certify that all the statements made in this application are true and correct.

  
Signature of Authorized Representative

6-18-07  
Date

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# City of North Miami

776 Northeast 125<sup>th</sup> Street, North Miami, Florida 33161

(305) 893-6511

VIA COURIER

June 11, 2007

Commissioner Audrey Edmonson  
District 3  
5400 NW 22 Avenue  
Miami, FL 33142


Dear Commissioner Edmonson,

The City of North Miami is once again preparing for our July 4<sup>th</sup> Independence Day celebration. This year, the venue has been relocated to take place on the grounds of Florida International University – Biscayne Bay Campus, in back of the Kovens Center.

The City of North Miami is requesting your financial assistance to offset the cost of Miami-Dade County Fire Rescue services. The collaborative support of all of our County Commissioners to cover the estimated cost of this service, (\$517.50 as detailed in the attached estimate), would be greatly appreciated.

Thank you in advance for your continued support and for your commitment to our annual event. My office will contact you to follow up on the details of your generous financial assistance in this matter.

Sincerely,

  
Clarence Patterson  
City Manager

CP:am  
Attachment

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P. 1

Miami-Dade Fire Rescue Department  
Headquarters  
Special Events Bureau  
Off Regular Duty Services Application

Event Information

Date of Request: 6/12/2007 Application: \_\_\_\_\_

Name of Organization: CITY OF NORTH MIAMI

Address: 770 NE 125<sup>TH</sup> STREET NORTH MIAMI FL 33162  
City State Zip Code

Phone: (305) 895-9840 Fax: (305) 892-8639

Type of Event: 4<sup>TH</sup> OF JULY CELEBRATION Estimated Attendance: \_\_\_\_\_  
FIU NORTH CAMPUS / BEHIND KOVENS CENTER

Site Address: 3000 NE 151TH STREET

Site Contact Person: ANDREA RAMOS Phone: ( )

Date of Service: From: 7/4/2007 To: 7/4/2007

Hours of Operation: From: 1800 To: 2200

Billing Information

Company / Person Name: SAME AS ABOVE

Address: \_\_\_\_\_ Federal I.D.# \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: ( ) Fax: ( )

Type of Service Requested

(Please Check Appropriate Box)

- |   |   |
|---|---|
| <input type="checkbox"/> Firewatch            | <input type="checkbox"/> Rescue Stand-By        |
| <input type="checkbox"/> New Construction     | <input type="checkbox"/> Movie Shoot            |
| <input type="checkbox"/> Code Requirements    | <input type="checkbox"/> Concert                |
| <input type="checkbox"/> Fair / Festival      | <input type="checkbox"/> Sporting Event         |
| <input type="checkbox"/> Use of Flammable     | <input type="checkbox"/> Meeting                |
| <input type="checkbox"/> Cooking Tents        | <input type="checkbox"/> Display                |
| <input type="checkbox"/> Fireworks, Explosive | <input type="checkbox"/> Other (Specify): _____ |

See Reverse Side For Additional Important Information

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Jun 12 07 11:40s

p.2

**Authority:** - Section 1-16 of the Florida Fire Prevention Code empowers the local jurisdiction to establish and issue permits, certificates, notices and approvals, or orders pertaining to fire control and /or hazardous conditions. Requirements of permitting shall be established by the Fire Chief or his designee. Whenever, in the opinion of the designated fire official, rescue or firewatch may, be essential for the public safety in any place of assembly or due to the nature of the event, exhibition, display, contest or activity, the owner, agent or leasee shall employ one or more State Certified Firefighter, Fire Inspector, Paramedic or EMT's, as determined by section 2-56.2 of the Dade County Code. The cost of said personnel, equipment and administrative fees will be in accordance with Miami-Dade County Fire Rescue Department Administrative order 7-33, Special Events Off-Duty Fire Rescue Services. Vendors engaged in activities or functions for which such services are required and would be seen as necessary, shall comply with all rules, ordinances and laws.

**Departmental Policy:** - The Fire Rescue Department requires that all first time users of off regular duty services obtain an application until credit approval has been established. This application must be accompanied by **FULL PAYMENT FOR THE ESTIMATED TOTAL COST. ALL COMPENSATION DUE FOR SERVICES REQUEST WILL BE PREPAID BY MONEY ORDER, CERTIFIED CHECK, TRAVELERS CHECK OR CASHIER'S CHECKS AT THE TIME OF APPLICATION OR AS DETERMINED BY THE CHIEF FIRE OFFICIAL RESPONSIBLE FOR OFF REGULAR DUTY SERVICES. ANY COMPENSATION OVER AND ABOVE THE RATE ESTABLISHED IS STRICTLY PROHIBITED. ALL FUNDS PREPAID AND NOT OBLIGATED WILL BE REFUNDED TO THE APPLICANT.**

The estimated cost of the requested service is: \$ 517.50

The applicant is restricted to the general assignment of duties to be performed and has no authority over Fire Rescue Personnel. To avoid a minimum fee for Off Regular Duty Services, the Fire Rescue Department must be notified at least 24 hours in advance of any changes or termination of required services. An administrative charge for processing has been included in the total cost. If an event lasts longer than the prescribed period of time, the vendor agrees to pay any and all additional costs. If a vendor fails to pay total cost or part thereof, within (60) days, an additional (10%) administrative fee may be added.

I HAVE READ AND UNDERSTOOD THE PROVISIONS OF THIS APPLICATION AND WILL ACT IN FULL COMPLIANCE OF THIS AGREEMENT.

*Clarence Patterson*  
Authorized Agency Representative

June 12, 2007  
Date

\_\_\_\_\_  
Signature of the Firewatch Clerk

June 12, 2007  
Date

For further information and assistance, please contact the Special Events Bureau at (786) 331-5000 or Fax (786) 331-4455. Address 9300 NW 41<sup>st</sup> Street, Miami, FL 33178

(For Fire Department Use Only)

Final Cost: \$ \_\_\_\_\_

Signature: \_\_\_\_\_  
Chief Manny Mena or Designee  
Fire Prevention Division  
Special Events Bureau

\_\_\_\_\_  
Date

City of North Miami

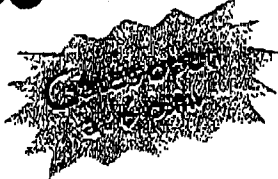
# Independence Day By The Bay



Wednesday, July 4, 2007



**NEW LOCATION!**  
FIU - Biscayne Bay Campus  
3000 NE 151 Street



Admission is **FREE**  
Food available for purchase

Enjoy patriotic tunes by the North Miami Concert Band,  
move to the beat of latin rock by Fat King Bulla,  
kids of all ages will enjoy games by Radio Disney AM 990, & more!  
Spectacular fireworks over Biscayne Bay at sundown  
by Zambelli International



Call the North Miami Parks and Recreation Department for details at 305-895-9540

**JULY 4TH EXPENSE REPORT**

001-478-00-574-391

4-Jul-07

Revised 6/14/07

Item	Description	Cost
AKS Rentals	Table rentals	
Balloon FX		\$ 350.00
Costco		\$ 250.00
World Emblem		\$ 800.00
Fal King Bulla	Band	\$ 800.00
Fire Rescue		
FIU expenses	Officers	\$ 4,061.00
Freedom Flags		\$ 409.60
Mega Party Events	Entertainment	\$ 2,000.00
KOVENS rental		\$ 1,000.00
NES Barricades		\$ 500.00
Party City		\$ -
PCA	Posters	\$ 300.00
Radio Disney	Games/promo	\$ 1,500.00
Sound		\$ 4,000.00
Stage Equip. & Lighting		\$ 300.00
Tanenbaum Insurance		\$ 800.00
Zambelli	Fireworks	\$ 16,500.00
<b>TOTAL Expenses</b>		<b>\$ 33,570.60</b>

## Event Program

- Gates to open to the public at 6 pm
- Entertainment begins
  - 6:15 – 7:15 pm NM Concert Band – to play on balcony of the Kovens center
  - 7:15 Intermission – recorded music to play on stage
  - 7:30 - 8 pm Games to take place with Radio Disney on grass area
  - 7:30 – 8 pm Band to set up on stage for performance on Showmobile
  - 8pm – 8:45 pm Performance with band
  - 8:45 intermission on stage
  - 8:45 on grass area – Gymnastics performance
    - Other dance group.
  - 9:00 - Formal program to begin
    - National Anthem
    - Dignitaries
    - Special Performance
  - 9:30 pm Fireworks to kick off
  - 10:00 pm - 10:15 pm approximately -Conclusion

# Memorandum



**Date:** September 4, 2007

**To:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager

**Subject:** Fire Rescue District In-Kind Request Recommendation

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The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The fire rescue district in-kind reserve balance allows for the funding of this request.

## Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization the City of North Miami event held on July 4, 2007 for their Annual July 4<sup>th</sup> Independence Day Celebration.

In-kind services have been requested in an amount not to exceed \$517 from the Miami-Dade Fire Rescue Department. This event will be funded from the non-ad valorem portion of the Fire Rescue District Budget.

In FY 2006-07, the City of North Miami received a total of \$13,379 from the following District offices: \$379 from District 4 Office Funds, \$11,500 from District 2 Discretionary Reserve, and \$1,500 from District 3 Discretionary Reserve.

Inkind10307