Memorandum

MIAMI-DADE COUNTY

Date:	July 24, 2007
To:	Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners
From:	George M. Burgess County Manager
Subject:	Resolution Waiving Formal Bid Procedures

Agenda Item No. 8(O)(1)(B)

This package, listed as Agenda Item No. 3(P), was amended at the July 11, 2007 Budget and Finance Committee meeting to change the Miami-Dade Police Department allocation and funding source on Item 2.1: Deoxyribonucleic Acid (DNA) Testing Equipment, Supplies, Training and Maintenance.

Recommendation

It is recommended that the Board of County Commissioners waive competitive bidding procedures for the attached contracts to purchase goods and services pursuant to Section 2-8.1 of the County Code and Section 4.03(D) of the Home Rule Charter, in the best interest of Miami-Dade County.

Scope

The impact of the items in the accompanying Bid Waiver Package is countywide in nature.

Fiscal Impact/Funding Source

The accompanying Bid Waiver Package states the funding source for each department utilizing a contract. It should be noted that no funds are to be expended on any contract if the department's budget cannot support such expenditures.

Track Record/Monitor

None of the recommended vendors in the accompanying Bid Waiver Package have been noted as in default of any County contracts. Each department's contract manager is reflected in the accompanying Bid Waiver Package.

Background

Section 1 SOLE SOURCES

A sole source purchase is the procurement of a good or service under Administrative Order 3-38 for which there is no other vendor who can compete to provide the good or service, and an equal product or service is not available from any other supplier.

Item 1.1: Hardware and Software Maintenance Support Services is approval of a sole source contract to provide the Enterprise Technology Services Department with the required maintenance, technical support and services for the storage tape system utilized to manage the master data backup system for the County. The amount being requested is **$800,000**.

Item 1.2: SAS Data Analysis Software, Maintenance and Support Services is approval of a sole source contract to continue to license the SAS Data Analysis & Graphing software, and to receive maintenance and support services for various County departments. The amount being requested is **$753,246**.

Item 1.3: Airport Security Systems, Operations and Maintenance is approval of a sole source contract to continue to provide maintenance and repair support services to the airport security systems for the Aviation Department. The amount being requested is **$3,170,024**.

Section 2 BID WAIVERS

A bid waiver is a purchase of a good or service under Administrative Order 3-38 without formal competitive bidding when it is in the best interest of the County.

Item 2.1: Deoxyribonucleic Acid (DNA) Testing Equipment, Supplies, Training and Maintenance is approval of a bid waiver contract to purchase DNA testing equipment, supplies, training and maintenance services for the Miami-Dade Police Department crime laboratories. The amount being requested is **$700,000**.

Item 2.2: Emphasys Professional Services is approval of a bid waiver contract to purchase professional services for ongoing system support and implementation services for Phase II of the Emphasys Computer System (ECS) deployment for the Miami-Dade Housing Agency. The amount being requested is **$950,000**.

Section 3 COMPETITIVE BID WAIVERS

A bid waiver is a purchase of a good or service under Administrative Order 3-38 without formal competitive bidding when it is in the best interest of the County. A "competitive" bid waiver is when bids, quotes or proposals were sought from multiple vendors and competition was obtained "in fact," although not adhering to all of the standards for full and open competition as prescribed by Section 2-8.1 of the County Code and Administrative Order 3-38.

There are no items for this section.

Section 4 EMERGENCY PURCHASES

An emergency purchase under Administrative Order 3-38 is an unforeseen or unanticipated urgent and immediate need for goods or services where the protection of life, health, safety or welfare of the community, or the preservation of public properties, would not be possible using other purchasing methods described in Administrative Order 3-38.

Item 4.1: Baggage System Maintenance Service is to ratify an emergency award for baggage system maintenance services for the Miami-Dade Aviation Department. The amount being requested is **$436,150**.

Item 4.2: Sewer Main Repair, Sunny Isles Beach Boulevard is to ratify an emergency award for the repair of the gravity sewer main located at Sunny Isles Beach Boulevard. The amount being requested is **$848,027**.

Section 5 NON-COMPETITIVE CONTRACT MODIFICATIONS

A noncompetitive contract modification is when the requested supplemental allocation for goods or services significantly exceeds the scope of the original contract award and allocation representing, therefore, a waiver of the competitive bidding process under Administrative Order 3-38 for the additional goods and services.

Item 5.1: Library Automated System Upgrade is approval for additional spending authority and time to allow the Miami-Dade Public Library System (MDPLS) to procure computer hardware, licenses, maintenance and support services for the Horizon Library Automated System used at all its facilities. The additional amount being requested is **$1,286,215**.

Item 5.2: Emphasys Software and Maintenance is approval for additional spending authority to purchase software upgrades and maintenance services for Phase I of the Elite Section 8 System used at Miami-Dade Housing Agency for federal audit compliance and management of several programs within the agency. The additional amount being requested is **$374,000**.

Item 5.3: Security Guard and Screening Services is approval for additional spending authority and time to purchase security guard and screening services for various facilities managed by General Services Administration. The additional amount being requested is **$22,000,000**.

Section 6 CONFIRMATION (UNAUTHORIZED) PURCHASES

A confirmation purchase is the ratification action that authorizes a prior unauthorized purchase under Administrative Order 3-38.

Item 6.1: Lot Clearing Services is ratification of a confirmation purchase for lot clearing services rendered for General Services Administration. The amount being requested is **$312,165.**

Section 7 REQUESTS FOR AUTHORITY TO EXERCISE OPTION-TO-RENEW (OTR) PERIODS UNDER EXISTING NON-COMPETITIVE CONTRACTS THAT WOULD BRING THE CUMULATIVE CONTRACT VALUE TO MORE THAN $100,000

The non-competitive contracts listed in this section require approval to exercise future option-to-renew (OTR) periods contained in the contract that would, if exercised, bring the cumulative value of the contract over $100,000. Each contract was awarded under the County Manager's delegated authority pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38. The County Manager's delegated authority for non-competitive procurements is capped at $100,000.

Prior to exercising any OTR periods, market research is conducted to ensure the continued purchase from the awarded vendors is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other government entity practices, industry trends, support and capabilities. The OTR periods on the contracts in this section will be executed once determined to be in the best interest of the County.

Item 7.1: Grizzly Cranes and E-Z Compactor Parts, Maintenance and Repair Services is approval to exercise the option-to-renew periods for this contract established for the purchase of parts, maintenance and repair services for Grizzly cranes and E-Z compactors for the Department of Solid Waste Management. The amount being requested is **$80,000**.

Item 7.2: Brown Bear Sludge Equipment Original Equipment Manufacturer (OEM) Maintenance, Repair Services and Spare Parts is approval to exercise the option-to-renew periods for this contract established to purchase maintenance, repair services and spare parts for the Brown Bear sludge units by the Miami-Dade Water and Sewer Department. The amount being requested is **$100,000**.

Section 8 REQUESTS FOR RETROACTIVE APPROVAL FOR THE EXECUTION OF OPTION-TO-RENEW (OTR) PERIODS UNDER EXISTING NON-COMPETITIVE CONTRACTS

The non-competitive contracts listed in this section require retroactive approval for the execution of option-to-renew periods contained in the contract that brought the cumulative value of the contract over $100,000. Each contract was awarded under the County Manager's delegated authority pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38. These contracts, when originally awarded, were valued below $100,000. Subsequently, the OTR periods were exercised which caused the cumulative value of the contract to exceed the $100,000 threshold. Historically, these OTRs were exercised under the County Manager's delegated authority. Prospectively in the interest of transparency and full disclosure, we will be presenting these items to the Board for approval. This practice is consistent with that requested by the Board for competed contracts valued up to $1 million awarded under the County Manager's delegated authority. Retroactive approval of the execution of option-to-renew periods is now requested.

There are no items for this section.

Assistant County Manager

MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners

DATE: July 24, 2007

FROM: R.A. Cuevas, Jr. Acting County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(B)

Please note any items checked.

_____ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised

_____ 6 weeks required between first reading and public hearing

_____ 4 weeks notification to municipal officials required prior to public hearing

_____ Decreases revenues or increases expenditures without balancing budget

_____ Budget required

_____ Statement of fiscal impact required

✓ Bid waiver requiring County Manager's written recommendation

_____ Ordinance creating a new board requires detailed County Manager's report for public hearing

_____ Housekeeping item (no policy decision required)

_____ No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(O)(1)(B)
07-24-07

RESOLUTION NO. _____

RESOLUTION WAIVING FORMAL BID PROCEDURES FOR THE PURCHASE OF GOODS AND SERVICES AND AUTHORIZING THE COUNTY MAYOR TO AWARD SAME, WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER

WHEREAS, the County Mayor recommends to this Board to waive formal bid procedures for the purchase of goods and services which cannot be purchased under normal bid procedures,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board finds it is in the best interest of Miami-Dade County to waive formal bid procedures for the purchase of goods and services and to authorize the County Mayor to award such contracts, with authority to exercise options-to-renew established thereunder pursuant to Section 4.03(D) of the Home Rule Charter and Section 2-8.1 of the County Code by a two-thirds (2/3s) vote of the Board members present.

The foregoing resolution was offered by Commissioner ,
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman
Barbara J. Jordan, Vice-Chairwoman

Jose "Pepe" Diaz
Carlos A. Gimenez
Joe A. Martinez
Dorrin D. Rolle
Katy Sorenson
Sen. Javier D. Souto
Audrey M. Edmonson
Sally A. Heyman
Dennis C. Moss
Natacha Seijas
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 24th day of July, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez

It is recommended that the Board of County Commissioners waive the use of the formal bidding process for the items listed in this package pursuant to Section 4.03 (D) of the Home Rule Charter in the best interest of Miami-Dade County.

SECTION #1
SOLE SOURCES

Item 1.1

RECOMMENDATION

It is recommended that the Board of County Commissioners waive formal bid procedures and approve the award of a contract to Sun Microsystems Inc. for continued maintenance services, technical support and consulting services for the Enterprise Technology Services Department (ETSD). Sun Microsystems Inc. equipment supports critical system applications for the Miami-Dade Corrections and Rehabilitation Department, Water and Sewer Department, Miami-Dade Police Department, the Criminal Justice Information System (CJIS), and the County's payroll system.

Contract No: SS8134-2/09

Contract Title: **Hardware and Software Maintenance Support Services**

Description: This contract will provide ETSD with the required maintenance, technical support and consulting services for the storage tape system utilized to manage the master backup system for the County.

Term: Three years, with two, one-year options-to-renew

Contract Amount: $900,000 for the initial three-year term

Using/Managing Agencies and Funding Sources:

Department	Allocation	Funding Source
ETSD	$900,000	General Fund and Service Charges

Previous Contract Allocation: $285,000 for eighteen months

Vendor:	Address	Principal
• Sun Microsystems, Inc. (Non-local vendor)	P.O. Box 198330 Atlanta, GA 30384-8330	Jonathan Schwartz

Contract Measure: No measure – sole source

Review Committee Date: June 7, 2006; Item #2-02

Local Preference: Not applicable

Living Wage:	The Living Wage Ordinance does not apply.
User Access Program (UAP):	This contract includes the User Access Program (UAP) provision. The 2% program discount will be collected on all purchases.
Performance Data:	There are no known performance issues.
Contract Managers:	Leida Altman Carrillo, Department of Procurement Management Mirta Lopez Cardoso, Enterprise Technology Services Department
Contract Effective Date:	Upon approval by the Board of County Commissioners and expiration of the mayoral veto period.

JUSTIFICATION

The Enterprise Technology Services Department (ETSD) is requesting approval of a sole source contract to Sun Microsystems Inc. The new agreement will provide ETSD with the required maintenance, technical support and consulting services for the storage tape system utilized to manage the master backup system for the County.

The current equipment utilized by ETSD consists of a variety of tape drives, controllers and the software that manages the master backup system for various critical systems. This equipment has been acquired through various purchasing mechanisms such as competitively awarded state contracts, sole source purchases and competitive bid awards. This contract will consolidate the maintenance component of these various purchases.

The maintenance for this equipment is critical to keep applications in excellent working order. The award of this contract will reduce the County's liability by making Sun Microsystems Inc. responsible for the maintenance of the storage equipment. This contract also includes provisions for services related to emergencies, including natural events and human errors. Additionally, as the County continues to expand operations, this contract will allow ETSD to acquire additional storage tape components.

Competitive market research was conducted and several companies were identified with equivalent software and equipment. However, ETSD would have to replace the entire system and incur additional capital equipment costs as well as evaluate compatibility with existing media and drives. New equipment with different technology would delay recovery efforts since most data stored in the tapes is for back up purposes.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the award of a sole source contract to SAS Institute Inc. (SAS) for the County to continue to license the SAS Data Analysis & Graphing software and receive maintenance and support services. This software provides the Enterprise Technology Services Department (ETSD) with the ability to perform statistical, graphical and data-mining reporting functions which are considered critical reporting tools utilized by the Criminal Justice Information System (CJIS), Financial Administration Management Information System (FAMIS) and many other critical County applications. In addition to ETSD, the Miami-Dade Aviation, Solid Waste Management and Environmental Resources Management departments are current users of the SAS software.

Contract No: SS8298-4/14

Contract Title: **SAS Data Analysis Software, Maintenance and Support Services**

Description: This contract will provide the County with continued use of licensed SAS products, maintenance and support services. The County utilizes the SAS proprietary products to provide statistical, graphical and data-mining reporting which are considered critical reporting tools utilized by CJIS, FAMIS, and many other critical County applications.

Term: Three years, with four, one-year options-to-renew

Contract Amount: $553,246 for the initial three-year term

Using/Managing Agencies and Funding Sources:

Departments	Allocation	Funding Source
Aviation	$107,646	Operating Revenue
DERM	$ 6,600	Proprietary Revenue
ETSD	$400,000	General Fund and Service Charges
Solid Waste	$ 39,000	Operating Revenue
Total:	**$553,246**	

Previous Contract Allocation: $373,500 for a one-year period

Vendor:	Address	Principal
•SAS Institute Inc. (Non-local vendor)	100 SAS Campus Drive Cary, NC 27513-2414	Dr. Jim Goodnight

Contract Measure: No measure – sole source

Review Committee Date: March 14, 2007; Item #2-01

Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program (UAP):	This contract includes the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.
Performance Data:	There are no known performance issues.
Contract Managers:	Julian Manduley, Department of Procurement Management Mirta Lopez Cardoso, Enterprise Technology Services Department Carlos Garcia, Miami-Dade Aviation Department Rey Perez, Solid Waste Management Department Steve Blair, Department of Environmental Resources Management
Contract Effective Date:	Upon approval by the Board of County Commissioners and expiration of the mayoral veto period.

JUSTIFICATION

The County is requesting approval of a sole source contract to SAS. The new contract agreement will replace the current contract expiring July 31, 2007. The replacement contract will provide the County with the right to continue the use of SAS products, including maintenance and support services for the SAS Base & Graph software.

SAS is the sole source provider of this software, its maintenance and support services. They have proprietary rights on all SAS software products. The SAS proprietary software has been used by Enterprise Technology Services Department (ETSD) since the 1980s. It is recommended that this successor contract be executed to ensure the continued use of the SAS products and to receive the maintenance and support services for the continuity of business operations.

ETSD utilizes SAS products to provide statistical, graphical and data-mining reporting which are considered critical reporting tools utilized by CJIS, FAMIS and many other applications. Over 2,000 daily individual batch production jobs use SAS for reporting, data-mining, graphing and statistical analysis. Every major mainframe system uses SAS (Payroll, FAMIS, Building, Taxes, Courts, Police, Waste, Corrections, Human Services, Housing, Elections, GIS, Transit, Employee Relations, GSA, plus others).

The Miami-Dade Aviation Department utilizes SAS products to generate production batch reports for security and related systems such as fingerprint, customs, employee badging for airport staff, security gate stop lists, work order maintenance systems, inventory systems, sales ticket airfield activity and billing reports, as well as terminal, airside and landside operations

reports.

The Department of Solid Waste Management utilizes SAS products for statistical analysis and reporting of data from the Scale House Control System (SCS). The SCS stores the tonnages, material types and disposal fees of the garbage and trash collected from the community and disposed of at the various transfer and disposal sites in Miami-Dade County.

The Department of Environmental Resources Management (DERM) utilizes SAS products to assist in data editing, formatting, reporting and warehousing of environmental data. Additionally, DERM conducts various statistical analysis and assessment of the data to determine status and trends within the data and descriptive statistics and differences/similarities of conditions between stations. These stations are set up by DERM to monitor and ensure compliance with environmental regulations such as water quality and amount of rain fall.

SECTION #2
BID WAIVERS

Item 2.1

RECOMMENDATION

It is recommended that the Board of County Commissioners waive formal bid procedures and approve the award of a contract to Applied Biosystems, Inc. to provide Deoxyribonucleic Acid (DNA) testing equipment, supplies, training and maintenance services for the Miami-Dade Police Department (MDPD) crime laboratories.

Contract No:	BW6636-2/13
Contract Title:	**Deoxyribonucleic Acid (DNA) Testing Equipment, Supplies, Training and Maintenance**
Description:	This contract will provide MDPD crime laboratories with equipment, supplies, training and maintenance for DNA testing.
Term:	Two years, with two, two-year options-to-renew
Contract Amount:	$700,000 for the initial two-year term

Using/Managing Agencies and Funding Sources:

Department	Allocation	Funding Source
Police	$700,000	General Fund and Federal Funds

Previous Contract Allocation:	$160,000 for six months

Vendor:	Address	Principal
•Applied Biosystems, Inc. (Non-local vendor)	850 Lincoln Centre Drive Foster City, CA 94404	Andre F. Marion

Contract Measure:	No measure – bid waiver
Review Committee Date:	May 23, 2007; Item #2-01
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program (UAP):	This contract includes the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.
Performance Data:	There are no known performance issues.

Contract Managers: Namita Uppal, Department of Procurement Management

Stephanie Stoiloff, Miami-Dade Police Department

Contract Effective Date: Upon approval by the Board of County Commissioners and expiration of the mayoral veto period.

JUSTIFICATION

The Miami-Dade Police Department (MDPD) Crime Laboratory Bureau requires supplies, training and maintenance for their existing DNA testing equipment manufactured by Applied Biosystems Inc.

The equipment and supplies purchased under this contract are used by the MDPD Crime Laboratory Bureau to test DNA samples. Applied Biosystems Inc. is the manufacturer of equipment which uses the only Polymerase Chain Reaction (PCR) reactive kits and other supplies for DNA testing that have been validated to produce results in accordance with the Quality Assurance Standards for Forensic DNA Testing Laboratories approved by the Federal Bureau of Investigation. Results with these standards are necessary for acceptance into the National DNA Index System. Utilizing alternative systems would require a lengthy certification period, which would shut down the current DNA testing program, require re-training of staff, reconfiguring the equipment and software systems, and testing the products for quality control.

This contract includes the purchase of the PCR kits and associated supplies, maintenance and training on use of the equipment. This maintenance and training can only be performed by certified technicians to maintain compliance with state and federal regulations. Additional equipment may be purchased during the term of the contract to allow the crime lab to accommodate increasing workloads.

SECTION #4
EMERGENCY PURCHASES

Item 4.1

RECOMMENDATION

It is recommended that the Board of County Commissioners waive formal bid procedures and ratify an emergency award for baggage system maintenance services for the Miami-Dade Aviation Department (MDAD).

Contract No: E8282-1/07

Contract Title: **Baggage System Maintenance Services**

Description: To establish an emergency contract for baggage system maintenance services for MDAD.

Term: Three months (May 1, 2007 through July 31, 2007) with one, five-month option-to-renew

Contract Amount: $436,150 for three months

Using/Managing Agencies and Funding Sources:

Department	Allocation	Funding Source
Aviation	$436,150	Operating Revenue

Previous Contract Allocation: $436,150 for a three month term

Method of Award: Emergency awarded to the vendor who provided services on the previous contract.

Vendor:	Address	Principal
•Aircraft Service International Inc. (Non-local vendor)	201 S. Orange Ave. #1100 Orlando, FL 32801	Keith P. Ryan

Contract Measure: No measure - emergency

Review Committee Date: December 6, 2006; Item #2-04

Local Preference: Not applicable

Living Wage: The Living Wage Ordinance does apply.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Performance Data: There are no known performance issues.

Contract Managers: Pamela Jenkins-Jones, Department of Procurement Management

Neivy Garcia, Miami-Dade Aviation Department

Contract Effective Date: May 1, 2007 subject to retroactive approval by the Board of County Commissioners and expiration of the mayoral veto period.

JUSTIFICATION

Seeking ratification of an emergency contract awarded by the Miami-Dade Aviation Department (MDAD) on May 1, 2007 for the purchase of baggage systems maintenance services. MDAD is responsible for maintaining seven miles of baggage handling equipment which serves airlines and tenants.

Due to a recent investigation initiated by MDAD, the conveyor shop staff which is responsible for maintenance of the baggage system was relieved of duty pending the outcome. This created an operational emergency requiring the department to provide an alternate means of support to maintain the baggage handling system.

Aircraft Service International Group Inc. (ASIG) is an awarded vendor on a current MDAD contract that provides maintenance to the baggage systems at Miami International Airport (MIA) Concourse B. This vendor is thoroughly familiar with MIA conveyor systems. ASIG had staffing capabilities to immediately mobilize and provide the necessary services.

The issuance of this emergency contract was certified by the director of MDAD, as required by *Administrative Order 3-38.*

SECTION #5
NON-COMPETITIVE CONTRACT MODIFICATIONS

Item 5.1

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a contract modification for the Miami-Dade Public Library System (MDPLS) to procure computer hardware, licenses, maintenance, and support services for the Horizon Library Automated System used at all MDPLS facilities in the County. This contract modification will allow for uninterrupted use of the Horizon System while a new contract is established through a full and open competitive Request for Proposals (RFP) to address the announced phase-out of the Horizon System by SirsiDynix.

Contract No.:	BW7126-4/07-4
Contract Title:	**Library Automated System Upgrade**
Description:	This contract provides MDPLS with the Horizon Library Automated System used throughout the County as the central operating system for all library branches.
Initial Contract Term and Estimated Usage:	August 1, 2002 through July 31, 2003, **$1,000,000 for one-year,** with four, one-year options to renew
First Option-to-Renew:	August 1, 2003 through July 31, 2004 **$1,000,000 for one year**
Second Option-to-Renew:	August 1, 2004 through July 31, 2005 **$500,000 for one year** MDPLS requested to reduce their allocation prior to exercising this option-to-renew as only $189,028.77 was released during the first option-to-renew year.
Third Option-to-Renew:	August 1, 2005 through July 31, 2006 **$500,000 for one year**
Fourth Option-to-Renew:	August 1, 2006 through July 31, 2007 **$500,000 for one year**
Type of Change:	Additional time and spending authority
Existing Allocation:	$ 500,000
Increase By:	$1,286,215
Modified Allocation:	$1,786,215

Using/Managing Agencies and Funding Sources:

Department	Existing Allocation	Additional Allocation	Modified Allocation	Funding Source
Library	$500,000	$1,286,215	$1,786,215	Library District Revenue

Current Expiration: July 31, 2007

Modified Expiration: July 31, 2010

Vendor:	Address	Principal
•Sirsi Corp. (Non-Local Vendor)	400 West Dynix Drive Provo, UT 84604	Bill Kennedy

Contract Measure: No measure – bid waiver

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% discount is being collected on all purchases.

Performance Data: There are no known performance issues.

Contract Managers: Leonard Gonzalez, Department of Procurement Management

Phyllis S. Alpert, Miami-Dade Public Library System

Contract Modification Effective Date: Upon approval by the Board of County Commissioners and expiration of the mayoral veto period.

REASON FOR CHANGE

Approval is requested for additional spending authority and extension of time for Contract No. BW7126-4/07-4. This agreement provides MDPLS with hardware, software licenses, maintenance and support services from SirsiDynix. The Horizon System currently supports the core business functions for MDPLS. These include patron information, circulation, cataloging, acquisitions, serial numbers, home services, book mobile services, the web catalog, and inventory information.

Contract BW7126-4/07 was approved by the Board on July 23, 2002 in the amount of $1 million dollars for an initial one-year period, with four, one-year options-to-renew to maintain compatibility with the Horizon System acquired through a Request for Proposals in 1995. The current option-to-renew will expire July 31, 2007.

In March 2007, SirsiDynix announced that they will no longer support the Horizon product after 2010. SirsiDynix plans to introduce a new product line, named Rome, which will replace the Horizon 8.x system. Rome is based on an existing SirsiDynix product and will be available in 2008. MDPLS has no knowledge of the features and functionality available with the new Rome product.

MDPLS is in the process of preparing new specifications to obtain a new system to replace Horizon through a competitive RFP process to ensure the Library's needs are met with the best possible solution available and without disruption in service.

SirsiDynix has successfully supported MDPLS since 1995. Approval of this contract extension and additional spending authority will allow time to obtain a replacement system.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a contract modification for the Miami-Dade Housing Authority (MDHA) to purchase software upgrades and maintenance services from Emphasys Computer Solutions, the proprietary owner of the Elite Section 8 system, used at MDHA for compliance and funding from the Department of Housing and Urban Development (HUD).

Contract No.: SS7991-15/22-1

Contract Title: **Emphasys Software and Maintenance**

Description: This contract provides MDHA with the ongoing maintenance support for the Emphasys Elite Section 8 system currently utilized by the department to remain in compliance with the Federal HUD program.

Initial Contract Term and Estimated Usage: March 27, 2006 through March 26, 2007
$460,295 for one-year, with 15, one-year options-to-renew

Option-to-Renew and Estimated Usage: 15 one-year options-to-renew through March 26, 2022
$1,890,000 over the three-year period

First Option-to-Renew: March 27, 2007 through March 26, 2008
$126,000 for one year

Type of Change: Additional spending authority.

Existing Allocation: $ 126,000

Increase By: $ 374,000

Modified Allocation: $ 500,000

Using/Managing Agencies and Funding Sources:

Department	Existing Allocation	Additional Allocation	Modified Allocation	Funding Source
Housing	**$126,000**	**$374,000**	**$500,000**	**Federal Revenue**

Current Expiration: March 26, 2008

Modified Expiration: Same

Vendors: Emphasys Computer Solutions, Inc.

Contract Measure: None – sole source

Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program (UAP):	This contract does not include the User Access Program (UAP) provision due to the funding source.
Performance Data:	There are no known performance issues.
Contract Managers:	Leonard Gonzalez, Department of Procurement Management Mari Saydal, Miami-Dade Housing Authority
Contract Modification Effective Date:	Upon approval by the Board of County Commissioners and expiration of the mayoral veto period.

REASON FOR CHANGE

Authorization is requested for additional spending authority to provide Miami-Dade Housing Authority (MDHA) with the required software upgrades, maintenance and support services from Emphasys Computer Solutions, Inc., the proprietary owners, copyright holder and sole distributor of the Elite Section 8 system. The upgrade must be expeditiously implemented as it will allow for programmatic controls of data and improvements in the technology infrastructure and procedures in MDHA. Additionally, the upgrade was deemed appropriate by the County's Governance Process through the IT Leadership Council.

This contract was approved by the Board of County Commissioners on February 7, 2006, in the amount of $460,295 for one year for software upgrades, Phase 1 implementation and maintenance and support services. Additionally, the contract includes $120,000 annually for the 15 year option-to-renew periods for a total of $2,994,018, including approximately 5% annual increase on the maintenance portion of the contract. In part, this contract was entered into based on a previous competitive Request for Proposals for a comprehensive information system that allowed MDHA to receive upgraded modules with no additional licensing costs as long as the maintenance fees are paid.

Phase I of the MDHA project is comprised of Section 8, Eligibility Wait List, and Private Rental Inspection Modules from the Elite Housing Suite of software which is the modernized version of the MDHA's current legacy application. When the contract was executed, Phase I of the project was expected to begin in mid-summer 2006. Although not foreseen at the time, this timeframe proved unattainable for MDHA and the Phase I project was postponed. The decision was made by the County Manager's Management Assistance Team to assess the information systems and associated infrastructure at MDHA and determine if moving forward with the Emphasys Elite upgrade was in the best interest of the MDHA and the County.

After the assessment was completed, it was evident that upgrading the system to the modernized Elite Housing System was integral to the mission of the MDHA to deliver client services, improve data integrity, streamline property management, and assist MDHA in complying with HUD regulatory and reporting requirements. The project began on January 8, 2007.

Under the provisions of the professional services option of the contract, MDHA engaged Emphasys contractors to provide technical support for the legacy system. These professional services included software modifications to implement asset based management required by Department of Housing and Urban Development (HUD), generate numerous regulatory reports for HUD, auditors, and MDHA management, user training, problem identification and resolution, applying system patches and/or new releases and documenting system changes.

Although the contract amount for Phase I and ongoing support maintenance was adequate for the upgrade as originally planned, with all that has transpired, MDHA requires additional allocation to complete this project. Because of the additional requirements, the amount is insufficient to complete Phase I.

Emphasys professional services are necessary to implement the upgraded modules due to the technical resources not available within MDHA. These consultants possess the technical expertise and knowledge associated with their product and the conversion methodologies to convert from their current legacy system. The County is obligated to install these upgrades and enhancements within six months of release to remain compliant.

Although Emphasys contractor services are necessary until the upgraded system is in full operation, a Senior Analyst was hired to provide the technical leadership necessary to ensure project tasks were managed. Also, MDHA technical personnel is being trained by these experienced contractors on the new Elite Modules and are working as part of the Elite Implementation Team in order to learn the new system and to be self reliant in applying upgrades releases in the future.

Also anticipated is an interface to the new County Enterprise ERP System sometime in 2009 as the County ERP initiative progresses. This product will also integrate with the portal technology utilized and the Crystal Report System. The estimated lifecycle for the new Elite upgrade and subsequent releases is ten to fifteen years depending on the changes that occur in the Housing Industry.

Once MDHA has completed the Elite upgrade expected by September 2008, the product will continue to evolve with new features in each release. The legacy system will be retired and historical data from it will be transitioned to a data warehouse for required historical reporting.

Emphasys is the sole proprietor of this software. No other authorized dealers can provide maintenance and support services to the system. Emphasys does not sponsor a certification program for its product. Under the support and maintenance agreement any programming changes made to the software by non-Emphasys employees or contractors are not supported.

SECTION #7
REQUESTS FOR AUTHORITY TO EXERCISE OPTION-TO-RENEW (OTR) PERIODS UNDER EXISTING NON-COMPETITIVE CONTRACTS THAT WOULD BRING THE CUMULATIVE CONTRACT VALUE TO MORE THAN $100,000

Item 7.1

RECOMMENDATION

It is recommended that the Board of County Commissioners authorize the Option-to-Renew (OTR) periods for this non-competitive contract to purchase parts, maintenance and repair services for Grizzly Cranes and E-Z Compactors for the Department of Solid Waste Management (DSWM). The current contract term expires on August 31, 2007. Exercising the periods will bring the cumulative value of the contract over $100,000 for a total value of $320,000.

Contract No.:	SS7058-3/10
Contract Title:	**Grizzly Cranes and E-Z Compactor Parts, Maintenance and Repair Services**
Description:	This contract is established for the purchase of parts, maintenance and repair services for Grizzly Cranes and E-Z Compactors trash compactors operated by DSWM at the three transfer stations.
Initial Contract Term and Estimated Usage:	September 21, 2006 through August 31, 2007 **$80,000 for one year**, with three, one-year options-to-renew
Option-to-Renew and Estimated Usage:	Three, one-year options-to-renew through August 31, 2010 **$240,000 over the three-year period**
First Option-to-Renew:	September 1, 2007 through August 31, 2008 **$80,000 for one year**
Second Option-to-Renew:	September 1, 2008 through August 31, 2009 **$80,000 for one year**
Third Option-to-Renew:	September 1, 2009 through August 31, 2010 **$80,000 for one year**

Using/Managing Agencies and Funding Sources:

Department	Existing Allocation	Funding Source
Solid Waste	**$80,000/year**	Operating Revenue

Contract Measure:	No measure – sole source
Local Preference:	Not applicable

User Access Program (UAP):	This contract includes the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.
Performance Data:	There are no known performance issues.

Vendor:	**Address**	**Principal**
•Hydraulic Associates, Inc. (Local vendor)	8311 N.W. 70 Street Miami, FL 33147	Keith A. Scalf

Contract Managers: Aylin Borrego, Department of Procurement Management

Ermine Brookes, Department of Solid Waste Management

JUSTIFICATION

This contract is to provide parts, maintenance and repair services to the Grizzly Cranes and E-Z Compactors operated by the Department of Solid Waste Management (DSWM) at three transfer stations.

This contract is to provide replacement parts and repair services required for the maintenance of the Grizzly Cranes manufactured by Crane Equipment Manufacturing Corp. and the E-Z Pack transfer compactors manufactured by McCain Southland operating in the transfer stations for DSWM.

Both manufacturers have designated Hydraulics Associate Inc. as their sole distributor of parts and repair services in the South Florida region. Although systems vary and other brands are marketed, parts for this equipment are not interchangeable. Hydraulics Associate, Inc. is the only firm in the South Florida area authorized to perform the necessary services and provide the necessary parts.

RECOMMENDATION

It is recommended that the Board of County Commissioners authorize the Option-to-Renew (OTR) periods for this non-competitive contract to purchase maintenance, repair services and spare parts for the existing fleet of custom sludge drying equipment manufactured by Brown Bear Corp. for the Miami-Dade Water and Sewer Department (MDWASD). The current contract term expires on August 31, 2007. Exercising the OTR periods will bring the cumulative value of the contract over $100,000 for a total value of $500,000.

Contract No.: BW7213-4/11

Contract Title: **Brown Bear Sludge Equipment Original Equipment Manufacturer (OEM) Maintenance, Repair Services and Spare Parts**

Description: This contract is established to purchase maintenance, repair services and spare parts for the Brown Bear sludge units.

Initial Contract Term and Estimated Usage:
September 1, 2006 through August 31, 2007
$ 48,750 for one year, with four, one-year options-to-renew
$ 51,250 modification approved administratively November 2006
$100,000 for one year

Option-to-Renew and Estimated Usage:
Four, one-year options-to-renew through August 31, 2011
$400,000 over the four-year period

First Option-to-Renew: September 1, 2007 through August 31, 2008
$100,000 for one year

Second Option-to-Renew: September 1, 2008 through August 31, 2009
$100,000 for one year

Third Option-to-Renew: September 1, 2009 through August 31, 2010
$100,000 for one year

Third Option-to-Renew: September 1, 2010 through August 31, 2011
$100,000 for one year

Using/Managing Agencies and Funding Sources:

Department	Existing Allocation	Funding Source
Water and Sewer	**$100,000/year**	Operating Revenue

Contract Measure: No measure – bid waiver

Local Preference: Not applicable

User Access Program (UAP):	This contract includes the User Access Program (UAP) provision. The 2% discount is being collected on all purchases.
Performance Data:	There are no known performance issues.

Vendor:	**Address**	**Principal**
•Brown Bear Corp. (Non-local vendor)	P.O. Box 29 Corning, IA 50841-0029	Jolene M. Brown

Contract Managers: Alberto Falcon, Department of Procurement Management

Gracian Cases, Miami-Dade Water and Sewer Department

JUSTIFICATION

This contract is to purchase maintenance, repair services and spare parts for the existing fleet of custom sludge during equipment manufactured by Brown Bear Corp. Brown Bear is the original manufacturer of the vehicles and the only source of OEM parts.

The Department of Procurement Management conducted market research which concurs that Brown Bear Corp. is the original equipment manufacturer and the only source that can perform the necessary service and provide the necessary parts.