

Memorandum



Date: September 12, 2007

To: Honorable Chairman Dorrin D. Rolle
and Members, Transit Committee

TC
Agenda Item No. 8(C)

From: George Burgess
County Manager

Subject: Invoicing and the Disadvantaged Business Enterprise Participation Summary Status Report on the Program Management Consultant Contract

Attached as requested is the monthly follow-up report responding to questions asked by Board Members during the April 24, 2007 Board of County Commissioners (Board) meeting regarding the Program Management Consultant (PMC) contract and the Disadvantaged Business Enterprise (DBE) program.

The attached PMC-DBE Participation Summary is broken down by category of consultant – prime, original DBE, new DBE, and non-DBE subconsulting firms. Actual payments and earned accruals are shown on the PMC DBE Participation Summary, along with their corresponding percentage participation amounts by firm.

From this data, the total invoiced and paid to DBE firms as of August 22, 2007 is \$4,556,779. This represents an 18.9% DBE participation of the total amount paid to all subconsultants. This is an increase in the overall DBE participation of 0.1% over the 18.8% figure reported last period.

The actual payments discussed above cover services performed up until June 8, 2007. The services performed by the PMC after the June 8th, 2007 date total \$2,226,964, of which the DBE participation is \$606,904, or 27.3%. These moneys, for services between June 8, 2007 and July 31, 2007, have been earned and a portion has been invoiced but they have not been paid (they are therefore “accrued”). Once the \$2,226,964 “accrued” is fully invoiced and the \$606,904 paid to the DBEs, then the DBE participation is expected to increase from the current 18.9% to 19.6% overall. The shortfall to the DBE goal of 20% for this period is primarily caused by the reconciliation of the 5% invoice retainage from Work orders 1 and 2 which occurred during this period. The retainage mostly included payments owed to non-DBE firms.

Payment on the portion of the “accrued” costs invoiced as of this date is expected to be in mid-September, 2007. The next invoice for the remaining “accrued” costs is scheduled to be issued by the PMC on September 25, 2007.

We will continue to closely monitor the PMC in order to ensure that the monthly targets are met.

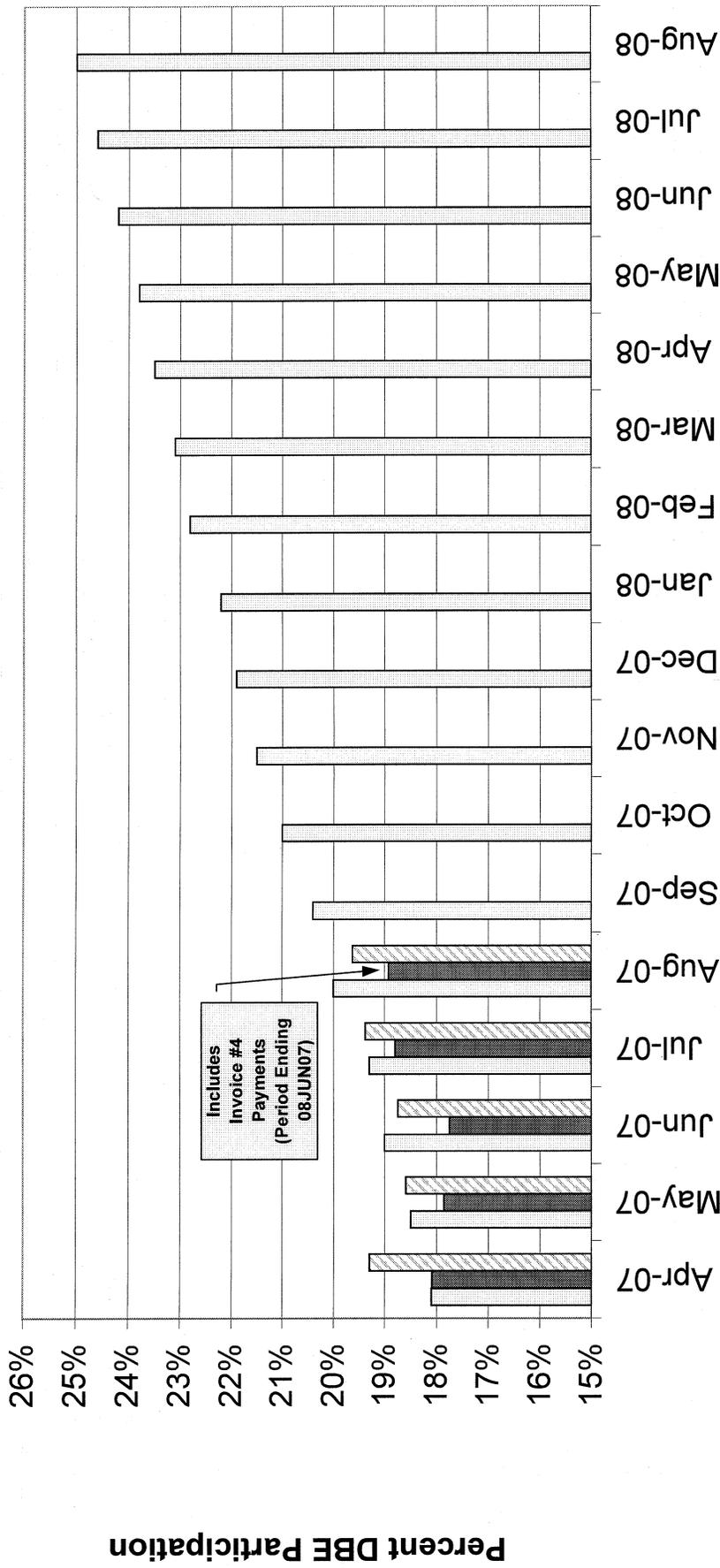
Assistant County Manager

PMC DBE Participation Summary

Company	June 2005 PMC Proposal % Goal	Actuals Through 08JUN07		Accruals 09JUN07 to 03AUG07		Actual Paid + Accrued	
		Actual Payments Aug. 21, 2007	Actual Participation %	"Earned" Accruals	Accrued Participation %	Cost	Participation %
Prime Consultant							
Parsons Brinckerhoff	27.0%	\$8,105,145	33.7%	\$576,356	25.9%	\$8,681,501	33.0%
Non-DBE Subconsultants							
AECom							
DMJM + Harris, Inc.	24.0%	\$27,125	0.1%	\$57,429	2.6%	\$84,554	0.3%
Spillis-Candela & Partners		\$4,910,105	20.4%	\$411,879	18.5%	\$5,321,984	20.2%
Post, Buckley, Schuh & Jerningan	24.0%	\$4,688,871	19.5%	\$39,410	1.8%	\$39,410	0.1%
The Allen Group, LLC	NIC	\$1,753,031	7.3%	\$446,214	20.0%	\$5,135,085	19.5%
Mactec	NIC	\$14,912	0.1%	\$78,210	3.5%	\$1,831,241	7.0%
Transit Systems Consulting	NIC	\$25,938		\$10,563	0.0%	\$14,912	0.1%
Total Non - DBE	75.0%	\$11,419,981	80.9%	\$1,043,704	72.7%	\$12,463,686	80.4%
A2 Group, Inc	2.0%						
Cardozo Engineering Inc	2.0%	\$466,997	1.9%	\$68,156	3.1%	\$535,153	2.0%
Carmen Morris & Associates, Inc.	1.0%	\$334,779	1.4%	\$44,328	2.0%	\$379,107	1.4%
EAC Consulting, Inc.	13.0%	\$1,863,770	7.7%	\$323,294	14.5%	\$2,187,064	8.3%
Nodarse & Associates	2.0%	\$4,821	0.0%		0.0%	\$4,821	0.0%
Phillips Consulting Group, Inc.	1.0%	\$495,574	2.1%	\$68,722	3.1%	\$564,296	2.1%
Triangle Associates, Inc	4.0%	\$325,699	1.4%	\$78,323	3.5%	\$404,022	1.5%
Total Original DBE Team		\$3,491,640	14.5%	\$582,823	26.2%	\$4,074,463	15.5%
Acumen	NIC	\$368,727	1.5%	\$0	0.0%	\$368,727	1.4%
Bay Area Economics	NIC	\$95,504	0.4%		0.0%	\$95,504	0.4%
Dickey & Associates	NIC	\$263,738	1.1%	\$24,081	1.1%	\$287,819	1.1%
Dovetail Consulting	NIC	\$292,677	1.2%	\$0	0.0%	\$292,677	1.1%
nMomentum	NIC	\$44,493		\$0	0.0%	\$44,493	0.2%
Total New DBE Firms		\$1,065,139	4.2%	\$24,081	1.1%	\$1,089,220	4.1%
TBD (to be allocated to DBE firms)	NIC						
Total DBE	25.0%	\$4,556,779	18.9%	\$606,904	27.3%	\$5,163,683	19.6%
TOTAL ALL PMC	100%	\$24,081,906	100%	\$2,226,964	100%	\$26,308,870	100%

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DBE Participation CUMULATIVE GOAL FORECAST



	Apr-07	May-07	Jun-07	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Jul-08	Aug-08
Target	18.1%	18.5%	19.0%	19.3%	20.0%	20.4%	21.0%	21.5%	21.9%	22.2%	22.8%	23.1%	23.5%	23.8%	24.2%	24.6%	25.0%
Invoiced and Paid to DBE	18.1%	17.9%	17.7%	18.8%	18.9%												
Inv. And Paid Plus Committed To DBEs	19.3%	18.6%	18.7%	19.4%	19.6%												

Note: Actual Compliance based on payments made and received per PBIS.

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