

MEMORANDUM

Agenda Item No. 11(A)(3)

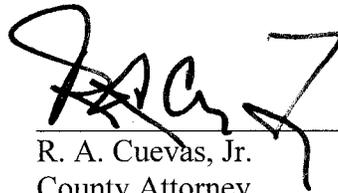
TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: October 16, 2007

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution relating to the
Commission Auditor preparing
an annual budget for the
County

The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Carlos A. Gimenez and Sen. Javier D. Souto.



A handwritten signature in black ink, appearing to read 'RAC', is written over a horizontal line.

R. A. Cuevas, Jr.
County Attorney

RAC/jls

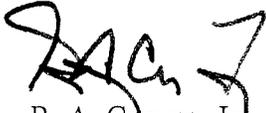


MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: October 16, 2007

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 11(A)(3)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(3)
10-16-07

RESOLUTION NO. _____

RESOLUTION DIRECTING THE COMMISSION AUDITOR
TO PREPARE AN ANNUAL BUDGET FOR THE COUNTY;
SETTING TIMETABLE FOR ANNUAL BUDGET PROCESS

WHEREAS, this Board is charged with holding hearings and adopting an annual budget for Miami-Dade County, pursuant to Section 5.03(B) of the Home Rule Charter; and

WHEREAS, the Administration presently has the staff necessary to propose an annual budget to the Board, but the Board itself has limited staff to analyze the County's annual budget and prepare a final budget for adoption; and

WHEREAS, other legislative bodies at the federal and state levels that adopt annual budgets, such as the U.S. Congress and the Florida Legislature, have budget staffs dedicated to these legislative bodies to assist in the preparation of their final annual budgets; and

WHEREAS, section 2-477, Code of Miami-Dade County, provides that, if requested by the Board, the Commission Auditor shall prepare an annual budget for the County,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board:

Section 1. Directs the Commission Auditor to prepare an annual budget for the County commencing with the 2008-09 Fiscal Year and each year thereafter. The Commission Auditor shall initiate the process of preparing an annual budget immediately upon passage of this Resolution by starting to analyze departmental budgets and County expenditures and taking all other steps necessary over the course of the upcoming fiscal year to prepare the County's annual budget for Fiscal Year 2008-09. As part of this budget process, the Commission Auditor shall

analyze existing resources and determine what additional resources will be necessary to produce and monitor the budget and provide a report to the Board for discussion, no later than thirty (30) days after the effective date of this resolution.

Section 2. The Commission Auditor shall coordinate and complete, per Ordinance No. 07-45, the revenue estimating conference to analyze all revenues and expenditures projected for Fiscal Year 2008-09, no later than December 15, 2007, and each year thereafter. Each committee shall establish guiding principles and priorities no later than February 15, 2008, and each year thereafter. Any budgetary matters not included in specific departments should be discussed in a Committee of the Whole and the Board shall approve, by resolution, guiding principles and priorities and provide instruction to the Commission Auditor no later than March 15, 2008, and each year thereafter. The Commission Auditor shall prepare the budget in accordance with the guiding principles, priorities and direction set by the Board. The draft consolidated budget should be prepared for review and initial acceptance by the Board no later than April 15, 2008, and each year thereafter. A final proposed budget must be provided to the Board no later than May 30, 2008, and each year thereafter.

The foregoing resolution was sponsored by Commissioner Carlos A. Gimenez and Sen. Javier D. Souto and offered by Commissioner _____, who moved its adoption.

The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

	Bruno A. Barreiro, Chairman
	Barbara J. Jordan, Vice-Chairwoman
Jose "Pepe" Diaz	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Dennis C. Moss
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairman thereupon declared the resolution duly passed and adopted this 16th day of October, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Jess M. McCarty