

MEMORANDUM

Agenda Item No.11(A)(7)

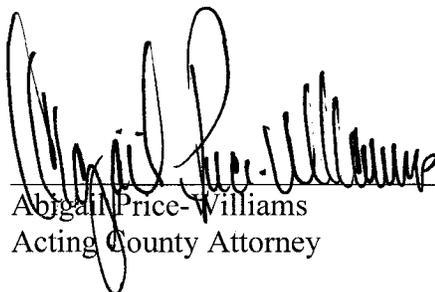
TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: October 2, 2007

FROM: Abigail Price-Williams
Acting County Attorney

SUBJECT: Resolution retroactively
authorizing in-kind
services for the Miami
Gardens Community Day
Celebration

The accompanying resolution was prepared and placed on the agenda at the request of Vice-Chairwoman Barbara J. Jordan.


Abigail Price-Williams
Acting County Attorney

APW/jls



MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: October 2, 2007

FROM: 
Abigail Price-Williams
Acting County Attorney

SUBJECT: Agenda Item No. 11(A)(7)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(7)
10-02-07

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE JULY 28, 2007 MIAMI GARDENS COMMUNITY DAY CELEBRATION SPONSORED BY THE CITY OF MIAMI GARDENS, A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$1,566.00 TO BE FUNDED FROM THE DISTRICT 1 IN-KIND RESERVE FUND

WHEREAS, the City of Miami Gardens has requested in-kind services from the Miami-Dade Park and Recreation Department for their July 28, 2007 Miami Gardens Community Day Celebration in an amount not to exceed \$1,566.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the Miami Gardens Community Day Celebration is designed to offer the community an opportunity to engage in dialogue with City Council Staff and to participate in family fun activities; and

WHEREAS, the City of Miami Gardens is a not-for-profit organization; and

WHEREAS, the Miami Gardens Community Day Celebration is a special event, as defined in the attached Fee Waiver/In-kind Service Application and the in-kind services shall be funded from the District 1 In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the July 28, 2007 Miami Gardens Community Day Celebration in an amount not to exceed \$1,566.00 to be funded from the District 1 In-kind Reserve Fund.

The foregoing resolution was sponsored by Vice-Chairwoman Barbara J. Jordan and offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

| | |
|------------------------------------|--------------------|
| Bruno A. Barreiro, Chairman | |
| Barbara J. Jordan, Vice-Chairwoman | |
| Jose "Pepe" Diaz | Audrey M. Edmonson |
| Carlos A. Gimenez | Sally A. Heyman |
| Joe A. Martinez | Dennis C. Moss |
| Dorrin D. Rolle | Natacha Seijas |
| Katy Sorenson | Rebeca Sosa |
| Sen. Javier D. Souto | |

The Chairperson thereupon declared the resolution duly passed and adopted this 2nd day of October, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.
Monica Rizo

MR

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form a

Special Events Staff
Communications Department
111 N.W. 1st Street, Suite 2110
Miami, FL 33128

| | | | | | |
|------------------------|------------|---------|---------------------|------------|---|
| Post-It® Fax Note | 7671 | Date | 7-5 | # of pages | 5 |
| To | Mark Brown | Event | Tamilla Mullings | | |
| Office of Comm. Jordan | | Co. | | | |
| Phone # | | Phone # | 31022-8000 ext 2262 | | |
| Fax # | | Fax # | 310474-3060 | | |

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: City of Miami Gardens

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- County Sponsored Event/Sponsoring Department
- Other (specify): _____
- Local Government or Public Entity

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Ms. Ula Zucker
Event & Media Coordinator, 1515 N.W. 107 St. Ste. 200, Bldg. 5
Miami Gardens, FL 33169 Tel: 305-622-8035, Fax: 305-622-8001, Email:
UZUCKER@miami-gardens-fl.gov

4. Specify fee waiver or in-kind service requested (quantity, if applicable):
Would like to have fee waived for both stage and shuttle/vehicle being used for
Miami Gardens Community Day event held on July 29th, 2007.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):
Event: Annual City of Miami Gardens Community Day Celebration
Date: 7/29/07 Time: 11AM - 5PM
Description: Free Event for community to show community members appreciation
opportunity to have informal encounters with City Council staff; Family Fun
Activities; Community Unification event; back to school giveaways.
and Fitness Activities

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): Miami Canal City Park
3201 NW 185 Street, Miami Gardens, FL 33056
District 2

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MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

- 8. Description of regional or local impact: Free Community Event Targeting
Local community constituents
- 9. Daily/hourly event schedule, including set up and breakdown schedule (attach event calendar, if applicable):
Event will begin at 12 noon and end at 5pm. Event day is 7/23
Setup for stage is day before on 7/22 at 12 pm. Breakdown is 5:00 a
6 pm.
- 10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): See attached
- 11. Expected number of participants and estimated attendance (per day, if applicable): 3000
- 12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): \$5,000.00

I hereby certify that all the statements made in this application are true and correct.

[Signature]
Signature of Authorized Representative

7/2/07
Date

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SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION

(305) 257-0933 Ext. 240 / (305) 257-1083 (Fax)

EQUIPMENT CONFIRMATION FORM

ORGANIZATION/AGENCY: City of Miami Gardens

EQUIPMENT REQUESTED: Medium Showmobile 27" x 14"

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Ula Zucker
Events & Media Coordinator

OR INDEX CODE (MIAMI-DADE COUNTY AGENCIES ONLY)

BILLING ADDRESS/ ZIP CODE: 1515 NW 147 St, Miami Gardens, FL 33169
St. 300.610g. 5

NAME/TITLE OF THE EVENT: Community Day

ADDRESS OF EVENT: 3201 NW 135th Street, Miami Gardens, FL 33056

TODAY'S DATE: 7/27/07 DATE (S) OF EVENT: 7/28/07

SET-UP TIME & DAY: 12pm 7/27/07

TAKE-DOWN & DAY: 6pm 7/28/07

CONTACT PERSON/PHONE: Ula Zucker (305) 622-8035 / (786) 253-8408

AT SITE CONTACT/CELL PHONE #: Vernita Nelson (305) 525-3139 / Ula Zucker (786) 253-8408

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as outlined in the rental policy. We also understand that the total fee is to be remitted (10) ten working days before the event.

*Fee _____ Signature [Signature]
*(SEE FEE SCHEDULE FOR EXACT CHARGES) Agency/Group _____

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED 1/2 (HALF) OF RENTAL FEE.

*There will be no complete reservation on the schedule unless the confirmation form is filled out completely and signed.

Memorandum



Date: October 2, 2007

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager 

Subject: --- District Specific In-Kind Request Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization the City of Miami Gardens for their "Community Day Celebration" event held on July 28, 2007.

In-kind services have been requested in an amount not to exceed \$1,566 from the Miami-Dade Park and Recreation Department for use of their showmobile. This event will be funded from District 1 in-kind reserve fund.

In FY 2006-07, the City of Miami Gardens received \$5,000 from District 1 discretionary reserve.

Inkind10807