

Memorandum



Date: October 9, 2007

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager 

Subject: Resolution Waiving Formal Bid Procedures

B & F
Agenda Item No. 3B

Recommendation

It is recommended that the Board of County Commissioners waive competitive bidding procedures for the attached contracts to purchase goods and services pursuant to Section 2-8.1 of the County Code and Section 4.03(D) of the Home Rule Charter, in the best interest of Miami-Dade County.

Scope

The impact of the items in the accompanying Bid Waiver Package is countywide in nature.

Fiscal Impact/Funding Source

The accompanying Bid Waiver Package states the funding source for each department utilizing a contract. It should be noted that no funds are to be expended on any contract if the department's budget cannot support such expenditures.

Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the accompanying Bid Waiver Package. Each department's contract manager is reflected in the accompanying Bid Waiver Package.

Background

Section 1 SOLE SOURCES

A sole source purchase is the procurement of a good or service under Administrative Order 3-38 for which there is no other vendor who can compete to provide the good or service, and an equal product or service is not available from any other supplier.

Item 1.1: Building Management Systems Maintenance Services is approval of a sole source contract to provide preventive maintenance services, component replacement, software revisions and diagnostic testing to the Siemens Building Maintenance Systems installed in several County facilities. The amount being requested is **\$4,350,000**.

Section 2 BID WAIVERS

A bid waiver is a purchase of a good or service under Administrative Order 3-38 without formal competitive bidding when it is determined to be in the best interest of the County.

There are no items for this section.

Section 3 EMERGENCY PURCHASES

An emergency purchase is an unforeseen or unanticipated urgent and immediate need for goods or services where the protection of life, health, safety or welfare of the community, or the preservation of public properties, would not be possible using other purchasing methods described in Administrative Order 3-38.

Item 3.1: Uniforms and Accessories is to ratify an emergency award for uniforms and accessories pending the award of the replacement contract for Miami-Dade Transit (MDT) to be funded by Operating Revenue and the Surtax allocation formula. As a direct result of People's Transportation Plan (PTP), MDT has purchased more buses and added new transportation routes to better service the needs of the community and attract new riders. This has increased the number of uniformed personnel. The amount being requested is **\$175,000**.

Item 3.2: Central Bus Wash Lighting Repair is to ratify an emergency award for the replacement of electrical conduit at the Miami-Dade Transit (MDT) Central Bus Wash facility that will be funded by Operating Revenue and the Surtax allocation formula. As a direct result of People's Transportation Plan (PTP), MDT has purchased more buses and new bus washing equipment to sustain the cleaning operations of the expanded fleet. During the installation of the new bus wash equipment, the lighting circuit rigid conduits were found to be corroded. The replacement of this electrical conduit was necessary to continue the installation of this equipment. The amount being requested is **\$24,500**.

Item 3.3: Replacement of 400Hz System CCS is to ratify an emergency award for the replacement of an aircraft ground power system at Miami International Airport for the Miami-Dade Aviation Department. One of the motor generators was inoperative, and another was not fully functional. The system lacked back-up capability to prevent a total system failure. The replacement of aircraft ground power system was necessary to avoid the potential of a major system failure and/or interruption of service at gate locations. The amount being requested is **\$2,070,520**.

Section 4 NON-COMPETITIVE CONTRACT MODIFICATIONS

A non-competitive contract modification is a supplemental allocation for goods or services that exceeds the scope of the original contract allocation, or a modification of an established non-competitive contract representing, a waiver of the competitive bidding process under Administrative Order 3-38.

Item 4.1: Florida Building Code Commentary is approval for additional spending authority to allow the Office of Building Code Compliance to purchase 750 copies of the 2007 Florida Building Code Commentary. The amount being requested is **\$67,500**.

Section 5 CONFIRMATION (UNAUTHORIZED) PURCHASES

A confirmation purchase is a ratification action approving an unauthorized purchase in accordance with Administrative Order 3-38.

There are no items for this section.

Section 6 REQUESTS FOR AUTHORITY TO EXERCISE OPTIONS-TO-RENEW (OTRs) UNDER EXISTING NON-COMPETITIVE CONTRACTS THAT WOULD BRING THE CUMULATIVE CONTRACT VALUE TO MORE THAN \$100,000

The non-competitive contract listed in this section requires approval to exercise future options-to-renew (OTR) contained in the contract that would, if exercised, bring the cumulative value of each contract over \$100,000. This contract was awarded under the County Manager's delegated authority (\$100,000 for non-competitive procurements) pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38.

Prior to exercising an OTR, market research is conducted to ensure continued purchases from the awarded vendors are in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other government entity practices, industry trends, support and capabilities. The OTRs on the contract in this section will be executed once determined to be in the best interest of the County.

Item 6.1: Kardex Filing Systems Maintenance is approval to exercise the Option-to-Renew (OTR) periods for a non-competitive contract established to provide maintenance, repair and parts for Kardex Lektriever Filing Units at the Miami-Dade Police Department. The amount being requested is **\$33,100**.

Item 6.2: Air Conditioning Control and Equipment, Inspection, Labor and Parts is approval to exercise authorize the Option-to-Renew (OTR) periods for this non-competitive contract for the purchase of regular maintenance, emergency services, technical support, parts and supplies for the Trane Summit Building Automation Tracer systems installed in various Miami-Dade Water and Sewer facilities. The amount being requested is **\$344,000**.


Assistant County Manager



MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: November 6, 2007

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No.

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor

Agenda Item No.

Veto _____

Override _____

RESOLUTION NO. _____

RESOLUTION WAIVING FORMAL BID PROCEDURES FOR THE PURCHASE OF GOODS AND SERVICES AND AUTHORIZING THE MAYOR OR HIS DESIGNEE TO AWARD SAME, WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER

WHEREAS, the County Mayor recommends to this Board to waive formal bid procedures for the purchase of goods and services which cannot be purchased under normal bid procedures,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board finds it is in the best interest of Miami-Dade County to waive formal bid procedures for the purchase of goods and services and to authorize the County Mayor or his designee to award such contracts, with authority to exercise options-to-renew established thereunder pursuant to Section 4.03(D) of the Home Rule Charter and Section 2-8.1 of the County Code by a two-thirds (2/3s) vote of the Board members present.

The foregoing resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

- | | |
|----------------------|------------------------------------|
| | Bruno A. Barreiro, Chairman |
| | Barbara J. Jordan, Vice-Chairwoman |
| Jose "Pepe" Diaz | Audrey M. Edmonson |
| Carlos A. Gimenez | Sally A. Heyman |
| Joe A. Martinez | Dennis C. Moss |
| Dorrin D. Rolle | Natacha Seijas |
| Katy Sorenson | Rebeca Sosa |
| Sen. Javier D. Souto | |

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of November, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board with the exception of those items which the attached list specifically describes as funded or potentially funded by proceeds from the Charter County Transit System Surtax. The effectiveness of those is subject to the provisions of subsection (e) of section 29-124 of the County Code which specifies "no award shall be effective and no contractual relationship shall arise with the County unless and until approved by the [Citizens' Independent Transportation] Trust or re-affirmed by the County Commission."

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

HB1

Hugo Benitez

It is recommended that the Board of County Commissioners waive the use of the formal bidding process for the items listed in this package pursuant to Section 4.03 (D) of the Home Rule Charter in the best interest of Miami-Dade County.

SECTION #1
SOLE SOURCE

Item 1.1

RECOMMENDATION

It is recommended that the Board of County Commissioners waive formal bid procedures and approve the award of a contract to Siemens Building Technologies, Inc. to provide preventive maintenance services, component replacement, software revisions and diagnostic testing to the Siemens Building Maintenance Systems installed in several County facilities.

Contract No: SS2605-3/15

Contract Title: **Building Management Systems Maintenance Services**

Description: This contract will provide preventive maintenance services, on-call technical support services, parts and components, software revisions, diagnostic testing, training, and emergency services for the building management systems installed in several County facilities.

Term: Five years, with three, one-year options-to-renew

Contract Amount: \$4,350,000 for the initial five-year term

**Using/Managing Agencies
and Funding Sources:**

<u>Departments</u>	<u>Allocation</u>	<u>Funding Source</u>
Fire Rescue	\$ 450,000	Fire District Funds
GSA	\$3,500,000	Internal Service Charges
Seaport	\$ 400,000	Operating Revenue
Total:	\$4,350,000 for five years	

Previous Contract Allocation: \$1,702,406 for a two-year term

Method of Award: Sole Source

Vendor: •Siemens Building Technologies, Inc. (Non-local vendor)	Address 170 Wood Ave. South Iselin, NJ 08830	Principal Daryl Dulaney
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Contract Measure: None

Review Committee Date: July 25, 2007; Item #2-09

Local Preference: Not applicable

- Living Wage:** The Living Wage Ordinance does not apply.
- User Access Program (UAP):** This contract includes the User Access Program (UAP) provision. The 2% program discount will be collected on all purchases.
- Performance Data:** There are no performance issues.
- Compliance Data:** There are no past or current compliance issues for Siemens Building Technologies, Inc.
- Contract Managers:** Namita Uppal, Department of Procurement Management
David Garcia, Miami-Dade General Services Administration
Arturo Abreu, Miami-Dade Fire Rescue
Jesus Valido, Miami-Dade Seaport Department
- Contract Effective Date:** Upon approval by the Board of County Commissioners and expiration of the mayoral veto period.

JUSTIFICATION

The Siemens Building Maintenance Systems installed in several County facilities were maintained and repaired under an existing sole source contract. Miami-Dade Fire Rescue (MDFR) and General Service Administration (GSA) require continued original equipment manufacturer (OEM) services provided by Siemens Building Technologies, Inc. Seaport will use this contract for repairs and system part upgrades.

The contract will provide preventive and corrective maintenance, component replacement and software upgrades and diagnostic testing to the Siemens System 600/Apogee System building maintenance system installed in several County facilities.

Siemens Building Technologies, Inc. is the only authorized source of proprietary products of the Siemens System including hardware, software, maintenance and service. There are several building management system manufacturers and service providers; however, they are not qualified to work on other manufacturer's systems due to proprietary hardware and software of the original equipment manufacturer.

SECTION #3
EMERGENCY PURCHASES

Item 3.1

RECOMMENDATION

It is recommended that the Board of County Commissioners waive formal bid procedures and ratify an emergency bridge award for uniforms and accessories for Miami-Dade Transit (MDT) that will be funded by Operating Revenue and the Surtax allocation formula. As a direct result of People's Transportation Plan (PTP), MDT has purchased more buses and added new transportation routes to better service the needs of the community and attract new riders. This has increased the number of uniformed personnel.

Contract No: E8396-0/07

Contract Title: **Uniforms and Accessories**

Description: To establish an emergency contract to provide uniforms and accessories for MDT bus and rail operators and supervisors.

Term: Five months (August 1, 2007 through December 31, 2007)

Contract Amount: \$175,000 for five months

**Using/Managing Agencies
and Funding Sources:
Department Using PTP Funds**

	<u>Allocation</u>	<u>Funding Source</u>
Transit	\$175,000	Operating Revenue and PTP Surtax

Previous Contract Allocation: \$170,000 for four months

Method of Award: Emergency awarded to the recommended vendor on the replacement contract.

Vendor:	Address	Principal
•RHD Quest, Inc. (Local vendor)	4141 N.E. 2 nd Ave. Suite #101-L Miami, FL 33137	Willie C. Robinson

Contract Measure: None

Review Committee Date: June 27, 2007; Item #2-02

Local Preference: Not applicable

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% program discount will be collected on all purchases.

Performance Data: There are no known performance issues.

Compliance Data: There are no past or current compliance issues for RHD Quest, Inc.

Contract Managers: Abelin Rodriguez, Department of Procurement Management
Pelayo Cuervo, Miami-Dade Transit

Contract Effective Date: August 1, 2007 subject to retroactive approval by the Board of County Commissioners, expiration of the mayoral veto period and subsequent approval by the Citizens' Independent Transportation Trust.

JUSTIFICATION

Seeking ratification of an emergency bridge contract awarded by the Miami-Dade Transit (MDT) for uniforms and accessories to RHD Quest, Inc., the recommended vendor on the replacement contract. The replacement contract will be presented to the Board of County Commissioners on October 2, 2007.

Uniforms for MDT bus and rail operators and supervisors were previously provided under a contract which expired on November 30, 2006. The replacement solicitation was advertised on April 18, 2006 and opened on May 10, 2006. After extensive evaluation by MDT of samples provide by the bidders, a recommendation for award was posted on October 6, 2006. The award recommendation was protested and a protest hearing was held on November 14, 2006.

Although the Hearing Examiner ruled in favor of the County, the solicitation was rejected to revise technical specifications. The rejection was approved by the Board at the March 20, 2007 meeting. Two emergency contracts were issued to continue to provide uniforms while the rejection process and revision of technical specifications were completed. These contracts covered the period December 1, 2007 through July 31, 2007.

The revised the solicitation was advertised under ITB No. 8302-4/12 on May 23, 2007 and opened on June 6, 2007. In the interim this emergency contract was issued to cover the gap between the expiration of the existing emergency contract and the award of the successor contract. The award of the replacement contract received a favorable recommendation from the Budget and Finance Committee at its September 11, 2007 meeting, and will be presented to the Board on October 2, 2007.

Although this emergency purchase is for a five-month period, the contract will be terminated when the competitively bid replacement contract becomes effective.

Proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami Dade County may be used to fund a part of the costs of this contract for MDT. Consequently, Board of County Commissioners' and Citizens' Independent Transportation Trust approvals are required prior to contract execution.

The issuance of this emergency contract was certified by the director of the MDT, as required by *Administrative Order 3-38*.

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Item 3.2

RECOMMENDATION

It is recommended that the Board of County Commissioners waive formal bid procedures and ratify an emergency award for the replacement of electrical conduit at the Miami-Dade Transit (MDT) Central Bus Wash facility to be funded by Operating Revenue and the Surtax allocation formula. As a direct result of People's Transportation Plan (PTP), MDT has purchased more buses and new bus washing equipment to sustain the cleaning operations of the expanded fleet. During the installation of the new bus wash equipment at the MDT Central Bus Wash facility, the lighting circuit rigid conduits were found to be corroded. The replacement of this electrical conduit was necessary to continue the safe installation of this equipment.

Contract No: E8428-MT

Contract Title: Central Bus Wash Lighting Repair

Description: To establish an emergency contract to replace lighting circuit rigid conduits found to be corroded during the installation of new bus wash equipment at the MDT Central Bus Wash facility.

Term: One item purchase

Contract Amount: \$24,500

Using/Managing Agencies and Funding Sources:

<u>Department Using PTP Funds</u>	<u>Allocation</u>	<u>Funding Source</u>
Transit	\$24,500	Operating Revenue and PTP Surtax

Previous Contract Allocation: Not applicable

Method of Award: Emergency due to identified safety hazard to MDT staff at the facility.

Vendor:	Address	Principal
•Edd Helms Group, Inc. (Local vendor)	17850 N.E. 5 th Ave. Miami, FL 33162	Edd Helms

Contract Measure: None

Review Committee Date: This item is under \$50,000 and therefore was not eligible for review and placement of measures.

Local Preference: Not applicable

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% program discount will be collected on all purchases.

Performance Data: There are no known performance issues.

Compliance Data: There are no past or current compliance issues for Ed Helms Group, Inc.

Contract Managers: Jesus Lee, Department of Procurement Management
Daryl Hurston, Miami-Dade Transit

Contract Effective Date: July 31, 2007 subject to retroactive approval by the Board of County Commissioners, expiration of the mayoral veto period and subsequent approval by the Citizens' Independent Transportation Trust.

JUSTIFICATION

Seeking ratification of an emergency contract awarded by Miami-Dade Transit (MDT) for the replacement of lighting circuit rigid conduits found to be corroded during the installation of new bus wash equipment at the MDT Central Bus Wash facility.

An electrical inspection was conducted at the MDT Central Bus Wash facility on May 3, 2007 in preparation for the installation of new bus washing equipment. During that inspection, corrosion was discovered on the lighting circuit rigid conduits that affected the mechanical electrical continuity of the entire conduit system. This condition created a safety hazard for MDT personnel performing work within the facility.

MDT's Electrical Superintendent recommended that all conduits be repaired or replaced before allowing the new bus wash equipment to operate. A proposal was requested from a single vendor in the County's pre-qualification pool contract for industrial electrical services. The emergency was declared to address safety issues and to avoid any further delays in the installation of the new bus wash equipment.

Proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami Dade County may be used to fund a part of the costs of this contract for MDT. Consequently, Board of County Commissioners' and Citizens' Independent Transportation Trust approvals are required prior to contract execution.

The issuance of this emergency contract was certified by the director of MDT, as required by *Administrative Order 3-38*.

Item 3.3

RECOMMENDATION

It is recommended that the Board of County Commissioners waive formal bid procedures and ratify an emergency award for the replacement of an aircraft ground power system at Miami International Airport (MIA) for the Miami-Dade Aviation Department.

Contract No: E8429-AV

Contract Title: Replacement of 400Hz System CCS

Description: To establish an emergency contract for the replacement of the 400Hz CCS aircraft ground power system at Concourse F at MIA.

Term: One-time purchase

Contract Amount: \$2,070,520

**Using/Managing Agencies
and Funding Sources:**

<u>Department</u>	<u>Allocation</u>	<u>Funding Source</u>
Aviation	\$2,070,520	Operating Revenue

Previous Contract Allocation: Not applicable

Method of Award: Emergency

Vendor:	Address	Principal
•INET Airport Systems, Inc. (Local vendor)	4111 N. Palm St. Fullerton, CA 92835	Michael Colaco

Contract Measure: None

Review Committee Date: June 20, 2007; Item #2-03

Local Preference: Not applicable

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract does not include the User Access Program (UAP) provision due to the funding source.

Performance Data: There are no known performance issues.

Compliance Data: There are no past or current compliance issues with INET Airport Systems, Inc.

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Contract Managers: Pamela Jenkin-Jones, Department of Procurement Management

Neivy Garcia, Miami-Dade Aviation Department

Contract Effective Date: August 2, 2007 subject to retroactive approval by the Board of County Commissioners and expiration of the mayoral veto period.

JUSTIFICATION

Seeking ratification of an emergency contract awarded by the Miami-Dade Aviation Department (MDAD) on August 2, 2007 for the replacement of a 400Hz aircraft ground power system at Miami International Airport (MIA) Concourse F.

The 400Hz aircraft ground power system that serves Concourse F at MIA provides aircraft ground power to 16 gates. The system consists of three motor generators, one system controller and 16 gate boxes. This system was originally installed in 1986 and can no longer be supported by the original manufacturer, INET Airport Systems Inc. (INET) due to the unavailability of replacement parts.

One of the motor generators was inoperative, and another was not fully functional. The system lacked back-up capability to prevent a total system failure. Given current fuel prices and the cost to operate the aircraft's auxiliary power units, it is imperative that MDAD provide dependable aircraft ground power to avoid significant additional operating costs for airlines assigned to the gates on Concourse F.

MDAD processed this emergency purchase to mitigate the potential of a major system failure and/or avoid interruption of service at gate locations.

The issuance of this emergency contract was certified by the director of the MDAD, as required by *Administrative Order 3-38*.

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SECTION #4
NON-COMPETITIVE CONTRACT MODIFICATIONS

Item 4.1

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a modification to this contract for additional spending authority to purchase 750 additional copies of the 2007 Florida Building Code Commentary.

Contract No.: SS7943-2/08-2

Contract Title: Florida Building Code Commentary

Description: This contract is established for the purchase of the 2007 Florida Building Code Commentary.

Initial Contract Term and Estimated Usage: October 1, 2005 through September 30, 2006
\$ 82,500 for one year

Options-to-Renew and Estimated Usage: Two, one-year options-to-renew through September 30, 2008
\$165,000 over the two-year period

First option-to-renew: October 1, 2006 through September 30, 2007
\$ 82,500 for one year

Second option-to-renew: October 1, 2007 through September 30, 2008
\$ 82,500 for one year

Type of Change: Additional spending authority

Existing Allocation: \$ 82,500 for one year

Increase By: \$ 67,500

Modified Allocation: **\$150,000 for one year**

Using/Managing Agencies and Funding Sources:

<u>Department</u>	<u>Existing Allocation</u>	<u>Additional Allocation</u>	<u>Modified Allocation</u>	<u>Funding Source</u>
Building Code Compliance	\$82,500	\$67,500	\$150,000	Proprietary Revenue

Current Expiration: September 30, 2008

Modified Expiration: Same

Vendor:	Address	Principal
•T. Eric Stafford & Associates, Inc. (Non-local vendor)	2038 Club Road Birmingham, AL 35244	T. Eric Stafford

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Contract Measure: None

Review Committee Date: August 24, 2005; Item #2-01

Local Preference: Not applicable

Living Wage: The Living Wage Ordinance does not apply.

Performance Data: There are no known performance issues.

Compliance Data: There are no past or current compliance issues with T. Eric Stafford & Associates, Inc.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% program discount will be collected on all purchases.

Contract Managers: Lourdes Betancourt, Department of Procurement Management
Anna Rodriguez, Building Code Compliance

Contract Modification Effective Date: Upon approval by the Board of County Commissioners and expiration of the mayoral veto period.

REASON FOR CHANGE

Authorization is requested for additional spending authority to allow the Office of Building Code Compliance to purchase 750 copies of the 2007 Florida Building Code Commentary. These copies consist of six books and a CD. The Florida Building Code Commentary provides the necessary reference material to all municipal building officials, inspectors and staff with the responsibility of interpreting and enforcing building code requirements.

SECTION #6
REQUESTS FOR AUTHORITY TO EXERCISE OPTIONS-TO-RENEW (OTRs)
UNDER EXISTING NON-COMPETITIVE CONTRACTS THAT WOULD BRING THE
CUMULATIVE CONTRACT VALUE TO MORE THAN \$100,000

Item 6.1

RECOMMENDATION

It is recommended that the Board of County Commissioners authorize execution of the Options-to-Renew (OTR) periods for this non-competitive contract to provide maintenance, repair and parts for Kardex Lektriever Filing Units at the Miami-Dade Police Department (MDPD). The current contract term expires on January 16, 2008. Exercising the OTR periods will bring the cumulative value of the contract over \$100,000 for a total value of \$121,645.40.

Contract No.: BW6457-3/09

Contract Title: **Kardex Filing Systems Maintenance**

Description: This contract is established for the purchase of maintenance, repair, and parts for Kardex Lektriever Filing Units at MDPD.

Initial Contract Term and Estimated Usage: January 17, 2005 through January 16, 2006
\$25,000 for one year, with three, one-year options-to-renew

Option-to-Renew and Estimated Usage: Three, one-year options-to-renew through January 16, 2009
\$75,000 over the three-year period

First Option-to-Renew: January 17, 2006 through January 16, 2007
\$25,000.00 for one year
\$ 5,445.40 modification approved administratively on January 31, _____ 2007, for MDPD to purchase six additional units
\$30,445.40 for one year

Second Option-to-Renew: January 17, 2007 through January 16, 2008
\$30,445.40
\$ 2,654.60 modification approved administratively on February 6, _____ 2007, for MDPD to purchase three additional units
\$33,100.00 for one year

Third Option-to-Renew: January 17, 2008 through January 16, 2009
\$33,100 for one year

Using/Managing Agencies and Funding Sources:

<u>Department</u>	<u>Existing Allocation</u>	<u>Funding Source</u>
Police	\$33,100 for one year	General Fund

Contract Measure: No measure – bid waiver

Review Committee Date: Contracts valued at \$50,000 and under are not reviewed by the Review Committee.

Local Preference: Not applicable

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Performance Data: There are no known performance issues.

Compliance Data: There are no past or current compliance issues with Florida Office & Data Systems, Inc.

Vendor:	Address	Principal
•Florida Office & Data Systems, Inc. (Local vendor)	12323 S.W. 55 th St. Suite #1005 Cooper City, FL 33330	Ricardo Ferrera

Contract Managers: Aylin Borrego, Department of Procurement Management
Laura Romano, Miami-Dade Police Department

JUSTIFICATION

The Miami-Dade Police Department (MDPD) uses this contract to provide regularly scheduled preventative maintenance, repair services and parts to existing lektriever automated filings systems within the Personnel Management Bureau, Central Records Bureau/Administration/Data Entry Vehicle Unit, Warrants Bureau, Crime Scene Investigations Bureau, Sexual Crimes Bureau, and Professional Compliance Bureau.

The Kardex filing units are an electromechanical filing, storage and retrieval unit system used to store important documentation (personnel records, criminal and fraud files, case information, etc.) that need to be secured and accessible to MDPD personnel. Originally there were 22 units but the need for additional units increased. The current 31 units are utilized on a continual basis and must be maintained and enhanced to ensure optimum operating condition.

Florida Office Systems is the only local authorized service repair dealer in the South Florida region for Kardex Lektriever Filing Systems.

Item 6.2

RECOMMENDATION

It is recommended that the Board of County Commissioners authorize the Option-to-Renew (OTR) periods for this non-competitive contract for the purchase of regular maintenance, emergency services, technical support, parts and supplies for the Trane Summit Building Automation Tracer systems installed in various Miami-Dade Water and Sewer Department (WASD) facilities. The current contract term expires on March 7, 2008. Exercising the OTR periods will bring the cumulative value of the contract over \$100,000 for a total value of \$430,000.

Contract No.: SS6479-4/12

Contract Title: **Air Conditioning Control and Equipment, Inspection, Labor and Parts**

Description: This contract is established to purchase maintenance, emergency services, technical support, parts and supplies for the Trane Summit Building Automation Tracer systems installed in various WASD facilities.

Initial Contract Term and Estimated Usage: March 7, 2007 through March 6, 2008
\$ 86,000 for one year, with four, one-year options-to-renew

Option-to-Renew and Estimated Usage: Four, one-year options-to-renew through March 6, 2012
\$344,000 over the four-year period

First Option-to-Renew: March 7, 2008 through March 6, 2009
\$ 86,000 for one year

Second Option-to-Renew: March 7, 2009 through March 6, 2010
\$ 86,000 for one year

Third Option-to-Renew: March 7, 2010 through March 6, 2011
\$ 86,000 for one year

Fourth Option-to-Renew: March 7, 2011 through March 6, 2012
\$ 86,000 for one year

Using/Managing Agencies and Funding Sources:

<u>Department</u>	<u>Existing Allocation</u>	<u>Funding Source</u>
Water and Sewer	\$ 86,000 for one year	Operating Revenue

Contract Measure: No measure – sole source

Review Committee Date: March 7, 2007; Item #2-04

Local Preference: Not applicable

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User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% discount will be collected on all purchases.

Performance Data: There are no known performance issues.

Compliance Data: There are no past or current compliance issues with American Standard, Inc.

Vendor:	Address	Principal
•American Standard, Inc. (Non-local vendor)	One Centennial Ave. Piscataway, NJ 08855	Mary E. Gustafsson

Contract Managers: Lourdes Betancourt, Department of Procurement Management
Gregory Hicks, Miami-Dade Water and Sewer Department

JUSTIFICATION

This contract is used by the Miami-Dade Water and Sewer Department (WASD) to maintain and repair the Trane Summit Building Automation Tracer systems installed in various WASD facilities. These systems are installed in the Douglas Road Headquarters, the LeJeune facility, Kendall Boost Pump Station No. 28, and the Alexander Orr Water Treatment Plant. They provide critical cooling capabilities to protect equipment and electrical components from overheating.

American Standard, Inc. is the sole source provider of Trane original equipment manufacturer (OEM) parts and supplies and maintenance services required to maintain the integrity and functionality of the Trane systems installed at the four WASD facilities. American Standard is the only vendor that can provide programming services to Trane's proprietary software controlling the system's mechanical and information technology components.
