

# Memorandum



**Date:** January 22, 2008

**To:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

Agenda Item No. 8(O)(1)(A)

**From:** George M. Burgess  
County Manager

**Subject:** Resolution Requesting Authority to Exercise Option-to-Renew Periods Under Existing Competitive Contracts that Would Bring the Cumulative Contract Value to More than \$1 Million

## **Recommendation**

It is recommended that the Board of County Commissioners delegate to the County Mayor the authority to exercise in his discretion the Options-to-Renew (OTRs) set forth in this item when in the best interest of Miami-Dade County. On October 2, 2007 the Board approved Ordinance #07-139, sponsored by Commissioner Rebeca Sosa, providing for Committee review exemption. This is the first package presented directly to the Board requesting authorization to exercise OTRs. ***Contract amounts and department allocations represent the maximum spending authority based on estimated past usage. It does not guarantee that the total contract amount/value will be expended by County departments and/or agencies***

## **Scope**

The impact of the items in the accompanying OTR package is countywide in nature.

## **Fiscal Impact/Funding Source**

The accompanying OTR package states the allocation amount and funding source for each department utilizing a contract. ***Funding will be expended only if departmental budgets can support the expenditures as approved in their Resource Allocation Plan adopted annually by the Board.***

## **Track Record/Monitor**

There are no known performance issues with the vendors recommended for award in the accompanying OTR package. Each department's contract manager is reflected in the accompanying agenda item.

## **Delegated Authority**

If this item is approved, the County Mayor or his designee will have the authority to exercise in his discretion subsequent OTRs, in accordance with the terms and conditions of the contracts listed in the accompanying package. The Board is approving delegation to the County Mayor or his designee

## **Background**

The contracts listed in this item require approval to exercise OTRs contained in each contract that would, if exercised, bring the cumulative value of the contract over \$1 million. Each of the contracts were awarded using full and open competition under the County

Manager's delegated authority pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38.

The Department of Small Business Development (SBD) reviews all contracts established by the Department of Procurement Management prior to exercising an OTR to ensure maximum participation by Small Business Enterprise (SBE). Should SBD determine SBE availability, a new solicitation will be issued with measures.

Prior to exercising any OTR periods, market research is conducted to ensure that continuing to purchase from the awarded vendors is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other government entity practices, industry trends, support and capabilities. The OTRs for each contract in this section will be executed if determined to be in the best interest of the County by the Board.

**Item 1: Window Drapery, Curtains, Blinds, Shades and Related Items, Pre-qualification of Vendors** seeks authority to exercise the OTRs for a contract pool of pre-qualified vendors who are invited to quote for the purchase and installation of window drapery, curtains, blinds and shades for various County departments. The total amount being requested for the remaining option years is **\$1,183,500**.

**Item 2: Law Enforcement Equipment and Supplies, Pre-qualification of Vendors** seeks authority to exercise the OTRs for a contract for law enforcement equipment and supplies for the Miami-Dade Police and Corrections and Rehabilitation departments. The total amount being requested for the option years is **\$3,200,000**.

**Item 3: Systems Furniture Services** seeks authority to exercise the OTRs for a contract for reconfiguration, modification and refurbishing of systems furniture for various County departments. The total amount being requested for the option years is **\$3,800,000**.

**Item 4: Fire Hydrants, Parts, Accessories, Locks and Associated Key Wrenches, Pre-qualification of Vendors** seeks authority to exercise the OTRs for a contract for fire hydrants, parts, accessories, locks and associated key wrenches for the Miami-Dade Water and Sewer Department. The total amount being requested for the option years is **\$2,511,380**.

**Item 5: Fire Alarm Systems Services, Pre-qualification of Vendors** seeks authority to exercise the OTRs for a contract for services to the fire alarm systems for various County departments. The allocation for Miami-Dade Transit will be funded by operating revenue and People's Transportation Plan surtax funds. The total amount being requested for the option years is **\$3,118,000**.

**Item 6: Disposal of Household Hazardous Waste** seeks authority to exercise the OTRs for a contract for disposal of household hazardous waste services for the Enterprise Technology Services and Solid Waste Management departments. The total amount being requested for the remaining option years is **\$1,440,000**.

**Item 7: Towing Services** seeks authority to exercise the OTRs for a contract for towing services assigned to various County departments. The total amount being requested for the option years is **\$2,500,000**.

**Item 8: Aviation Fuel – Opa-Locka Airport** seeks authority to exercise the OTRs for a contract for aviation fuel at the Opa-Locka Airport for use by various County departments. The total amount being requested for the remaining option years is **\$1,209,000**.

**Item 9: Aviation Fuel – Tamiami Airport** seeks authority to exercise the OTRs for a contract for aviation fuel at the Tamiami Airport for use by various County departments. The total amount being requested for the remaining option years is **\$1,557,000**.

**Item 10: Vinyl Tiles, Adhesives and Related Items** seeks authority to exercise the OTRs for a contract for vinyl tiles, adhesives and related items for various County departments. The total amount being requested for the remaining option years is **\$1,455,000**.

**Item 11: Gas Chromatograph and Liquid Chromatograph Mass Spectrometry Equipment, Service, Maintenance, Parts and Accessories, Pre-qualification of Vendors** seeks authority to exercise the OTRs for service, maintenance, parts and accessories for the gas and liquid chromatograph mass spectrometer systems for various County departments. The total amount being requested for the option years is **\$2,700,000**.



Assistant County Manager

**Item No. 1**

**RECOMMENDATION**

It is recommended that the Board of County Commissioners authorize the County Mayor to exercise the Option-to-Renew (OTR) periods for the acquisition and installation of window drapery, curtains, blinds and shades for various County departments. The current contract is in the first of four OTR periods, which expires on April 30, 2008. Exercising the remaining three OTR periods will bring the cumulative value of the contract to \$1,972,500.

**Contract No.:** 1016-4/10-1

**Contract Title:** **Window Drapery, Curtains, Blinds, Shades and Related Items, Pre-qualification of Vendors**

**Description:** This contract establishes a pool of pre-qualified vendors who are invited to quote for the purchase of window drapery, curtains, shades, blinds and related items. The pool is open to additional vendors who qualify in accordance with the criteria specified in the solicitation.

**Contract Term and Estimated Usage:** May 18, 2006 through April 30, 2007  
**\$394,500 for one year**  
With four, one-year OTRs through April 30, 2011  
**\$1,578,000 over the four-year period**

**Using/Managing Agencies and Funding Sources:**

<b><u>Departments</u></b>	<b><u>Existing Allocation</u></b>	<b><u>Funding Source</u></b>
Aviation	\$ 47,000	Operating Revenue
Board of County Commissioners	\$ 1,000	General Fund
Clerk of Courts	\$ 5,500	Clerk Revenue
Corrections and Rehabilitation	\$ 3,000	General Fund
Fire Rescue	\$ 14,000	Fire District Funds
GSA	\$ 67,000	Internal Service Charges
Housing	\$125,000	Federal Revenue
Human Services	\$ 45,000	General Fund and State/Federal Revenue
Library	\$ 5,000	Library District Revenue
Office of the Courts	\$ 15,000	General Fund
Park and Recreation	\$ 40,000	Operating Revenue and General Fund
Public Works	\$ 1,000	General Fund
Seaport	\$ 2,000	Operating Revenue
Water and Sewer	<u>\$ 24,000</u>	Operating Revenue
	<b>\$394,500 for one year</b>	

**Contract Measure:** Small Business Enterprise Bid Preference

**Review Committee Date:** May 18, 2005; Item #6-26

**Local Preference:** Applied in accordance with the Local Preference Ordinance.

**Living Wage:** The Living Wage Ordinance does not apply.

**User Access Program:** This contract includes the User Access Program provision. The 2% discount is being collected on all purchases where allowed by the funding source.

<b>Vendors:</b>	<b>Address</b>	<b>Principal</b>
•Blinds Beautiful, Inc. (Local vendor)	941 N.E. 79th St., Miami, FL 33138	William Latimore
•Commercial Interior Contractors Corp. (Local vendor)	2500 N.W. 39 <sup>th</sup> St., Suite #100 Miami, FL 33142	Eloise Gonzales
•Home Flooring Contractors (Local vendor)	3771 S.W. 99 <sup>th</sup> Ave., #2 Miami, FL 33165	Angel Aguiar
•Silver Leaf Designs, LLC (Local vendor)	4995 N.W. 72 <sup>nd</sup> Ave., #401 Miami, FL 33166	Camilo Salazar
<b>Performance Data:</b>	There are no known performance issues.	
<b>Compliance Data:</b>	There are no compliance issues with these firms.	
<b>Contract Managers:</b>	Luzmilla Guevara, Department of Procurement Management	
	This contract includes allocations for 14 departments. Each department has a designated contract manager.	

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**Item No. 2**

**RECOMMENDATION**

It is recommended that the Board of County Commissioners authorize the County Mayor to exercise the Option-to-Renew (OTR) periods to purchase law enforcement equipment and supplies under an established pool of vendors for the Miami-Dade Police and Miami-Dade Corrections and Rehabilitation departments. The current contract term expires on January 31, 2008. Exercising the four OTR periods will bring the cumulative value of the contract to \$4,000,000.

**Contract No.:** 1088-4/11  
**Contract Title:** Law Enforcement Equipment and Supplies, Pre-qualification of Vendors

**Description:** This contract establishes a pool of pre-qualified vendors for the purchase of ammunition, tear gas, grenades, leg irons, handcuffs, waist chains, batons and police protection equipment. The pool is open to additional vendors who qualify in accordance with the criteria specified in the solicitation.

**Contract Term and Estimated Usage:** February 1, 2007 through January 31, 2008  
\$800,000 for one year  
With four, one-year OTRs through January 31, 2011  
\$3,200,000 over the four-year period

**Using/Managing Agencies and Funding Sources:**

<u>Departments</u>	<u>Existing Allocation</u>	<u>Funding Source</u>
Corrections and Rehabilitation	\$114,232	General Fund
Police	\$685,768	General Fund
<b>Total:</b>	<b>\$800,000</b>	

**Contract Measure:** Small Business Enterprise Bid Preference

**Review Committee Date:** July 12, 2006; Item #6-04

**Local Preference:** Applied in accordance with the Local Preference Ordinance.

**Living Wage:** The Living Wage Ordinance does not apply.

**User Access Program:** This contract includes the User Access Program provision. The 2% discount is being collected on all purchases.

<b>Vendors:</b>	<b>Address</b>	<b>Principal</b>
•Central Public Safety Equipment Co. (Non-local vendor)	3810-A West Osborne Ave. Tampa, FL 33614	Wanda J. Hobbs
•Criminalistic, Inc. (Local Vendor)	7580 NW 82 <sup>nd</sup> St. Miami, FL 33166	Robert Worsham
•Fox Labs International, Inc. (Non-local vendor)	21308 Mack Ave. Grosse Pointe Woods, Michigan 48236	Edward Ferguson

•GL Distributors, Inc. (Local Vendor)	18459 Pines Blvd., Suite #340 Pembroke Pines, FL 33029	Mark Altman
•Guardian Protective Devices (Non-local vendor)	154 Cooper Rd., Unit #703 West Berlin, NJ 08091	Herbert Schreiber
•Gulf States Distributors, Inc. (Non-local vendor)	6000 East Shirley Lane Montgomery, AL 36117	Charles L. Dees
•Lawmen's & Shooters Supply, Inc. (Non-local Vendor)	7750 9 <sup>th</sup> Street S.W. Vero Beach, FL 32968	C. Reed Knigh
•LESC, Inc. (Non-local vendor)	10926 David Taylor Dr., Suite #300 Charlotte, NC 28262	Eric Smith
•SPA – Simrad, Inc. (Local vendor)	3409 NW 9 <sup>th</sup> Ave. Ft. Lauderdale, FL 33309	Anthony Giorgio
•SRT Supply, Inc. (Non-local vendor)	4450 60 <sup>th</sup> Ave. North St. Petersburg, FL 33714	Mike Brunn
•W.W. Grainger, Inc. (Non-local vendor)	100 Grainger Pkwy. Tax Dept. B3.E40 Lake Forest, IL 60045-5201	Wilbur H. Gantz
<b>Performance Data:</b>	There are no known performance issues.	
<b>Compliance Data:</b>	There are no compliance issues with these firms.	
<b>Contract Managers:</b>	Maria Hevia, Department of Procurement Management	
	Laura Romano, Miami-Dade Police Department	
	Mohamed Haq, Miami-Dade Corrections and Rehabilitation Department	

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**Item No. 3**

**RECOMMENDATION**

It is recommended that the Board of County Commissioners authorize the County Mayor to exercise the Option-to-Renew (OTR) periods to furnish reconfiguration, modification and refurbishing of systems furniture services for various County departments. The current contract term expires on March 31, 2008. Exercising the four OTR periods will bring the cumulative value of the contract to \$4,750,000.

**Contract No.:** 2044-4/12

**Contract Title:** **Systems Furniture Services**

**Description:** This contract is established to provide reconfiguration, modification and refurbishing of systems furniture services.

**Contract Term and Estimated Usage:** April 9, 2007 through March 31, 2008  
**\$950,000 for one year**  
With four, one-year OTRs through March 31, 2012  
**\$3,800,000 over the four-year period**

**Using/Managing Agencies and Funding Sources:**

<u>Departments</u>	<u>Existing Allocation</u>	<u>Funding Source</u>
Aviation	\$350,000	Operating Revenue
GSA	<u>\$600,000</u>	Internal Service Charges
<b>Total:</b>	<b>\$950,000 for one year</b>	

**Contract Measure:** Small Business Enterprise Bid Preference

**Review Committee Date:** August 23, 2006; Item #6-01

**Local Preference:** Applied in accordance with the Local Preference Ordinance.

**Living Wage:** The Living Wage Ordinance does not apply.

**User Access Program:** This contract includes the User Access Program provision. The 2% discount is being collected on all purchases.

<b>Vendors:</b>	<b>Address</b>	<b>Principal</b>
•Puryear, Inc. (Local vendor)	P.O. Box 013940 Miami, FL 33101	Albert Dotson
•Wegman Associates of Georgia, Inc. (Local vendor)	3950 Executive Way Miramar, FL 33025	Manny Castellanos

**Performance Data:** There are no known performance issues.

**Compliance Data:** Puryear has been issued four Living Wage violations on four other County contracts for failure to pay accurate living wage rates for its employees. There is also one Living Wage violation for failure to provide requested payrolls. All violations issued to date have been resolved, and sanctions imposed and fines collected as follows:

- 1<sup>st</sup> Violation was issued on January 31, 2007 on the Janitorial Services contract for Metromover Stations and resolved July 30, 2007. Back wages were paid to 30 employees totaling \$23,397.77. Sanction imposed in the amount of \$3,035 was collected. The firm is in compliance.
- 2<sup>nd</sup> Violation was issued on July 11, 2007 on the Janitorial Services contract for the Miami-Dade Police Department and resolved on July 30, 2007. Back wages were paid to three employees totaling \$2,771.72. Sanction imposed in the amount of \$546 was collected. The firm is in compliance.
- 3<sup>rd</sup> Violation issued on July 11, 2007 on the Janitorial Services contract for General Services Administration (GSA) and resolved July 30, 2007. Back wages paid to three employees totaling \$521.66. Sanction imposed in the amount of \$160 was collected. The firm is in compliance.
- 4<sup>th</sup> Violation was issued on November 2, 2007 on the Janitorial Services contract for various GSA buildings. Back wages owed in the amount of \$14,507.07. Sanction imposed in the amount of \$4,352.02 is due on December 2, 2007. Violation routed for approval and subsequent issuance of follow-up letter.
- Follow-up letter issued on December 21, 2007 advising that \$3,976.71 is still outstanding and a sanction of \$4,352.02 was imposed. The firm has until January 14, 2008 to respond.
- Living Wage violation was issued on January 31, 2007 on the Janitorial Services contract for Metromover Stations and resolved on February 13, 2007 for failure to submit requested documents needed to ensure compliance. The firm is in compliance.

**Contract Managers:**

Theresa Wilson, Department of Procurement Management

Aida Bao-Garcia, Miami-Dade Aviation Department

George Rauback, General Services Administration

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**Item No. 4**

**RECOMMENDATION**

It is recommended that the Board of County Commissioners authorize the County Mayor to exercise the Option-to-Renew (OTR) periods to purchase fire hydrants, parts, accessories, locks and associated key wrenches under a pool of vendors for the Miami-Dade Water and Sewer Department (MDWASD). The current contract term expires on April 30, 2008. Exercising the four OTR periods will bring the cumulative value of the contract to \$3,139,225.

**Contract No.:** 5317-4/12

**Contract Title:** **Fire Hydrants, Parts, Accessories, Locks and Associated Key Wrenches, Pre-qualification of Vendors**

**Description:** This contract is established for the purchasing of fire hydrants, parts, accessories, locks and associated key wrenches for MDWASD.

**Contract Term and Estimated Usage:** May 1, 2007 through April 30, 2008  
**\$627,845 for one year**  
With four, one-year OTRs through April 30, 2012  
**\$2,511,380 over the four-year period**

**Using/Managing Agencies and Funding Sources:**

<u>Department</u>	<u>Existing Allocation</u>	<u>Funding Source</u>
Water and Sewer	<b>\$627,845 for one year</b>	Operating Revenue

**Contract Measure:** Small Business Enterprise Bid Preference

**Review Committee Date:** September 20, 2006; Item #6-06

**Local Preference:** Applied in accordance with the Local Preference Ordinance.

**Living Wage:** The Living Wage Ordinance does not apply.

**User Access Program:** This contract includes the User Access Program provision. The 2% discount is being collected on all purchases.

<b>Vendors:</b>	<b>Address</b>	<b>Principal</b>
•Corcel Corp. (Local vendor)	2641 N.W. 23 <sup>rd</sup> St. Miami, FL 33142	Raphael L. Corona
•Ferguson Enterprises, Inc. (Local vendor)	10810 S.W. 184 <sup>th</sup> St. Miami, FL 33157	Charles A. Banks
•H.D. Supply Waterworks LTD (Non-local vendor)	One Hughes Way Orlando, FL 32805	Joseph J. Deangelo
•Mueller Co. LTD (Non-local vendor)	500 W Eldorado St. MCO 1, LLC Decatur, IL 62522	MCO 1, LLC

**Performance Data:** There are no known performance issues.

**Compliance Data:** There are no compliance issues with these firms.

60

**Contract Managers:**

Maria Hevia, Department of Procurement Management

Greg Hicks, Miami-Dade Water and Sewer Department

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**Item No. 5**

**RECOMMENDATION**

It is recommended that the Board of County Commissioners authorize the County Mayor to exercise the Option-to-Renew (OTR) periods to provide service to fire alarm systems for various County departments. The current contract term expires on March 31, 2008. Exercising the four OTR periods will bring the cumulative value of the contract to \$3,897,500.

The allocation for Miami-Dade Transit (MDT) will be funded by operating revenue and the People's Transportation Plan (PTP) surtax funds. In accordance with Ordinance No. 02-116 the use of PTP surtax funds requires Board approval, regardless of the dollar amount. The allocated PTP surtax funds will support expanded operations associated with the implementation of capital improvements, maintenance, and/or operations as described by the PTP legislation (Ordinance No. 02-116) and its amendments, including but not limited to Resolution No. R-1154-03 adopted on October 9, 2003, which added the Miscellaneous Capital Improvements Projects List and authorized significant Infrastructure improvements for existing MDT facilities.

**Contract No.:** 6694-4/11

**Contract Title:** **Fire Alarm Systems Services, Pre-qualification of Vendors**

**Description:** This contract is established to provide service to fire alarm systems for various County departments. For repair services, there is a pool pre-qualified vendors who are invited to quote.

**Contract Term and Estimated Usage:** April 1, 2007 through March 31, 2008  
**\$779,500 for one year**  
With four, one-year OTRs through March 31, 2012  
**\$3,118,000 over the four-year period**

**Using/Managing Agencies and Funding Sources:**

<b><u>Departments</u></b>	<b><u>Existing Allocation</u></b>	<b><u>Funding Source</u></b>
Community Action Agency	\$ 44,000	Federal Revenue
Corrections and Rehabilitation	\$150,000	General Fund
Fire Rescue	\$ 15,000	Fire District Funds
GSA	\$ 95,000	Internal Service Charges
Housing	\$ 75,000	Federal Revenue
Human Services	\$ 15,000	General Fund and State/Federal Revenue
Library	\$ 22,500	Library District Funds
Park and Recreation	\$ 20,000	Operating Revenue and General Fund
Police	\$ 13,000	General Fund
Transit	\$ 50,000	Operating Revenue and PTP Surtax
Seaport	\$100,000	Operating Revenue
Water and Sewer	<u>\$180,000</u>	Operating Revenue
<b>Total:</b>	<b>\$779,500 for one year</b>	

**Contract Measure:** Small Business Enterprise Program Bid Preference

**Review Committee Date:** March 8, 2006; Item #6-05

**Local Preference:** Applied in accordance with the Local Preference Ordinance.

**Living Wage:** The Living Wage Ordinance applies. *12*

**User Access Program:** This contract includes the User Access Program provision. The 2% discount is being collected on all purchases where allowed by the funding source.

<b>Vendors:</b>	<b>Address</b>	<b>Principal</b>
•Florida Fire Alarm, Inc. (Local vendor)	13350 S.W. 40 <sup>th</sup> St. Miami, FL 33175	Carlos Javeh
•Florida State Fire & Security, Inc. (Local vendor)	3921 S.W. 47 <sup>th</sup> Ave., Suite #1004 Davie, FL 33314	John Sullivan

**Performance Data:** There are no known performance issues.

**Compliance Data:** There are no compliance issues with these firms.

**Contract Managers:** Maria Hevia, Department of Procurement Management

This contract includes allocations for 12 departments. Each department has a designated contract manager.

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**Item No. 6**

**RECOMMENDATION**

It is recommended that the Board of County Commissioners authorize the County Mayor to exercise the Option-to-Renew (OTR) periods to purchase disposal of hazardous waste services for the Enterprise Technology Services and Solid Waste Management departments. The current contract is in the first of four OTR periods, which expires on April 30, 2008. Exercising the remaining three OTR periods will bring the cumulative value of the contract to \$2,400,000.

**Contract No.:** 6978-3/09-1

**Contract Title:** Disposal of Hazardous Waste

**Description:** This contract is established for the purchase of disposal of hazardous waste services.

**Contract Term and Estimated Usage:** May 1, 2006 through April 30, 2007  
**\$480,000 for one year**  
With four, one-year OTRs through April 30, 2011  
**\$1,920,000 over the four-year period**

**Using/Managing Agencies and Funding Sources:**

<u>Departments</u>	<u>Existing Allocation</u>	<u>Funding Source</u>
ETSD	\$ 20,000	Internal Service Charges
Solid Waste	<u>\$460,000</u>	Operating Revenue
<b>Total:</b>	<b>\$480,000 for one year</b>	

**Contract Measure:** Small Business Enterprise Bid Preference

**Local Preference:** Applied in accordance with the Local Preference Ordinance.

**Living Wage:** The Living Wage Ordinance does not apply.

**User Access Program:** This contract includes the User Access Program provision. The 2% discount is being collected on all purchases.

<b>Vendors:</b>	<b>Address</b>	<b>Principal</b>
•Clean Harbors Environmental Services, Inc. (Non-local vendor)	42 Longwater Dr. Norwell, MA 02061	Alan McKim
•EQ Florida, Inc. (Non-local vendor)	7202 E. 8 <sup>th</sup> Ave. Tampa, FL 33619	Michael Ferrantino

**Performance Data:** There are no known performance issues.

**Compliance Data:** There are no compliance issues with these firms.

**Contract Managers:** Drakus Wiggins, Department of Procurement Management  
Manny Fernandez, Enterprise Technology Services Department  
Ermine Brookes, Solid Waste Management

14

**Item No. 7**

**RECOMMENDATION**

It is recommended that the Board of County Commissioners authorize the County Mayor to exercise the Option-to-Renew (OTR) periods for the purchase of towing services for County vehicles assigned to several County departments. The current contract term expires on July 31, 2008. Exercising the five OTR periods will bring the cumulative value of the contract to \$3,000,000.

**Contract No.:** 7527-5/13  
**Contract Title:** Towing Services  
**Description:** This contract is established for the purchase of towing services for County vehicles only.  
**Contract Term and Estimated Usage:** August 1, 2007 through July 31, 2008  
\$500,000 for one year  
With five, one-year OTRs through July 31, 2013  
\$2,500,000 over the five-year period

**Using/Managing Agencies and Funding Sources:**

<u>Departments</u>	<u>Existing Allocation</u>	<u>Funding Source</u>
Aviation	\$ 4,750	Operating Revenue
Fire Rescue	\$ 25,177	Fire District Funds
GSA	\$420,000	Internal Service Charges
Housing	\$ 1,875	Federal Revenue
Police	\$ 5,000	General Fund
Park and Recreation	\$ 11,452	Operating Revenue and General Fund
Water and Sewer	\$ 30,000	Operating Revenue
Unallocated	<u>\$ 1,746</u>	
<b>Total:</b>	<b>\$500,000 for one year</b>	

**Contract Measure:** Small Business Enterprise Bid Preference  
**Review Committee Date:** December 13, 2006; Item #6-05  
**Local Preference:** Applied in accordance with the Local Preference Ordinance.  
**Living Wage:** The Living Wage Ordinance does not apply.  
**User Access Program:** This contract includes the User Access Program provision. The 2% discount is being collected on all purchases where allowed by the funding source.

<b>Vendors:</b>	<b>Address</b>	<b>Principal</b>
•Downtown Towing Co., Inc. (Local Vendor)	2418 North Miami Ave. Miami, Florida 33127	Dagmar del Rosal
•Excalibur Towing Service (Local Vendor)	14294 S.W. 142 <sup>nd</sup> Ave. Miami, Florida 33186	Maria Crego
•Kauff's of Miami, Inc. (Local Vendor)	2435 All Baba Ave. Opa-Locka, Florida 33054	Rachael Shulman

- Midtown Towing of Miami  
(Local Vendor) 551 N.W. 72<sup>nd</sup> St. Lauraine Lichtman  
Miami, Florida 33150
- Southeast Towing, Inc.  
(Local Vendor) 13905 S.W. 252<sup>nd</sup> St. Eduardo Medina  
Miami, Florida 33032
- Westbrook Motors, Inc.  
(Local Vendor) 1759 Palm Ave. Peter F. Hernandez  
Hialeah, Florida 33010

**Performance Data:** There are no known performance issues.

**Compliance Data:** There are no compliance issues with these firms.

**Contract Managers:** Kml Ra, Department of Procurement Management

This contract includes allocations for seven departments. Each department has a designated contract manager.

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**Item No. 8**

**RECOMMENDATION**

It is recommended that the Board of County Commissioners authorize the County Mayor to exercise the Option-to-Renew (OTR) periods to purchase aviation fuel at the Opa-Locka Airport which is used by several County departments. The current contract is in the first of four OTR periods, which expires on February 29, 2008. Exercising the remaining three OTR periods will bring the cumulative value of the contract to \$1,930,000.

**Contract No.:** 7984-4/11-1

**Contract Title:** Aviation Fuel – Opa-Locka Airport

**Description:** This contract is established for the purchase of aviation fuel.

**Contract Term and Estimated Usage:** March 1, 2006 through February 28, 2007  
**\$318,000 for one year**  
With four, one-year OTRs through February 28, 2011  
**\$1,612,000 over the four-year period**  
During the first OTR, the contract was modified to increase the allocation by \$85,000 for a total of **\$403,000 for one year.**

**Using/Managing Agencies and Funding Sources:**

<u>Departments</u>	<u>Existing Allocation</u>	<u>Funding Source</u>
Fire and Rescue	\$ 198,000	Fire District Funds
Police	<u>\$ 205,000</u>	General Funds
<b>Total:</b>	<b>\$403,000 for one year</b>	

**Contract Measure:** Small Business Enterprise Bid Preference

**Local Preference:** Applied in accordance with the Local Preference Ordinance.

**Living Wage:** The Living Wage Ordinance does not apply.

**User Access Program:** This contract includes the User Access Program provision. The 2% discount is being collected on all purchases.

<b>Vendor:</b>	<b>Address</b>	<b>Principal</b>
•Miami Executive Aviation, Inc. (Local vendor)	15001 NW 42 Avenue Opa-Locka, FL 33054	Fabio A. Vasquez

**Performance Data:** There are no know performance issues

**Compliance Date:** The vendor is in compliance will all contract requirements

**Contract Managers:** Kmi Ra, Department of Procurement Management  
Nirhmala Lucas, Miami-Dade Fire Rescue Department  
Laura Romano, Miami-Dade Police Department

**Item No. 9**

**RECOMMENDATION**

It is recommended that the Board of County Commissioners authorize the County Mayor to exercise the Option-to-Renew (OTR) periods to purchase and deliver aviation fuel for Tamiami Airport which is used by several County departments. The current contract is in the first of four OTR periods, which expires on May 31, 2008. Exercising the remaining three OTR periods will bring the cumulative value of the contract to \$2,521,000.

**Contract No.:** 7993-4/11-1

**Contract Title:** **Aviation Fuel – Tamiami Airport**

**Description:** This contract is established for the purchase of aviation fuel.

**Contract Term and Estimated Usage:** June 1, 2006 through May 31, 2007  
**\$445,000 for one year**  
With four, one-year OTRs through May 31, 2011  
**\$2,076,000 over the four-year period**  
During the first OTR, the contract was modified to increase the allocation by \$74,000 for a total of **\$519,000 for one year.**

**Using/Managing Agencies and Funding Sources:**

<u>Departments</u>	<u>Existing Allocation</u>	<u>Funding Source</u>
Fire Rescue	\$384,000	Fire District Funds
Police	\$125,000	General Fund
Public Works	<u>\$ 10,000</u>	General Fund
<b>Total:</b>	<b>\$519,000 for one year</b>	

**Contract Measure:** Small Business Enterprise Bid Preference

**Review Committee Date:** November 2, 2005; Item #6-02

**Local Preference:** Applied in accordance with the Local Preference Ordinance.

**Living Wage:** The Living Wage Ordinance does not apply.

**User Access Program:** This contract includes the User Access Program provision. The 2% discount is being collected on all purchases.

**Vendor:** •Reliance Aviation Miami LLC (Local vendor)

**Address:** 14532 S.W. 129<sup>th</sup> St.  
Miami, FL 33186

**Principal:** Curtis A. George

**Performance Data:** There are no known performance issues.

**Compliance Data:** There are no compliance issues with this firm.

**Contract Managers:** Kml Ra, Department of Procurement Management  
Marianela Betancourt, Miami-Dade Fire Rescue Department  
Laura K. Romano, Miami-Dade Police Department  
Orky Rodriguez, Public Works Department

*18*

**Item No. 10**

**RECOMMENDATION**

It is recommended that the Board of County Commissioners authorize the County Mayor to exercise the Option-to-Renew (OTR) periods for this contract to purchase vinyl tiles, adhesives and related items for County departments. The current contract is in the first of four OTR periods, which expires on April 30, 2008. Exercising the remaining three OTR periods will bring the cumulative value of the contract to \$2,425,000.

**Contract No.:** EPP4979-4/10-1  
**Contract Title:** Vinyl Tiles, Adhesives and Related Items  
**Description:** This contract is established to purchase vinyl tiles, adhesives and related items.  
**Contract Term and Estimated Usage:** April 14, 2006 through April 30, 2007  
**\$485,000 for one year**  
With four, one-year OTRs through April 30, 2011  
**\$1,940,000 over the four-year period**

**Using/Managing Agencies and Funding Sources:**

<u>Departments</u>	<u>Existing Allocation</u>	<u>Funding Source</u>
Aviation	\$ 155,000	Operating Revenue
Community Action Agency	\$ 10,000	Federal Fund
Fire Rescue	\$ 10,000	Fire District Funds
Housing	\$ 200,000	Federal Revenue
GSA	\$ 10,000	Internal Service Charges
Park and Recreation	\$ 55,000	Operating Revenue and General Fund
Seaport	\$ 30,000	Operating Revenue
Water and Sewer	<u>\$ 15,000</u>	Operating Revenue
<b>Total:</b>	<b>\$485,000 for one year</b>	

**Contract Measure:** Small Business Enterprise Set Aside  
**Review Committee Date:** May 25, 2005; Item #2-01  
**Local Preference:** Applied in accordance with the Local Preference Ordinance.  
**Living Wage:** The Living Wage Ordinance does not apply.  
**User Access Program:** This contract includes the User Access Program provision. The 2% discount is being collected on all purchases where allowed by funding source.

<b>Vendors:</b>	<b>Address</b>	<b>Principal</b>
•A. Affordable Carpet & Maintenance, Inc. (Local vendor)	297 N.W. 23 <sup>rd</sup> St. Miami, FL 33127	Ivette Naranjo
•Commercial Interiors Contractors Corp. (Local vendor)	2500 N.W. 39 <sup>th</sup> St. Suite #100 Miami, FL 33142	Eloise Gonzalez

19

•Franklin Flooring, Inc.  
(Local vendor)

5275 N.W. 36<sup>th</sup> Ave.  
Miami, FL 33142

Rozzie Franklin

**Performance Data:**

There are no known performance issues.

**Compliance Data:**

- Commercial Interior Contractors Corp. was issued a Living Wage violation for failure to pay the appropriate living wage in the amount of \$232.22 on the Miscellaneous Construction Management (Electrical) contract on June 20, 2001. This firm has since paid the employee the wages due.
- A. Affordable Carpet & Maintenance, Inc. was issued a violation on March 25, 2005 for the Carpet Maintenance and Repair Services contract for failure to submit payrolls. This company is now in compliance.

**Contract Managers:**

Theresa Wilson, Department of Procurement Management

This contract includes allocations for eight departments. Each department has a designated contract manager.

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**Item No. 11**

**RECOMMENDATION**

It is recommended that the Board of County Commissioners authorize the County Mayor to exercise the Option-to-Renew (OTR) periods to purchase service, maintenance, parts and accessories for gas and liquid chromatograph mass spectrometer systems for various County departments. The current contract term expires on February 29, 2008. Exercising the four OTR periods will bring the cumulative value of the contract to \$3,375,000.

**Contract No.:** EPP7877-4/12

**Contract Title:** **Gas Chromatograph and Liquid Chromatograph Mass Spectrometry Equipment, Service, Maintenance, Parts and Accessories, Pre-qualification of Vendors**

**Description:** This contract establishes a pool of pre-qualified vendors who are invited to quote for the purchase of various types of liquid and gas chromatograph mass spectrometer systems. The pool is open to additional vendors who qualify in accordance with the criteria specified in the solicitation.

**Contract Term and Estimated Usage:** March 01, 2007 through February 29, 2008  
**\$675,000 for one year**  
With four, one-year OTRs through February 28, 2012  
**\$2,700,000 over the four-year period**

**Using/Managing Agencies and Funding Sources:**

<u>Departments</u>	<u>Existing Allocation</u>	<u>Funding Source</u>
DERM	\$ 20,000	Proprietary Revenue
Medical Examiner	\$205,000	General Fund
Police	\$340,000	General Fund
Water and Sewer	<u>\$110,000</u>	Operating Revenue
<b>Total:</b>	<b>\$675,000 for one year</b>	

**Contract Measure:** Small Business Enterprises Bid Preference

**Review Committee Date:** January 11, 2006; Item #6-06

**Local Preference:** Applied in accordance with the Local Preference Ordinance.

**Living Wage:** The Living Wage Ordinance does not apply.

**User Access Program:** This contract includes the User Access Program provision. The 2% discount is being collected on all purchases.

<b>Vendors:</b>	<b>Address</b>	<b>Principal</b>
•Agilent Technologies, Inc. (Non-local vendor)	9780 S. Meridian Blvd. Englewood, CO 80112	Howard Hughes
•Caliper Life Sciences, Inc. (Non-local vendor)	68 ELM St. Hopkinton, MA 01748	Peter F. McAree
•EDAX, Inc. (Non-local vendor)	91 McKee Dr. Mahwah, NJ 07430	Tina Wolodkowitz

21

- INFICON, Inc.  
(Non-local vendor)                      Two Technology Place                      Audrey Newman  
East Syracuse, NY  
13057
  
- Laurus Systems, Inc.  
(Non-local vendor)                      3505 Ellicott Mills Dr.,                      Laura Lynch  
Suite B-1  
Ellicott City, MD 21043
  
- Perkin Elmer LAS, Inc.  
(Non-local vendor)                      710 Bridgeport Ave.                      Judith Albrecht  
Shelton, CT 06484
  
- Varian, Inc.  
(Non-local vendor)                      2700 Mitchell Dr.                      Cathie Walsh  
Walnut Creek, CA 94598
  
- Waters Technologies Corp.  
(Non-local vendor)                      34 Maple St.                      Michael Brunelle  
Milford, MA 01757

**Performance Data:**                      There are no known performance issues.

**Compliance Data:**                      There are no compliance issues with these firms.

**Contract Managers:**                      Marcelo Cam, Department of Procurement Management  
John Lariosa, Department of Environmental Resources Management  
Sergio Bonilla, Medical Examiner  
Laura Romano, Miami-Dade Police Department  
Gregory Hicks, Miami-Dade Water and Sewer Department



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**DATE:** January 22, 2008

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 8(O)(1)(A)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor

Agenda Item No. 8(O)(1)(A)

Veto \_\_\_\_\_

Override \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE MAYOR TO EXERCISE OPTION-TO-RENEW PERIODS FOR COMPETITIVELY BID CONTRACTS AWARDED UNDER THE COUNTY MAYOR'S OR HIS DESIGNEE'S DELEGATED AUTHORITY FOR THE PURCHASE OF GOODS AND SERVICES

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board delegates to the County Mayor the authority to exercise in his discretion the options-to-renew set forth in this item when in the best interest of Miami-Dade County; and the Board further authorizes the County Mayor or his designee to execute any and all documents necessary to give effect to those renewals. .

The foregoing resolution was offered by Commissioner  
who moved its adoption. The motion was seconded by Commissioner  
and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	
Barbara J. Jordan, Vice-Chairwoman	
Jose "Pepe" Diaz	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Dennis C. Moss
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of January, 2008. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF COUNTY  
COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Hugo Benitez

25