

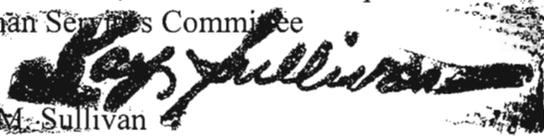


MEMORANDUM  
Harvey Ruvin  
Clerk of the Circuit and County Courts  
Clerk of the Board of County Commissioners  
Miami-Dade County, Florida  
(305) 375-5126  
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EDHS  
Agenda Item No. 6(B)

TO: Honorable Chairwoman Audrey M. Edmonson  
and Members, Economic Development &  
Human Services Committee

DATE: February 13, 2008

FROM:   
Kay M. Sullivan  
Director, Clerk of the Board Division

SUBJECT: Approval of Commission  
Committee Minutes

The Clerk of the Board's office is submitting the following Clerk's Summary of Minutes for approval by the Economic Development and Human Services Committee:

August 13, 2007  
August 22, 2007  
August 31, 2007

KMS/js  
Attachment



**MIAMI-DADE COUNTY  
CLERK'S SUMMARY OF MEETING  
MINUTES  
Economic Development and Human Services  
Committee (EDHSC)**

**Board of County Commissioners**  
Stephen P. Clark Government Center  
Commission Chambers  
111 N.W. First Street  
Miami, Florida 33128

August 13, 2007  
As Advertised

Harvey Ruvlin, Clerk  
Board of County Commissioners

Kay Sullivan, Director  
Clerk of the Board Division

Jovel Shaw, Commission Reporter  
(305) 375-1289





**CLERK'S SUMMARY OF**  
**Meeting Minutes**  
**Economic Development and Human Services**  
**Committee**

Audrey M. Edmonson (3) Chair; Katy Sorenson (8) Vice Chair; Commissioners  
Barbara J. Jordan (1), Dennis C. Moss (9), and Javier D. Souto (10)

**BUDGET WORKSHOP**

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**Monday, August 13, 2007**

**9:30 AM**

**COMMISSION CHAMBERS**

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**Members Present:** Audrey M. Edmonson, Barbara J. Jordan, Dennis C. Moss, Katy Sorenson, Javier D. Souto.

**Members Absent:** None.

**Members Late:** None.

**Members Excused:** None.

**Members Absent County Business:** None.

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**1 MINUTES PREPARED BY:**

**Report:** *Jovel Shaw, Commission Reporter, (305) 375-1289*

**1A INVOCATION**

**1B PLEDGE OF ALLEGIANCE**

**1C ROLL CALL**

**Report:** *The following staff members were present: Senior Advisor to the County Manager Cynthia Curry, Assistant County Attorneys Cynthia Johnson-Stacks and Mandana Dashtaki; and Deputy Clerk Jovel Shaw.*

**1D CHAIRPERSON REMARKS**

1D1

072358 Discussion Item

CHAIRPERSON REMARKS

*Presented*

**Report:** *Chairwoman Edmonson called the meeting to order at 9:46 a.m. and provided the Committee with opening remarks regarding the importance of today's budget workshop. She noted this workshop was another indication of the Committee's commitment to constituents regarding the impact of the County budget. She commended the County Administration especially the County Manager's Office, the Department Directors and staff for providing the necessary budgetary information for today's workshop. She also expressed appreciation to the Commission Auditor's Office for providing a comprehensive breakdown and supplemental information for each area within the budget.*

*Chairwoman Edmonson expressed concern regarding the reality of the impacts of this budget. She noted that part of this reality involved the housing crisis, including the lack of affordable housing, and that disparity was increasing in the County. She noted the proposed budget would eliminate some County departments, reduce critical services to a community with increasing challenges, and decrease funding to small Mom and Pop businesses and community-based organizations (CBOs) responsible for direct services to the neighborhood(s) they served. Chairwoman Edmonson noted that policymakers had to be guided by more than just numbers and must always consider the impact of their decisions on County residents. She invited her colleagues to work together to gather answers to the Committee questions and to provide suggestions and recommendations for areas within economic development and human services.*

*Commissioner Moss asked the Committee to convene in a moment in silence for the passing of the father of the City of Hialeah's Mayor Julio Robaina.*

## 2 REPORTS

2A

**072357 Report**

## DEPARTMENTAL BUDGET PRESENTATIONS:

**Report Received**

1. MIAMI DADE HOUSING AGENCY
2. OFFICE OF COMMUNITY & ECONOMIC DEVELOPMENT
3. COMMUNITY ADVOCACY
4. COMMUNITY SERVICES
5. HOMELESS TRUST
6. CONSUMER SERVICES
7. INTERNATIONAL TRADE CONSORTIUM
8. HOUSING FINANCE AUTHORITY

**Report:** *Commissioner Moss asked Senior Advisor Cynthia Curry to provide a status report on all of the County reserve accounts/funds. In addition, he asked that this report specifically outline the reserves as follows: the name, the amount, and the purpose of each reserve.*

*Later in the meeting, Commissioner Moss asked Commission Auditor Charles Anderson to review the foregoing report coming forth and provide the Committee with information to determine how the County may utilize the reserve accounts/funds during this fiscal year (FY) 2007-08 County budget process due to potential budget cuts as a result of the property tax reform legislation.*

*Commissioner Moss objected to the proposed elimination of the Metro-Miami Action Plan (MMAP); and objected to the proposed merger of the Community Action Agency (CAA) into the Department of Community Services. He stressed the need for CAA to remain a separate entity with appropriate funding. Commissioner Moss expressed concern with the recommendation to decrease funding of CBOs to 75% of their current funding level. Commissioner Moss spoke in opposition to the recommendation to eliminate funding for the Mom and Pop Small Business Grant Program. He stated the Committee should identify its priorities and the funding sources. He pointed out that the Legislature's property tax reform legislation had impacted this year's budget.*

*Commissioner Jordan concurred with Commissioner Moss' comments. She added she supported the CAA Head Start Program being maintained at its current funding level to the list outlined by Commissioner Moss. She spoke in opposition to the County Administration proposing*

to privatize the Head Start Program; and noted privatization was a policy issue for the Board to consider. She reiterated her concern and asked staff to provide to this Committee at its next budget workshop a list of all centers it proposed to privatize and close. She noted she would not support closing any centers in Commission District 1 and urged her colleagues oppose all proposed closures in their districts.

Commissioner Sorenson pointed out the Legislation that set the millage rate in the County's budget was subject to override by a 2/3 vote of the County Commission. She expressed concern with using the County reserves as a one-time solution to an ongoing problem. She concluded her comments by stressing the need for the budget priorities to be set by the Board of County Commissioners (BCC).

Responding to Chairwoman Edmonson's request to provide a brief overview, Mr. Charles Anderson, Commission Auditor, informed the Committee this was a difficult year for the County's budget process. He noted the change in the structure of County government with no transition period, and the notification from the Legislature in July 2007 of the property tax reform legislation. Mr. Anderson noted the efforts of the Commission Auditor's staff to review the revenue and expenditure of the departments.

Ms. Curry informed the Committee that some department directors were not present at today's workshop, but the assistant directors were present. She indicated if some of the questions by Committee members could not be answered, staff would meet with the respective Committee members to address their concerns individually.

#### 1. MIAMI-DADE HOUSING AGENCY (MHDA)

Ms. Kris Warren, Director, Miami-Dade Housing Agency (MDHA), presented the proposed MDHA budget. She proceeded to provide an overview of the revenue, the operating expenditures and the non-operating expenditures summaries. She noted a shortfall of \$2.7 million and provided an overview of the shortfall. Ms. Warren highlighted the budgeted items due to the recent events surrounding the MDHA and the restructuring of the agency. She informed the Committee of the numerous issues regarding Section 8 and specifically highlighted the Recertification Initiative for MDHA Section 8 Families.

*Responding to Chairwoman Edmonson's question regarding what are "Operating Expenditures Adjustments" for MDHA, Ms. Warren noted some the budgeted line items along with the allocation would be adjusted with the new administration for MDHA by the United States Department of Housing and Urban Development.*

*Responding to Chairwoman Edmonson's request regarding the difference between the fiscal year (FY) 2006-07 budget and the FY 2007-08 proposed budget, Ms. Glenda Blasko, Chief Financial Officer, MDHA, provided an overview of the non-operating expenditures, the invoices from previous budget years for services provided by MDHA, and the debt service items that reflected the difference in total revenues, operating expenditures, non-operating expenditures and the operating expenditures for the health and human services strategic area.*

*Responding to Chairwoman Edmonson's request for an explanation regarding the Recertification Initiative for MDHA Section 8 Families, Ms. Warren provided an overview of the Recertification Initiative.*

*Responding to Chairwoman Edmonson's comments regarding the miscellaneous revenues, Ms. Warren informed the Committee that DLAD had been transferred to the Office of Community and Economic Development, and that the Housing Finance Authority (HFA) homeownership functions and the Surtax functions were being transferred to the respective County departments.*

*Following a discussion among Chairwoman Edmonson, Ms. Curry and Mr. Anderson regarding the decrease in MDHA's budget and the miscellaneous revenue, Ms. Curry requested she be allowed to review and explain to the Commission Auditor the information reflected in the Auditor's report along with MDHA's budgeted line items.*

*Responding to Chairwoman Edmonson's request, Ms. Blasko provided an overview of the MDHA Financial Summary.*

*Responding to Commissioner Moss' comments regarding Section 8 carryover, Ms. Blasko provided an overview of the details for the carryover and noted that for the FY 2007-08 proposed budget the private rental program*

carryover was approximately \$1.78 million. She proceeded to inform the Committee of how the carryover funds would be used for items such as upgrading the computer system and other MDHA program costs.

Responding to Chairwoman Edmonson's inquiry regarding the Lakeside and Park Lakes Revenues listed under MDHA Revenue Summary, Ms. Warren noted those developments contained 623 housing units.

Commissioner Moss requested a list of those properties for the Lakeside and Park Lakes developments noted by Ms. Warren.

Responding to Commissioner Moss' comments on how the County acquired those properties, Ms. Blasko noted she researched all deeds for the properties and ensured that they remained affordable.

Commissioner Jordan recommended the \$687,000 Countywide General Funds for MDHA be held in abeyance until the United States Department of Housing and Urban Development (HUD) receivership issue was settled. She indicated if the receivership was not successful, then those funds should be transferred to offset the \$716,000 General Fund cut to Head Start. She pointed out she would place that recommendation in writing to the BCC Chairman and the full BCC.

Commissioner Jordan noted MDHA needed to identify Federal funds during the HUD receivership issue to use as an alternative funding source for updating MDHA's computer system.

During Ms. Blasko's overview of the MDHA Financial Summary, Commissioner Jordan asked Mr. Anderson to work with MDHA to review the \$687,000 FY 2007-08 General Fund Countywide line item.

Mr. Anderson responded to Commissioner Moss' comments regarding the Non-Operating Adjustments, by asking the MDHA Director to meet with him to discuss the Other Operating line item under the Operating Expenditures Summary, and to discuss the recommendation to forgive the \$11.7 million Surtax funds loaned to the MDHA on behalf of its Public Housing Division.

Discussion ensued among Commissioner Moss, Ms. Warren and Ms. Blasko regarding the Other

*Non-Operating Adjustments line item under the Non-Operating Expenditures Summary and the corrective measures for accountability in making future payments to landlords for public housing and vendors who provided goods and services for public housing units.*

## *2. OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT*

*Mr. Jose Cintron, Director, Office of Community and Economic Development (OCED), presented the OCED budget.*

*Responding to Chairwoman Edmonson' request, Mr. Cintron provided an overview of the budgeted line item allocated from the General Fund Countywide.*

*A discussion ensued between Commissioner Moss and Mr. Cintron regarding the Abatement Fees, the Tax Abatement Program for businesses, and the expiration of the Abatement Program in the near future.*

*Mr. Cintron proceeded to provide an overview of OCED's Financial Summary that included the Revenue Summary, Operating Expenditures Summary, and the Non-Operating Expenditures Summary.*

*Responding to Commissioner Moss' comments regarding the Hurricane Andrew Trust Fund (HATF), Mr. Cintron informed the Committee of the HATF Carryover budgeted line item and the purpose of this item.*

*Discussion ensued between Commissioner Moss and Mr. Cintron regarding the Surtax Loan Repayments and specifically for a multi-family redevelopment.*

*Following Commissioner Moss' inquiry regarding the General Fund Countywide budgeted line item, Mr. Cintron noted a portion of this funding was mostly used for the Mom and Pop Small Business Grant Program and its staff, the Qualified Target Industry Program, the Targeted Job Incentive Fund and other programs administered by OCED, which federal funds could not be used for operation.*

*Responding to Commissioner Moss' comments regarding the Urban Economic Revitalization Task Force (UERTF), Mr. Cintron provided a*

*brief overview of OCED's support of the UERTF Board in the formulation of economic development policies and procedures for the Targeted Urban Areas (TUAs).*

*Ms. Curry noted that UERTF did not administer the TUAs program; that UERTF was responsible to ensure the recipients were paid; and the TUAs programs were monitored through OCED.*

*Responding to Commissioner Moss' comments regarding Metro-Miami Action Plan's (MMAP) reorganization, Mr. Cintron provided an overview of the OCED's staff positions for FY 2007-08, that included one position from MMAP Trust to support economic development initiatives in the African American community.*

*A discussion ensued regarding the County Manager's recommendation to reorganize MMAP and Chairwoman Edmonson's support of Commissioner Moss' comments regarding MMAP remaining a separate entity.*

*Following this discussion, Ms. Curry noted meetings with the MMAP Director to address alternative approaches for MMAP. She indicated she would advise the Committee of the outcome of those discussions.*

*Chairwoman Edmonson noted that she would not support any merger of MMAP; and that she would support more accountability for MMAP.*

*Commissioner Jordan explained that MMAP was created by an ordinance adopted by the BCC. She objected to the merger of MMAP and the elimination of the Mom and Pop Small Business Grant Program. She indicated she welcomed any recommendation to sustain MMAP and to require a reporting mechanism for MMAP.*

*Commissioner Jordan asked Office of Community and Economic Development (OCED) Director Jose Cintron to review the economic development component of the OCED budget to determine the possibility of restructuring the Mom and Pop Small Business Grant Program and placing it under the OCED.*

*Responding to Commissioner Jordan's request, Mr. Cintron indicated he would review the OCED economic development component. He also pointed out that United States Department of Housing and Urban Development (USHUD)*

*guidelines applied to OCED and that the Mom and Pop Small Business Grant Program was not eligible for USHUD funding.*

*Commissioner Jordan stated she would meet with Mr. Cintron to identify a funding source within the OCED budget for the Mom and Pop Small Business Grant Program.*

*Following the OCED Departmental Budget presentation, Mr. Anderson asked for more information and details on the budgeted line item entitled, "Other Operating" listed under the Operating Expenditures Summary and "Debt Service" listed under the Non-Operating Expenditures.*

### *3. OFFICE OF COMMUNITY ADVOCACY*

*Mr. Oscar Braynon, Projects Coordinator, Office of Community Advocacy (OCA), presented the OCA budget. He provided an overview of the OCA Financial Summary and noted the proposed recommendation to place the MMAP Trust under OCA would transfer three staff positions. Mr. Braynon pointed out the addition of the MMAP Trust would increase the number of advisory boards in the department from five to six and staff would decrease from 16 to 15. He noted the proposed resource allocation plan with the loss of four positions would adversely impact the quantity of activities sponsored by the five advisory boards. Mr. Braynon noted the department's priorities would be to maintain the core functions of the six advisory boards; to maintain a viable community response team; and to maintain a strong viable Goodwill Ambassador Program. He noted OCA would continue to respond to requests from individual commissioners to address special needs in their respective districts. Mr. Braynon noted Mr. Milton Vickers, Executive Director, MMAP, would address the impact of the proposed budget on the operations of the MMAP Trust. Mr. Braynon informed the Committee that with the exception of each advisory board's Program Officer, OCA staff members served on at least two other advisory boards, and provided clerical and administrative support. Therefore, the MMAP staff transferred to OCA would not be solely devoted to the MMAP Trust with the exception of the Program Officer or the Special Projects Administrator.*

*Chairwoman Edmonson offered her condolences to Mr. Vickers due to death in his family.*

Mr. Vickers noted staff had prepared an adjustment to MMAP's original proposed budget to reflect a further reduction in MMAP's proposed budget. He noted the MMAP Trust requested to review MMAP's proposed budget and to reduce it. He pointed out MMAP's initial proposed budget was \$998,000 out of the County's General Fund. Mr. Vickers noted the Trust has recommended the Committee and the County Manager consider reducing MMAP's budget to \$774,000, by reducing the number of staff from 32 positions to 30. He indicated this budget represented a 9% reduction in the General Fund line item. Mr. Vickers informed the Committee that a majority of MMAP staff was paid from a dedicated funding source, and 11 staff members were funded through the General Fund. He stated the two position reduction would reduce the number of staff paid from the general fund from 11 to 9.

Commissioner Moss discussed the downsizing of MMAP and his experience as a former MMAP Trust Board member. He noted he would support more accountability for MMAP. He urged the County Manager to present a more acceptable recommendation regarding MMAP to the BCC.

Ms. Curry noted her discussion with the MMAP Director on other issues/concerns merited further discussions. She noted staff would prepare a future recommendation that would encompass those concerns and the concerns of the Committee.

Chairwoman Edmonson asked Senior Advisor Cynthia Curry and MMAP Executive Director Milton Vickers to keep her abreast of the discussions and recommendations involving the reorganization of MMAP.

Commissioner Jordan and Chairwoman Edmonson concurred regarding a revised MMAP ordinance to be sponsored by the Committee and to be considered by the BCC.

Ms. Curry stated the proposed revised ordinance would deal with the MMAP structure and the MMAP Trust composition versus the budget perspective for MMAP.

Responding to Commissioner Moss' inquiry regarding Mr. Braynon's position on the resources to carry out the OCA mission, Mr. Braynon noted the major emphasis and resources for OCA was staffing. He noted 91% of the OCA

*budget represented personnel and only 9% for operations. Mr. Braynon noted the department has operated under the same budget for the past four years.*

*Commissioner Jordan noted a draft of the revised MMAP ordinance had been prepared and would be brought forth. She indicated she intended to schedule a Government-in-the-Sunshine meeting to discuss the proposed draft. In addition, she noted the Committee could be listed as the sponsor to the proposed revised ordinance. Commissioner Jordan asked that Ms. Curry be present at the Sunshine meeting to present the County Manager's recommendation.*

#### **4. COMMUNITY SERVICES**

*(Note: This was the proposed name for the office created by consolidating the Department of Human Services and the Community Action Agency)*

*Ms. Maritza Alonso, Acting Assistant Director, Department of Human Services (DHS), presented the DHS budget and noted Ms. Julie Edwards, Interim Director, Community Action Agency (CAA) would present the CAA budget. Ms. Alonso provided an overview of the impact in the loss of revenues and job positions due to the property tax relief initiatives.*

*Ms. Edwards noted the proposed consolidation of DHS and CAA would impact 106 job positions. She explained that 96 of the existing positions were funded by the general fund; that 548 positions were funded by Federal funds; and that 37 positions were funded by other revenues generated by the Department. She proceeded to provide an overview of the CAA budget.*

*Commissioner Moss spoke in opposition to the proposed merger of CAA with DHS and expressed concern with the missions of these agencies being lost.*

*Responding to Commissioner Moss' request for her perspective of this proposed merger, Commissioner Jordan urged the County Mayor and County Manager to reconsider this proposed merger.*

*A discussion ensued regarding the CAA Early Head Start Program and the potential impact of the merger on this program.*

*Responding to Chairwoman Edmonson's request for the impact of less community-based organization (CBO) funding on the community, Ms. Alonso explained that CBOs provided a number of social services ranging from summer youth employment to elderly programs.*

*Ms. Carmen Morrina, Office Support Specialist, Department Of Human Services, explained that the CBO budget was not part of the DHS budget. She indicated the Contract Officers who visited the sites and monitored CBOs were part of DHS. Ms. Morrina concurred that the number of Contract Officers would be reduced to 10 instead of 17.*

*Ms. Edwards noted staff has preliminary identified those centers for closure and noted 6,210 head start slots were approved in the County.*

*Commissioner Jordan noted in reference to the proposal to privatize Head Start the County was shifting General Fund monies and transferring Federal funds that would result in eliminating positions.*

*Responding to Commissioner Jordan's request, Ms. Edwards noted the following CAA Head Start or Early Head Start programs/centers and the location of these centers in the respective Commission District that would be transition:*

- the Arthur Mays Center, Commission District 9;*
- the Bethune Center, Commission District 3;*
- the Greater Bethel, Commission District 3;*
- the Community Partnership for Homeless, Commission District 3;*
- the Mount Zion, Commission District 2;*
- the D. A. Dorsey Skills Center, Commission District 2;*
- the Engle Center (phonetic), Commission District 7;*
- the Florida Memorial site, Commission District 1;*
- the Thena Crowder (phonetic), Commission District 2;*
- the Early Intervention Center, Commission District 3;*
- the Florida City sites, Commission District 9;*
- the Phyllis Miller, Commission District 3;*
- the City of Sweetwater, Commission District 12;*
- the Treasure Island, Commission District 12;*
- the Community Partnership for Homeless, Inc., Commission District 9; and*
- the Archer Village, Commission District 3.*

*Commissioner Jordan asked the CAA Director to*

*provide her with a copy of Barry University's operating license and/or certification to operate a CAA's Head Start/Early Head Start Program.*

*Responding to Commissioner Moss' comments regarding how much General Fund monies were allocated to CAA, Ms. Edwards advised that approximately \$11 million of General Fund monies were allocated to CAA and that Federal Grants accounted for the remainder of the budget balance.*

*Responding to Commissioner Jordan's comments regarding the transferal of 400 CAA Head Start slots, Mr. Alberto Parjus, Budget Analyst, Office of Strategic Business Management, advised the County would save approximately \$716,000 by transferring the recommended 400 slots.*

*A discussion ensued regarding the cost factor of providing Head Start, and the consultation between the County Manager's Office and OSBM to determine the cost factor.*

*Commissioner Jordan asked Assistant County Attorney Mandana Dashtaki if the County Manager, the BCC, or any entity could reduce the CAA Head Start Program without prior approval by the Head Start Policy Council.*

*Responding to Commissioner Jordan's request, Assistant County Attorney Dashtaki advised the Committee pursuant to 45 CFR 1304.50, the Policy Council approval was required.*

*Discussion ensued in connection with the 45 CFR 1304.50 (c) entitled, "Program Performance Standards for the Operation of Head Start Programs by Grantees and Delegate Agencies, Policy Group Responsibilities – General."*

*Mr. Adrian Ellis, President, Early Head Start Policy Council, noted the curriculum for pre-school and early childhood education. He also noted the program worked with the entire family, as well. He proceeded to provide an overview of different scenarios involving disability, health, and behavior to assist the whole family. Mr. Ellis noted preliminary discussions had occurred among the Policy Council members regarding early head start enrollment and the original intent was to expand slots for the Early Head Start Program.*

*Discussion ensued regarding the Policy Council's authority, the recommendation to reduce the*

number of slots for Head Start, and the potential impact of this proposed change.

Commissioner Jordan asked the CAA Director to provide her with a copy of the cost analysis outlining the cost that the County provides in terms of psychological, dental, disability, physical examinations and all other related factors.

Chairwoman Edmonson asked the Commission Auditor to work with the County Manager to identify funding to ensure the continued operation of CAA Head Start/Early Head Start Program Centers Countywide.

Commissioner Jordan asked Senior Advisor Cynthia Curry to initiate efforts to identify additional space in County-owned buildings to facilitate the continued operation of existing CAA Head Start/Early Head Start Program Centers, pending the County Commission's consideration of the Mayor's recommendation due to the reduction in the County's General Fund support for this division. In addition, she asked Assistant County Attorney Mandana Dashtaki to review the legal issues pertaining to the United States Department of Housing and Urban Development (USHUD) requirements and guidelines concerning Head Start Program centers and to prepare a report of the findings for Committee review.

Responding to Chairwoman Edmonson's inquiry regarding the County being in violation of Federal regulations concerning Early Head Start programs, Assistant County Attorney Johnson-Stacks asked that the Committee allow staff to research this issue and follow-up immediately with her.

Commissioner Moss expressed concern regarding this proposed merger due to the federal regulations that both departments must adhere to.

Chairwoman Edmonson noted the need for consideration that the BCC was the policymakers and the County Manager's budget recommendations must be approved by the BCC. She noted this Committee did not support the proposed merger of DHS and CAA.

Mr. Anderson asked for more detailed information regarding the revenues and expenditures for the proposed Department of Community Services, specifically for operating expenditures.

#### 5. OFFICE OF HOMELESS TRUST

*Mr. David Raymond, Executive Director, Office of Homeless Trust (OHT), presented and provided a brief overview of the OHT's budget. He noted OHT was a proprietary department.*

*Responding to Commissioner Moss' inquiry regarding the status of the Homestead Air Force Base Housing Program, Mr. Raymond noted OHT filed an application with the United States Department of Health and Human Services (HHS) on June 13, 2007, outlining the planned use of the 52 acres with 145 permanent support housing and mirco-enterprise landscape nursery. He noted HHS had not yet responded to OHT's application.*

#### 6. CONSUMER SERVICES

*Ms. Cathy Peel, Director, Consumer Services Department (CSD), presented the CSD's proposed budget. She noted that the majority of the CSD budget was proprietary revenues from regulatory fees and fines. Ms. Peel noted 17% of CSD budget was allocated from the Countywide General Fund and this funding predominately supported the Cooperative Extension Division and the general consumer protection activities. She proceeded to provide an overview of CSD's Financial Summary.*

*Responding to Commissioner Moss' inquiry regarding the one-time fund, Ms. Peel explained that the one-time funds were funds collected from cable television audit monies due to the last froze cable regulations. She noted these carryover funds were being used to supplement CSD General Fund.*

#### 7. JAY MALINA INTERNATIONAL TRADE CONSORTIUM

*Mr. Tony Ojeda, Executive Director, Jay Malina International Trade Consortium (ITC), presented the ITC's budget. He provided an overview of the ITC's Financial Summary.*

*Responding to Chairwoman Edmonson's comments regarding third party mission, Mr. Ojeda explained that third party mission was the funds that ITC provided to third party organizations, such as Greater Miami Chamber of Commerce that took missions abroad.*

*Responding to Commissioner Moss' inquiry regarding how the new proposed budget for ITC affected staffing, Mr. Ojeda noted the proposed*

*budget reductions would reduce the number of missions from three (3) to two (2) per year.*

#### *8. HOUSING FINANCE AUTHORITY*

*Ms. Patricia Braynon, Director, Housing Finance Authority (HFA), presented the HFA's budget. She noted the department did not receive any County General Fund dollars. However, the year HFA would administer the State Homeownership Initiatives Partnership (SHIP) and the Documentary Stamp Surtax programs for single family homeownership and rehabilitation programs. She noted HFA would receive 13 additional staff persons transferred from the Miami-Dade Housing Agency and the Metro-Miami Action Plan Trust.*

*Responding to Chairwoman Edmonson's inquiry regarding concerns raised by the lending industry pertaining to the availability of funding for homeownership, Ms. Braynon noted the demand for funding exceeded the supply. She stated the increase in housing costs necessitated more subsidies. Ms. Braynon expressed concern with depleting the current funding sources and the need to review the administering of the funds.*

*A discussion ensued among the Committee members and Ms. Braynon regarding the use of the HOME Deep Subsidy loans, the MMAP Down payment Assistance Program, and the HFA mortgage revenue bonds.*

*Ms. Curry informed the Committee of the County Manager's intent to meet with OCED and HFA to discuss the split of the Documentary Stamp Surtax funds based on his recommendation to increase the HFA portion of those funds. She noted the County Manager's meeting would include discussing how much of those funds should be used for homeownership versus development of housing.*

*Commissioner Jordan agreed with reviewing and establishing a County policy based on the current housing market.*

*Mr. Anderson expressed appreciation to OSBM for their responsiveness to requests concerning budget information from the Commission Auditor's staff.*

*Ms. Braynon informed the Committee that the Home Depot Foundation selected HFA to receive*

a \$100,000 grant to bring Global Green to Miami-Dade County. She noted a symposium would convene November 12-15, 2007, to promote and build affordable green houses that are environmentally friendly.

Commissioner Moss questioned how the Committee would proceed to set its budget recommendations and priorities.

Commissioner Jordan noted she would put her recommendations in writing based on the departmental budget presentations. She noted this Committee had purview over a number of issues. Therefore, the Committee's budget recommendations could be presented and incorporated into the County's budget at the BCC First Budget Hearing for consideration at the Second Budget Hearing.

Chairwoman Edmonson asked individual Committee members to prepare their budget recommendations in writing, and to submit their recommendations to the Office of the Clerk of the Board, with copies to the Commission Auditor and the County Manager by Friday, August 17, 2007. She noted she would schedule a Government-in-the-Sunshine Meeting to discuss the budget recommendations submitted by Committee members, as recommended by Assistant County Attorney Cynthia Johnson-Stacks.

Further discussion ensued among the Committee members regarding the budgetary challenges, recommendations, and priorities for the County, the BCC, and this Committee.

Commissioner Moss asked the Assistant County Attorney Cynthia Johnson-Stacks to review the entire issue of Miami-Dade Housing Agency (MDHA) and provide the Committee with guidance in terms of the resources and the day-to-day operations for MDHA. Therefore, the County could stay in compliance with USHUD as it pertained to the take-over and the role of the County in the day-to-day operations of MDHA.

Responding to Commissioner Moss' request, Assistant County Attorney Johnson-Stacks stated she would work with him and the MDHA administration to address his concern.

**3 ADJOURNMENT**

**Report:** *There being no further business to come before the Committee, the meeting adjourned at 2:05 p.m.*



**MIAMI-DADE COUNTY  
CLERK'S SUMMARY OF MEETING  
MINUTES  
Economic Development and Human Services  
Committee (EDHSC)**

**Board of County Commissioners**  
Stephen P. Clark Government Center  
Commission Chambers  
111 N.W. First Street  
Miami, Florida 33128

August 22, 2007  
As Advertised

Harvey Ruvlin, Clerk  
Board of County Commissioners

Kay Sullivan, Director  
Clerk of the Board Division

Jovel Shaw, Commission Reporter  
(305) 375-1289





Stephen P. Clark  
Government Center  
111 N.W. 1st Street  
Miami, FL 33128

**CLERK'S SUMMARY OF  
Meeting Minutes  
Economic Development and Human Services  
Committee**

Audrey M. Edmonson (3) Chair; Katy Sorenson (8) Vice Chair; Commissioners  
Barbara J. Jordan (1), Dennis C. Moss (9), and Javier D. Souto (10)

**BUDGET SUNSHINE MEETING**

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**Wednesday, August 22, 2007**

**10:00 AM**

**2nd Floor Conference Room**

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**Members Present:** Audrey M. Edmonson, Barbara J. Jordan, Dennis C. Moss.

**Members Absent:** Katy Sorenson, Javier D. Souto.

**Members Late:** None.

**Members Excused:** None.

**Members Absent County Business:** None.

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**1 MINUTES PREPARED BY:**

**Report:** *Jovel Shaw, Commission Reporter, (305) 375-1289*

**1A ROLL CALL**

**Report:** *The following staff members were present: Senior Advisor to the County Manager Cynthia Curry, Assistant County Attorneys Cynthia Johnson-Stacks and Terrence Smith and Deputy Clerk Jovel Shaw.*

**2 CHAIRPERSON REMARKS**

2A

**072411 Discussion Item****CHAIRPERSON REMARKS*****Presented***

**Report:** *The Committee convened in a moment of silence followed by the Pledge of Allegiance.*

*Chairwoman Edmonson called the meeting to order at 10:36 a.m. and provided the Committee with opening remarks explaining today's meeting was to finalize the Committee's budget recommendations for submittal to the Commission Auditor and the Office of the Clerk of the Board as requested by Board of County Commission (BCC) Chairman Bruno A. Barreiro. She noted each Committee member submitted similar recommendations in their memorandums. Therefore, she would recommend the Committee submit a memorandum that was general and did not specify funding for the related recommendations. Chairwoman Edmonson noted this would allow the County Mayor and the County Administration to reallocated funds as necessary. She noted a more detailed discussion regarding funding sources could be raised at the September Budget hearings.*

**3 REPORTS**

3A

072413 Report

Audrey M. Edmonson,

Dennis C. Moss, Barbara J. Jordan, Katy Sorenson  
BUDGET RECOMMENDATIONS*Report received as corrected*

**Report:** *Commissioner Moss noted he identified some common issues in the memorandums from the Committee members. He noted the need to have further discussions on identifying the funding sources or to allow the County Mayor or Manager to comeback with recommendations in conjunction with the Commission Auditor. He stressed the need to identify the Committee budget priorities.*

*Commissioner Jordan had concerns regarding the County Commission using the Committee process to set budget priorities; however, she thought the Committee could review a couple of budget categories. She noted the only potential funding source for Committee priorities was the Countywide General Fund due to restrictions on the use of other funding sources.*

*Ms. Jennifer Glazer-Moon, Director, Office of Strategic Business Management (OSBM), informed the Committee that it needed to focus on the Countywide General Fund. She noted the Unincorporated Municipal Service Areas (UMSA) General Fund may fund some activities in the County departments that reported to this Committee, depending upon the nature of the activity. Ms. Glazer-Moon pointed out staff could assist the Committee by identifying other funding sources for eligible activities under this Committee's jurisdiction.*

*Following Chairwoman Edmonson's comments regarding the identification of the budget priorities today (8/22) and of the funding sources at the First Budget Hearing, September 6, 2007, Commissioner Jordan stated that the identification of the recommended funding source today would help the County Administration and Committee members instead of waiting until September.*

*Commissioner Moss informed the Committee of his request for a report of all of the County reserve accounts. He noted that information was needed prior to discussing the Committee budget priorities.*

*Commissioner Moss asked if Mr. Glazer-Moon could provide a broad overview of the funding gap*

for human services and economic development projects/activities. He also asked for staff to provide additional information on the status of the County's self-insured healthcare plan and the proposed \$50 million savings.

Chairwoman Edmonson concurred with Commissioner Moss regarding information on the status of the County's self-insured healthcare plan and asked the OSBM Director to provide that information at today's meeting.

Chairwoman Edmonson presented and provided a summary of the Committee budget priorities based upon the memorandums submitted by Committee members included in today's agenda package. She indicated she has reviewed the following issues for inclusion in the Committee's memorandum:

-that the Community Action Agency (CAA) should not be merged with another County department, and should remain as a separate department and funded at its current level.

-that the 400 CAA Head Start/Early Head Start Program slots recommended in the proposed budget for transfer to delegated agencies should remain with the County, and request the County Manager to identify the \$716,000 required to maintain these slots.

-that the Mom and Pop Small Business Grant Program, a successful county-wide program offering assistance and a unique opportunity to small businesses that benefit their local communities, should be maintained at its current funding level.

-that the Metro-Miami Action Plan (MMAP) should be maintained as an independent entity with its current level of funding, and that all other funding sources currently governed by MMAP should also be maintained.

-that the Community-based organization (CBO) funding should be maintained at its current level of funding for this fiscal year in order to avoid interruption of service; and an assessment of the current CBO process should occur prior to funding cuts.

-that the Department of Human Services (DHS) should be maintained at its current level rather than reduced in order to monitor the CBO funding process.

*-that the County's General Fund for the Miami-Dade Housing Agency (MDHA) in the amount of \$687,000 should be placed in abeyance until the final outcome of the possible United States Housing and Urban Development (HUD) takeover, and if the MDHA was transferred to the Federal Government these General fund dollars should be used for other County needs.*

*-that the Greater Miami Service Corps funding should be maintained at its current FY 2006-07 funding level.*

*-that a list of all of the County reserves should be made available to meet priority needs.*

*-that consideration be given as offered by the incoming Urban Economic Revitalization Task Force (UERTF) Chair to move the remaining UERTF staff to the Office of the Commission Auditor instead of the Office of Community and Economic Development.*

*Responding to the Committee's request for a status of the budget category for economic development projects/activities, Ms. Glazer-Moon noted a number of memorandums that were sent to BCC members during the Property Tax Reform discussion, which depended upon the ultimate outcome of the special budget legislative session.*

*Responding to Commissioner Moss and Chairwoman Edmonson's inquiry regarding the status of the proposed savings for the County's self-insured healthcare plan, Ms. Glazer-Moon inform the Committee of the County's self-insurance healthcare funding gap was approximately \$90 million, which was less revenue saved through self-insurance. She questioned whether that was the funding gap in the proposed budget the County was attempting to close by recommending other reductions included in proposed budget.*

*In connection with the Committee's budget discussion, Ms. Glazer-Moon proceeded to advise the Committee that reductions existed in almost every tax supported department. She pointed out no across-the-board reductions were recommended. Ms. Glazer-Moon noted staff also took into consideration during the discussion for Property Tax Reform and Relief, and the concerns rose regarding the types of budget items that would be reduced. She noted certain items could*

*not have significant reduction, such as the cost of operating correctional facilities. Ms. Glazer-Moon noted the County Manager's proposed budget had some built-in flexibility and the County Manager's budget message referenced an \$11 million reserve created for County services, which was a combination of Countywide and UMSA General Funds to address those areas that the BCC identified as priorities for funding. She indicated all of the information she was providing, including the reserve information, was included in the proposed budget; and that she would meet with Commissioner Moss to ensure he had all of the information. Ms. Glazer-Moon pointed out staff was preparing a comprehensive report outlining the appropriated dollars.*

*A discussion ensued between Commissioner Moss and Ms. Glazer-Moon regarding the difference in the cost increase for the budget associated with growth and personnel costs.*

*Commissioner Jordan asked that a review concerning the \$11 million reserve identified by Ms. Glazer-Moon be added as a Committee priority; and that this review be conducted before instructing staff to shift funds. Commissioner Jordan suggested commission districts' priorities be ranked. She expressed concern that the \$11 million would not be sufficient to respond to all commission district needs.*

*A discussion ensued between Ms. Glazer-Moon and Commissioner Jordan regarding the Table of Organization for the Department of Human Services (DHS), the Community Action Agency (CAA) and the new Office of Community Services along with the budget for these departments as separate entities.*

*Commissioner Jordan asked the Office of Strategic Business Management Director to provide a copy of the draft Table of Organization for the proposed Office of Community Services to the members of the County Commission.*

*Commissioner Jordan noted that she would send her questions regarding the difference reflected in the Request for Proposals (RFP) for the number of Early Head Start slots versus the allocated slots; and also, for the greater than \$1,300 difference in the per slot funding amount. She expressed concern with whether the BCC had a true picture of the balanced budget for Head Start because of the significant cost increase.*

Commissioner Jordan informed the Committee that the BCC Chairman and she received telephone calls regarding concerns with the County's Early Head Start program. She noted a Sunshine meeting was scheduled for August 23, 2007, to discuss this matter with the Atlanta, Georgia, Office of Community Action Agency.

Responding to Chairwoman Edmonson's inquiry regarding loss of grant funding for DHS, Ms. Glazer-Moon noted a reduction in the grant funding for DHS. She stated detailed information could be provided to Chairwoman Edmonson later in the day.

A brief discussion ensued between Chairwoman Edmonson and Ms. Glazer-Moon regarding the grant funding that was not based on consolidating DHS and CAA, but based on improving the delivery of services by the County.

Following Ms. Glazer-Moon noting she would follow-up with Commissioner Jordan's request regarding the Table of Organization, Chairwoman Edmonson asked that the information requested by Commissioner Jordan be provided to all Committee members.

Commissioner Jordan asked Chairwoman Edmonson to consider adding as a Committee priority that proposed cuts occur across-the-board for the County.

Chairwoman Edmonson asked the Office of Strategic Business Management Director to provide a report identifying the number of upper administrative positions and salaries of those County employees, across-the-board.

Ms. Glazer-Moon provided a brief overview of the County Department directors' role in the County's budget process who worked with the assigned OSBM Budget Analyst.

Discussion ensued among Chairwoman Edmonson, Commissioner Moss and Ms. Glazer-Moon regarding the proposed recommendation to eliminate the Mom and Pop Small Business Grant Program, and the need to support this program due to its efforts in this community.

Commissioner Moss asked that staff make every effort to identify and maintain the current level of funding support for the Mom and Pop Small

*Business Grant Program in the amount of \$1.95 million.*

*Commissioner Jordan suggested that all of the Committee's budget priorities be prepared for submission to the BCC Chairman and the County Manager. In addition, she asked that the budget priorities include the funding levels for the budget priorities specifically for CAA and the Early Head Start Program.*

*Chairwoman Edmonson advised the Committee members of her intent to prepare a Committee's memorandum to the BCC Chairman Bruno Barreiro, the County Mayor, the County Manager and the BCC Commission Auditor regarding the Committee's budget priorities. In addition, this memorandum would outline the funding amount needed for these priorities, as recommended by Commissioner Jordan.*

*Later in the meeting, following the discussion on Agenda Item 3B, the Committee resumed its consideration of the foregoing item pertaining to budget recommendations.*

*Commissioner Moss informed the Committee that he received information for discussion by the Committee regarding the Urban Economic Revitalization Task Force (UERTF) and its contribution to the economic development in the County. He noted the current recommendation was to transfer the UERTF function into the OCED.*

*Ms. Karen Moore, Executive Director, UERTF, provided an overview of the Task Force and the purpose for the creation of the Task Force. She pointed out the Office of the Mayor and the BCC created the Task Force for the purpose of evaluating the trends and tendencies of public investments in target urban areas (TUAs). She indicated the Task Force reviewed investments in the TUAs. Ms. Moore noted the Task Force devised a series of projects based on findings from a series of annual studies and community roundtable discussions that illustrated when certain flexibility was applied to economic development initiatives new results could be seen.) Ms. Moore pointed out prior to the creation of the Task Force, investments through loans and grants were very low in the TUAs; and that the only exclusive investment in the TUAs was Community Development Block Grant (CDBG) funds. She indicated UERTF entreaties to the BCC resulted in*

*the Section 108 TUA Revolving Loan Fund being created as a collaborative initiative between the UERTF and the BCC. Ms. Moore noted there have been recent issues raised regarding the Section 108 program, and the Audit and Management Services Department (AMS) recently visited the investment sites worth approximately \$18 million. She noted that AMS sent her summaries of their investigations at the sites; and that one summary found businesses were operating and buildings were built in every investment that UERTF recommended. Ms. Moore noted the investment sites had not met the minimum job creation requirements governed by United States Department of Housing and Urban Development (USHUD). She concluded by highlighting certain projects in the community.*

*Mr. Charles Byrd, incoming Chair of the UERTF, informed the Committee of his prior experience as Beacon Council Director of Urban Initiatives. He noted the various projects initiated by the Task Force and that \$15 million in Building Better Communities General Obligation Bond Program (GOB) funds was allocated to the Task Force to initiate commercial investments.*

*A brief discussion ensued in connection with the approximately \$800,000 of the General Fund allocated to UERTF.*

*Ms. Moore continued her presentation and explained the process for the Section 108 Loan and US HUD's requirements. She also provided an overview of the Task Force's review of proposals to participate in their process.*

*Commissioner Moss questioned the impact of the County Manager's budget recommendation for UERTF.*

*Responding to Commissioner Moss, Mr. Byrd reminded the Committee the BCC established the Task Force. He provided an overview of the primary function of UERTF to review the utilization of economic development funds and policy initiatives for Miami-Dade County's targeted urban areas. Mr. Byrd further explained the Task Force would review how each County department was utilizing its funding for economic development initiatives in targeted urban areas. He noted the legislative initiatives and the economic development policies/initiatives would better serve the BCC if staff members from the Task Force were moved to the Commission*

*Auditor's Office.*

*Following the comments made by Commissioner Moss and Mr. Byrd regarding the resources used by the UERTF, Ms. Moore informed the Committee the Task Force used the annual reports by County departments to compile a comprehensive annual report regarding all of the County's loan and grant programs for efficiency to ensure they were managed properly. She noted, in addition, the Task Force would review economic development programs administered between County departments and the Beacon Council because they were the primary facilitator for the tax abatement program. Ms. Moore informed the Committee that all of the annual results were published and within the next two weeks the BCC should receive this report. She pointed out this report would be a comprehensive analysis of all the economic development reports outlined by Commission Districts and by TUAs.*

*Responding to the comments made by Mr. Byrd regarding the UERTF staff being placed under the Commission Auditor, Mr. Charles Anderson, Commission Auditor, noted his discussions with some of the BCC members regarding the restructuring of the Legislative Analysis Office. He noted the intent of having a person on staff with Ms. Moore's experience was to have a staff person who would provide an in-depth analysis of economic development proposals presented to the Board.*

*A discussion ensued among Commissioner Jordan, Ms. Moore, and Mr. Byrd regarding the County Manager's recommendation to merge UERTF under the Office of Community and Economic Development (OCED), and the maintenance costs of operating the UERTF review policy.*

*Responding to Commissioner Jordan's inquiry regarding how much of the \$40 million in the Section 108 Fund was used, Ms. Moore noted approximately \$25 million was used by UERTF over a five period.*

*Commissioner Jordan noted Jackson Memorial Hospital and other Miami-Dade County Dept./Agencies, and other entities were still committed to use the Poinciana Industrial Park area. She expressed the County Manager's Office should continue to review this area because the concept was very viable.*

*Ms. Moore continued to discuss the funding for the Section 108 fund and noted three loans were overdue and OCED was communicating with those entities to address this issue.*

*Commissioner Jordan asked the County Attorney to prepare an item for the County Manager to apply for another Section 108 Loan in the amount of \$25 million. She stated she would like to maintain the Task Force in its original structure.*

*Further discussion ensued among Committee members and Ms. Moore regarding County departments monitoring and tracking economic development projects.*

*Responding to Chairwoman Edmonson's inquiry regarding UERTF staff being part of the Commission Auditor's Office, Mr. Anderson stated UERTF staff's expertise could help provide the BCC with a legislative analysis for economic development items.*

*Ms. Moore suggested that staff be allowed to meet with the Commission Auditor to discuss UERTF being part of the Commission Auditor's Office and to submit a report to Chairwoman Edmonson.*

*Responding to Chairwoman Edmonson's inquiry, Ms. Curry stated the appropriate discussion should occur among the County Mayor, the County Manager and Ms. Moore regarding UERTF staff being apart of the Commission Auditor's Office.*

*Mr. Byrd stressed the need for UERTF to be maintained at the appropriate funding level.*

*Ms. Curry noted one of the reasons for the recommendation for UERTF to be placed in OCED was to create more synergy with economic development projects. She stated the BCC and the County Mayor created the Task Force and the Manager had recommended changing it. Ms. Curry stated UERTF would continue to be staffed by the OCED. She pointed out the Task Force would not be without staff support to continue their function of making recommendations to the Manager and the Mayor's office for the \$15 million of GOB.*

*Chairwoman Edmonson stated she would schedule a meeting with the County Manager, Ms. Moore, and Mr. Byrd to further discuss the County Manager's recommendation pertaining to UERTF.*

*Responding to Commissioner Jordan's inquiry concerning what authority created the UERTF, Assistant County Attorney Johnson-Stacks stated the Board created the Task Force by the adoption of an ordinance as recommended by the County Mayor.*

*Commissioner Jordan expressed that she wanted to ensure that the mission and vision of the Task Force would continue. She expressed concern with bifurcating UERTF's role into the Commission Auditor's Office and the OCED. Commissioner Jordan stated priority should be given to retaining the current structure for UERTF.*

*Ms. Curry explained very few of UERTF recommendations on economic development were presented to the Board. Therefore, staff had ongoing discussions with Ms. Moore and UERTF to develop a better approach for a greater impact on the economic development recommendations presented to the BCC for consideration.*

*A discussion ensued between Ms. Moore and Commissioner Jordan regarding the review, the evaluation process, and other methods to improve the process conducted by the Task Force in making recommendations concerning economic development.*

*Commissioner Jordan noted an area to be addressed was how other County departments' funds were spent in TUAs, such as Miami-Dade Water and Sewer, Public Works, and Department of Environmental Resources Management.*

*Mr. Byrd informed the Committee that the Task Force has reviewed infrastructure priorities throughout the TUAs and the use of GOB funds for infrastructure initiatives.*

*Chairwoman Edmonson reiterated her request to schedule a meeting with the County Manager's Office, Mr. Byrd, and Ms. Moore to discuss UERTF and the merger of the Task Force functions.*

*Following Commissioner Moss' comments regarding the proposed County Manager's budget recommendation to reduce funding for CBOs, Mr. Anderson spoke in support of the Committee's budget priority to maintain CBO funding at its current level. In addition, he stated all CBOs should be required to competitively compete for*

*funding through a new process for all CBOs. He noted this process would commence on July 1, 2008.*

*Commissioner Moss recommended that all of the current CBOs funded through a competitive process should continue through June 2008, at their current funding level.*

*Chairwoman Edmonson stated she would not support the County Manager's proposed budget cuts to the CBO funding. She also expressed a concern with the potential adverse impact countywide.*

*Mr. Walter Hardemon, Executive Director, Youth of America, Inc., 6102 NW 7 Avenue, appeared before the Committee, and concurred with the comments made by Chairwoman Edmonson and Commissioner Moss regarding the impact to CBOs. He noted if the CBO budget cut was approved his organization would have to close. Mr. Hardemon noted his efforts to seek funding from the Children's Trust and the City of Miami. He urged the Committee to oppose the County Manager's recommendation for a budget cut to the CBO funding process.*

*Commissioner Jordan asked Senior Advisor Cynthia Curry to conduct a comprehensive review of all County departments to determine the feasibility of reasonable mergers and reconsolidation for potential cost savings from a reduction in top level administrators. Therefore, those savings could be used to fund community-based organizations (CBO).*

*Commissioner Moss asked staff to review a list of all County reserves available to meet priority needs.*

*Commissioner Moss noted the savings to the County through self-insurance that were applied to lower the premiums paid by County employees.*

*Responding to Commissioner Moss' inquiry regarding County employees merit and longevity increases covered under collective bargaining agreements, Assistant County Attorney Johnson-Stacks asked that she be allowed to contact the assigned assistant county attorney to follow-up with Commissioner Moss on this issue.*

*Chairwoman Edmonson asked the Commission Auditor to provide a report of the issues raised at*

*today's Committee meeting outlining the funding amount and to provide this report to the County Administration.*

*Following Ms. Curry's brief overview of the Committee priorities discussed at today's meeting (8/22), Chairwoman Edmonson added a review of the \$11 million in countywide reserves and the reduction in the County Administration as a priority.*

*Chairwoman Edmonson noted her staff would consult with the County Administration to schedule the next Committee meeting.*

*Hearing no further comments from Committee members, the Committee received the foregoing report as corrected.*

3B

## 072430 Report

## MMAP ORDINANCE DISCUSSION

*Report received as corrected*

**Report:** *Ms. Cynthia Curry, Senior Advisor to the County Manager, informed the Committee that the Metro-Miami Action Plan (MMAP) Agency was allocated approximately \$1 million from the Countywide General Fund. She noted MMAP's total funding came from a variety of funding sources and totaled approximately \$12.2 million.*

*Commissioner Moss stated he would not support the elimination of MMAP. He stated, if issues existed with MMAP, the County Administration should inform the Board of County Commissioners (BCC) of these issues in order to address them in the appropriate manner.*

*Commissioner Jordan agreed with Commissioner Moss' comments. She noted prior to making any recommended changes to the MMAP Agency the Committee should consider the draft of the proposed revised MMAP ordinance.*

*Commissioner Jordan noted her previous request to the County Attorney's Office to review the Public Health Trust and other similar entities created to carryout the County's mission.*

*Commissioner Jordan asked Senior Advisor Cynthia Curry to review MMAP's performance issues and to provide recommendations to the Committee on those areas that may require structural operational changes within MMAP. In addition, she asked that the proposed ordinance under her sponsorship and the recommendation coming forth be presented at the September 12, 2007, Committee meeting.*

*Responding to Commissioner Moss' comments regarding consideration of the MMAP Trust employees versus MMAP employees being County employees, Commissioner Jordan noted she had not considered the employee issue. She noted other entities such the Public Health Trust and the Housing Finance Authority and their employees, and how the ordinances that created entities addressed their staff and employees.*

*Assistant County Attorney Terrance Smith noted Section 2-505(b) entitled, "Employees" that stated the Executive Director and all employees of the Trust shall be Miami-Dade County employees.*

Commissioner Jordan asked Assistant County Attorney Smith to provide an overview of the draft of the proposed amendments to the MMAP ordinance for the Committee. In addition, she asked that the Committee discuss the proposed amendments to the MMAP ordinance prior to considering the County Manager's recommendation on this proposal.

Chairwoman Edmonson asked Commissioner Jordan to consider the following proposed changes to the MMAP ordinance:

- the decrease in the total Board of Trustees membership,
- the rotating of the membership terms,
- the BCC appointment of the Trust members,
- the composition of the Board of Trustees should include specific designation of certain organizations to serve on the Trust,
- the Board of Trustees should present quarterly fiscal reports and updates on projects to the BCC, and
- the inclusion of a threshold amount for contracts and require that contracts above that threshold shall require the BCC approval.

Chairwoman Edmonson concluded by stating that she would consider any other proposed changes recommend by staff for MMAP when the Committee considered the proposed ordinance being offered by Commissioner Jordan.

Ms. Curry agreed non-budget issues regarding MMAP management and performance existed. She noted MMAP would operate specifically as an advocacy board, which MMAP has not done for a long time because they receive dedicated sources of funding. Ms. Curry explained MMAP provided the same services as other County agencies; and that the intent of the proposed merger was to provide better delivery of those services through the County agencies. She pointed out all of MMAP's housing functions would be transferred to Housing Finance Authority. Ms. Curry further noted Audit and Management Services was reviewing MMAP's management and performance issues. She stated the review was pending completion and a report of the findings would be presented to the Committee. Ms. Curry noted those findings would impact how staff would address MMAP in resolving those issues.

Chairwoman Edmonson suggested that

representatives from the Miami-Dade Chamber of Commerce, the South Florida Workforce, the State Attorney's Office, the Public Defender's Office, the Miami-Dade County Public School Superintendent or designee, the proactive banking groups, and the banking and financing industry be considered as designated members of the Trust.

In response to Commissioner Jordan's request, Assistant County Attorney Terrance Smith advised the Committee of the following initial proposed changes to the Miami-Dade County Code, Article XLVIII entitled, "Metro-Miami Action Plan Trust":

-to Section 2-503(a), entitled, "Nominating council," to change the composition of the Council pertaining to the County Mayor appointments to add an appointment of the Chair of the BCC economic and development committee; and that three (3) members shall be appointed by the Chair of the BCC and ratified by the BCC,

-to Section 2-503(d), entitled, "Tenure of Trustees," to allow the Trustees to serve two (2) consecutive three (3) years terms each.

Commissioner Jordan asked that the criteria set forth in the categories outlined for the composition for the Board of Trustees membership be used by BCC Chair for his/her appointments to the MMAP Trust

Commissioner Jordan discussed the MMAP Trust Nominating Council ("Nominating Council") function for the appointment of MMAP Trust members.

Responding to Chairwoman Edmonson's request to present her recommendations concerning MMAP, Assistant County Attorney Cynthia Johnson-Stacks proceed to present Chairwoman Edmonson's recommendations as follows: (1) the Trust membership be decreased from 21 to a lower number in order to address the issue with a quorum, (2) the appointment of the Trust members by the BCC or the Nominating Council through its process, (3) the designation for representatives from specific organizations to serve on the Trust, such as the Miami-Dade Chamber of Commerce, the South Florida Workforce, the State Attorney's Office, the Public Defender's Office, the Miami-Dade County Public Schools Superintendent or designee, the collective banking group, and the banking and financing industry.

*Responding to Chairwoman Edmonson's recommendation to decrease the Trust membership, Commissioner Jordan suggested that the Trust membership change to 15 members.*

*Chairwoman Edmonson stated the Committee as a whole should discuss the recommendation regarding the appointment of the Trust members.*

*Responding to Chairwoman Edmonson's inquiry regarding the make-up of Nominating Council members, Assistant County Attorney Smith explained that the Nominating Council was comprised of five (5) members: the Chairperson of the Board of Trustees of the MMAP Trust; and, as recommended by Commissioner Jordan, the Chair of the BCC economic and development committee, and the BCC Chair's three appointees ratified by the full BCC.*

*Chairwoman Edmonson concurred with Commissioner Jordan's recommendation regarding the Nominating Council's composition, as noted by Assistant County Attorney Smith.*

*Commissioner Jordan suggested the establishment of criteria for those persons applying to serve on the Trust or in the designated organization representatives recommended by Chairwoman Edmonson.*

*A brief discussion ensued among Commissioners Jordan, Moss, and Chairwoman Edmonson regarding the Nominating Council's role in the appointment process for Trust members, the designation of certain organizations to serve on the Trust, and the advantages of having a Nominating Council similar to the PHT.*

*Following this discussion, Chairwoman Edmonson stated she would withdraw her recommendation for the designation of certain organizations to serve on the Trust.*

*Assistant County Attorney Johnson-Stacks continued her presentation of Chairwoman Edmonson's recommendation as follows: the quarterly fiscal reports as opposed to an annual report from the Trust including information on projects by Commission Districts to the Commission Auditor.*

*A brief discussion ensued between Commissioner Moss and Chairwoman Edmonson regarding the recommendation for the quarterly fiscal reports*

*outlining the projects by Commission Districts.*

*Following this discussion, Chairwoman Edmonson changed her recommendation to not specify the MMAP projects by Commission Districts.*

*Assistant County Attorney Johnson-Stacks proceeded with Chairwoman Edmonson's recommendation that the Committee should discuss whether MMAP contracts exceeding a certain threshold should require BCC approval.*

*Following a discussion in connection with the BCC approval of certain MMAP contracts, Commissioner Jordan expressed that she understood the need to be aware of the projects, but this recommendation would treat MMAP differently from similar groups or entities.*

*Ms. Curry noted preliminary discussions have occurred with the MMAP Director regarding procurement and supported monitoring for an interim period.*

*Commissioner Jordan asked if MMAP contracts could be managed by the County Manager's Office to ensure checks and balances not only for MMAP, but for all similar entities.*

*Ms. Curry noted the BCC needed to provide the County Administration clear direction on how to move forward with MMAP during this interim period in addressing MMAP issues.*

*Chairwoman Edmonson recommended that MMAP be placed on management watch for a period of six (6) months.*

*Commissioner Moss suggested that the County Manager present recommendations to the full BCC to place MMAP on management watch. Therefore, MMAP would be given the opportunity to resolve the issues raised and management watch would provide additional oversight until issues were resolved.*

*In response to the discussion regarding management watch and the authority, Assistant County Attorney Stacks advised the Committee that the County Manager on behalf of the County Mayor may recommend a management watch; and the BCC's role was to recommend structural changes for MMAP.*

*An extensive discussion ensued among the*

Committee members, Ms. Curry, and Assistant County Attorney Johnson-Stacks in connection with MMAP's management watch and the continuous inconsistencies with MMAP's performance.

Chairwoman Edmonson withdrew her recommendation for an interim management watch for MMAP.

Ms. Curry stated as soon as staff had information from the Audit and Management Services Department (AMS) regarding the status of MMAP, staff would present that information to the BCC.

Commissioner Moss noted an outstanding issue with MMAP and the Beacon Council needed to be resolved. He asked the OSBM Director to address and resolve this issue and to achieve a better working relationship between the two entities.

Ms. Glazer-Moon noted staff has been working with both entities and management to resolve the outstanding issue.

Following extensive discussion in connection with the proposed amendments to the MMAP ordinance, Assistant County Attorney Terrence Smith read the following final proposed recommended changes to the MMAP ordinance:

(1) to Section 2-502(a), to remove and replace the word "21" with "15" voting members,

(2) to Section 2-503(a), Nominating council, to add to the Chair of the BCC economic and development committee, to reduce the number of members to be appointed by the BCC Chair to 3, subject to ratification by the BCC, and to add language that members of the Nominating Council shall be appointed for staggered three (3) years and shall not serve no more than 2 consecutive and complete three (3) years each, set forth in Section 2-503(d) in this Article, and to remove the word "consecutive terms"

(3) to Section 2-503(d), Tenure of Trustees, to change the last sentence to read, "No Trustee shall be permitted to serve more than 2 consecutive and complete three (3) years each unless so authorized by a two-thirds vote of the full membership of the Board of County Commissioners."

(4) to Section 2-505(e), to require quarterly fiscal reports to include performance indicators.

Assistant County Attorney Cynthia Johnson-Stacks

*stated that the foregoing proposed ordinance outlined in this report could be presented at the September 4, 2007, BCC meeting as an ordinance submitted for first reading under the Committee's sponsorship, and subsequently, the public hearing for this ordinance would occur at the September 12, 2007, Committee meeting. In addition, the County Manager's input could be provided at the Committee meeting. Therefore, all of the recommended changes could be combined and consider by the Committee.*

*Hearing no further comments from Committee members, the Committee received the foregoing report as corrected.*

## **ADJOURNMENT**

**Report:** *There being no further business to come before the Committee, the meeting adjourned at 1:52 p.m.*



**MIAMI-DADE COUNTY  
CLERK'S SUMMARY OF MEETING  
MINUTES  
Economic Development and Human Services  
Committee (EDHSC)**

**Board of County Commissioners**  
Stephen P. Clark Government Center  
Commission Chambers  
111 N.W. First Street  
Miami, Florida 33128

August 31, 2007  
As Advertised

Harvey Ruvlin, Clerk  
Board of County Commissioners

Kay Sullivan, Director  
Clerk of the Board Division

Jovel Shaw, Commission Reporter  
(305) 375-1289





**CLERK'S SUMMARY OF  
Meeting Minutes  
Economic Development and Human Services  
Committee**

Audrey M. Edmonson (3) Chair; Katy Sorenson (8) Vice Chair; Commissioners  
Barbara J. Jordan (1), Dennis C. Moss (9), and Javier D. Souto (10)

**SUNSHINE MEETING**

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**Friday, August 31, 2007**

**9:00 AM**

**COMMISSION CHAMBERS**

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**Members Present:** Audrey M. Edmonson, Barbara J. Jordan, Dennis C. Moss.

**Members Absent:** Katy Sorenson, Javier D. Souto.

**Members Late:** None.

**Members Excused:** None.

**Members Absent County Business:** None.

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**1A INVOCATION**

**1B PLEDGE OF ALLEGIANCE**

**Report:** *The Committee convened in a moment of silence,  
followed by the Pledge of Allegiance.*

**1C ROLL CALL**

**Report:** *The following staff members were present: Senior  
Advisor to the County Manager Cynthia Curry,  
Assistant County Attorneys Cynthia Johnson-  
Stacks and Shannon Summerset; and Deputy Clerk  
Jovel Shaw.*

**1D DISCUSSION ITEM(S)**

1D1

**072595 Discussion Item**

AUGUST 22, 2007 MEMO RE: BUDGET PRIORITIES

**Presented**

**Report:** *Chairwoman Edmonson called the meeting to order at 9:52 a.m. and welcomed her colleagues. She noted the Committee has met on twice during August 2007, to develop the Committee's fiscal year (FY) 2007-08 budget priorities in response to the County Mayor's proposed budget. Chairwoman Edmonson noted the Committee's budget priorities were submitted to Board of County Commissioner (BCC) Chairman Bruno Barreiro and the full BCC. She stated today (8/31) the Committee would work with the Office of Strategic Business Management (OSBM) Director Jennifer Glazer-Moon to identify funding sources for these priorities.*

*Ms. Glazer-Moon informed the Committee a County Service Reserve fund was created in the proposed budget to address service issues from the impact of certain reductions that the County Administration had not contemplated or to address any re-prioritization by the BCC of the recommended changes. She pointed out the County Service Reserve in the proposed budget was approximately \$11 million. Ms. Glazer-Moon noted she was working closely with Office of Community and Economic Development (OCED) Director Jose Cintron to address the potential use a portion of Community Development Block Grant (CDBG) funds for eligible economic development activities. Therefore, staff was preparing recommendations for the BCC to use that source of funding to restore some of the programs recommended for a reduction.*

*Responding to Chairwoman Edmonson's comments regarding the approximate amount of the CDBG funds, Ms. Glazer-Moon noted she was not sure of the annual estimate for CDBG funds, but indicated that she would provide that amount to Chairwoman Edmonson. She pointed out a review was done on how much of those funds would be used for County services and other departments, and how much would be allocated to community-based organizations (CBOs).*

*Responding to Chairwoman Edmonson's inquiry regarding the funding sources that would be presented to BCC, Ms. Glazer-Moon stated that the County Service Reserve was the*

recommendation and the funding identified to be set-aside for the BCC. She noted BCC committees were contemplating other potential expenditure reductions in order to redirect funds to other programs. Ms. Glazer-Moon stated staff was working with the full BCC on developing priorities of certain activities in the proposed budget, which the BCC chose to redirect for other activities.

Mr. Charles Anderson, Commission Auditor, Office of Commission Auditor, concurred with Ms. Glazer-Moon's comments regarding all reserves countywide in the approximate amount of \$11 million. He noted some restrictions existed on those funds. In addition, he referred to the approximately \$58 million of savings for self-insurance mentioned by Commissioner Moss. Mr. Anderson noted discussion held regarding whether to review non-bargaining unit agreement employees in terms of the cost-of-living adjustment (COLA) and for three months of the next fiscal year the estimated savings was approximately \$2.7 million, if non-bargaining employees did not get the COLA.

Following Mr. Anderson's comments, Ms. Glazer-Moon stated, for the record, the reserves contained no General Fund reserves. She noted the General Fund Reserves were delineated in the proposed budget and a memorandum regarding the General Fund Reserve was coming forth today. Ms. Glazer-Moon stated this memorandum would describe each of the reserve categories in the General Fund eligible to be used by the Committee for its budget priorities. She noted proprietary funds were restricted in their use for particular activities and could not be used to fund the COLA for non-bargaining unit employees; and that the General Fund must fund these activities under this Committee's jurisdiction. Ms. Glazer-Moon noted 50% of County employees were in proprietary departments and the other half were in tax-support departments.

Responding to Commissioner Jordan's comments regarding the self-insurance savings for employees, Ms. Glazer-Moon noted staff estimated the cost savings associated with the conversion to self-insured was approximately \$16 million. She stated the departmental budgets in the proposed budget have already been established and did not allocate the County's contribution per employee. She reiterated the savings was not readily available for reprogramming into the County overall proposed budget. Ms. Glazer-Moon noted

*Mr. Anderson referred to the savings in the approximate amount of \$52 million applied to the employee premiums, which was consistent with the recommendation presented to the Board in July.*

*A discussion ensued between Commissioner Jordan and Ms. Glazer-Moon regarding the non-bargaining versus bargaining employees' COLAs and not treating one segment different than the other; and stressing the importance of keeping it consistent for both groups.*

*Commissioner Moss expressed his concern with making difficult decisions during this budget process due to the recent legislative changes regarding property tax reform. He noted his support of reviewing County healthcare insurance, COLAs, merit increases and longevity bonuses.*

*Responding to Chairwoman Edmonson's comments regarding the use of \$49 million for Capital Outlay Reserve outlined in the proposed budget, Ms. Glazer-Moon provided an overview of the use of those funds for capital improvements projects for tax-supported departments; and the Capital Outlay Reserve was the funding mechanism to support those departments' capital needs. She noted it also included the budget for the debt service payments that came from the General Fund. Ms. Glazer-Moon noted the Capital Outlay Reserve was appropriated and the Board of County Commissioners (BCC) could decide that certain recommended projects may become a lesser priority.*

*A discussion ensued between Commissioner Moss and Ms. Glazer-Moon regarding the expenditures for the capital projects that were expected to be completed based on the priority determined by the BCC and debt service payments.*

*Chairwoman Edmonson noted she would meet with Ms. Glazer-Moon to discuss some of the capital improvement projects listed.*

*Responding to Commissioner Jordan's comments regarding MMAP remaining as an independent entity with its current level of funding, Ms. Glazer-Moon noted the recommendation for a reduction in the General Fund support for MMAP. She stated the current level of funding was approximately \$998,000, and MMAP has requested a revised budget for a total of \$774,000. Ms. Glazer-Moon noted the inclusion of a further reduction of approximately \$300,000, for MMAP*

*due to the transfer of its functions to other County departments. Therefore, for MMAP to maintain the requested \$774,000, funding level would require an additional \$300,000.*

*A discussion ensued between Commissioner Jordan and Ms. Glazer-Moon regarding the Office of Community Action Agency (CAA) remaining a separate department with its current level of funding and the proposed approximate \$1 million savings for the proposed consolidation of CAA and the Department of Human Services (DHS).*

*Ms. Glazer-Moon informed the Committee of efficiencies that were not associated with the consolidation of CAA and DHS along with other reductions made because matching funds for certain grants were no longer needed.*

*Further discussion ensued between Commissioner Jordan and Ms. Glazer-Moon regarding the savings from the merger and the change in the delivery of County services for DHS and CAA.*

*Following Commissioner Jordan's comments regarding the intent of identifying BCC Committee priorities, Mr. Charles Anderson, Commission Auditor, Office of Commission Auditor, informed the Committee that staff was compiling a list of common priorities along with the funding needed for each priority.*

*Responding to Commissioner Jordan's inquiry regarding the status of the County Manager's memorandum of changes to the recommended budget for the upcoming First Budget Hearing, Ms. Glazer-Moon noted the distribution of the County Manager's memorandum along with all of the budget information to the BCC members today (8/31) pertaining to the First Budget Hearing.*

*Ms. Glazer-Moon noted the merger was a reduction of 12 positions and a \$1 million cost savings, and other reductions were made to the department to balance the budget. Ms. Glazer-Moon pointed out a number of administrative positions in the approximate amount of \$6 million. She stated those budget reductions were not associated with the consolidation of DHS and CAA functions; and that the question was whether the functions should remain separate, but include the necessary reductions when staff balanced the General Fund or restore all funding and positions for these functions.*

Commissioner Jordan stated that generally reductions have been made across-the-board, but in this instance it was based on priorities set by the County Administration.

Ms. Glazer-Moon noted the Results-Oriented Governing Budget Development Process was used for this year's budget process. Therefore, staff tied resource allocation to the priorities established in the County's Strategic Plan. Ms. Glazer-Moon stated certain activities funded by the General Fund were simply more difficult or impossible to reduce, such as the correctional facilities, the police department, and the debt service payment. She further stated funding would not be reduced for certain activities, even if it was unanimously recommended by the BCC. Ms. Glazer-Moon noted other discussions by BCC Committees for other reductions, such as overtime and to make adjustments in those affected departments. She noted staff was in the process of addressing other issues raised by other committees.

Discussion ensued between Commissioner Jordan and Ms. Glazer-Moon regarding across-the-board budget cuts, savings in overtime for proprietary departments, and mid-year budget adjustments.

Commissioner Jordan asked the Office of Strategic Business Management (OSBM) Director to review across-the-board budget cuts to generate additional resources to fund the Board of County Commissioners Committees' budget priorities. In addition, she asked the OSBM Director to evenly distribute the \$11 million proposed cost savings for this year's budget for each Committee that would equal to approximately \$2 million per Committee.

Chairwoman Edmonson provided a brief overview of the Committee's 12 priorities outlined in a memorandum addressed to BCC Chairman Bruno Barreiro. She noted following today's discussion the priorities listed below should be funded as follows:

-funding in the amount of \$1 million for CAA,  
-funding in the amount of \$774,000 for MMAP,  
and

-funding in the amount of \$15 million for  
Community-based organizations (CBOs).

In addition, she asked for an explanation on the \$15 million for the CBO funding.

Ms. Glazer-Moon noted the \$15 million would fund the CBOs at its current level through June 30, 2008. She stated beginning July 1st the County would award CBO funding allocations through a competitive process along with cultural grants. Ms. Glazer-Moon pointed out if the Board wished to fund the CBOs at 100% it would have to identify approximately \$30 million in funding for the entire year.

A discussion ensued between Chairwoman Edmonson and Ms. Glazer-Moon regarding overall budget cuts based upon the property tax relief initiatives and their impact to all County departments funded through the General Fund.

Commissioner Jordan asked Commission Auditor (CA) Charles Anderson to review and provide a report listing all County capital projects over the last three years listed in the County's Proposed Resource Allocation and Multi-Capital Plan. She asked that the CA identify those capital projects that continuously appear in the Plan and had not yet commence. In addition, she asked for the inclusion of the start date for those projects, if noted as part of this report.

Honorable House Representative Dorothy Bendross-Mindingall, District 109, appeared before the Committee to discuss her concern with the County Manager's budget recommendation for the Urban Economic Revitalization Task Force (UERTF). She spoke in support of the transfer of two UERTF positions to the Office of Commission Auditor that would be a cost savings to the County.

Following Chairwoman Edmonson's inquiry to Ms. Curry regarding the meeting with UERTF and to provide an update to the Committee, Ms. Curry noted as a result of the meeting with Ms. Moore and Mr. Charles Byrd, incoming Chairman of UERTF, no decision was reached, and the County Manager's recommendation stood. She noted she encourage Mr. Byrd, if he felt it was appropriate to meet with the Commission Auditor to discuss the recommendation to transfer the remaining two UERTF positions to the Office of Commission Auditor.

Mr. Anderson noted no meeting has occurred with Mr. Byrd regarding the above-mentioned recommendation.

Following Commissioner Jordan's comments

regarding the transfer of the UERTF Director to the Office of Commission Auditor, Ms. Curry noted UERTF had a total of five positions and currently two positions were filled.

A discussion ensued among Commissioner Jordan, Ms. Curry and Ms. Glazer-Moon regarding the five position total for UERTF, the transfer of two of the positions to the Commission Auditor, and the recommendation to eliminate the remaining three vacant positions.

Ms. Curry pointed out the fiscal year 2007-08 budget recommendation was to transfer the one remaining position for UERTF to the Office of Community and Economic Development to support UERTF.

Responding to Commissioner Jordan's inquiry regarding how the Office of Commission Auditor would facilitate the process for UERTF, Mr. Anderson noted he could not properly respond to Commissioner Jordan's inquiry because no discussion has occurred regarding the recommendation to transfer the UERTF Director to the Auditor's office.

Commissioner Moss noted the mission of the UERTF was very valuable to the County and should be maintained in order to focus on the \$15 million for economic development projects through the Building Better Communities General Obligation Bond Program (GOB).

Commissioner Jordan suggested the Committee set a priority of retaining UERTF in its current form and reduce its staff to two employees, and asked staff to provide the cost to maintain UERTF staff.

Ms. Curry explained to the Committee that the recommendation addressed the staffing support for UERTF, and the transfer of UERTF staff to OCED would provide additional staff support.

A discussion ensued between Commissioner Jordan and Ms. Curry regarding the day-to-day operations for UERTF.

Ms. Glazer-Moon reminded the Committee of the BCC's request for a consolidation in overall administrative support.

Following the discussion among the Committee members and staff regarding UERTF, it was moved by Commissioner Jordan that the

*Committee recommend the Urban Economic Revitalization Task Force organizational structure be retained with the two proposed job positions including the cost and the funding source. This motion was seconded by Commissioner Moss, and upon being put to a vote, passed by a vote of 3-0, (Commissioners Sorenson and Souto were absent).*

*Responding to Commissioner Moss' inquiry regarding if the motion made by Commission Jordan was appropriate, Assistant County Attorney Summerset stated the motion made by the Committee was proper.*

*A discussion ensued between Commissioner Moss and Ms. Glazer-Moon regarding the Committee budget priorities outlined in Chairwoman Edmonson's memorandum dated August 22, 2007, entitled, "EDHS Budget Priorities."*

*Chairwoman Edmonson relinquished the Chair to Commissioner Moss.*

*It was moved by Commissioner Edmonson that the County Administration comes back with a report reflecting the cost savings of the 15% reduction across-the-board for all County departments. Commissioner Moss seconded this motion for discussion.*

*Commissioner Jordan suggested, if necessary, the submittal of budget recommendations by County departments for an additional 5 to 7 % budget cut due to attrition, and then OSBM would review budget recommendations for additional cuts.*

*Following Commissioner Jordan's comments, Ms. Glazer-Moon concurred with Commissioner Jordan and noted during the development of the departmental budgets each department was instructed to identify a 15% reduction as a result of the Result-Oriented Governing Ordinance in allocating resources based on priorities, goals and results. She indicated from that information OSBM was able to determine the impact of those reductions, and subsequently; that information was used to develop the recommended reductions to County departments.*

*Hearing no further discussion on the motion made by Commissioner Edmonson, Commissioner Jordan seconded the motion, and the motion upon being put to a vote, passed by a vote of 3-0, (Commissioners Sorenson and Souto were absent).*

*Chairwoman Edmonson reminded the OSBM Director of her previous request for a report on the number of upper administrative positions and salaries of those County employees, across-the-board.*

*Chairwoman Edmonson asked the OSBM Director to review and provide proposed mergers for larger County departments such as Miami-Dade Corrections/Police.*

*Ms. Glazer-Moon noted the report would be provided to her and other members of Committee today (8/31) or by Tuesday, September 4, 2007. She further noted County Commission members should receive the requested reports as well.*

*Commissioner Moss noted his previous request at the Health and Public Safety Committee for the County Administration to review the long-term impacts of proposed mergers of all County departments.*

*It was moved by Commissioner Jordan that the Mom and Pop Small Business Grant Program be maintained at its current level of funding in the amount of \$1.95 million; and \$300,000 for MMAP; and \$150,000 for UERTF be allocated from the \$11 million proposed cost savings for this year's budget. This motion was seconded by Commissioner Moss, and upon being put to a vote, passed by a vote of 3-0, (Commissioners Sorenson and Souto were absent).*

*Mr. John Riley, Equal Opportunity Advisory Board member, appeared before the Committee to discuss his concern with the recommendation to reduce the staff support to one person for this advisory board.*

*It was moved by Commissioner Jordan that the Committee support a budget priority to restore \$1 million in order to make DHS and CAA as separate entities. This motion was seconded by Commissioner Moss, and upon being put to a vote, passed by a vote of 3-0, (Commissioners Sorenson and Souto were absent).*

*Responding to Chairwoman Edmonson's comments regarding if a recommendation was made to eliminate the Equal Opportunity Advisory Board, Ms. Glazer-Moon informed the Committee that a total of 24 job positions were associated with the DHS for staff support to various County advisory boards. She noted a part of the*

*recommendation for DHS was to reduce the total number of positions supporting all of the advisory boards and have cross-training for fewer positions to support the same number of advisory boards. Ms. Glazer-Moon provided an overview of the intent of the recommendation to reduce staff support to the advisory boards. She indicated she could provide more detailed information later to the Committee.*

*Responding to Chairwoman Edmonson's inquiry regarding the current total number of advisory board staff support positions, Ms. Glazer-Moon noted the current total was 24 positions for fiscal year 2006-07, and the recommendation for FY 2007-08 was five (5) positions to support the County advisory board supported by DHS staff.*

*Responding to Commissioner Moss question concerning the job description for those 10 positions that provided staff support to the Equal Opportunity Advisory Board, Ms. Glazer-Moon stated she could provide that information later to Commissioner Moss.*

*Mr. Riley provided Commissioner Moss with a brief overview of the role and function of the staff support for the Equal Opportunity Advisory Board.*

*Commissioner Moss asked Senior Advisor to the County Manager Cynthia Curry to direct the appropriate County staff to provide him and the Committee members the number of cases heard by the Equal Opportunity Advisory Board along with the other functions such as investigations performed by this advisory board and the staff support.*

*Following Commissioner Moss' comments, Ms. Glazer-Moon informed the Committee staff was meeting with DHS staff and representatives from the advisory boards under DHS to identify funding to restore some positions. She asked the Committee to allow staff the opportunity to present a recommendation to the Committee on this matter.*

## 8 ADJOURNMENT

**Report:** *There being no further business to come before the Committee, the meeting adjourned at 11:27 a.m.*