Memorandum

MIAMI-DADE COUNTY

Date:	March 4, 2008
To:	Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners
From:	George M. Burgess County Manager
Subject:	Resolution Waiving Formal Bid Procedures

Agenda Item No. 8(O)(1)(B)

Recommendation

It is recommended that the Board of County Commissioners waive competitive bidding procedures for the attached contracts to purchase goods and services pursuant to Section 2-8.1 of the County Code and Section 4.03(D) of the Home Rule Charter, in the best interest of Miami-Dade County. ***Contract amounts and department allocations represent the maximum spending authority based on estimated past usage. It does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.***

Scope

The impact of the items in the accompanying Bid Waiver Package is countywide in nature.

Fiscal Impact/Funding Source

The accompanying Bid Waiver Package states the funding source for each department utilizing a contract. ***Funding will be expended only if departmental budgets can support the expenditures as approved in their Resource Allocation Plan adopted annually by the Board.***

Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the accompanying Bid Waiver Package. Each department's contract manager is reflected in the agenda item.

Delegated Authority

If this item is approved, the County Mayor or his designee will have the authority to exercise in his discretion subsequent options-to-renew, extend contracts and purchase supplement goods and services in accordance with the terms and conditions of the contracts listed in the accompanying Bid Waiver Package.

Background

Section 1 SOLE SOURCES

A sole source purchase is the procurement of a good or service under Administrative Order 3-38 for which there is no other vendor who can compete to provide the good or service, and an equal product or service is not available from any other supplier.

Item 1.1: Matrix Security Control System is to award a sole source contract for the Miami-Dade Aviation Department for replacement parts, repair and installation to the Frontier Access

Security Control System at Miami International Airport. The amount being requested is **$1,780,000**.

Item 1.2: NICE Digital Video Recording Systems (DVARS) is to award a sole source maintenance, support services contract for the Miami-Dade Aviation Department for repairs, parts, systems modification, software upgrades and training of the Digital Video Recording Systems (DVARS) at Miami International Airport. The amount being requested is **$5,157,693**.

Section 2 BID WAIVERS

A bid waiver is a purchase of a good or service under Administrative Order 3-38 without formal competitive bidding when it is determined to be in the best interest of the County.

There are no items for this section.

Section 3 EMERGENCY PURCHASES

An emergency purchase is an unforeseen or unanticipated urgent and immediate need for goods or services where the protection of life, health, safety or welfare of the community, or the preservation of public properties, would not be possible using other purchasing methods described in Administrative Order 3-38.

Item 3.1: Plastic Road Barricades ratifies an emergency award contract for the purchase of plastic road barricades for the Port of Miami. The amount being requested is **$119,241**.

Item 3.2: Transportation of Deceased Bodies ratifies an emergency award contract for the transportation of deceased bodies from crime and accident scenes to the Medical Examiner's Office. The amount being requested is **$800,000**.

Item 3.3: Laundry Services ratifies an emergency award contract for laundry services for Miami-Dade Corrections and Rehabilitation. The amount being requested is **$465,000**.

Item 3.4: Head Start Education and Childhood Development Administration ratifies an emergency award contract for the Community Action Agency for early childhood educational services at the Little Haiti Head Start facility. The amount being requested is **$198,500**.

Item 3.5: Janitorial Services for General Services Administration (GSA) ratifies an emergency award contract for janitorial services for several buildings managed by GSA. The amount being requested is **$174,401**.

Item 3.6: Baggage Systems Maintenance to Conveyor Systems ratifies an emergency award contract for the Miami-Dade Aviation Department for baggage systems maintenance at Miami International Airport. The award of the replacement contract is being presented to the Board for approval in the Award of Competitive Contracts package of this agenda as **Item 1.1**. The amount being requested is **$763,726**.

Item 3.7: Emphasys Computer Solution Optimization Standard Consulting Services ratifies an emergency award contract for the Miami-Dade Housing Agency for professional services. The amount being requested is **$246,530**.

Item 3.8: Repair of 4th Street Force Main ratifies an emergency award contract to repair force mains for the Water and Sewer Department. The amount being requested is **$844,800**.

Item 3.9: Janitorial Services for Water and Sewer Department (WASD) ratifies an emergency award contract for janitorial services at several WASD facilities. The amount being requested is **$102,740**.

Section 4 NON-COMPETITIVE CONTRACT MODIFICATIONS

A non-competitive contract modification is a supplemental allocation for goods or services that exceeds the scope of the original contract allocation, or a modification of an established non-competitive contract, representing a waiver of the competitive bidding process under Administrative Order 3-38.

Item 4.1: Juvenile Detention Services is for additional spending authority and time on a month-to-month basis for up to six months with prorated funding for the Juvenile Services Department for detention services at the Juvenile Assessment Center. The additional amount being requested is **$140,000 per month ($840,000 for six months)**.

Item 4.2: Security Guard and Screening Personnel Services is for additional spending authority and time for security guard and screening services for various facilities managed by General Services Administration, pending the award of the replacement contract. The additional amount being requested is **$24,000,000**.

Item 4.3: Security Guard and Screening Personnel Services is for additional spending authority and time for security guard and screening services for the courts (Sector 2A), managed by General Services Administration, pending the award of the replacement contract. The additional amount being requested is **$2,369,598**.

Item 4.4: Air Conditioning Control and Equipment, Inspection, Labor and Parts is for additional spending authority for the Port of Miami to purchase parts, supplies, maintenance, emergency and technical support for the Trane Summit Building Automation Tracer systems. The additional amount being requested is **$36,000**.

Item 4.5: Medical Transport Billing and Collection Services is for additional spending authority and time for medical transport billing and collection services for Miami-Dade Fire Rescue. The additional amount being requested is **$300,000**.

Section 5 CONFIRMATION (UNAUTHORIZED) PURCHASES

A confirmation purchase is a ratification action approving an unauthorized purchase in accordance with Administrative Order 3-38.

There are no items for this section.

Section 6 APPROVAL OF THE USE OF PEOPLE'S TRANSPORTATION PLAN SURTAX FUNDS

Per Ordinance No. 02-116, the use of People's Transportation Plan (PTP) surtax funds surtax funds requires Board approval, regardless of the dollar amount. The allocated PTP surtax funds will support expanded operations associated with the implementation of capital improvements, maintenance, and/or operations as described by the PTP legislation (Ordinance No. 02-116) and its amendments, including but not limited to Resolution No. R-1154-03 adopted on October 9, 2003, which added the Miscellaneous Capital Improvements Projects List and authorized significant infrastructure improvements for existing Miami-Dade Transit facilities.

Item 6.1: Lubricant and Diesel Fuel Analysis ratifies an emergency award for testing and analysis of fluids and lubricants for Miami-Dade Transit's bus fleet. The award of the replacement contract is being presented to the Board for approval in the Award of Competitive Contracts package of this agenda as **Item 5.4**. The amount being requested is **$100,000**.

Item 6.2: Synthetic Transmission Fluid ratifies an emergency award to purchase synthetic transmission fluid for Miami-Dade Transit. The award of the replacement contract is being presented to the Board for approval in the Award of Competitive Contracts package of this agenda as **Item 5.2**. The amount being request is **$425,000**.

Assistant County Manager

MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners

DATE: March 4, 2008

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(B)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

✓ **Bid waiver requiring County Manager's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**

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Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(O)(1)(B)
03-04-08

RESOLUTION NO. _____

RESOLUTION WAIVING FORMAL BID PROCEDURES FOR THE PURCHASE OF GOODS AND SERVICES AND AUTHORIZING THE MAYOR OR HIS DESIGNEE TO AWARD SAME, WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER

WHEREAS, the County Mayor recommends to this Board to waive formal bid procedures for the purchase of goods and services which cannot be purchased under normal bid procedures,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board finds it is in the best interest of Miami-Dade County to waive formal bid procedures for the purchase of goods and services and to authorize the County Mayor or his designee to award such contracts, with authority to exercise options-to-renew established thereunder pursuant to Section 4.03(D) of the Home Rule Charter and Section 2-8.1 of the County Code by a two-thirds (2/3s) vote of the Board members present.

The foregoing resolution was offered by Commissioner ,
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman
Barbara J. Jordan, Vice-Chairwoman

Jose "Pepe" Diaz
Carlos A. Gimenez
Joe A. Martinez
Dorrin D. Rolle
Katy Sorenson
Sen. Javier D. Souto
Audrey M. Edmonson
Sally A. Heyman
Dennis C. Moss
Natacha Seijas
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of March, 2008. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board with the exception of those items which the attached list specifically describes as funded or potentially funded by proceeds from the Charter County Transit System Surtax. The effectiveness of those is subject to the provisions of subsection (e) of section 29-124 of the County Code which specifies "no award shall be effective and no contractual relationship shall arise with the County unless and until approved by the [Citizens' Independent Transportation] Trust or re-affirmed by the County Commission."

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez

SECTION #1
SOLE SOURCE

Item 1.1

RECOMMENDATION

It is recommended that the Board waive formal bid procedures and approve the award of a sole source contract in the amount of $1,780,000 for the Miami-Dade Aviation Department (MDAD) to Matrix Systems, Inc. to purchase replacement parts, repair and installation to the Frontier Access Security Control System at Miami International Airport (MIA). Matrix System, Inc. is the sole source provider of this proprietary Frontier System.

Contract No:	SS8423-1/12
Contract Title:	**Matrix Security Control System**
Description:	To establish a contract to purchase replacement parts, repair and installation to the Frontier Access Security Control System at MIA.
Contract Amount and Term:	**$1,780,000 for two years** With one, two-year options-to-renew
Managing Agency/Funding Source:	MDAD - Operating Revenue
Previous Contract Allocation:	$480,000 for six months
Method of Award:	Sole Source

Vendor:	**Address**	**Principal**
•Matrix Systems, Inc. (Non-local vendor)	4550 Paragon Rd. Dayton, OH 45459	James S. Young

Performance Data:	There are no known performance issues.
Compliance Data:	There are no compliance issues with this firm.
Contract Measure:	No measure. This is a non-competitive contract.
Review Committee Date:	July 25, 2007; Item #2-05
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract does not include the User Access Program provision due to the funding source.
Contract Managers:	Aylin Borrego, Department of Procurement Management Ray Davalos, Miami-Dade Aviation Department

Contract Effective Date: Upon approval by the Board and expiration of the mayoral veto period.

JUSTIFICATION

The Miami-Dade Aviation Department (MDAD) is requesting approval of a non-competitive contract award to Matrix Systems, Inc. This contract will provide replacement parts, repair and installation to the Frontier Access Security Control System at Miami International Airport (MIA). These services are currently being provided under emergency Contract No. E8504-0/08 which expires on March 31, 2008.

MIA's current access control system consists of over 1,000 doors and 1,500 card readers. This contract will allow MDAD to acquire the necessary parts, services and logistical support to keep the security system operational and make any additional modifications, additions and upgrades required by the Transportation Security Administration. Matrix System, Inc. is the sole source provider of this proprietary Frontier System.

Item 1.2

RECOMMENDATION

It is recommended that the Board waive formal bid procedures and approve the award of a sole source contract in the amount of $5,157,693 for the Miami-Dade Aviation Department (MDAD) to NICE Systems, Inc, to provide for a long term maintenance and support contract for services, repairs, parts, systems modification, software upgrades, and training of the Digital Video and Audio Recording Systems (DVARS). NICE Systems is the original equipment manufacturer of Miami International Airport's (MIA) DVARS systems. This functionality is mandated by the Department of Homeland Security, Transportation Security Administration and the Federal Aviation Administration.

Contract No:	SS8554-2/20
Contract Title:	**NICE Digital Video Recording Systems (DVARS)**
Description:	To establish a contract to purchase system modifications, software upgrades, continuation of repairs, parts, preventive maintenance, and training of the DVARS System for MDAD. The DVARS system used at MIA supports over 2,000 cameras.
Contract Amount and Term:	**$5,157,693 for five years** With two options-to-renew (OTR), one OTR for five years and the remaining OTR for three years
Managing Agency/Funding Source:	MDAD - Operating Revenue
Previous Contract Allocation:	$100,000 for one year
Method of Award:	Sole Source

Vendor:	**Address**	**Principal**
•Nice Systems, Inc. (Non-local vendor)	301 RT. 17 North 10th Floor Rutherford, NJ 07070	Eran Gorev

Performance Data:	There are no known performance issues.
Compliance Data:	There are no compliance issues with this firm.
Contract Measure:	No measure. This is a non-competitive contract.
Review Committee Date:	November 7, 2007; Item #2-02
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract does not include the User Access Program provision due to the funding source.

Contract Managers: Leida Altman Carrillo, Department of Procurement Management

Ray Davalos, Miami-Dade Aviation Department

Ygnacio Valdez, Miami-Dade Aviation Department

Contract Effective Date: Upon approval by the Board and expiration of the mayoral veto period.

JUSTIFICATION

The Miami-Dade Aviation Department (MDAD) is requesting approval of a non-competitive award to NICE Systems Inc., the sole source vendor for the Digital Video and Audio Recording Solution (DVARS) at Miami International Airport (MIA).

In 2002, MDAD purchased the DVARS security system through NICE System Inc. under a previous contract for security rooms, associated cable, equipment, and systems integration for MIA. This contract included several warranties for the acquired equipment. The warranty periods ended at different dates and there was no provision for additional warranties or maintenance under that agreement. This new contract provides MDAD with continued support services, upgrades and maintenance for the proprietary DVARS security system located at MIA.

The DVARS Security System supports the recording of over 2,000 Close Circuit Television (CCTV) security cameras at MIA with over 30 days of recording. The CCTV security cameras located throughout the airport feed into this system at 18 locations distributed throughout MIA's terminals. Due to the proprietary nature of the DVARS System, NICE System, Inc. is the sole provider of maintenance and support for the system. It is critical to the security of MIA that the system be fully operational at all times.

The approval of this sole source contract will ensure the continuity of County business functions while ensuring compliance with the US Department of Homeland Security, Transportation Security Administration and the Federal Aviation Administration.

The previous contract was issued for one year and only provided for the purchase of parts. This long term contract provides for post-warranty support, maintenance, parts and upgrades of the system installed at MDAD resulting in a significant increase in the contract value.

SECTION #3
EMERGENCY PURCHASES

Item 3.1

RECOMMENDATION

It is recommended that the Board waive formal bid procedures and ratify an emergency contract award in the amount of $119,241 for the purchase of plastic road barricades for the Port of Miami.

Contract No:	E8357-SP
Contract Title:	**Plastic Road Barricades**
Description:	This contract was established for the purchase of plastic road barricades for the Port of Miami.
Contract Amount and Term:	**$119,241 upon delivery** One time purchase on June 5, 2007
Managing Agency/Funding Source:	Port of Miami - Operating Revenue
Method of Award:	Emergency

Vendor:	**Address**	**Principal**
•Protective Barrier Services, Inc. (Local vendor)	623 N.E. 5th Terr. Ft. Lauderdale, FL 33304	Guy C. Yodock

Performance Data:	There are no known performance issues.
Compliance Data:	There are no compliance issues with this firm.
Contract Measure:	No measure. This is an emergency purchase.
Review Committee Date:	June 6, 2007; Item #2-06
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.
Contract Managers:	Ana Rioseco, Department of Procurement Management Phillip Rose, Port of Miami
Contract Effective Date:	June 5, 2007, subject to retroactive approval by the Board and expiration of the mayoral veto period.

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JUSTIFICATION

Seeking ratification of an emergency contract award for the purchase of plastic road barricades for the Port of Miami.

The Eastern Port Boulevard Extension is a critical component of traffic improvements at the Port of Miami. Opening of the Interim Phase Road, which re-routes 1,500 plus trucks per day from the Port Main Security Gates to the new Port of Miami Terminal Operator Complex (POMTOC), occurred on May 14, 2007. At that time, orange plastic cones were used to re-route traffic.

Upon further review, staff determined that the plastic barricades were more visible to drivers ensuring a safe flow of traffic. The plastic barricades were critical for the maintenance of traffic for various safety reasons. They are used to separate inbound from outbound traffic, to prevent intrusion into the POMTOC yard, to delineate the main intersection where the road shifts to the north, and to divert traffic around a high mast pole.

The issuance of this emergency contract was certified by the director of the Port of Miami, as required by *Administrative Order 3-38.*

Item 3.2

RECOMMENDATION

It is recommended that the Board waive formal bid procedures and ratify an emergency award contract in the amount of $800,000 for the transportation of deceased bodies from crime and accident scenes to the Medical Examiner facility.

Contract No:	E8391-0/07
Contract Title:	**Transportation of Deceased Bodies**
Description:	This contract was established to provide for the transportation of deceased bodies from crime and accident scenes to the Medical Examiner's facility.
Contract Amount and Term:	**$800,000 for one year and 10 days** June 20, 2007 through June 30, 2008
Managing Agency/Funding Source:	Medical Examiner - General Fund
Method of Award:	Emergency

Vendor:	**Address**	**Principal**
•Quality Removal, Inc. (Local vendor)	807 S.W. 25th Ave. Suite #200 Miami, FL 33135	Giovanny Garcia

Performance Data:	There are no known performance issues.
Compliance Data:	There are no compliance issues with this firm.
Contract Measure:	No measure. This is an emergency purchase.
Review Committee Date:	June 27, 2006; Item #2-01
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance applies.
User Access Program:	The contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.
Contract Managers:	Abelin Rodriguez, Department of Procurement Management Sergio Bonilla, Medical Examiner
Contract Effective Date:	June 20, 2007, subject to retroactive approval by the Board and expiration of the mayoral veto period.

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JUSTIFICATION

Seeking ratification of an emergency contract for transportation services of deceased bodies from crime and accident scenes to the Medical Examiner facility.

These services were previously provided under a County contract which expired on May 31, 2007. The replacement bid solicitation was advertised on a timely basis and bids were opened on March 12, 2007. Two bids were received. The incumbent vendor, Broward Removal Service, Inc. was the only bid found to be responsive. The other bidder was found to be non-responsive because they did not have two-way radios in accordance with the bid specifications. The sole responsive bidder, Broward Removal Service, Inc. withdrew their bid because they went out of business. Subsequently, all bids were rejected.

The Medical Examiner determined that the service could be performed with County personnel. This emergency contract will provide continuity of service until County personnel can begin to perform this function.

The issuance of this emergency contract was certified by the director of the Medical Examiner, as required by *Administrative Order 3-38.*

Item 3.3

RECOMMENDATION

It is recommended that the Board waive formal bid procedures and ratify an emergency award contract in the amount of $465,000 for laundry services for Miami-Dade Corrections and Rehabilitation (MDCR).

Contract No:	E8443-0/08
Contract Title:	**Laundry Services**
Description:	This contract was established to provide laundry services for inmate clothing at correctional facilities.
Contract Amount and Term:	**$465,000 for nine months** August 1, 2007 through March 31, 2008
Managing Agency/Funding Source:	MDCR - General Fund
Method of Award:	To the responsive, responsible bidder who submits the lowest price on an emergency basis.

Vendor:	**Address**	**Principal**
•Van Dyne-Crotty Co. d/b/a Spirit Services Co. (Non-local vendor)	2001 Arlingate Ln. Columbus, OH 43228	Timothy F. Crotty

Performance Data:	There are no known performance issues.
Compliance Data:	There are no compliance issues with this firm.
Contract Measure:	No measure. This is an emergency purchase.
Review Committee Date:	August 1, 2007; Item #2-03
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	The contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.
Contract Managers:	Abelin Rodriguez, Department of Procurement Management Mohammed Haq, Miami-Dade Corrections and Rehabilitation
Contract Effective Date:	August 1, 2007, subject to retroactive approval by the Board and expiration of the mayoral veto period.

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JUSTIFICATION

Seeking ratification of an emergency contract for laundry services for Miami-Dade Corrections and Rehabilitation (MDCR).

These services were previously provided under Contract No. E8051-2/09-1 which expired on August 1, 2007. Due to performance issues with the awarded vendor, the final option-to-renew was not exercised. A short term contract was established to ensure continuity of service.

Four quotes were received. The bidders providing the two lowest quotes were deemed non-responsive due to insufficient staff, equipment and/or facilities. After a site visit, MDCR awarded the contract to Sprit Services, the third lowest bidder, based on their price and ability to perform the required services.

The issuance of this emergency contract was certified by the director of MDCR, as required by *Administrative Order 3-38.*

Item 3.4

RECOMMENDATION

It is recommended that the Board waive formal bid procedures and ratify an emergency award contract in the amount of $198,500 for the Community Action Agency (CAA) for the purchase of early childhood educational services at the Little Haiti Head Start facility.

Contract No:	E8445-0/07-1
Contract Title:	**Head Start Education and Childhood Development Administration**
Description:	This contract was established for the purchase of early childhood educational services at the Little Haiti Head Start facility.
Contract Amount and Term:	**$198,500 for five months** August 1, 2007 through January 31, 2008
Managing Agency/Funding Source:	CAA - Federal Grant
Method of Award:	Emergency

Vendor:	**Address**	**Principal**
•Our Child Care, Inc. d/b/a Our Little Ones (Local vendor)	55 N.W. 59th St. Miami, FL 33127	Chantal Appolon

Performance Data:	There are no known performance issues.
Compliance Data:	There are no compliance issues with these firms.
Contract Measure:	No measure. This is an emergency purchase.
Review Committee Date:	August 8, 2007; Item #5-01
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.
Contract Managers:	Alexis Castro, Department of Procurement Management Julie Edwards, Community Action Agency
Contract Effective Date:	August 1, 2007, subject to retroactive approval by the Board and expiration of the mayoral veto period.

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REASON FOR CHANGE

Seeking ratification of an emergency bridge contract for early childhood educational services at the Little Haiti Head Start facility. A Request for Proposals is currently under evaluation and staff anticipates awarding a successor contract by February 2008.

Our Little Ones is a child care provider located in Little Haiti that has partnered with the Community Action Agency (CAA) since 2003 to deliver early childhood educational services. The previous agreement with Our Little Ones expired on July 31, 2007. This emergency bridge contract ensured continuity of services at the start of the school year in August 2007.

The issuance of this emergency contract was certified by the director of the CAA, as required by *Administrative Order 3-38.*

Item 3.5

RECOMMENDATION

It is recommended that the Board waive formal bid procedures and ratify an emergency award in the amount of $174,401 for janitorial services for several buildings managed by General Services Administration (GSA).

Contract No:	E8552-1/08
Contract Title:	**Janitorial Services for General Services Administration (GSA)**
Description:	This contract was established to provide janitorial services in several GSA managed buildings.
Contract Amount and Term:	**$174,401 for four months** October 1, 2007 through January 31, 2008 With one, one-month option-to-renew
Managing Agency/Funding Source:	GSA – Internal Service Funds
Method of Award:	Emergency

Vendor:	**Address**	**Principal**
• Vista Building Maintenance Services, Inc. (Local vendor)	8200 S,W, 24th St. Miami, FL 33155	James M. Haley

Performance Data:	There are no known performance issues.
Compliance Data:	There are no compliance issues with this firm.
Contract Measure:	No measure. This is an emergency purchase.
Review Committee Date:	November 28, 2007; Item #2-03
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance applies
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.
Contract Managers:	Drakus Wiggins, Department of Procurement Management Lucy Romano, General Services Administration
Contract Effective Date:	October 1, 2007, subject to retroactive approval by the Board and expiration of the mayoral veto period.

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REASON FOR CHANGE

Seeking ratification of an emergency bridge contract for janitorial services at several General Services Administration (GSA) managed buildings. This contract was awarded to continue janitorial services after The End Result Janitorial, Inc. was terminated for default. The award of the competitive successor contract will be made before the expiration of the renewal period of this emergency contract on February 29, 2008.

The issuance of this emergency contract was certified by the director of GSA, as required by *Administrative Order 3-38.*

Item 3.6

RECOMMENDATION

It is recommended that the Board waive formal bid procedures and ratify an emergency award in the amount of $763,726 for the Miami-Dade Aviation Department (MDAD) for the purchase of baggage systems maintenance at Miami International Airport.

Contract No:	E8565-1/08
Contract Title:	**Baggage Systems Maintenance to Conveyor Systems**
Description:	This emergency bridge contract was established for the purchase of baggage systems maintenance for MDAD.
Contract Amount and Term:	**$763,726 for six months** November 16, 2007 through May 15, 2008
Managing Agency/Funding Source:	MDAD - Operating Revenue
Previous Contract Allocation:	$436,150 for three months
Method of Award:	Emergency

Vendor:	**Address**	**Principal**
•Aircraft Service International, Inc. (Non-local vendor)	201 S. Orange Ave., #1100 Orlando, FL 32801	Keith P. Ryan

Performance Data:	There are no known performance issues.
Compliance Data:	There are no compliance issues with this firm.
Contract Measure:	No measure. This is an emergency purchase.
Review Committee Date:	November 7, 2007; Item #2-03
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does apply.
User Access Program:	This contract does not include the User Access Program provision due to the funding source.
Contract Managers:	Basia Pruna, Department of Procurement Management Neivy Garcia, Miami-Dade Aviation Department
Contract Effective Date:	November 16, 2007, subject to retroactive approval by the Board and expiration of the mayoral veto period.

JUSTIFICATION

Seeking ratification of an emergency bridge contract awarded by the Miami-Dade Aviation Department (MDAD) on November 16, 2007 for the purchase of baggage systems maintenance. MDAD is responsible for maintaining seven miles of baggage handling equipment which serves airlines and tenants.

Due to a recent investigation initiated by MDAD, the conveyor shop staff which is responsible for maintenance of the baggage system was relieved of duty and arrested. This created an operational emergency requiring the department to provide an alternate means of support to maintain the baggage handling system.

The award of the replacement contract is being presented to the Board for approval in the Award of Competitive Contracts package of this agenda as **Item 1.1**. This bridge contract ensures continuity of service until the successor contract is awarded.

Aircraft Service International Group, Inc. (ASIG) is an awarded vendor on a current MDAD contract that provides maintenance to the baggage systems at Miami International Airport (MIA) Concourse B. This vendor is thoroughly familiar with MIA conveyor systems.

The issuance of this emergency contract was certified by the director of MDAD, as required by *Administrative Order 3-38.*

Item 3.7

RECOMMENDATION

It is recommended that the Board waive formal bid procedures and ratify an emergency award in the amount of $246,530 for Emphasys Computer Solutions, Inc. professional services for the Miami-Dade Housing Agency (MDHA).

Contract No:	E8572-0/08
Contract Title:	**Emphasys Computer Solution Optimization Standard Consulting Services**
Description:	This emergency contract was established to provide professional services to MDHA for implementation of the new asset management structure required by the U. S. Department of Housing and Urban Development (HUD). In order to complete the implementation of the system, it is necessary to convert the existing fixed assets and depreciation schedules to project-based and associated activities for the new Asset Management Process (AMP) budget structure.
Contract Amount and Term:	**$246,530 for four months** December 4, 2007 through April 3, 2008
Managing Agency/Funding Source:	MDHA - Federal Revenue
Method of Award:	Emergency

Vendor:	**Address**	**Principal**
•Emphasys Computer Solutions, Inc. (Non-local vendor)	3890 Charlevoix Ave. Suite #370 Petoskey, MI 49770	Mike Byrne

Performance Data:	There are no known performance issues.
Compliance Data:	There are no compliance issues with this firm.
Contract Measure:	No measure. This is an emergency purchase.
Review Committee Date:	December 5, 2007; Item #5-01
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance applies.
User Access Program:	This contract does not include the User Access Program provision due to the funding source.
Contract Managers:	Leida Altman Carrillo, Department of Procurement Management Mari Saydal Hamilton, Miami-Dade Housing Agency

Contract Effective Date: December 4, 2007, subject to retroactive approval by the Board and expiration of the mayoral veto period.

JUSTIFICATION

Seeking ratification of an emergency contract awarded by the Miami-Dade Housing Agency (MDHA) on December 4, 2007 for assistance in implementation of the new asset management structure required by U. S. Department of Housing and Urban Development (HUD). In order to complete the implementation of the system it is necessary to convert the existing fixed assets and depreciation schedules to project-based and associated activities for the new Asset Management Process (AMP) budget structure.

This emergency was issued to Emphasys Computer Solutions, Inc., the sole proprietor of the Emphasys Computer System (ECS), currently utilized by MDHA. Emphasys, the awarded vendor on the current MDHA contract, provides software licensing, maintenance and support services to MDHA. This vendor is thoroughly familiar with all MDHA systems and processes. Emphasys had staffing capabilities to immediately mobilize and provide the necessary services.

The issuance of this emergency contract was certified by the director of MDHA, as required by *Administrative Order 3-38.*

Item 3.8

RECOMMENDATION

It is recommended that the Board waive formal bid procedures and ratify an emergency award in the amount of $844,800 to repair a force main for the Water and Sewer Department (WASD).

Contract No:	E8583-0/08
Contract Title:	**Repair of 4th Street Force Main**
Description:	This contract was established to furnish labor, materials, and equipment required to rehabilitate 1,000 linear feet of a 36-inch force main.
Contract Amount and Term:	**$844,800 for six and half months** December 19, 2007 through June 30, 2008
Managing Agency/Funding Source:	WASD – Operating Revenue
Method of Award:	Emergency

Vendor:	**Address**	**Principal**
•Lanzo Construction Co., Inc. (Local vendor)	125 S.E. 5th Court Deerfield Beach, FL 33441	Guiseppe D'Alessandro

Performance Data:	There are no known performance issues.
Compliance Data:	Since 1998, there have been a total of nine Notice of Violations (NOV's) issued against Lanzo Construction Co. • Eight of the NOV's were for underpayment of employees. These have been resolved and closed. • The ninth NOV was issued on January 17, 2003 for failure to meet Community Small Business Enterprise subcontract goals on Contract W-788R. There is currently a CSBE make-up of $148,000 that is being met on WASD Contract No. S-828.
Contract Measure:	No measure. This is an emergency purchase.
Review Committee Date:	January 9, 2008; Item #3-04
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.
Contract Managers:	Maggie Reynaldos, Department of Procurement Management Gregory Hicks, Water and Sewer Department

Contract Effective Date: December 19, 2007, subject to retroactive approval by the Board and expiration of the mayoral veto period.

JUSTIFICATION

Seeking ratification of an emergency contract to furnish labor, materials, and equipment required to rehabilitate 1,000 linear feet of a 36-inch force main for the Water and Sewer Department (WASD).

On November 30, 2007, WASD was called to the site of a road depression near N.W. 4th St. and N.W. North River Drive which was caused by a leaking sewer main. WASD crews excavated the area, repaired the leak, and determined that the condition of the sewer main required further investigation.

On December 4, 2007, an underground inspection of the 36-inch ductile iron sewer force main that flows in the 4th St. pumping station was conducted. Analysis of the inspection results revealed that extensive corrosion was present requiring immediate repair and rehabilitation to avoid further leaks. The extent of the damage necessitated the complete shutdown of the sewer main. Sewage that normally would flow through the affected area was temporarily diverted.

The Department of Procurement Management (DPM) was notified of the situation on December 7, 2007. It was determined that an emergency competitive solicitation would be conducted using known local firms capable of performing the necessary repairs in an expedited time frame. Four firms were notified on December 10, 2007. A pre-bid site inspection was held on December 12, 2007. Three firms responded and Lanzo Construction was the low, responsive bidder.

The issuance of this emergency contract was certified by the director of WASD, as required by *Administrative Order 3-38.*

Item 3.9

RECOMMENDATION

It is recommended that the Board waive formal bid procedures and ratify an emergency award in the amount of $102,740 for janitorial services at several Water and Sewer Department (WASD) facilities.

Contract No:	E8591-0/08
Contract Title:	**Janitorial Services for Water and Sewer Department (WASD)**
Contract Amount and Term:	**$102,740 for four months** December 1, 2007 through March 31, 2008
Managing Agency/Funding Source:	WASD – Operating Revenue
Method of Award:	Emergency

Vendor:	**Address**	**Principal**
•Banks Enviro Cleaning, Inc. (Local vendor)	2771 N.W. 152 Terr. Opa-Locka, FL 33054	Emounte Banks

Performance Data: Banks Enviro Cleaning had a two month and 24 days gap in insurance on two contracts.

Compliance Data: Since 2004, there have been a total of five Notice of Violations (NOV's) issued against Banks Enviro Cleaning:

- December 21, 2004, for failure to respond to payroll audit. On Contract No. 7390-1/06. This has been resolved and closed.
- May 24, 2006, for failure to pay an employee with a company or cashier's check within bi-weekly period on Contract No. E8038-0/06. This has been resolved and closed.
- December 19, 2006, for failure to pay an employee with a company or cashier's check within bi-weekly period on Contract No. 6760-3/10. This has been resolved and closed.
- March 14, 2007, for failure to respond to a payroll audit on Contract No. E8038-0/06. This has been resolved and closed.
- October 19, 2007, for failure to pay an employee with a company or cashier's check within bi-weekly period on Contract No. 6760-3/10. This NOV is open.

Contract Measure:	No measure. This is an emergency purchase.
Review Committee Date:	December 5, 2007; Item #2-02
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance applies.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Contract Managers: Drakus Wiggins, Department of Procurement Management

Gregory Hicks, Water and Sewer Department

Contract Effective Date: December 1, 2007, subject to retroactive approval by the Board and expiration of the mayoral veto period.

JUSTIFICATION

Seeking ratification of an emergency bridge contract for janitorial services at several Water and Sewer Department (WASD) facilities. This contract was awarded to continue janitorial services after The End Result Janitorial, Inc. was terminated for default. The award of the competitive successor contract will be made before the expiration of the renewal period of this emergency contract on March 31, 2008.

The issuance of this emergency contract was certified by the director of WASD, as required by *Administrative Order 3-38.*

SECTION #4
NON-COMPETITIVE CONTRACT MODIFICATIONS

Item 4.1

RECOMMENDATION

It is recommended that the Board approve a modification for additional spending authority in the amount of $840,000 and for additional time on a month-to-month basis for up to six months with prorated funding for the Juvenile Services Department (JSD) for detention services at the Juvenile Assessment Center.

Contract No:	E8104-0/06
Contract Title:	**Juvenile Detention Services**
Description:	This emergency contract was established for the purchase of juvenile detention services such as booking, fingerprinting and transporting juvenile detainees.
Type of Change:	Month-to-month extension for up to six months through September 31, 2008 at $140,000 per month
Existing Allocation:	**$2,800,000 for 20 months**
Increase by/Managing Agency/Funding Source:	$ 840,000 for JSD - General Fund
Modified Allocation:	**$3,640,000 for 26 months**
Current Expiration:	March 31, 2008
Modified Expiration:	September 31, 2008

Vendor:	**Address**	**Principal**
•The Wackenhut Corp. (Non-local vendor)	4200 Wackenhut Dr. Palm Beach Gardens, FL 33410	Jeffery Cappeletti

Performance Data:	There are no known performance issues.
Compliance Data:	There are no compliance issues with this firm.
Contract Measure:	No measure. This is an emergency purchase.
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance applies.
User Access Program:	This contract does not include the User Access Program provision as it was awarded by the Juvenile Services Department on an emergency basis.

Contract Managers: Maria Hevia, Department of Procurement Management

Latosha Tarver, Juvenile Services Department

Contract Effective Date: Upon approval by the Board and expiration of the mayoral veto period.

REASON FOR CHANGE

Authorization is requested for additional time and spending authority for up to six months (on a month-to-month prorated basis), to this emergency contract awarded by the Juvenile Services Department (JSD) on August 1, 2006 for juvenile detention services for the juvenile detainees processed at the Miami-Dade Juvenile Assessment Center. These services include booking, pat down, fingerprinting, feeding, clothing and transportation of juvenile detainees.

A Request for Proposal was prepared and advertised with the intent of awarding a replacement contract. JSD processed an emergency purchase order to The Wackenhut Corporation, the current vendor, to ensure continuity of these highly specialized services. This extension with prorated funding is necessary to insure continued uninterrupted service while an audit of Wackenhut takes place.

The services to be provided under this contract are complex and sensitive, and require that the firm have proven experience in juvenile detention services. In some of the juvenile assessment centers in the state, these services are provided by local law enforcement agencies.

Item 4.2

RECOMMENDATION

It is recommended that the Board approve a modification for additional spending authority in the amount of $24,000,000 and for additional time for security guard services for General Services Administration (GSA). This modification will extend the contract for six months with prorated funding, with the option-to-extend for one additional six month period with prorated funding.

Contract No:	EM7797-2/07-2
Contract Title:	**Security Guard and Screening Services**
Description:	This emergency contract was established to provide security guard and screening services in GSA managed facilities.
Type of Change:	Additional spending authority and time (6 months)
Existing Allocation:	**$58,423,988 for one year**
Increase by/Managing Agency/Funding Source:	$24,000,000 for GSA - Internal Service Funds
Modified Allocation:	**$82,423,988 for 18 months**
Current Expiration:	March 31, 2008
Modified Expiration:	September 30, 2008

Vendors:	**Address**	**Principal**
•Alanis, Inc. (Local vendor)	7220 N.W. 36th St. #429 Miami, FL 33166	Barry Pasternak
•Delad Security, Inc. (Local vendor)	6073 N.W. 167th St. #C-10 Miami, FL 33015	Adeola M. Akanni
•Forestville Corp. (Local vendor)	6990 S.W. 8th St. Miami, FL 33144	Ernesto Barrios
•Security Alliance of Florida LLC (Local vendor)	9350 Financial Center Penthouse V Miami, FL 33156	Carl St. Phillip
•Vanguard Security, Inc. (Local vendor)	10145 N.W. 19th St. Miami, FL 33172	Thomas M. Shopay
•50 State Security Service, Inc. (Local vendor)	1125 N.E. 125th St. Miami, FL 33161	John M. Williams

Performance Data: Violations for Alanis, Inc.:

- August 11, 2004: Underpayment of employees
- January 4, 2005: Failure to respond to payroll audits

	The vendor had difficulties in complying with the Performance Bond and Living Wage requirements of bid no. EM7797-2/07-2 for the extension period from October 1, 2007 through March 31, 2008. The vendor is currently in compliance.
Compliance Data:	There are no compliance issues with these firms.
Contract Measure:	No measure. This is an emergency purchase.
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance applies.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.
Contract Managers:	Maria Hevia, Department of Procurement Management Lucy Romano, General Services Administration
Contract Effective Date:	Upon approval by the Board and expiration of the mayoral veto period.

REASON OF CHANGE

Authorization is requested for additional time and spending authority to provide security guard and screening services at various facilities managed by General Services Administration (GSA) pending the award of the replacement contract.

Request for Proposals (RFP) 487A (for departments not using federal funding), and RFP 487B (for departments using federal funding), were issued to replace this emergency contract. The recommendation to award the successor Request for Proposals has been delayed due to issues regarding compliance and responsibility of some of the proposers. This modification will ensure continued security guard services while a determination is made regarding the award of the replacement contracts.

Item 4.3

RECOMMENDATION

It is recommended that the Board approve a modification for additional spending authority in the amount of $2,369,598 and for additional time for security guard and screening services for the courts (Sector 2A), managed by General Services Administration (GSA), pending the award of the replacement contract. This modification will extend this emergency contract for six months with prorated funding, with the option to extend for one additional six-month period with prorated funding.

Contract No:	E8560-0/08
Contract Title:	**Security Guard and Screening Personnel Services**
Description:	This emergency contract was established to provide emergency security guard services for Miami-Dade County due to non-compliance by Empirical Protective Services, Inc.
Type of Change:	Additional spending authority and time (6 months)
Existing Allocation:	**$1,731,603 for five months**
Increase by/Managing Agency/Funding Source:	$2,369,598 for GSA - Internal Service Charges
Modified Allocation:	**$4,101,201 for 11 months**
Current Expiration:	March 31, 2008
Modified Expiration:	September 30, 2008

Vendor:	**Address**	**Principal**
•Vanguard Security, Inc. (Local vendor)	10145 N.W. 19th St. Miami, FL 33172	Thomas M. Shopay

Performance Data:	There are no known performance issues.
Compliance Data:	There are no compliance issues with Vanguard Security, Inc.
Contract Measure:	No measure. This is an emergency purchase.
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance applies.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.
Contract Managers:	Maria Hevia, Department of Procurement Management Daniel Payne, General Services Administration
Contract Effective Date:	Upon approval by the Board and expiration of the mayoral veto period.

REASON OF CHANGE

Authorization is requested for additional time and spending authority to provide security guard and screening services for the courts (Sector 2A) that are managed by General Services Administration (GSA) pending the award of the replacement contract.

This emergency was awarded as a replacement contract for failure to comply with Performance Bond and Living Wage requirements by Empirical Protective Services, Inc., the vendor covering Sector 2 under the previous contract, resulting in immediate termination of the vendor. Immediate action was taken to maintain safety for the courts. Therefore, this emergency contract was awarded to Vanguard Security, Inc. the next lowest responsive, responsible bid for Sector 2A, in accordance with the terms and conditions of the emergency competitive solicitation approved by the Board on March 15, 2005.

The recommendation to award the successor Request For Proposals has been delayed due to unanticipated and unavoidable complications. This modification will ensure continued security guard services while a determination is made regarding the award of the replacement contract.

Item 4.4

RECOMMENDATION

It is recommended that the Board approve a modification for additional spending authority in the amount of $36,000 for the Port of Miami to purchase parts, supplies, maintenance, emergency and technical support for the Trane Summit Building Automation Tracer systems.

Contract No.:	SS6479-4/12-1
Contract Title:	**Air Conditioning Control and Equipment, Inspection, Labor and Parts**
Description:	This contract was established to purchase maintenance, emergency services, technical support, parts and supplies for the Trane Summit Building Automation Tracer systems installed in various facilities in the County.
Existing Allocation:	**$100,000 for one year**
Increase by/Managing Agency/Funding Source:	$ 36,000 for the Port of Miami - Operating Revenue
Modified Allocation:	**$136,000 for one year**
Current Expiration:	March 6, 2009
Modified Expiration	Unchanged
Contract Measure:	No measure. This is a non-competitive contract.
Review Committee Date:	March 7, 2007; Item #2-04
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance applies.
User Access Program:	This contract includes the User Access Program provision. The 2% discount is being collected on all purchases.

Vendor:	**Address**	**Principal**
•American Standard, Inc. (Non-local vendor)	One Centennial Avenue Piscataway, NJ 08855	Mary E. Gustafsson

Performance Data:	There are no known performance issues.
Compliance Data:	There are no compliance issues with this firm.
Contract Managers:	Lourdes Betancourt, Department of Procurement Management Gyselle Saner, Port of Miami
Contract Effective Date:	Upon approval by the Board and expiration of the mayoral veto period.

REASON FOR CHANGE

Authorization is requested for additional spending authority for the Port of Miami. The Port of Miami began to use this contract in December 2007 to purchase parts, supplies, maintenance, emergency repairs and technical support for Trane Building Management Systems installed at two new cruise Terminals D and E and Building #1040. Additional funds are necessary to support repairs and parts of existing equipment.

American Standard, Inc. is the sole source provider of Trane original equipment manufactured parts, supplies and maintenance services required to sustain the integrity and functionality of the Trane Building Management System. American Standard, Inc. is the only source for programming services for Trane's proprietary software that controls the system's mechanical and information technology components.

Item 4.5

RECOMMENDATION

It is recommended that the Board approve a modification for additional spending authority in the amount of $300,000 and for additional time for medical transport billing and collection services for Miami-Dade Fire Rescue (MDFR). This modification will extend this bid waiver contract for six months with prorated funding, with an option-to-renew for an additional six-month period with prorated funding.

Contract No.:	TBW7863-1/06-1
Contract Title:	**Medical Transport Billing and Collection Services**
Description:	This bid waiver contract was established to provide emergency medical personnel transport approximately 55,000 individuals annually to local area medical facilities across Miami-Dade County for MDFR. The cost of this service is recovered from the patient's private healthcare providers, Medicare, Medicaid, and patient self-pay programs that provide reimbursements to the County for the rendered services. This contract provides MDFR with efficient and effective collections to provide the County with funding needed for the delivery of such critical services.
Type of Change:	Additional spending authority and time (6 months)
Existing Allocation:	**$1,500,000 for 30 months**
Increase by/Managing Agency/Funding Source:	$ 300,000 for MDFR – Fire District Funds
Modified Allocation:	**$1,800,000 for 36 months**
Current Expiration:	March 21, 2008
Modified Expiration	September 21, 2008
Contract Measure:	No measure. This is a non-competitive contract.
Review Committee Date:	March 7, 2007; Item #2-04
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract does not include the User Access Program provision since this is a revenue generating contract.

Vendor:	**Address**	**Principal**
•Advanced Data Processing, Inc. (Local vendor)	500 N.W. 165th St. #104 Miami, FL 33169	Doug Shamon

Performance Data: There are no known performance issues. 38

Compliance Data: There are no compliance issues with this firm.

Contract Managers: Adil Khan, Department of Procurement Management

Marianela Betancourt, Miami-Dade Fire Rescue

Contract Effective Date: Upon approval by the Board and expiration of the mayoral veto period.

REASON FOR CHANGE

Authorization is requested for additional spending authority and time for continuity of medical transport billing and collection services for Miami-Dade Fire Rescue. This extension will provide the staff with time to evaluate and implement a new long-term contract.

The County issued Request for Proposals (RFP) 516 under full and open competition on March 16, 2006, for Emergency Medical Transport Billing and Collection services. Eight proposals were received. After a comprehensive evaluation of the proposals, the selection committee submitted its recommendations. The County Manager filed a recommendation to award to the top ranked firm, Advanced Data Processing Inc. on November 30, 2006. On December 14, 2006, the second ranked firm, PerSe Technologies, filed a protest, citing discrepancies in the price evaluation formula used for the price calculation and assignment of price points.

At its July 11, 2007 meeting, the Budget and Finance Committee recommend the approval to reject proposals received in response to RFP 516: Emergency Medical Transport Billing and Collection Services, waive competitive bidding, waive bid protest procedures, and award the contract to Advanced Data Processing, Inc. (ADPI). After a review and discussion, the Committee directed management to reject all proposals received and issue a new competitive RFP for these services.

The current contract will expire on March 21, 2008. Unanticipated delays in finalizing the method of award to appropriately address the issues raised in the protest now require an additional extension of the current contract. The deadline for receipt of proposals is February 8, 2008. This request falls beyond the County Manager's delegated authority and requires Board approval.

SECTION #6
APPROVAL OF THE USE OF PEOPLE'S TRANSPORTATION PLAN SURTAX (PTP) FUNDS

Per Ordinance No. 02-116, the use of People's Transportation Plan (PTP) surtax funds requires Board approval, regardless of the dollar amount. The allocated PTP surtax funds will support expanded operations associated with the implementation of capital improvements, maintenance, and/or operations as described by the PTP legislation (Ordinance No. 02-116) and its amendments, including but not limited to Resolution No. R-1154-03 adopted on October 9, 2003, which added the Miscellaneous Capital Improvements Projects List and authorized significant infrastructure improvements for existing Miami-Dade Transit facilities.

Item 6.1

RECOMMENDATION

It is recommended that the Board waive formal bid procedures and ratify an emergency award in the amount of $100,000 for testing and analysis of fluids and lubricants to confirm compliance with Miami-Dade Transit (MDT), original equipment manufacturer (OEM) warranty and industry specifications.

Contract No:	E8438-0/07
Contract Title:	**Lubricant and Diesel Fuel Analysis**
Description:	This contract is established to provide testing and analysis of fluids and lubricants to confirm compliance with MDT, original equipment manufacturer (OEM) warranty, and industry specifications.
Contract Amount and Term:	**$100,000 for eight months** August 1, 2007 through March 31, 2008
Managing Agency/Funding Source:	MDT - Operating Revenue and PTP Surtax Funds
Method of Award:	Emergency

Vendor:	**Address**	**Principal**
•Ana Laboratories, Inc. (Non-local vendor)	130 D Harding Ave. Belmawr, NJ 08031	Paul W. Olson

Performance Data:	There are no known performance issues.
Compliance Data:	There are no compliance issues with this firm.
Contract Measure:	No measure. This is an emergency contract.
Review Committee Date:	July 11, 2007; Item #6-02
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.

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User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Contract Effective Date: Upon approval by the Board, expiration of the mayoral veto period and subsequent approval by the Citizens' Independent Transportation Trust.

Contract Managers: Jesus Lee, Department on Procurement Management

Daryl Hurston, Miami-Dade Transit

JUSTIFICATION

Seeking ratification of an emergency bridge contract for testing and analysis services of various used and new automotive lubricants and diesel fuel. This testing is mandated by warranty and/or maintenance requirements of Miami-Dade Transit's (MDT) revenue generating bus fleet.

A replacement solicitation for a successor contract was advertised on September 26, 2006. All bids received were rejected on February 12, 2007, as prices received were deemed to be excessive. This emergency contract was issued to ensure continuity of services until the new contract with revised specifications can be awarded. The award of the replacement contract is being presented to the Board for approval in the Award of Competitive Contracts package of this agenda as **Item 5.1**.

The issuance of this emergency contract was certified by the director of MDT, as required by *Administrative Order 3-38.*

Item 6.2

RECOMMENDATION

It is recommended that the Board waive formal bid procedures and ratify an emergency award contract in the amount of $425,000 for Miami-Dade Transit (MDT) to purchase synthetic transmission fluid.

Contract No:	E8486-0/07
Contract Title:	**Synthetic Transmission Fluid**
Description:	This emergency bridge contract was established for the purchase of synthetic transmission fluid.
Contract Amount and Term:	**$425,000 for eight months** August 1, 2007 through March 31, 2008
Managing Agency/Funding Source:	MDT - Operating Revenue and PTP Surtax Funds
Previous Contract Allocation:	$825,000 for one year
Method of Award:	Emergency

Vendor:	**Address**	**Principal**
•SSI Lubricants LLC (Non-local vendor)	5131 Recker Hwy. Winter Haven, FL 33880	Carlos M. Arruza

Performance Data:	There are no known performance issues.
Compliance Data:	There are no compliance issues with this firm.
Contract Measure:	No measure. This is an emergency purchase.
Review Committee Date:	July 24, 2007; Item #2-07
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected.
Contract Managers:	Jesus Lee, Department of Procurement Management Daryl Hurston, Miami-Dade Transit
Contract Effective Date:	August 1, 2007, subject to retroactive approval by the Board, expiration of the mayoral veto period and subsequent approval by the Citizens' Independent Transportation Trust.

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JUSTIFICATION

Seeking ratification of an emergency bridge contract awarded by Miami-Dade Transit (MDT) on August 1, 2007 for the purchase of synthetic transmission fluid pending the award of the replacement contract. This contract provides for Allison approved transmission fluid in bulk deliveries to five tanks at four MDT facilities. The warranties for these transmissions require the exclusive use of Allison certified fluids.

Synthetic transmission fluid was previously provided under Contract No. 5474-2/07-2 which expired on April 30, 2007. During the term of the previous contract, the incumbent vendor, Santex Corp. lost its distributorship and could no longer provide Allison certified transmission fluid. Prior to the expiration of the contract, MDT purchased sufficient quantities of transmission fluid to sustain operations.

Staff proceeded to conduct market research to determine if non-certified fluid would be acceptable to the terms and condition of the warranties and to find dealers authorized to sell Allison transmission fluid. As a result, this emergency bridge contract was issued using the prices of the replacement contract. The award of the replacement contract is being presented to the Board for approval in the Award of Competitive Contracts package of this agenda as **Item 5.2**.

The issuance of this emergency contract was certified by the director of the MDT, as required by *Administrative Order 3-38.*