Memorandum

MIAMI-DADE COUNTY

Date:	February 13, 2008
To:	Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners
From:	George M. Burgess County Manager
Subject:	Sunset Review of County Boards for 2008 – Miami-Dade County Homeless Trust Board

EDHS
Agenda Item No. 7(D)

In accordance with the provisions of Section 2-11.40 of the Code of Miami-Dade County, I am transmitting the 2008 Sunset Review of County Boards Report for the Miami-Dade County Homeless Trust Board. The Board approved the attached report at its meeting of November 29, 2007.

Cynthia W. Curry
Senior Advisor to the County Manager

cmo07808

Memorandum

MIAMI-DADE COUNTY

Date: December 21, 2007

To: George M. Burgess, County Manager

From: Ronald L. Book
Chairperson, Miami-Dade County Homeless Trust Board

Subject: Sunset review of County Boards for 2008 – Miami-Dade County Homeless Trust Board

---

Pursuant to Section 2-11.40 of the Code of Miami-Dade County, I am submitting the 2008 Sunset Review of County Boards Report for the Miami-Dade County Homeless Trust Board for transmittal to the Board of County Commissioners (BCC). The Board approved the attached report at its meeting of November 29, 2007.

It is recommended that the BCC approve the continuation of the Miami-Dade County Homeless Trust.

BACKGROUND

1. **When was the Board Created?**
   The Ordinance creating the Miami-Dade County Homeless Trust Board was approved by the Board of County Commissioners in May, 1994.

2. **The purpose of the Board?**
   The Miami-Dade County Homeless Trust (the "Trust") was created with several primary functions: to administer the proceeds of the one-percent food and beverage tax, to implement the Miami-Dade County Community Homeless Plan, and to serve in an advisory capacity to the Board of County Commissioners on issues involving homelessness. Through its policies and procedures, the Trust has overseen the utilization of the food and beverage tax proceeds, as well as other funding sources, for the implementation of the goals of the three-phased plan. The Trust has also provided guidance and leadership on issues related to homelessness, such as serving as lead applicant on behalf of the County for federal funding opportunities, and developing and implementing the annual process to identify gaps and needs in the homeless continuum. The Miami-Dade County Community Homeless plan is well into implementation as a result of the directives of the Board, with policy and funding recommendations made to the Board of County Commissioners in support of the Plan.

3. **Why the Board should continue to function?**
   The Miami-Dade County Homeless Trust and the Miami-Dade County Community Homeless Plan have been hailed as national models (and "Best Practice") for their progressive and proactive approach to addressing homelessness. A one-of-a-kind dedicated source of funding, as well as a unique public-private partnership, have drawn the attention and funding of government and private sector agencies. The implementation of the local continuum of care has resulted in major accomplishments since the Board's inception. Among those most notable, are the following:

implementation of the local continuum of care has resulted in major accomplishments since the Board's inception. Among those most notable, are the following:

- Reduced the street Homeless population of Miami-Dade County from 7,000 to 1683 people.

- A total of 769 emergency beds have been developed by the Homeless Trust.

- A total of 1853 transitional beds been developed by/through the Homeless Trust.

- A total of 2344 beds of permanent housing have been developed by/through the Homeless Trust.

- The United States Department of Housing and Urban Development (U.S. HUD) awarded the Homeless Trust with the National Visionary Award for the use of our Homeless Management Information System to track and evaluate services to homeless individuals with mental illness who are court involved.

- The Miami-Dade County Homeless Trust, in conjunction with Miami-Dade County Public Schools, The Community Partnership for Homeless and the Miami Coalition for the Homeless embarked on a campaign to educate all youth in our Public Schools about homelessness. The result of this endeavor was the production of two educational videos, with an accompanying grade specific, week long Curriculum geared toward children Kindergarten-12th grade. The Videos feature Homeless Children telling their stories of homelessness. Alonzo Mourning is featured in the Video with heartfelt and strong messages to children about homelessness and doing the right thing. Children grades K-5 were asked to produce a Poster, and children in Middle and High School asked to write an Essay describing their thoughts about homelessness after seeing the Video and Week Long Curriculum. The Posters and Essays were judged and three Winners (Elementary, Middle, and High School) of the contest were provided with a three day all expense paid trip to Disney World for a family of four. These efforts will continue in 2007-08 School Year.

- Received National recognition from U.S. HUD officials for reducing the number of people experiencing chronic homelessness in Miami-Dade County, which HUD "credited to expanded outreach to provide services to the most difficult population of homeless people and called Miami-Dade's program a successful model".

- Secured more that $239 million in U.S. HUD funding, including a $15 million demonstration, HUD Initiatives grant in 1994.

- Secured more than $69 million in private-sector funds (includes $42 million in cash contributions, $16 million in endowment and $11 million in-kind) through a public/private partnership.

Ronald L. Book, Esq., Chairperson
Miami-Dade County Homeless Trust Board

SUNSET REVIEW QUESTIONNAIRE
MIAMI-DADE COUNTY BOARDS
2008

I. GENERAL INFORMATION

1. NAME OF BOARD REPORTING:

The following report is submitted on behalf of the Miami-Dade County Homeless Trust.

2. INDICATE NUMBER OF BOARD MEMBERS, TERMS OF OFFICE, AND NUMBER OF VACANCIES:

Number of Board Members: Twenty-seven (27) seats.
Terms of Office: Three (3) year staggered terms.
Number of Vacancies: Two (2).

The Miami-Dade County Homeless Trust is comprised of a 27-member Board. Board members serve three (3) year terms and are allowed to appoint designees to attend and vote on their behalf at meetings. There are currently two (2) Board vacancies

3. IDENTIFY NUMBER OF MEETINGS AND MEMBERS' ATTENDANCE (Attach records reflecting activity from January 1, 2006 through December 31, 2007):

Number of Meetings: *18 meetings held and 2 scheduled.*
Number of Meetings with a Quorum: 18
Attendance Records: See Attachment.

The full board of the Miami-Dade County Homeless Trust held a total of 18 meetings including a Retreat January 1, 2006 through December 31, 2007. Special meetings of the Trust can be called as needed. Additionally, Trust Committees including the Executive Committee, Services Development Committee, and Housing Development Committee (meet monthly except in August or more frequently as needed). In addition, the following committees meet as may be required: the City of Miami Sub-Committee, Finance and Audit Committee, Continuum of Care Sub-Committee, Judicial Committee, Long Range Planning Committee and the Homeless Prevention Sub-Committee. Because of the use of designees, a quorum is always present at the Trust Board and Executive Committee meetings, as well as most of the other Committee meetings. Only three (3) Trust meetings were unavoidably canceled during 2006 and 2007. No meetings of the full Trust have been canceled in previous years due to a lack of quorum. An attendance sheet is attached.

4. WHAT IS THE SOURCE OF YOUR FUNDING?

The Trust's administrative costs and programs are funded through revenues from the food & beverage tax. In addition to administering the proceeds of the food & beverage tax, the Board oversees the administration of funds acquired through grants (state, federal, etc.) sources.

5. DATE OF BOARD'S CREATION: May 3, 1994

6. ATTACH A COPY OF THE ORDINANCE CREATING THE BOARD (including any subsequent amendments) and its standard operating procedures, if any.

The Ordinance creating the Miami-Dade County Homeless Trust is attached.

7. INCLUDE THE BOARD'S MISSION STATEMENT OR STATE ITS PURPOSE:

The mission of the Homeless Trust is to eliminate homelessness by ensuring the efficient and effective provision of a continuum of appropriate housing and services for homeless persons, through the identification, coordination and monitoring of resources.

8. ATTACH THE BOARD'S STANDARD OPERATING PROCEDURES, IN ANY:

See Attached

9. ATTACH A COPY OF THE BOARD'S BY-LAWS(if any):

Bylaws are attached.

3. ATTACH A COPY OF THE BOARD MINUTES APPROVING THE SUNSET REVIEW QUESTIONNAIRE, INCLUDING A VOTE OF THE MEMBERSHIP.

See Attachment
Attached

II. EVALUATION CRITERIA

1. IS THE BOARD SERVING THE PURPOSE FOR WHICH IT WAS CREATED? (Please provide detailed information)

Yes. The Miami-Dade County Homeless Trust (the "Trust") was created with several primary functions: to administer the proceeds of the one-percent food and

beverage tax, to implement the Miami-Dade County Community Homeless Plan, and to serve in an advisory capacity to the Board of County Commissioners on issues involving homelessness. Through its policies and procedures, the Trust has overseen the utilization of the food and beverage tax proceeds, as well as other funding sources, for the implementation of the goals of the three-phased plan. The Trust has also provided guidance and leadership on issues related to homelessness, such as serving as lead applicant on behalf of the County for federal funding opportunities, and developing and implementing the annual process to identify gaps and needs in the homeless continuum. The Miami-Dade County Community Homeless plan is well into implementation as a result of the directives of the Board, with policy and funding recommendations made to the Board of County Commissioners in support of the Plan.

2. IS THE BOARD SERVING CURRENT COMMUNITY NEEDS? (Please provide detailed information)

Yes. The Trust has worked diligently to address the needs of the community, and in particular, homeless families and individuals. The Trust has established policies and procedures regarding the type of services and housing appropriate for funding that, while addressing the needs of homeless persons, and persons at risk of becoming homeless, at the same time responsibly consider the concerns of the community as a whole. Efforts are always made and have been successful in involving the community, through advisory functions, in the process of addressing the complex issue of homelessness. Trust members representing homeless providers, formerly homeless persons, representatives from the business, faith and civic communities, as well as elected officials, provide vital insight and information regarding the necessary services to best address this population. Constant review of the changing needs of this population is also considered in making policy recommendations and funding allocations. In addition, public comment opportunities are provided in the annual process to identify the community's homeless housing and services gaps and needs. Trends are monitored to ensure that priorities mirror changing needs.

3.WHAT ARE THE BOARD'S MAJOR ACCOMPLISHMENTS?

a. Last twenty-four (24) months

The Miami-Dade County Homeless Trust and the Miami-Dade County Community Homeless Plan have been hailed as national models (and "Best Practice") for their progressive and proactive approach to addressing homelessness. A one-of-a-kind dedicated source of funding, as well as a unique public-private partnership, have drawn the attention and funding of government and private sector agencies. The implementation of the local continuum of care has resulted in major accomplishments since the Trust's

inception and most particularly in the past two years. Among those most notable, are the following:

IN 2006 – 2007

- Fully engaged in implementing a Ten (10) Year Plan to end Homelessness: additional strategies that were incorporated into the Miami-Dade County Homeless Plan.

- Reduced the number of homeless people on the street from 2182 in July, 2006 to 1683 in July, 2007

- Received National recognition from U.S. HUD officials for reducing the number of people experiencing chronic homelessness in Miami-Dade County, which HUD "credited to expanded outreach to provide services to the most difficult population of homeless people and called Miami-Dade's program a successful model".

- Placed 9,462 homeless men, women and children into permanent housing.

- The Miami-Dade County Homeless Trust, in conjunction with Miami-Dade County Public Schools, The Community Partnership for Homeless and the Miami Coalition for the Homeless embarked on a campaign to educate all youth in our Public Schools about homelessness. The result of this endeavor was the production of two educational videos, with an accompanying grade specific, week long Curriculum geared toward children Kindergarten-12th grade. The Videos feature Homeless Children telling their stories of homelessness. Alonzo Mourning is featured in the Video with heartfelt and strong messages to children about homelessness and doing the right thing. Children grades K-5 were asked to produce a Poster, and children in Middle and High School asked to write an Essay describing their thoughts about homelessness after seeing the Video and Week Long Curriculum. The Posters and Essays were judged and three Winners (Elementary, Middle, and High School) of the contest were provided with a three day all expense paid trip to Disney World for a family of four. These efforts will continue in 2007-08 School Year.

- Implemented a contract with Socialserve for a Housing Locator which provides online services listing services of affordable housing units for rent and sale in our community. This is a joint project with MDHA and has won two awards: 2007 Digital Government Achievement Award from Center for Digital Government and Education and 2007 Ambassador for

Cities designee, an award sponsored by the National Association of Realtors and the United States Conference of Mayors.

- The United States Department of Housing and Urban Development (U.S. HUD) awarded the Homeless Trust with the National Visionary Award for the use of our Homeless Management Information System to track and evaluate services to homeless individuals with mental illness who are court involved.

- As directed by the Miami-Dade County Board of County Commissioners the Homeless Trust developed a Memoranda of Agreement establishing discharge policies for agencies in Miami-Dade County which provide services to homeless persons or those at risk of homelessness in an effort to prevent homelessness as recommended by the Community Affordable Housing Strategies Alliance Taskforce.

- Expanded the number of available beds to homeless persons in Miami-Dade County by 310.

- Through the efforts of our private-sector partner, Community Partnership for Homeless, 13,759 homeless men, women and children were served in our full service Homeless Assistance Centers with a 67% successful out placement rate.

- Secured $1.4 million in state funding for crisis outplacement beds.

- Secured $120,000 in Challenge Grant funds; $372,000 State Grant-In-Aid Prevention funds; and $35,000 in State Grant In Aid Data Collection funds from the Department of Children and Families which provides match funding, and funding for jail discharge and homeless coordination services.

- Secured $750,000 in Homeless Housing Assistance Grant funds.

- Expanded and redesigned the Homeless Prevention system for families and individuals based on Best Practice Models from Minnesota. Provided an additional $575,000 for Homeless Prevention Funding via the Homeless Trust, Department of Children and Families (DCF), and the Miami Coalition for the Homeless. These actions resulted in more than triple the current amount of prevention programming provided via Camillus House.

- Collaborated with local municipalities, homeless services provider organizations, homeless advocates, and other County departments to develop the County's Consolidated Application to U.S. HUD for

homeless housing and services funding. Served as the "lead agency" for the community's 2006 and 2007 Super NOFA Consolidated Applications to U.S. HUD. Those applications resulted in $22.2 million and $23.8 million respectfully in new and renewal funding for transitional and permanent housing programs and an array of supportive services.

- Enhanced the Miami-Dade County Homeless Trust's contract monitoring and management activities in order to streamline monitoring processes for our department, providers and partners via sharing the Common Administrative Assessment Tool in conjunction with United Way and the Children's Trust.

- Coordinated and completed two, on-the-street homeless counts annually, as well as two point-in-time surveys.

- Continued participation by the Homeless Trust as a Board member of the Alliance for Human Services - participating in various planning processes to develop funding opportunities as well as the County-wide Social Services Master Plan.

- Issued RFP's and RFA's to fund services/housing.

- Doubled funding to our highly successful County-wide Behavioral Health Outreach Services to chronically Homeless people on the streets provided by Citrus Health Network.

- Participated in Partners in Crisis meetings to address the needs of the homeless mentally ill involved with the criminal justice system.

- Participated in various Statewide homeless initiatives through the Florida Coalition for the Homeless.

- Participated in a local summit of homeless provider agencies convened by Camillus House to discuss plans for ending homelessness in our community.

- In collaboration with the City of Miami and through the leadership of the Miami Coalition for the Homeless. This program shifted street feedings of the Homeless to indoor sites and served over 380,000 meals since February, 2005.

b. Since established

- Developed a coordinated outreach, assessment and placement process for homeless persons accessing homeless housing and services in Miami-Dade County.

- Developed and expanded a coordinated system of care that includes all three phases of housing (emergency, transitional and permanent) along with an array of supportive services, consistent with the Miami-Dade Community Homeless Plan:
    1. Reduced the street Homeless population of Miami-Dade County from 7,000 to 1683 people.

    2. A total of 769 emergency beds have been developed by the Homeless Trust.

    3. A total of 1853 transitional beds been developed by/through the Homeless Trust.

    4. A total of 2344 beds of permanent housing have been developed by/through the Homeless Trust.

  Additional transitional and permanent housing units are in the pipeline.

- Hailed as a "National Model" and "Best Practice" (1998) for addressing homelessness;

- Secured more that $239 million in U.S. HUD funding, including a $15 million demonstration, HUD Initiatives grant in 1994.

- Through the efforts of our private-sector partner, Community Partnership for Homeless, 64,525 homeless men, women and children were served in our full service Homeless Assistance Centers with a 61% successful life to date out placement rate.

- Obtained $15 million in General Obligation Bond Funds for the Development of Permanent Housing.

- Shifted $1.3 million from Transitional Housing to Permanent Housing via a Housing 1st Model which places homeless families and individuals directly from the street or Emergency Shelter into Permanent Housing: Twice the number of families were served with the same amount of funding.

- Secured more than $1.3 million in Department of Corrections funding for the Homeless Assessment Referral and Tracking (HART) program for non-violent bondable offenders);

- Supported a SAMHSA grant application which received $1 Million in funding, to expand a court diversion program for chronically homeless persons involved with the criminal justice system.

//

- Secured a one-time $500,000 award from the State of Florida Department of Children and Families for the construction of a day care center at the Homeless Assistance Center in South Dade;

- Secured more than $4.6 million in State funding since 1998 for homeless coordination and prevention services, housing and services for the mentally ill, and match funding.

- Secured more than $2.1 million in State funding for homeless housing development.

- Secured more than $69 million in private-sector funds (includes $42 million in cash contributions, $16 million in endowment and $11 million in-kind) through a public/private partnership. A unique contractual relationship with the Community Partnership for the Homeless, Inc., to site, build and operate two homeless assistance centers also included a fundraising requirement of $8.5 million in private-sector funds. This goal has been surpassed and the partnership has been hailed a national model and success by U.S. HUD;

- Collected more than $100 million in food and beverage tax proceeds;

- Received a set-aside of $16 million in HOME/CDBG funds for homeless capital projects;

- Secured $1,169,821 in municipal contributions for the Short Term Plan;

- Secured $1.3 million in Department of Labor funding to provide housing and services to hard-to-serve TANF recipients; and

- Received the 1996 National Association of Counties (NACO) Achievement Award for the Continuum of Care.

4. IS THERE ANY OTHER BOARD, EITHER PUBLIC OR PRIVATE, WHICH WOULD, BETTER SERVE THE FUNCTION OF THE BOARD?

There is currently no other Trust that has such broad representation or support. Support for the current process and Trust structure is significant. The Trust's composition has enabled its designation as the "lead agency" for our continuum of care for purposes of Federal and State funding.

5. SHOULD THE ORDINANCE CREATING THE BOARD BE AMENDED TO BETTER ENABLE THE BOARD TO SERVE THE PURPOSE FOR WHICH IT WAS CREATED? (Attach proposed changes, if answer is "Yes")

No. The Ordinance, as approved, has provided the necessary flexibility to allow the Trust to fulfill its goals and objectives.

6. *SHOULD THE BOARD'S MEMBERSHIP REQUIREMENT BE MODIFIED?*

No. The Trust is a 27-member board comprising a broad-based membership representing numerous sectors of our community. Representation includes seven appointments from the business and civic community, four appointments from the provider community, two formerly homeless persons, a representative from the professional/academic community, three members of the Miami-Dade League of Cities, three representatives from the Greater Miami Religious Leader Coalition, a homeless advocate/formerly homeless person, a representative from the Homeless Interfaith Coalition and the membership of the Superintendent of Miami-Dade County Public Schools, the President of the Miami Coalition for the Homeless, the Miami City Manager, the district administrator for the Department of Children and Families, two members of the Judiciary, and the Miami-Dade County Commissioner who chairs the Committee overseeing homeless issues (or in the absence of this committee, a member of the Board of County Commissioners). The Trust reviewed and modified its membership structure prior to the second reading of its Ordinance to ensure fair representation from all sectors interested in addressing this important issue. Appointments to the Trust's various committees also allow for additional diversity and representation.

7. *WHAT IS THE OPERATING COST OF THE BOARD, BOTH DIRECT AND INDIRECT (Report on FY 2006 and FY 2007)?*

Costs for the administrative support of the Trust including indirect costs are:

Direct	$ 109,427	$ 112,195
Indirect	$ 50,145	$ 56,940
Total	$ 159,572	$ 169,135

8. *DESCRIBE THE BOARD'S PERFORMANCE MEASURES DEVELOPED TO DETERMINE ITS OWN EFFECTIVENESS IN ACHIEVING ITS STATED GOALS?*

Yes. The goals of the Trust, the expansion of housing and services, are set forth in the Miami-Dade County Community Homeless Plan. As such, the Trust's effectiveness can be measured by the increased level of coordination, increased resources (funding leveraged) and the number of beds that have been developed since the Trust's inception. The Trust is furthering its effectiveness via the implementation of a 10-year Plan to End Homelessness with increased focus on services to individuals experiencing chronic homelessness.

INCLUDE A DISKETTE, SAVED AS ASCII OR RICH TEXT FORMAT (RTF), OF THE COUNTY MANAGER'S MEMORANDUM TO THE BOARD OF COUNTY COMMISSIONERS WITH HIS RECOMMENDATION.

Attached

MIAMI-DADE HOMELESS TRUST BOARD MEMBERS ATTENDANCE REPORT 2006 (11 MEETINGS) 27 Members															MEETING ATTENDANCE			
		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Dec	Members Attended	Designees Attended	Total	% Attended
I. Civic and Business Community Greater Chamber of Commerce (7 seats)																		
Seat #1	Ralph Egues	E		E	E	M	M	E		E	M	M	E	M				
Seat #2	Judge Steven Leifman, Finance/Audit Chairman	M		D	D	D	D	M		D	D	D	D	M				
Seat #3	Dr. Arthur Fournier	M		M	M	M	M	D		M	E	M	E	E				
Seat #4	Gonzalo DeRamon, Housing Chairman	M		M	A	D	D	M		M	E	D	M	M				
Seat #5	Sergio Gonzalez, Esq., Vice Chairman	D		D	D	E	V	V		V	V	V	V	V				
Seat #6	Fred Jackson (Term Expired)	A		A	A	A												
	Rana G. Brown						D	M		E	M	M	M	M				
Seat #7	Mayor Carlos Alvarez	E		D	A	D	D	D		D	D	D	D	D				
II. Miami-Dade League of Cities (3 seats)																		
Seat #8	Commissioner Richard Steinberg	A		D	A	D												
	Hilda M. Fernandez						D	M		M	M	E	D	M				
Seat #9	Commissioner Tomas Regalado	M		D	M	M	M	D		M	D	E	E	A				
Seat #10	Councilwoman Daisy Black***	V		V	V	V	V	V		V	V	V	V	V				
III. Providers Forum (4 seats)																		
Seat #11	Manuel Sarria	M		E	M	M	D	M		D	M	E	M	M				
Seat #12	Katherine Martinez	M		M	D	M	M	M		M	M	M	M	M				
Seat #13	Karen Mahar	M		M	M	M	M	M		M	M	M	M	M				
Seat #14	Kametra Driver*	D		M	M	M	V	V										
	Sandra Newson (apptd. 9-20-06									M	M	E	M	M				
IV. Greater Miami Religious Leaders (3 seats)																		
Seat #15	Father Patrick O'Neill	M		A	A	E	E	M		M	M	E	E	E				
Seat #16	Rabbi Solomon Schiff	M		M	M	M	M	M		E	E	M	M	M				
Seat #17	Rev. Dr. Priscilla Felisky- Whitehead	E		M	M	M	M	E		M	M	M	M	M				
V. Homeless Advocates/Independents (Academic/Prof.) (5 seats)																		
Seat #18	Pauline Clarke-Trotman	M		M	M	M	M	M		M	M	M	M	M				
Seat #19	Deborah McPherson	M		E	M	M	M	A		A	A	A	A	A				
Seat #20	Shelley Llorente**	A		M	V	V	V	V										
	Cristy Garcia-Menocal									M	M	D	M	E				
Seat #21	Clevelend Bell, III, Services Committee Chairman	D		D	M	M	M	M		M	M	M	A	M				
Seat #22	Ronald L. Book, Esq., Chairman	M		M	E	M	M	M		M	E	M	M	M				
VI. Ex-Official Seats (No set terms -5 seats)																		
Seat #23	Rudolph F. Crew, Ed.D.	D		A	E	D	A	A		D	D	A	D	D				0%
Seat #24	Commissioner Rebeca Sosa	E		A	A	A	A	A		E	E	E	E	A				0%
Seat #25	City Manager Joe Arriola	E		D	D													0%
	City Manager Pete Hernandez					D	A	E		D	D	D	D	D				
Seat #26	Arthur Rosenberg, Esq., Pres. MCH (elected 7-05)	D		D	D	D	D	D		D	D	D	D	D				0%
Seat #27	Charles M. Hood, III	E		E														0%
	Gilda Ferradaz-A/Dist. Adm.				M	E	D	M		E	D	E	E	M				0%
	Members	12		10	11		10	13		13	12	10	10	11				
	Designees	5		8	5		9	4		6	7	7	7	6				
	Absent	3		4	6		3	3		1	1	2	2	2				
	Excused	6		4	3		1	3		5	5	6	6	6				
	Vacant	1		1	2		4	4		2	2	2	2	2				
		27	0	27	27	0	27	27		27	27	27	27	27				

MEETING CANCELLED

RECESS

Key : A= Absent; M=Member Present; D=Designee Attended; E=Excused; *R=Resigned- Term Expired **Resigned *** Became ineligible to serve

MIAMI-DADE HOMELESS TRUST BOARD MEMBERS ATTENDANCE REPORT 2007 (9 MEETINGS) 27 Members

		Jan.12	Feb. 23	Mar. 30	Apr. 27	May. 25	Jun. 29	Jul. 16	Aug. 10	Sept. 28	Oct. 26	Nov. 29	Dec. 21	MEETING ATTENDANCE Members Attended	Designees Attended	Total	% Attended
I. Civic and Business Community Greater Chamber of Commerce (7 seats)																	
Seat #1	Ralph Egues	M		M		M	E		M	E	M	M	M				
Seat #2	Judge Steven Leifman, Finance/Audit Chairman	M		M		D	D		M	D	D	D	M				
Seat #3	Dr. Arthur Fournier	M		E		M	M		M	E	E	E	E				
Seat #4	Gonzalo DeRamon, Housing Chairman	M		M		M	D		M	D	A	D	D				
Seat #5	Sergio Gonzalez, Esq., Vice Chairman/Paul Imbrone	V		V		V	V		V	M	M	E	M				
Seat #6	Rana G. Brown	M		E		M	E		M	M	M	M	M				
Seat #7	Mayor Carlos Alvarez	D		D		D	E		D	D	D	D	E				
II. Miami-Dade League of Cities (3 seats)																	
Seat #8	Hilda M. Fernandez	D		M		D	D		D	D	D	D	D				
Seat #9	Commissioner Tomas Regalado	M		M		D	E		E	A	A	E	E				
Seat #10	Councilwoman Daisy Black***	V		V		V	V		V	V	V	V	V				
III. Providers Forum (4 seats)																	
Seat #11	Manuel Sarria	M		M		M	M		M	D	D	M	M				
Seat #12	Katherine Martinez	M		M		M	M		M	M	M	M	M				
Seat #13	Karen Mahar	M		M		M	M		D	M	D	E	M				
Seat #14	Sandra Newson**	E		M		M	D		V	V							
	Ann Cumbie										E	E	E				
IV. Greater Miami Religious Leaders (3 seats)																	
Seat #15	Father Patrick O'Neill	E		E		E	E		M	M	A	M	E				
Seat #16	Rabbi Solomon Schiff	M		M		M	M		M	E	M	M	E				
Seat #17	Rev. Dr. Priscilla Felisky- Whitehead	E		M		E	M		E	E	E	E	M				
V. Homeless Advocates/Independents (Academic/Prof.) (5 seats)																	
Seat #18	Pauline Clarke-Trotman	M		M		M	E		A	M	M	M	M				
Seat #19	Deborah McPherson**	A		A		A	A		V	V	V	V	V				
Seat #20	Cristy Garcia-Menocal	M		M		D	D		M	M	M	M	M				
Seat #21	Clevelend Bell, III, Services Committee Chairman	M		E		M	V										
	Biship Rudolph Orjuna								A	A	A	E	M				
Seat #22	Ronald L. Book, Esq., Chairman	M		M		M	M		M	M	M	M	M				
VI. Ex-Official Seats (No set terms -5 seats)																	
Seat #23	Rudolph F. Crew, Ed.D.	A		D		D	A		D	E	E	D	E				
Seat #24	Commissioner Rebeca Sosa	E															
	Commissioner Audrey M. Edmonson			D		D	M		E	D	D	D	E				
Seat #25	City Manager Pete Hernandez	D		D		D	D		D	D	D	D	D				
Seat #26	Arthur Rosenberg, Esq., Pres. MCH (elected 7-05)	D		D		D	D		D	D	D	D	D				
Seat #27	Gilda Ferradaz, Dist. Adm.	D		D		D	M		D	E	D	M	M				
	Members	14		14		12	9		11	8	8	10	13				
	Designees	5		6		10	7		7	8	9	8	4				
	Absent	2		1		1	2		1	2	4	0	0				
	Excused	4		4		2	6		3	6	4	7	8				
	Vacant	2		2		2	3		5	3	2	2	2				
		27	0	27	0	27	27	0	27	27	27	27	27				

MEETING CANCELLED

MEETING CANCELLED

MEETING CANCELLED AT TIME OF THE MEETING DUE MIAMI POLICE EMERGENCY

Key : A= Absent; M=Member Present; D=Designee Attended; E=Excused; *R=Resigned- Term Expired **Resigned *** Became ineligible to serve

16

MEMORANDUM

Substitute
Agenda Item No. 7(A)

TO: Hon. Chairperson and Members
Board of County Commissioners

DATE: May 3, 1994

FROM: Joaquin G. Avino, P.E., P.L.S.
County Manager

SUBJECT: Ordinance Creating the Dade County Homeless Trust

O#94-66

RECOMMENDATION

It is recommended that the Board approve the attached Ordinance creating the Dade County Homeless Trust.

BACKGROUND

On May 18, 1993 the Dade County Commission created a Task Force on Homelessness and charged it with developing a plan to comply with Section 212.0306 of the Florida Statutes (1993). The resulting Dade County Community Homeless Plan serves as the blueprint for implementing programs to be funded from the proceeds of the 1% (one percent) food and beverage tax and will also serve as the basis for other available dollars for homeless programs such as Federal, State and Municipal grants and other public and private "matching" funds that may be attracted with the tax serving as a base revenue source. The Plan also calls for the creation of a governing body, a "Trust," to oversee the use of the portion of the food and beverage tax dedicated to homeless programs and to ensure that the proceeds are used in a manner which will provide the greatest benefit to homeless persons and the community as a whole.

The Ordinance has also undergone a review process with considerable input from members of the public and the Trust and, where necessary, has been adapted so as to reflect their recommendations. The Ordinance calls for a membership that is representative of the county's ethnic, racial and gender mix; greater participation by certain sectors of the community; and changes that further compliment the legislation.

TO: Honorable Chairperson and Members
Board of County Commissioners

DATE: May 3, 1994

FROM: Joaquin G. Avino, P.E., P.L.S.
County Manager

SUBJECT: Economic Analysis For Ordinance Creating The Dade County Homeless Trust

BACKGROUND:
On May 18, 1993 the Dade County Commission created a task Force on Homelessness and charged it with developing a plan to comply with Section 212.0306 of the Florida Statutes (1993). The resulting Dade County Community Homeless Plan serves as the blueprint for implementing programs to be funded from the proceeds of the 1% (one percent) food and beverage tax. It will also serve as the basis for other available dollars for hbmeless programs such as Federal, State and Municipal grants and other public and private "matching" funds that may be attracted with the tax serving as a base revenue source. The Plan also calls for the creation of a governing body, a "Trust" to oversee the use of the portion of the food and beverage tax dedicated to homeless programs and to ensure that the proceeds are used in a manner which will provide the greatest benefit to homeless persons and the community as a whole.

The Ordinance has also undergone a review process with considerable input from members of the public and the Trust and, where necessary, has been adapted so as to better serve the Trust's overall purpose.

The Ordinance calls for a more representative membership (ethnic, racial and gender balanced composition); greater participation of certain sectors and changes that compliment the legislation.

ECONOMIC ANALYSIS:

1. The economic impact on the County budget: **NONE**

2. The economic impact on the private sector: **NONE**

3. The effect on public/private employment: **NONE**

4. The costs and benefits of establishing and maintaining the program: **(There will be no general fund costs associated with this ordinance).**

5. Whether necessary to obtain State and Federal grants or financing: **NO**

6. Whether any other ordinance should be repealed or amended: **NO**

7. Whether the creation of a new ordinance is the best method of achieving the benefit desired: **(The adoption of this ordinance is required by the enacting state legislation).**

Amended
Substitute
Agenda Item No. 7(A)
5-3-94

ORDINANCE NO 94-66

ORDINANCE CREATING THE DADE COUNTY HOMELESS TRUST, PROVIDING FOR A GOVERNING BODY, ORGANIZATION AND PROCEDURE, APPOINTMENT AND TENURE, POWERS, DUTIES AND FUNCTIONS OF THE TRUST, AND STAFF SUPPORT; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

WHEREAS, the Florida legislature has enacted the 1993 amendments to Section 212 0306, Florida Statutes, which authorize Dade and other counties to levy a homeless and spouse abuse tax;

WHEREAS, this Board finds that it is in the best interests of the community to create a Trust to oversee the use of that portion of the proceeds of the homeless and spouse - use tax dedicated to the homeless and to ensure that the proceeds are used in a manner which will provide the greatest benefit to homeless persons and the community as a whole,

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF DADE COUNTY, FLORIDA:

Section 1. **Creation of the Dade County Homeless Trust**. There is hereby created and established as an agency and instrumentality of Dade County a revocable trust which shall be named and known as the Dade County Homeless Trust (hereinafter referred to as "the Trust"). The Trust shall be a public body through which its governing body may exercise all those powers either specifically granted herein or necessary in the exercise of the powers herein enumerated.

Section 2 **Governing body**

A. The governing body of the Trust shall be a Board of Trustees composed of twenty-seven (27) voting members Trustees shall serve without compensation but shall be entitled to reimbursement for necessary expenses incurred in the discharge of their duties

B. Composition. The voting membership of the Board of Directors shall be ethnically, racially and gender balanced and shall be composed of the following members:

1. Seven (7) members representing the civic and business community which shall be selected by the Greater Miami Chamber of Commerce. After the initial terms of these seven members, the Trust may recommend that four (4) of the civic and business community positions include the following: one (1) representative of the downtown Miami business community, one (1) representative from the judicial sector; one (1) representative from the medical profession and one (1) representative of the neighborhood association in the area immediately impacted by the first homeless assistance center, or from the area most affected by homeless provider services.

2. A member of the Dade County Public School Board or the Superintendent of Dade County Public Schools as determined by the School Board;

3. The Chairperson of the Board of County Commissioners Committee on Housing and the Homeless or, in the absence of such a committee or in the absence of any other committee overseeing homeless issues, the Board of County Commissioners;

4. Three (3) members of the Dade League of Cities selected by the Dade League of Cities, taking into consideration the cities most impacted by the homeless issue;

5. The City Manager of the City of Miami;

6 Two (2) formerly homeless persons selected by the Homeless/Formerly Homeless Persons Coalition or in the absence of such an organization, by the Homeless Providers' Forum

7. Four (4) representatives of the Homeless Providers Forum selected by the Homeless Providers Forum;

8. One (1) representative of the academic or professional sector, selected by the Chair of the Housing and Homeless Committee of the Board of County Commissioners, or in the absence of such a committee or any other committee overseeing homeless issues, the Board of County Commissioners;

9. One (1) advocate, formerly homeless person, or provider, selected by the South Florida Interfaith Coalition for the Homeless;

10. Three (3) members of the Greater Miami Religious Leaders Coalition selected by the Greater Miami Religious Leaders Coalition;

11. One (1) advocate for the homeless or one (1) formerly homeless person selected by the Homeless Providers Forum;

12. The President of the Miami Coalition for the Homeless; and

13. The District Administrator of the State of Florida Department of Health and Rehabilitative Services for the District encompassing Dade County.

Vacancies on the Board of Trustees shall be filled in the same manner by which the original Trustees were appointed, with a special emphasis on choosing persons representative of the gender, racial and ethnic composition of the entire community.

C Tenure and removal of trustees All non-ex officio trustees shall serve staggered terms of three (3) years each, provided, however, of the original Board of Trustees, the Trust shall select one-third (1/3) for a term of one (1) year and one-third (1/3) for a term of two (2) years. No trustee, with the exception of ex-officio trustees, shall be permitted to serve more than two (2) consecutive and complete terms of three (3) years each unless so authorized by two-thirds (2/3) vote of the full membership of the Board of County Commissioners. Trustees may be removed in accordance with the provisions of Chapter 2-11.38 of the Code of Metropolitan Dade County.

D. Qualifications. Each member of the Board of Trustees must comply with the requirements of Chapter 2-11.3 ~~of the~~ Code of Metropolitan Dade County.

E. Organization and procedure.

1. Officers. The Board of Trustees shall organize after the members thereof have qualified to serve and shall elect one (1) of its members as chairperson and such other officers as the Board of Trustees may determine to be necessary. In addition, the Board of Trustees shall make, adopt and amend bylaws, rules and regulations for its own governance.

2. Meetings. The Board of Trustees shall hold regular meetings and such other meetings as it deems necessary. A majority of the members of the Trust shall constitute a quorum. Minutes shall be kept of all meetings of the Trust and all meetings shall be public.

3. Committees. The Trust shall appoint any committees it deems necessary.

F Applicability of County rules and procedures. The Trust shall at all times operate under the Florida Open Government laws, including the "Sunshine Law", public meeting laws and public records laws and shall be governed by all State and County conflict of interest laws, as applicable, including the Metropolitan Dade County Conflict of Interest and Code of Ethics Ordinance, Sec. 2-11.1 of the Code of Metropolitan Dade County.

G. Voting Requirements. Trustees may designate alternates to serve and/or vote on their behalf.

Section 3 The Trust shall have the following powers, duties, functions and responsibilities:

A. To serve in an advisory capacity to the Board of County Commissioners with respect to all issues affecting or relating to persons who have become or are about to become homeless;

B. To recommend to the Board of County Commissioners, in accordance with the Dade County Community Homeless Plan, an annual budget and plan for use of the Homeless Tax;

C. To recommend to the Board of County Commissioners, in accordance with the Dade County Community Homeless Plan, the award of contracts and grants from funds generated by the Homeless Tax to organizations, entities, and agencies, including an independent 501(c)(3) corporation and relevant service providers. The Board of County Commissioners shall accept such recommendations unless rejected by an affirmative vote of a majority plus one additional vote of the Board of County Commissioners.

All requests for proposals for such contracts and grants shall be prepared at the direction of the Trust and issued by the County Manager In addition the County Manager shall collect and open such proposals, evaluate each proposal for responsiveness, rank all responsive proposals and make recommendations to the Trust regarding the award of the contract or grant. In the event of a bid protest, the party protesting the bid award shall first appear before the Trust. The Trust shall consider the protest and make a recommendation to the Board of County Commissioners;

D. To review the Dade County Community Homeless Plan on a regular basis and at least annually to assure that the Plan continues to serve the needs of the total community and the homeless and to recommend any needed amendments deletions or modifications to the Board of County Commissioners. The Board of County Commissioners shall only have the power to amend the Plan based upon changed circumstances;

E. To develop a community wide consolidated funding plan to implement the Dade County Community Homeless Plan including the use of the following potential funding sources:

1. The annual proceeds of the Homeless Tax;

2. Funding from municipalities interested in supporting implementation of the Dade County Community Homeless Plan;

3. Community Development Block Grant funds;

4. Other federal grants;

5. State grants;

6. Private contributions.

ORD.300

F. To submit annually to the Board of County Commissioners a report summarizing and evaluating all programs and activities undertaken by the Trust during the previous fiscal year. The report shall include an audit and accounting, in accordance with generally accepted accounting principles, of all funds received and expended.

G. To monitor, review and evaluate the homeless assistance services, activities and expenditures of Dade County and the municipalities within Dade County to determine compliance with state law.

H. To recommend through an RFP process the award of a contact to an independent 501(c)(3) corporation which will raise private funds and carry out certain functions of the Dade County Community Homeless Plan including construction, operation, and siting of housing assistance centers and any other duties the Trust may so determine.

I. To cooperate and work with service providers in carrying out the Dade County Community Homeless Plan.

Section 4. **Staff support.** The Board of Trustees shall select, with the approval of the County Manager, the Executive Director of the Trust. The Clerk of the Board shall record all meetings of the Trust and the County Manager shall provide to the Trust adequate staff and support services to enable the Trust to carry out its duties and responsibilities and shall continue to coordinate all homeless provider services and assist homeless providers in applying for grants and other available funds.

Section 5. **Liberal construction to effectuate public purpose.** This article, being for public purpose and for the welfare of the citizens of Dade County, Florida, shall be liberally construed to effect the purposes hereof.

Section 6. If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder of this ordinance shall not be affected by such invalidity.

Section 7. It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Metropolitan Dade County, Florida. The sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," or other appropriate word.

Section 8. This ordinance shall become effective ten (10) days after the date of enactment.

PASSED AND ADOPTED: MAY 0 3 1994

Approved by County Attorney as to form and legal sufficiency. RAG

Prepared by: VLR

ORD/200

MISSION:

To eliminate homelessness by ensuring the efficient and effective provision of a continuum of appropriate housing and services for homeless persons, through the identification, coordination and monitoring of resources.

BYLAWS
OF
THE MIAMI-DADE COUNTY HOMELESS TRUST

ARTICLE I

PURPOSE

The Miami-Dade County Homeless Trust ("Trust") was created to serve in an advisory and oversight capacity to the Board of County Commissioners with respect to issues affecting or relating to persons who have become, or are about to become, homeless in Miami-Dade County. More particularly, the Trust was created to develop and carry out a community-wide consolidated funding plan to implement the Miami-Dade County Community Homeless Plan, including the annual proceeds of the food and beverage tax, municipal funds, state and federal grand and private contributions. The Trust will recommend the award of contracts and grants to carry out the Miami-Dade County Homeless Plan. As part of this funding plan, the Trust is further charged with the task of monitoring and evaluating the implementation of the Miami-Dade County Community Homeless Plan and will accordingly recommend any changes to the Plan or the manner in which it is implemented.

ARTICLE II

IDENTIFICATION

SECTION I. Seal. The seal of the Trust shall be circular in form and mounted upon a metal die, suitable for impressing upon paper, and shall bear the name of the Trust and such symbols or words as the Board of Trustees of this Trust may decide.

ARTICLE III

THE BOARD OF TRUSTEES

SECTION 1. Number, Tenure and Qualifications. The business and affairs of the Trust shall be managed by the Board of Trustees composed of at least twenty-seven (27) and not more than twenty-nine (29) voting members. Trustees shall serve without compensation.

SECTION 2. Tenure, Appointment and Removal. All non ex-officio Trustees shall serve staggered terms of three (3) years each.

Trustees shall be appointed, removed and shall serve according to the provisions of Chapter 2 of the Code of Miami-Dade County.

SECTION 3: Composition. The voting membership of the Board of Directors shall be ethnically, racially and gender balanced and shall be composed of the following members:

1. Seven (7) members representing the civic and business community which shall be selected by the Greater Miami Chamber of Commerce. After the initial terms of these seven members, the Trust may recommend that four (4) of the civic and business community positions include the following: one (1) representative of the Downtown Miami business community, one (1) representative from the judicial sector; one (1) representative from the medical profession and one (1) representative of the neighborhood association in the area immediately impacted by the first homeless assistance center, or from the area most affected by homeless provider services;
2. A member of the Dade County Public School Board or the Superintendent of Miami-Dade County Public School as determined by the School Board;
3. The Chairperson of the Board of Miami-Dade County Commissioners' Committee on Housing and the Homeless or, in the absence of such a committee or in the absence of any other committee with oversight on homeless issues, a member of the Board of Miami-Dade County Commissioners;
4. Three (3) members of the Dade League of Cities selected by the Dade League of Cities, taking into consideration the cities most impacted by the homeless issue;
5. The City Manger of the City of Miami;
6. Two (2) formerly homeless persons selected by the Homeless/Formerly Homeless Persons Coalition or in the absence of such organization, by the Homeless Providers' Forum;
7. Four (4) representatives of the Homeless Providers' Forum selected by the Homeless Providers' Forum;
8. One (1) representative, formerly homeless person, or provider, selected by the South Florida Interfaith Coalition;
9. One (1) advocate, formerly homeless person, or provider, selected by the South Florida Interfaith Coalition;
10. Three (3) members of the Greater Miami Religious Leaders Coalition selected by the Greater Miami Religious Leaders Coalition;
11. One (1) advocate for the homeless or one (1) formerly homeless person selected by the Homeless Providers' Forum;
12. The President of the Miami Coalition for the Homeless; and
13. The District Administrator of the State of Florida Department of Health and Rehabilitative Services for the District encompassing Miami-Dade County.

Vacancies on the Board of Trustees shall be filled in the same manner by which the original Trustees were appointed, with a special emphasis on choosing persons representative of the gender, racial and ethnic composition of the entire community.

Trustees shall be appointed, removed and shall serve according to the provisions of Chapter 2 of the Code of Miami Dade County.

SECTION 4. Resignation. Any Trustee may resign at any time by giving written notice to the Board of Trustees, or to the Chair of the Trust. Such resignation shall take effect at the time specified therein and unless otherwise specified therein, acceptance of such resignation shall not be necessary to make it effective.

ARTICLE IV

MEETINGS OF THE BOARD OF TRUSTEES

SECTION 1. Place, Call and Adjournment of Meetings. Meetings of the Board of Trustees shall be held within Miami-Dade County. The Board of Trustees shall hold regular meetings which may be called the Chair, Vice-Chair or Treasurer of the Trust. The Chair, Vice-Chair or Treasurer shall preside at all meetings.

In the event the quorum requirements set forth herein are not met, the Chairperson, Vice-Chairperson, Clerk of the Board or his designee, or a majority of the Trustees present, may adjourn the meeting to the next day, or by unanimous agreement of those members present, select another place, hour or day to hold the meeting.

All meetings of the Board of Trustees shall be held and noticed in accordance with the Miami-Dade County and Florida open government laws including the "Sunshine Law," public meeting laws, public records laws and the Miami-Dade County Conflict of Interest and Code of Ethics Ordinance, as applicable.

SECTION 2. Special Meetings. Special Meetings of the Board of Trustees may be called by the Chairperson or Vice-Chairperson of the Trust or by a majority of the members of the Trust. When a special meeting is called, a notice in writing signed by such majority, the Chairperson or Vice-Chairperson shall be served upon the Clerk of the Board.

Either verbal or written notice shall be served upon each of the Trustees stating the date, hour and place of the meeting and the purpose for which such meeting is called. No business other than that specified in the notice shall be transacted at that meeting. At least twenty-four hours must elapse between the time the Clerk receives notice in writing and the time the meeting is held.

If after reasonable diligence it was impossible to give notices to each Trustee, such failure shall not affect the legality of the meeting if a quorum was present. The minutes of each special meeting shall show the manner and method by which notice of the meeting was provided. All special meetings shall be open to the public and held in accordance with the Miami-Dade County and record laws and the Miami-Dade County Conflict of Interest and Code of Ethics Ordinance, as applicable.

Notwithstanding anything contained herein to the contrary, notice of any special meeting may be waived only by not less than a majority of the entire membership of the Board of Trustees. No special meeting shall be held unless notice thereof shall be given in compliance with the provisions of this section, or notice thereof is waived by a majority of the entire membership of the Trust.

SECTION 3. Quorum and Acts. A majority of the whole number of members of the Trust shall constitute a quorum for the transaction of business. The act of a majority of the Trustees present at a meeting at which a quorum is present shall be the act of the Board of Trustees.

The members may appoint or designate alternates to vote on their behalf.

Any member of the Trust who announces a conflict of interest on a particular matter and a decision to refrain from voting or otherwise participating in the proceeding related to that matter shall leave the room in which the meeting is being held until the consideration of that matter is concluded. Any such member who does not leave the room shall be deemed absent for purposes of constituting a quorum, counting the vote or any other purpose.

SECTION 4. Presiding Officer. The Chairperson of the Trust shall preside at all meetings at which he or she is present. In the absence of the Chairperson, the Vice-Chair or Treasurer shall preside. The presiding Officer may vote on all questions, his or her name being called last.

SECTION 5. Rules of Debate. Debate shall be governed by the rules of debate applicable to the Board of County Commissioners of Miami-Dade County.

ARTICLE V

OFFICERS

SECTION 1. Officers. The Board of Trustees may elect a Chair, Vice-Chair, Treasurer, and such other officers and assistant officers and agents as may be deemed necessary by the Board of Trustees. All officers shall serve until their respective successors are elected and qualified.

SECTION 2. Vacancies. Whenever any vacancies shall occur in any office by death, resignation, removal, increase in the number of officers of the Trust, or otherwise, the same shall be filled by the Board of Trustees, and the officer so elected shall hold office until his successor is chosen and qualified.

SECTION 3. Duties.

Chairperson of the Board. The Chairperson shall preside at all meetings of the Board of Trustees and by virtue of his office shall be a member of all standing committees. He shall have such other duties and powers as may be assigned to him by the Board of Trustees.

Vice-Chairperson. In case of the office of the Chairperson becoming vacant, or in case of the absence of the Chairperson, or his disability to discharge the duties of his office, such duties hall, for the time being, develop upon the Vice-Chairperson.

Treasurer. The Treasurer shall work together with the Executive Director in keeping account of all money and funds within the control of the Trust unless otherwise determined by the Board of Trustees, and in coordination with the Executive Director, shall render such accounts and present such statement to the Trustees.

SECTION 4. Removal. Any officer elected or appointed by the Board of Trustees may be removed from office by the Board whenever in its judgement the best interests of the Trust will be served thereby.

SECTION 5. Resignation. Any officer of the Corporation may resign at any time by giving written notice to the Board of Trustees, or to the Chair of the Trust. Such resignation shall take effect at the time specified therein and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

ARTICLE VI

COMMITTEES

SECTION 1. Creation of Committees. The Chair of the Board of Trustees may designate from among its members committees, each of which shall have the authority specifically granted it by the Board.

SECTION 2. Executive Committee. The Chairperson of the Board of Trustees may create and appoint members to an Executive Committee. The Executive Committee may be composed of the Chairperson, Vice-Chairperson, Treasurer, and four (4) Trust members representative of the following groups: (a) one member of the homeless provider network and/or religious community; (b) one member of the business and civic community; (c) one member from the homeless community and/or advocacy/independents groups; and (d) one member from the state, county or municipal government. The Executive Committee shall have the power and authority to act on behalf of the Board of Trustees.

All committee meetings will be held subject to and in conformance with Miami-Dade County and Florida conflict of interest and open government laws including the "Sunshine Law," public meeting laws, public records laws and the Miami-Dade County Conflict of Interest and Code of Ethics Ordinance.

Unless a greater proportion is required by the Board of Trustees when designating a committee, a majority of the entire authorized number of members of such committee shall constitute a quorum for the transaction of business and the vote of a majority of the members present at a committee meeting at the time of such vote, if a quorum is the present, shall be the act of such committee.

Each committee shall serve at the pleasure of the Board of Trustees.

ARTICLE VII

EXECUTIVE DIRECTOR

The Board of Trustees shall select, with the approval of the County Manager, an Executive Director of the Trust. The Executive Director shall carry out all of the day to day activities of the Trust as well as those activities the Trust so directs. In addition it shall be the general responsibility of the Executive Director to complete all of the tasks contemplated by the Miami-Dade County Community Homeless Plan, prepare for submission, review and action by the Trust all information, proposals and ideas, schedule all regular and special meetings of the Trust, work closely with Miami-Dade County's Office of Homeless Coordinator, not-for-profit groups, the private sector, other government entities and provider groups to carry out the plan and enhance the assistance provided to the homeless.

With respect to contracts, applications for grants and matching funds, the Executive Director shall work closely with the Office of Homeless Coordinator in preparing request for proposals and grant applications, ranking each response and recommending to the Trust the award of contracts and grants.

MIAMI-DADE COUNTY HOMELESS TRUST BOARD MEETING MINUTES

NOVEMBER 29, 2007

Stephen P. Clark Center-111 N.W. 1 St., Room 18-3, Miami, Florida

The following members were in attendance:

Ronald L. Book, Esq., Chairman
Rabbi Solomon Schiff, Vice-Chairman
Michael Cox for Gonzálo DeRamón
Merci L. Rodríguez for Mayor Carlos Alvarez
Ingrid Usaga for Hilda Fernández
Katherine Martínez
Father Patrick O'Neill
Ralph Egües
Cristina Garcia-Menocal
Pauline Clarke-Trotman
Alina Peréz-Sheppe for Judge Steven Leifman
Ben Burton for Arthur Rosenberg, Esq.
Gilda Ferradaz
Carmen B. Marinelli for Dr. Rudolph Crew
David Rosemond for Pete Hernández
Manuel Sarria
Rana Brown
Christia Alou-White for
Commissioner Audrey Edmonson

The following members were not in attendance:

Paul Imbrone
Karen Mahar
Arthur M. Fournier, M.D.
Bishop Rudolph Orjuna
Commissioner Tomás Regalado
Rev. Dr. Priscilla Felisky Whitehead
Ann Cumbie

The following persons were in attendance:

H. Daniel Vincent	Sergio Torres	Brooke Jewell	David Raymond
Jocelyn Jaregui	Claudio M. Perez	Farren Oglesby	Mandana Dashtaki, Esq.
Regina Wilson	Daniel Mahy	Kimberley Greene	Maggie Olano, Rec. Sec.
More R. Holmes	Rey Santos	Kimberly Wong	

I. WELCOME AND INTRODUCTIONS

Mr. Book called the meeting to order at 3:15 p.m., welcomed everyone, and for the record stated there was a quorum.

II. APPROVAL OF THE MINUTES

Mr. Book inquired if there were any questions or comments regarding the October Minutes; not being any, **Rabbi Schiff made a motion for the approval of the minutes. Mr. Rosemond seconded the motion. The minutes were approved unanimously.**

III. 2008 SUNSET REVIEW

David Raymond stated that as many may be aware, the county, by ordinance requires the submission of a biannual Sunset Review of most county boards. This report which is in the meeting materials includes among other things our accomplishments over the last two years as well as the accomplishments of the board since its inception. The report is due to Office of Strategic Business Management (OSMB) in early January of 2008 after the board' approval; it will then go to the County Manager with a memo from our chairman, and the Board of County Commissioners for review and approval. The board attendance report will be completed after the November and December board meetings. This item was approved by the Executive Committee with some language changes. David then proceeded to review the accomplishments in the past two (2) years:

- Recognition from U.S. HUD in the reduction of chronically homeless people
- Improved statistics in census, number of beds, and housing placements
- Housing Locator
- Public School Video Campaign and Curriculum
- National HMIS Award
- Homeless Housing Assistance Grant
- Crisis Outplacement

- Expanded Prevention funding and services
- Chronic Homeless Initiative
- Memoranda of Understanding

The report has been brought before the Board for ratification. **Father O'Neill made a motion to approve the 2008 Sunset Review as presented by staff and as outlined in the memo. Ms. Brown seconded the motion. All members present approved the motion set forth unanimously.** David responded to some brief questions and comments.

IV. HOMESTEAD AIRBASE-RESPONSE FROM HHS

David Raymond, by way of introduction, referred members and guests to the letter from the Department of Health and Human Services and provided members and guests a brief history of the Health and Human Services (HHS) deed restriction and policy change and the events leading to the issue before the committee today. The response from HHS did not meet our expectations. They are requesting a plat of the land and an environmental assessment which can be a lengthy process; there are also two other items that cannot be done within their request of 30 days. This has been discussed with several department County Department heads, the County Attorney's Office, Alex Muñoz and Charlie Danger. A target group will meet to address this issue immediately in an effort to do it within the County without involving an outside consultant - any associated costs will come from our GOB fund. Further it was agreed and under legal advisement that only the information they request be furnished. A letter will be prepared from Mr. Book, Joe Rasco, and the County in response to Mr. Hicks' letter.

V. CPH REPORT

Mr. Daniel Vincent welcomed everyone to the Chapman Center and provided members and guests with some updates and announcements on behalf of CPH.

- As of October 31, 2007 there was an outplacement of 58.82% at the Chapman Center; 78.76% at the South HAC; and a life-to-date outplacement of 61.04%
- The on site psych service contract is complete
- The Annual Gala event was a total success netting $1.97 million -it is the organization's most successful and lucrative fundraiser
- The Celebrity 5K Run is scheduled for March 30, 2008-please register early due to a mandated 2,500 cap-19 celebrities have made a commitment; $250,000 is committed already, CPH expects $500,000
- The final interview for the National Committee will be held on November 12th the selection will be announced at the next board meeting
- The unusual high outplacement in Homestead is believed to be attributed to price difference in the rents
- The South Dade Advisory Committee's Chairman Lt. Col. Tom Davis has been deployed to Afghanistan as Commander of the Armed Forces Radio
- On November 14th, **the American Association of Fundraising Professionals Greater Miami Chapter and the National Philanthropy Day Committee** honored Alvah and Betty Chapman with a Lifetime Achievement Award

VI. APPLE TREE PERSPECTIVES REPORT

Due to Ms. Apfel's absence Mr. Book inquired in all the members have had the opportunity to review the report and if there were any questions or comments. David Raymond informed members and guests of an issue with Labre Place wherein there has been a policy change by the underwriters and syndicators which the Florida State Statutes does not clearly define; this will affect the operating reserve of this project and future projects. David will provide updates as they become available. **Mr. Rosemond made a motion to approve the report. Father O'Neill seconded the motion. All members present approved the motion set forth unanimously.**

VII. ECONOMIC INDICATOR REPORT

Tax Collections: A self explanatory memo has been provided in the meeting materials; any questions or comments may be directed to David Raymond at the Homeless Trust Office.

VII. EXECUTIVE DIRECTOR'S REPORT

David Raymond made some announcements and provided some updates:

Temporary Staffing Changes: During Terrell Thomas' leave of absence contract duties will be assumed by Kimberley Green.

New County Management: Cynthia Curry has been appointed the Senior Advisor to the County Manager and will be overseeing the Homeless Trust.

Legal Counsel: Ms. Mandana Dashtaki will be taking over most of the Trust's legal matters. Ms. Johnson-Stacks will continue to be the supervising attorney. We look forward to working with Mandana in her new capacity.

Identification Assistance: Will be available shortly in the amount of $50,000 that will include limited administrative costs.

South Dade Homeless Issues: Recently it has been brought to the attention of staff by the South Florida Housing and Services Coalition and concerned law enforcement that there is an increase in homeless individuals in South Dade County. This may partly due to a Home Depot where day laborers congregate to get work and migrant workers, some *are* homeless, however some are not. David responded to some comments and questions by members; David will provide an update following his visit in the area.

Umoja Village: The RFA was advertised. The document was not what staff was hoping for. The Homeless Trust is willing to assist in any possible and participate in the process. David and Mr. Rosemond will provide an update at the next meeting.

VIII. OTHER

Mr. Book stated that under the Sunshine Law definition he is hereby making a public disclosure involving the implementation of the recently approved Memoranda of Agreement and the funding for the recurring costs that will be involved for the expanded outreach and housing specialists and his request to Mr. Burton and the Miami Coalition for Homeless Board, and Mr. Vincent and the Community Partnership for Homeless Board for financial assistance for those recurring costs.

Mr. Book presented David Raymond's Five Year County Service Pin. He stated that indeed it is a privilege for him to be able to present it. Mr. Book wholeheartedly made several remarks regarding David's dedication and devotion to this community. His work ethic and role in his position has been nothing short of excellence. Thank you.

Mr. Book expressed condolences to Father O'Neill on the loss of his brother.

With no further business to discuss, the meeting was adjourned at 11:40 a.m.

Rabbi Schiff will be saying the invocation for the Dolphins game this Sunday.

Mr. Rosemond reminded everyone about the Miami Cares event on December 18.

With no further business to discuss, the meeting was adjourned at 3:52 p.m.

Ronald L. Book, Esq.
Trust Board Chairman