

# MEMORANDUM

Agenda Item No. 11(A) (22)

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**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

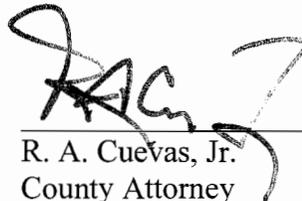
**DATE:** April 8, 2008

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution retroactively  
authorizing in-kind services  
for the February 22, 2008  
Elderly Services Program

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The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Audrey M. Edmonson.

  
\_\_\_\_\_  
R. A. Cuevas, Jr.  
County Attorney

RAC/up



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**DATE:** April 8, 2008

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 11(A) (22)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor

Agenda Item No. 11(A) (22)

Veto \_\_\_\_\_

04-08-08

Override \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE TRANSIT AGENCY FOR THE FEBRUARY 22, 2008 ELDERLY SERVICES PROGRAM SPONSORED BY WARD TOWERS TENANT ASSOCIATION INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$1,188.00 TO BE FUNDED FROM THE DISTRICT 3 IN-KIND RESERVE FUND

**WHEREAS**, the Ward Towers Tenant Association, Inc. has requested in-kind services from the Miami-Dade Transit Agency for the February 22, 2008 Elderly Services Program in an amount not to exceed \$1,188.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the purpose of the Elderly Services Program is to allow elderly residents of Ward Towers Senior Center an opportunity to attend and participate in the celebration of the Historic Virginia Key Beach Park "Paradise Renewed" Grand Re-opening; and

**WHEREAS**, Ward Towers Tenant Association, Inc. is a not-for-profit organization; and

**WHEREAS**, the Elderly Services Program is a small event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and the in-kind services shall be funded from the District 3 In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Miami-Dade Transit Agency for the February 22, 2008 Elderly Services Program in an amount not to exceed \$1,188.00 to be funded from the District 3 In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Audrey M. Edmonson and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	
Barbara J. Jordan, Vice-Chairwoman	
Jose "Pepe" Diaz	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Dennis C. Moss
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 8<sup>th</sup> day of April, 2008. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

MR

Monica Rizo

MDTA 1188

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Delores Green  
Office of Strategic Business Management  
111 N.W. 1<sup>st</sup> Street, Suite 2200  
Miami, FL 33128

Phone: (305) 375-5143  
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

1. Full legal name of the requesting organization: Ward Towers Tenant Association, Inc

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Robert Tavel  
2200 NW 54 Street, #504 Miami, FL 33142, 786-344-2975 (phone)  
Y.tavel@yahoo.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Two wheelchair accessible buses

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): Friday, February 24, 2008 @ 10:00 am, Grand Re-Opening of the Historic Virginia Key Beach Park @ 4020 Virginia Beach Drive  
Ward Towers Elderly Services Prgm.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

✓  
Edmonson

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

7. Physical address of event venues (please specify Commission District(s)): 4020 Virginia Beach Drive,  
District 5, Commissioner Bruno A. Barreiro
8. Description of regional or local impact: \_\_\_\_\_
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): \_\_\_\_\_
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): \_\_\_\_\_
11. Expected number of participants and estimated attendance (per day, if applicable): \_\_\_\_\_
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): \_\_\_\_\_

I hereby certify that all the statements made in this application are true and correct.

Robert Lawel  
Signature of Authorized Representative

2/21/08  
Date

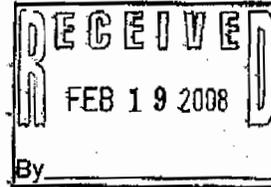
# WARD TOWER TENANTS ASSOCIATION, INC.

2200 N.W. 54 Street Suite 504 Miami, FL 33142 Ph. (786) 344-2875 email: r.tavel@yahoo.com

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President: Robert Tavel Vice-President: Rene Gonzalez Treasurer: Maria Garcia

Correspondence Secretary: Willie Goldwire Recording Secretary: James Walker  
\*\*\*\*\*

February 18, 2008



*75 people  
- 5 wheelchair*

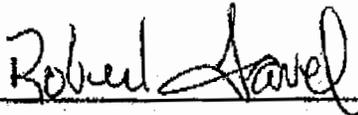
Honorable Audrey Edmonson  
Miami-Dade County Commissioner  
5400 N.W. 22 Avenue  
Suite # 701  
Miami, FL 33142

Honorable Commissioner:

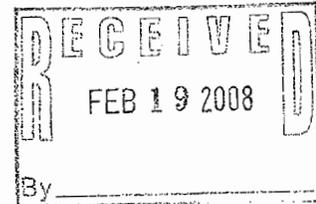
On February 22, 2008 there will be a tour to Virginia Key Beach and our elderly residents have expressed a desire to attend this upcoming event. Our residents would need two (2) wheelchair-accessible buses in the a.m., and this is a request for such transportation.

Please let me know at your earliest convenience about this request by calling me at (786) 344-

2875. Thank you for your ever present desire to help the elderly.



Robert Tavel  
President



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*Silver Speakers  
Lx. 9:00 a.m.  
Return 1:00 p.m.*

*we will  
transit 3 buses 4 hrs.  
Base \$1,188.00  
\$99.00/bus*

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## Detail by Entity Name

### Florida Non Profit Corporation

WARD TOWERS TENANT ASSOCIATION, INC.

### Filing Information

Document Number N07000001585  
FEI Number NONE  
Date Filed 02/13/2007  
State FL  
Status ACTIVE ✓

### Principal Address

2200 NW 54TH STREET #504  
MIAMI FL 33142

### Mailing Address

2200 NW 54TH STREET #504  
MIAMI FL 33142

### Registered Agent Name & Address

TAVEL, ROBERT  
2200 NW 54TH STREET #504  
MIAMI FL 33142

### Officer/Director Detail

#### Name & Address

Title P

TAVEL, ROBERT  
2200 NW 54TH STREET #504  
MIAMI FL 33142

Title V

GONZALEZ, RENE  
2200 NW 54TH STREET #504  
MIAMI FL 33142

Title S

GOLDWIRE, WILLIE

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**Russell, Marie E. (DIST3)**

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**From:** Person, Sylvia (MDT)  
**Sent:** Wednesday, February 20, 2008 1:25 PM  
**To:** Russell, Marie E. (DIST3)  
**Cc:** Emery, Wanda (MDT)  
**Subject:** FW: Document (4).pdf  
**Attachments:** Document (4).pdf, In-kind\_Fee\_Waiver\_Application.pdf

Hi Marie...I have attached an In-kind form for your review. Here is the cost estimate for the event: 3 buses @ 99.00 per hr. for 4 hours \$1,188.00. Please let the commissioner know that we are using transit buses because there will be 5 wheel chairs.

Call me when you can.

Sylvia Person  
Special Event Services Coordinator  
Miami Dade Transit  
(O) 305-375-2632  
(C) 305-216-1229  
(Fax) 305-375-4894

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**From:** Emery, Wanda (MDT)  
**Sent:** Tuesday, February 19, 2008 4:55 PM  
**To:** Person, Sylvia (MDT)  
**Subject:** FW: Document (4).pdf

Hi Sylvia,

Per Ms. Adams, please handle the request below for MDT buses.

Thank you.

**Wanda Emery**  
Miami-Dade Transit \* Customer Services  
701 NW 1st Court, 17th Floor  
Miami, Florida 33136  
(786) 469-5428 - Fax: (786) 469-5583  
wemery@miamidade.gov

**"Delivering Excellence Every Day"**

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**From:** Russell, Marie E. (DIST3)  
**Sent:** Tuesday, February 19, 2008 4:16 PM  
**To:** Emery, Wanda (MDT)  
**Subject:** Document (4).pdf

Wanda:

This is the letter that we received asking for the use of wheelchair accessible buses on Friday, February 22, 2008. I spoke to Mr. Tavel and he said that there will be about 75 people (5 people with wheelchairs).

2/20/2008

Per Ms. Adams, please handle the request below for MDT buses.

Thank you.

**Wanda Emery**

Miami-Dade Transit \* Customer Services  
701 NW 1st Court, 17th Floor  
Miami, Florida 33136  
(786) 469-5428 - Fax: (786) 469-5583  
[wemery@miamidade.gov](mailto:wemery@miamidade.gov)

***"Delivering Excellence Every Day"***

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**From:** Russell, Marie E. (DIST3)  
**Sent:** Tuesday, February 19, 2008 4:16 PM  
**To:** Emery, Wanda (MDT)  
**Subject:** Document (4).pdf

Wanda:

This is the letter that we received asking for the use of wheelchair accessible buses on Friday, February 22, 2008. I spoke to Mr. Tavel and he said that there will be about 75 people (5 people with wheelchairs).

Mr. Tavel could not tell me what time they would like to be picked up. I'm assuming they are interested in going to the Grand Re-Opening of Virginia Key Beach that is scheduled for Friday.

Thanks for your help.

2/20/2008

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**Green, Delores (OSBM)**

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**From:** Russell, Marie E. (DIST3)  
**Sent:** Wednesday, February 27, 2008 10:57 AM  
**To:** Green, Delores (OSBM)  
**Subject:** Ward Towers Tenant Association, Inc. In-Kind Request

Hi Dee:

As per our discussion last week, Commissioner Edmonson approved a District 3 In-Kind Request in the amount of \$1,188.00 from Ward Towers Tenant Association to used three (3) buses to transport seniors from Ward Towers to Virginia Key Beach on Friday, February 22, 2008 for the Grand Re-Opening of Virginia Key Beach. ✓

I will bring the paperwork to your office this morning.

*Marie E. Russell*  
*Office Manager*  
*Office of Commissioner Audrey M. Edmonson*  
*District 3*  
*Phone: 305-375-5393*  
*Fax: 305-372-6104*

# Memorandum



**Date:** April 8, 2008

**To:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager

**Subject:** District Specific In-Kind Reserve Request Recommendation

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## Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

## Background

A retroactive waiver for in-kind services is being requested by a not-for-profit organization the Ward Towers Tenant Association, Inc. for the Elderly Services Program event held on February 22, 2008.

In-kind services have been requested in an amount not to exceed \$1,188 from the Miami-Dade Transit Agency. This event will be funded from the District 3 in-kind reserve fund.

In FY 2007-08, the Ward Towers Tenant Association, Inc. has received no County funding for this event.

Inkind7108