

Memorandum



Date: April 22, 2008

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

Agenda Item No. 3(D)(1)(A)

From: George M. Burgess
County Manager

Subject: FY 2008-2009 Emergency Management Preparedness and Assistance Grant Application

Recommendation

It is recommended that the Board ratify the attached resolution authorizing the County Mayor or his designee's action in applying for Emergency Management Preparedness and Assistance (EMPA) – Competitive Grant Program FY 2008-2009 for funds in the amount of \$197,715, available through the State of Florida Division of Emergency Management (Emergency Management Preparedness and Assistance Trust Fund) to support Miami-Dade County General Services Administration in the procurement of a mobile Multi-County Agency Emergency Operations Response Unit. It is also recommended that the Board authorize the Mayor or his designee to receive, expend, and execute such contracts, agreements, Memoranda of Understanding (MOU), and amendments, after approval by the County Attorney, as required by grant guidelines; and authorizing the Mayor or his designee to expend any and all monies received, and to file and execute any necessary amendments to the application.

Scope

The grant will provide for the continuity of county-wide services during the preparedness, response and recovery of a disaster event.

Fiscal Impact/Funding Source

This grant will provide \$197,715 in EMPA Trust Funds to implement the proposed project. The funding source is the State of Florida Department of Community Affairs, Division of Emergency Management. The total cost for the project is estimated at \$320,588. The General Services Administration (GSA) will provide for a cash match of \$69,859 and an in-kind match of \$53,014 for a total match of \$122,873 or 38% of the total cost. GSA has budgeted internal service funds for the cash match.

Track Record/Monitor

The grant will be monitored by Terrence Thompson, Administrative Officer 3.

Background

The County is proposing the procurement of a mobile Multi-County Agency Emergency Operations Response Unit for the General Services Administration (GSA) to promote solutions for removing barriers to emergency preparedness and assistance as required by the grant guidelines. GSA serves as the County's internal service department and its role for sustaining County government operations, comprised of 60 diverse departments serving 2.4 million residents, before and after a natural or man-made disaster is pivotal. The Unit will allow GSA to avoid any disruption in service and centralize its operations in a fully-equipped mobile unit for the immediate deployment of emergency and essential county support services such as:

- Maintaining and providing emergency support staff (maintenance and clerical) and NIMS certified personnel to be utilized for preparing correspondence and maintaining files during the short-term recovery phase of an incident/disaster.
- Maintaining the Office of Risk Management which handles countywide insurance coordination.
- Providing emergency preparation activities and emergency repairs (after a disaster event) to the county's critical facilities including Disaster Assistance Centers (DACs) and Disaster Recovery Centers (DRCs); police stations and other county-owned facilities.
- Performing damage assessments to all county facilities and surveying/certifying county buildings for fitness of occupancy and operations from a life safety standpoint.
- Maintaining the County's Fleet Services with pre and post-emergency activities ranging from securing fuel resources to providing emergency maintenance to county emergency vehicles.
- Providing both emergency preparation safety workshops and post-disaster response safety training for county staff.

The immediate advantage of the mobile unit is the flexibility, efficiency and speed in which it can be activated, secured and removed from any potential infrastructure "target" before a disaster and then immediately activated, deployed and mobilized at "ground zero" after a disaster to expedite recovery services. The Unit will be equipped with work stations containing PCs, telephone lines, fax and copy machines and will house up to 20 essential County personnel.

A ratification request is necessary due to the short turnaround time imposed by the application deadline of February 7, 2008. It did not allow sufficient time for the processing of the resolution and its submission to the Board prior to submission of the application.



Wendi J. Norris
Director, General Services Administration

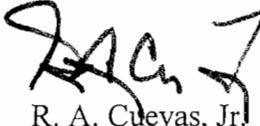


MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: April 22, 2008

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 3(D)(1)(A)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor

Veto _____

Override _____

Agenda Item No. 3(D)(1)(A)

4-22-08

RESOLUTION NO. _____

RESOLUTION RATIFYING THE MAYOR OR HIS DESIGNEE'S ACTION IN APPLYING FOR STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT PREPAREDNESS AND ASSISTANCE TRUST FUNDS; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO RECEIVE, EXPEND, AND EXECUTE SUCH CONTRACTS, AGREEMENTS, MEMORANDA OF UNDERSTANDING (MOU), AND AMENDMENTS, AFTER APPROVAL BY THE COUNTY ATTORNEY; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXPEND ANY AND ALL MONIES RECEIVED, AND TO FILE AND EXECUTE ANY NECESSARY AMENDMENTS TO THE APPLICATION; AND AUTHORIZING THE MAYOR OR HIS DESIGNEE TO APPLY FOR, RECEIVE AND EXPEND ADDITIONAL FUNDS THAT MAY BECOME AVAILABLE

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DADE COUNTY, FLORIDA, that this Board ratifies the County Mayor or his designee's action in applying for \$197,715 from the State of Florida Division of Emergency Management; authorizing the Mayor or his designee to receive, expend, and execute such contracts, agreements, Memoranda of Understanding (MOU), and amendments, after approval by the County Attorney, as required by grant guidelines; and authorizing the Mayor or his designee to expend any and all monies received, and to file and execute any necessary amendments, modifications, renewals, cancellation and termination clauses of any contracts and agreements on behalf of Miami-Dade County, Florida.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	
Barbara J. Jordan, Vice-Chairwoman	
Jose "Pepe" Diaz	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Dennis C. Moss
Dorin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of April, 2008. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Eric A. Rodriguez