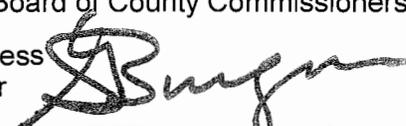


Memorandum



Date: April 8, 2008

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager 

Subject: Request to Advertise - RFP for Janitorial Services RFP No. MDAD-09-06

Supplement to
Agenda Item No.
8(A)1a

We have given further consideration to the weight assigned to price in the Request to Advertise for Proposals for Janitorial Services, RFP No. MDAD-09-06, and believe that the 10% weight is too low. We have looked at the weight assigned to price in recent solicitations conducted by MDAD and other County departments and believe a 25% weight is more appropriate. As an example, the solicitations for janitorial services for County libraries and the Caleb Center had assigned weights for price of 20% and 30%, respectively. We also consulted with other governmental jurisdictions and found higher weights assigned to price for similar services.

Given this information and our efforts to control costs at MDAD in order to remain competitive, it is recommended that this item be adopted as amended by this supplemental report to reflect a 25% weight for price. The appropriate adjustment will be made in the Selection Criteria.


Assistant County Manager

