

MEMORANDUM

Agenda Item No. 11(A) (19)

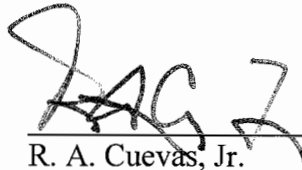
TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: May 6, 2008

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution retroactively
authorizing in-kind services
for the March 29-30, 2008
Surfside Art Festival

The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Sally A. Heyman.



R. A. Cuevas, Jr.
County Attorney

RAC/up




MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: May 6, 2008

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 11(A)(19)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor

Agenda Item No. 11(A) (19)

Veto _____

5-6-08

Override _____

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE MARCH 29-30, 2008 SURFSIDE ART FESTIVAL SPONSORED BY THE TOWN OF SURFSIDE, A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$3,066.00 TO BE FUNDED FROM THE DISTRICT 4 IN-KIND RESERVE FUND

WHEREAS, the Town of Surfside has requested in-kind services from the Miami-Dade Parks and Recreation Department for the March 29-30, 2008 Surfside Art Festival in an amount not to exceed \$3,066.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the purpose of the Surfside Art Festival is to generate business and attract tourists to the local and minority business areas and a portion of the proceeds generated will go to support the Log Cabin Nursery, a non-profit organization; and

WHEREAS, the Town of Surfside is a not-profit organization; and

WHEREAS, Surfside Art Festival is a district event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and the in-kind services shall be funded from the District 4 In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the March 29-30, 2008 Surfside Art Festival in an amount not to exceed \$3,066.00 to be funded from the District 4 In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Sally A. Heyman and offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	
Barbara J. Jordan, Vice-Chairwoman	
Jose "Pepe" Diaz	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Dennis C. Moss
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of May, 2008. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

WZ

Monica Rizo

MAR. 3. 2008 10:13AM

NO. 152 P. 3

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Delores Green,
Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
 - Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
 - Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
 - Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)
- Note: Event budget must be included for "Special" and "Major" event types.

1. Full legal name of the requesting organization: Town of Surfside - Tourist Bureau

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt For-Profit
- Local Government or Public Entity
- Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Ellen Weidner
59 NE 46 St, Miami FL 33133 - 305-573-6423 ofc.
305-573-6429 FAX email: surfsidevents@hotmail.com

4. Specify fee waiver or in-kind service requested (quantity, if applicable): in-kind

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): Surfside Arts Festival Saturday March 29 & Sunday March 30 11AM-6PM To generate business for Surfside merchants and attract tourists. We are presenting art & culture exhibits vendor booths and advertising opportunity. The Boy Scouts Police Explorer Miami's children's museum & Art Center of So FL will be involved.

6. Please select ALL that apply to event.

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

Page 1 of 2
Revised 3/1/07

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

- 7. Physical address of event venues (please specify Commission District(s)): Town of Surfside
DN 95 Street - Artist Booths between Abbott + Harding
and Harding + Collins. Showmobile performances AT Collins
- 8. Description of regional or local impact: Advertising and marketing will be targeted
to visitors from all of Miami-Dade and Broward
Counties as well as tourists visiting in Florida.
Surfside is ideally situated to accommodate access
by public + private + transportation.
- 9. Daily/weekly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):
Set up is 7am Sat March 29, and is to be completed
by 10:00 AM. Breakdown is 6:15pm on Sunday 3/30
- 10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable):
Surfside: 95 Th Street between Collins Ave. + Abbott
Ave. Showmobile is at the Collins Ave end of 95 ST
positioned on 95 ST next to parking lot facing
east (stage is east of intersection)
attendees per day based on 1st year's attendance
\$1,500 to 3,000 (per day, if applicable)
- 12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): event budget attached

I hereby certify that all the statements made in this application are true and correct.

[Signature]
Signature of Authorized Representative

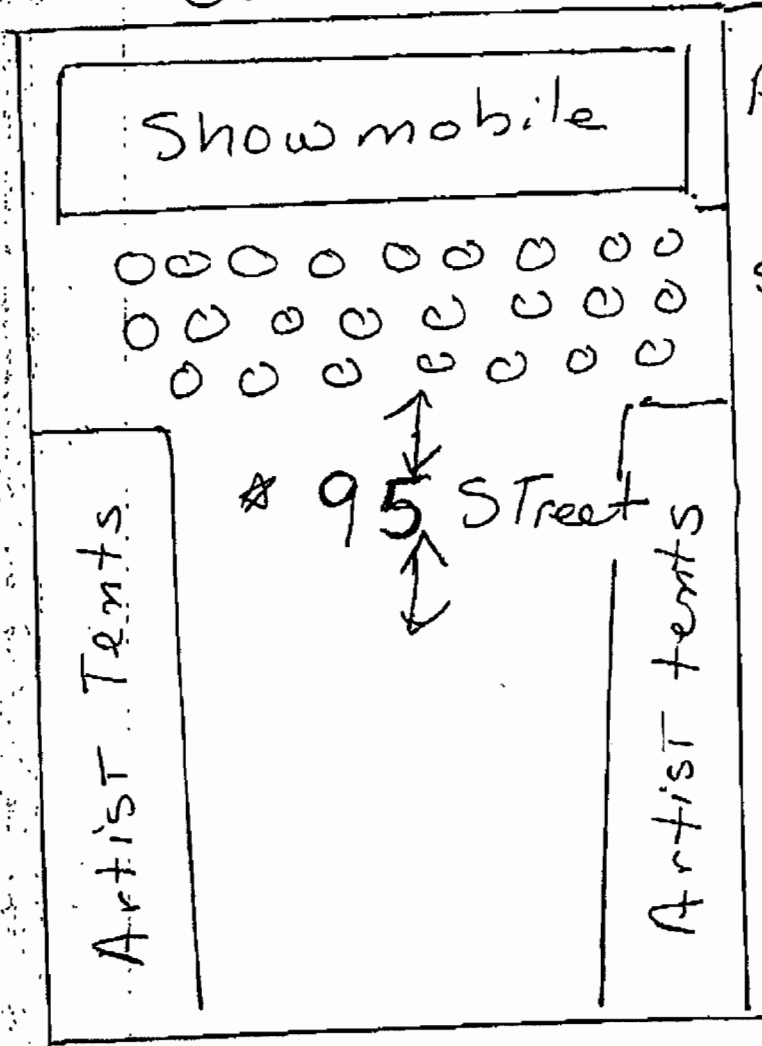
3/4/08
Date

FORM 615
REV. 03/07

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Surfside Arts Festival
March 29-30, 2008

Collins Avenue



Parking lot
entrance

seats

* 95 Street

Artist Tents

Artist tents

Harding Avenue

* 95 ST. is 36 ft wide

7

3/21/08 08:22



SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION (305) 257-0939 Ext. 240/(305) 267-1688 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: Town of Surfside
Surfside Tourist Bureau

EQUIPMENT REQUESTED: large showmobile stage

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Tim Miling
Director Parks & Recreation, Town of Surfside

OR INDEX CODE (MIAMI-DADE COUNTY AGENCIES ONLY): _____

BILLING ADDRESS/ ZIP CODE: 9301 Collins Avenue
Miami, FL 33154

NAME/TITLE OF THE EVENT: Surfside Arts Festival

ADDRESS OF EVENT: 95th Street + Collins Avenue

TODAY'S DATE: 2/29/08 DATE (S) & TIME OF EVENT: 11:00am - 6:00pm
3/29-30/08

SET-UP TIME & DAY: 3/29 - 8:00pm

TAKE-DOWN & DAY: 3/30 - 6:30pm

CONTACT PERSON/PHONE: Ellen Wedner 305-573-6777
AT SITE CONTACT/CELL PHONE #: Ellen Wedner 305-546-6216

SPECIAL INSTRUCTIONS: Direction Ramps are to be placed, maps, diagrams, etc.
NO additional equipment

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as outlined in the rental policy. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

*Fee: 300.00 Signature: [Signature]
(SEE FEE SCHEDULE FOR EXACT CHARGES) Agency/Group: Town of Surfside
Tourist Bureau

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED 1/2 (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the confirmation form is filled out completely and signed.

305/3/8

FAXED
3/3/08

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69920



Consumer's Certificate of Exemption

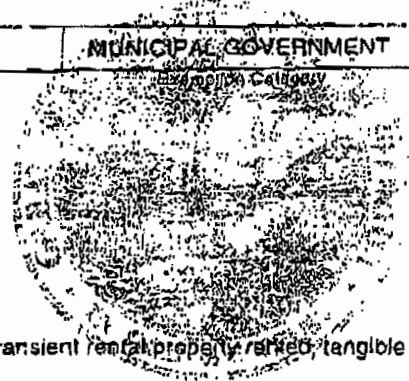
Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 04/05
05/04/07

85-8012740160C-2	06/09/2007	06/30/2012	MUNICIPAL GOVERNMENT
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

TOWN OF SURFSIDE
9293 HARDING AVE.
SURFSIDE FL 33154-3009



is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 04/05

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.036, Florida Administrative Code (FAC).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others by your organization of tangible personal property, sleeping accommodations or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, FAC).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third degree felony. Any violation will necessitate the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Central Registration at 850-467-4130. The mailing address is PO BOX 6480, Tallahassee, FL 32314-6480.

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NO. 170 P. P. 6

30599931371

TOWN OF SURFSIDE

MAR 04 08 04:54p

MAR 5 2008 1:45PM



FAX
BOARD OF COUNTY COMMISSIONERS
COMMISSIONER SALLY A. HEYMAN
DISTRICT 4

TO: Dee Green
(305) 375-5143
(305) 375-5168

DATE: March 5, 2008

Number of Pages: 6 pages including cover

FROM: Mary Ferreira
Office Manager
(305) 375-5128

Hello:

Attached please find a fee-waiver/in-kind for the Second Annual Art Show for the Town of Surfside. It is from the District 4 pot and it's for a large show mobile stage.

Thank you and have a great day.

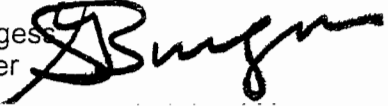
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Memorandum



Date: May 6, 2008

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager 

Subject: District Specific In-Kind Reserve Request Recommendation

Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

Background

A retroactive waiver for in-kind services is being requested by the Town of Surfside for their Surfside Art Festival held on March 29 and 30, 2008.

In-kind services have been requested in an amount not to exceed \$3,066 from the Park and Recreation Department for use of the large show mobile. This event will be funded from the District 4 in-kind reserve fund.

In FY 2007-08, the Town of Surfside received no County funding for this event.

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