

# Memorandum



**Date:** April 16, 2008

**To:** Honorable Chairman Dorrin D. Rolle  
and Members, Transit Committee

**From:** George M. Bugas  
County Manager

**Subject:** Invoicing and DBE Status Report on the Program Management Consultant (PMC) Contract

TC  
Agenda Item No.  
5(D)

Attached is a follow-up report responding to questions asked by the Board of County Commissioners (Board) during the April 24, 2007 Commission meeting regarding the PMC Contract. The attached PMC Disadvantaged Business Enterprise (DBE) Participation Summary is broken down by category of consultant – prime, original DBE, new DBE, and non-DBE subconsulting firms. Actual payments and earned accruals are shown on the PMC DBE Participation Summary, along with their corresponding percentage participation amounts by firm.

From this data, the total invoiced and paid to DBE firms as of March 25, 2008 is \$7,056,907 for services up to December 21, 2007. This represents a 21.2% DBE participation of the total amount paid to all subconsultants. The 21.2% is equal to the figure reported as of February 25, 2008 because of the timing of the last invoices relative to the current reporting date of March 25, 2008. The aforementioned invoices were submitted by the PMC on March 14, 2008 and have been processed by Miami-Dade Transit (MDT). Payment is expected to the PMC and DBE subconsultants during early April 2008; however, as of this report the amounts cannot yet be included in the “paid” figure. Instead these moneys are included in the discussion below on “accrued” costs.

The services performed by the PMC from December 22, 2007 and up to March 14, 2008 totaled \$3,297,626, of which the DBE participation is \$1,050,187, or 31.8%. These monies for services from December 22, 2007 to March 14, 2008 have been earned and either invoiced pending payment, or not yet invoiced and as a result have not yet been paid (they are therefore shown as “accrued”). Once the \$3,297,626 “accrued” is fully invoiced and paid, then the DBE participation is projected to increase from the current 21.2% to 22.2% overall. In order to compensate for lower DBE performance levels which were 10.3% in 2005 and 19.3% in 2006, the PMC took steps in 2007 to significantly increase DBE participation and achieved over 28.25% in the 2007 Work Plan. The DBE participation rate continues to increase so the PMC can achieve the 25% contract goal. The two most recent bi-weekly labor periods showed a DBE participation rate of just over 28.7% and 29.3%, respectively.

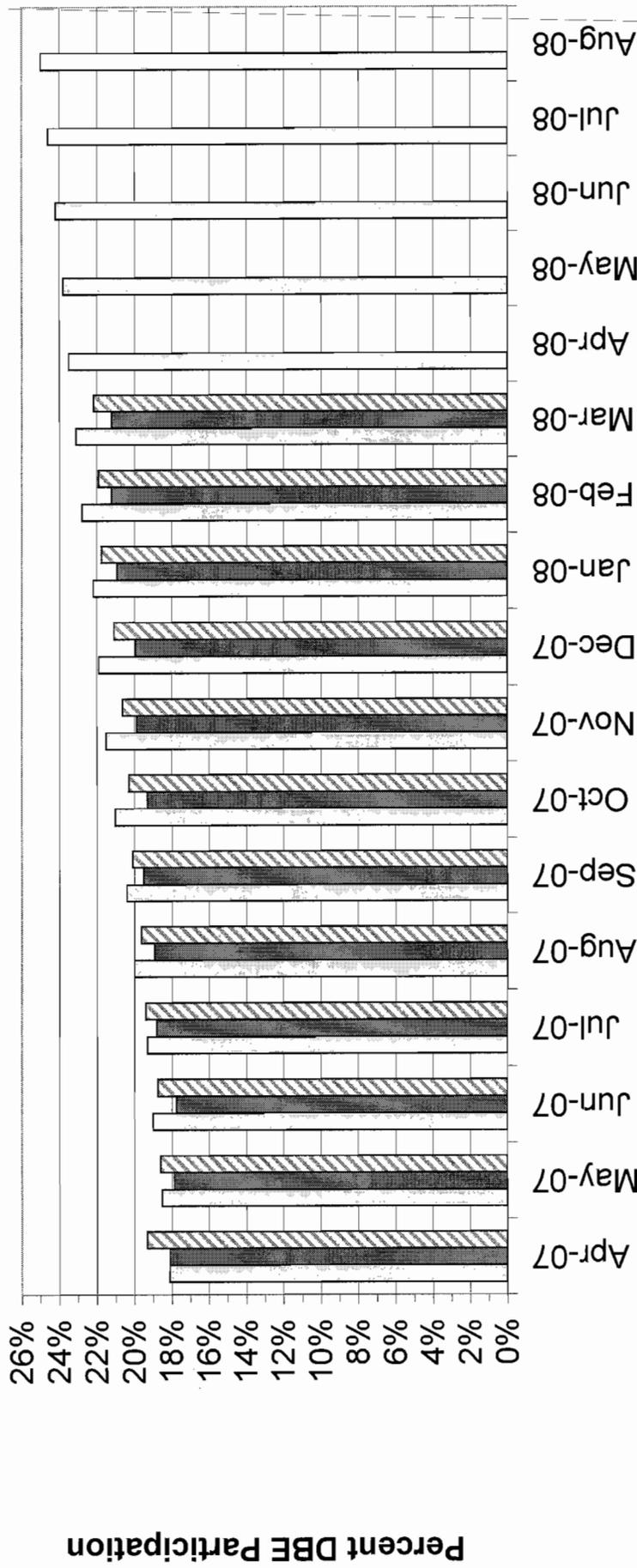
The PMC has made significant improvements to the DBE participation rate. Additionally, the reconciliation of all 2005 and 2006 invoices is now complete and invoicing for 2008 is proceeding on schedule. The next invoice will be issued by the PMC to MDT on April 11, 2008.

Assistant County Manager

PMC DBE Participation Summary

Company	PMC Proposed % Goal	Services Through 21DEC07		Accruals 24NOV07 to 14MAR08		Actual Paid + Accrued	
		Actual Payments 25FEB08	Actual Participation %	"Earned" Accruals	Accrued Participation %	Cost	Participation %
<b>Prime Consultant</b>							
Parsons Brinckerhoff	27.0%	\$10,472,625	31.5%	\$577,242	17.5%	\$11,049,867	30.2%
<b>Non-DBE Subconsultants</b>							
AECom		\$27,125	0.1%	\$115,018	3.5%	\$142,143	0.4%
DMJM + Harris, Inc.	24.0%	\$7,037,776	21.2%	\$651,139	19.7%	\$7,688,916	21.0%
Spillis-Candela & Partners			0.0%	\$29,021	0.9%	\$29,021	0.1%
Post, Buckley, Schuh & Jernigan	24.0%	\$6,506,393	19.6%	\$707,685	21.5%	\$7,214,079	19.7%
The Allen Group, LLC	NIC	\$2,093,456	6.3%	\$147,270	4.5%	\$2,240,725	6.1%
Mactec	NIC	\$15,182	0.0%	\$7,126	0.2%	\$22,308	0.1%
Transit Systems Consulting	NIC	\$56,750	0.2%	\$12,938	0.4%	\$69,688	0.2%
<b>Total Non - DBE</b>	<b>75.0%</b>	<b>\$15,736,683</b>	<b>78.6%</b>	<b>\$1,670,197</b>	<b>68.2%</b>	<b>\$17,406,880</b>	<b>77.8%</b>
Cardozo Engineering Inc	2.0%	\$703,919	2.1%	\$89,260	2.7%	\$793,179	2.2%
Carmen Morris & Associates, Inc.	1.0%	\$542,705	1.6%	\$117,902	3.6%	\$660,607	1.8%
EAC Consulting, Inc.	13.0%	\$3,135,286	9.4%	\$543,581	16.5%	\$3,678,867	10.1%
Nodarse & Associates	0.1%	\$26,360	0.1%		0.0%	\$26,360	0.1%
Phillips Consulting Group, Inc.	1.0%	\$725,644	2.2%	\$116,979	3.5%	\$842,623	2.3%
Triangle Associates, Inc	4.0%	\$662,992	2.0%	\$118,503	3.6%	\$781,495	2.1%
<b>Total Original DBE Team</b>		<b>\$5,796,906</b>	<b>17.4%</b>	<b>\$986,225</b>	<b>29.9%</b>	<b>\$6,783,131</b>	<b>18.6%</b>
Acumen	0.9%	\$383,764	1.2%	\$0	0.0%	\$383,764	1.0%
Bay Area Economics	NIC	\$95,504	0.3%		0.0%	\$95,504	0.3%
Bugdal Group	0.3%	\$35,500	0.1%	\$23,250	0.7%	\$58,750	0.2%
Dickey & Associates	1.0%	\$355,536	1.1%	\$30,993	0.9%	\$386,529	1.1%
Dovetail Consulting	1.6%	\$342,672	1.0%	\$9,719	0.3%	\$352,391	1.0%
nMomentum	0.1%	\$47,025	0.1%	\$0	0.0%	\$47,025	0.1%
<b>Total New DBE Firms</b>		<b>\$1,260,001</b>	<b>3.8%</b>	<b>\$63,962</b>	<b>1.9%</b>	<b>\$1,323,963</b>	<b>3.6%</b>
<b>Total DBE</b>	<b>25.0%</b>	<b>\$7,056,907</b>	<b>21.2%</b>	<b>\$1,050,187</b>	<b>31.8%</b>	<b>\$8,107,094</b>	<b>22.2%</b>
<b>TOTAL ALL PMC</b>	<b>100%</b>	<b>\$33,266,215</b>	<b>100%</b>	<b>\$3,297,626</b>	<b>100%</b>	<b>\$36,563,841</b>	<b>100%</b>

## DBE Participation CUMULATIVE GOAL FORECAST



	Apr-07	May-07	Jun-07	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Jul-08	Aug-08
□ Target	18.1%	18.5%	19.0%	19.3%	20.0%	20.4%	21.0%	21.5%	21.9%	22.2%	22.8%	23.1%	23.5%	23.8%	24.2%	24.6%	25.0%
▨ Invoiced and Paid to DBE	18.1%	17.9%	17.7%	18.8%	18.9%	19.5%	19.3%	19.9%	20.0%	20.9%	21.2%	21.2%	21.2%	21.2%			
■ Inv. And Paid Plus Committed To DBEs	19.3%	18.6%	18.7%	19.4%	19.6%	20.1%	20.3%	20.6%	21.1%	21.7%	21.9%	22.2%					