# MEMORANDUM

Agenda Item No.11(A)(20)

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| **TO:** | Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners | **DATE:** | May 6, 2008 |
| **FROM:** | R. A. Cuevas, Jr. County Attorney | **SUBJECT:** | Resolution retroactively authorizing in-kind services for the March 28-29, 2008 Relay for Life of Northwest Dade sponsored by the American Cancer Society, Inc. |

The accompanying resolution was prepared and placed on the agenda at the request of Vice-Chairwoman Barbara J. Jordan.

R. A. Cuevas, Jr.
County Attorney

RAC/up

# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners

**DATE:** May 6, 2008

**FROM:** R. A. Cuevas, Jr. County Attorney

**SUBJECT:** Agenda Item No. 11(A)(20)

**Please note any items checked.**

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Manager's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(20)
5-6-08

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT AND DEPARTMENT OF SOLID WASTE MANAGEMENT FOR THE MARCH 28-29, 2008 RELAY FOR LIFE OF NORTHWEST DADE SPONSORED BY THE AMERICAN CANCER SOCIETY, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED $1,542.00 TO BE FUNDED FROM THE DISTRICT 1 IN-KIND RESERVE FUND

**WHEREAS,** the American Cancer Society, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department and Department of Solid Waste Management for the March 28-29, 2008 Relay for Life of Northwest Dade in an amount not to exceed $1,542.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the Relay for Life of Northwest Dade is a fundraiser to benefit the American Cancer Society, Inc. and aims to raise community awareness of the fight against cancer; and

**WHEREAS,** the American Cancer Society, Inc. is a not-for-profit organization; and

**WHEREAS,** the Relay for Life of Northwest Dade is a special event, as defined in the attached Fee Waiver/In-kind Service Application, and the in-kind services shall be funded from the District 1 In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA,** that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department and Department of Solid Waste Management for the March 28-29, 2008 Relay for Life of Northwest

Dade in an amount not to exceed $1,542.00 to be funded from the District 1 In-kind Reserve Fund.

The foregoing resolution was sponsored by Vice-Chairwoman Barbara J. Jordan and offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman
Barbara J. Jordan, Vice-Chairwoman

| | |
|---|---|
| Jose "Pepe" Diaz | Audrey M. Edmonson |
| Carlos A. Gimenez | Sally A. Heyman |
| Joe A. Martinez | Dennis C. Moss |
| Dorrin D. Rolle | Natacha Seijas |
| Katy Sorenson | Rebeca Sosa |
| Sen. Javier D. Souto | |

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of May, 2008. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. MR

Monica Rizo

**MIAMI-DADE COUNTY**
**FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Delores Green
Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ❑ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ❑ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ❑ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ❑ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

**Note: Event budget must be included for "Special" and "Major" event types.**

1. Full legal name of the requesting organization: _____American Cancer Society Florida Division Inc

2. Applicant Status: (Select one of the choices below)

   - ❑ **Not-For-Profit or Tax Exempt**
   - ❑ For-Profit
   - ❑ Local Government or Public Entity
   - ❑ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): _____ _____Mae Whitehead,

   3901 NW 79th Avenue, 305-779-2860, 305-592-5140 mae.whitehead@cancer.org: Cell: 305.305.6725

4. Specify fee waiver or in-kind service requested (quantify, if applicable): 1- generator, 2 – light towers (Park & Recreation), 10 - EZ Go Waste Carts (Solid Waste Management)

   _____

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): _____

   NW Dade Relay For Life, March 29-30, 2008, Relay For Life rasises funds for the American Cancer Society's programs of research, education, advocacy and service programs that can reduce cancer deaths and cancer incidence and improve the quality of life for those touched by cancer

6. Please select ALL that apply to event:

- ❑ Economic Development: Event supports vitality or growth of the local economy
- ❑ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ❑ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ❑ Arts and Culture: Event supports music, theatre, literature, art or culture
- ❑ Environmental: Event benefits environmental concerns or promotes conservation
- ❑ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): _____

_____District 1 - Commissioner Barbara Jordan

Miami Dade College – North Campus 11380 NW 27th Avenue, Miami, FL 33169,

8. Description of regional or local impact: _____Miami Dade College North Campus and Medical Campus have teams that are participating.

Mayor Shirley Gibson has a team as well as Commissioner Barbara Jordan. Only African-American Relay out of 33 Relays in Dade County

Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): _____

_____6pm Relay begins; 7:00pm Survivor Dinner; 9:00pm Luminaria Ceremony. Teams will be on the track at all times.

Event concludes at 8am Saturday morning

9. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Not applicable. Student Activities Director at MDC-North Campus handling all logistic matters at the college

10. Expected number of participants and estimated attendance (per day, if applicable): _____600-800 people

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**MIAMI-DADE COUNTY**
**FEE WAIVER/IN-KIND SERVICES APPLICATION**
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11. 15. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): _____ Attached _____

I hereby certify that all the statements made in this application are true and correct.

Mae Whitehead
Signature of Authorized Representative

3-17-08
Date

# Memorandum

MIAMI-DADE COUNTY

**Date:** May 6, 2008

**To:** Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

**From:** George M. Burgess
County Manager

**Subject:** District Specific In-Kind Request Recommendation

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The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization the American Cancer Society of Northwest Dade for their Relay For Life event held on March 28-29, 2008.

In-kind services have been requested in an amount not to exceed $1,086 from the Miami-Dade Park and Recreation Department for the use of a medium show mobile, 2 light towers and 1 generator and $456 from the Department of Solid Waste Management for the use of 10 waste carts, personnel and disposal for a total in-kind amount of $1,542. This event will be funded from the District 1 in-kind reserve fund.

In FY 2007-08, the American Cancer Society has received a total of $43,000 from the following District offices: $7,500 from District 1 discretionary reserve fund, $5,000 from District 3 discretionary reserve fund, $500 from District 6 discretionary reserve fund, $5,000 from District 7 discretionary reserve fund, $5,000 from District 8 discretionary reserve fund, $5,000 from District 9 discretionary reserve fund, and $15,000 from District 10 discretionary reserve fund.

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