MEMORANDUM

Agenda Item No. 11(A)(26)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: May 6, 2008

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution authorizing in-kind services for the March 1, 2008 Relay for Life

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The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Rebeca Sosa.

R. A. Cuevas, Jr.
County Attorney

RAC/up

MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners

DATE: May 6, 2008

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 11(A)(26)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Manager's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(26)
5-6-08

RESOLUTION NO. _____

RESOLUTION AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT AND THE MIAMI-DADE ELECTIONS DEPARTMENT FOR THE MARCH 1, 2008 RELAY FOR LIFE SPONSORED BY THE CITY OF MIAMI SPRINGS AND THE AMERICAN CANCER SOCIETY, INC., NOT-FOR-PROFIT ORGANIZATIONS, IN AN AMOUNT NOT TO EXCEED $1,840.00 TO BE FUNDED FROM THE DISTRICT 6 IN-KIND RESERVE FUND

WHEREAS, the City of Miami Springs and the American Cancer Society, Inc. have requested in-kind services from the Miami-Dade Park and Recreation Department and the Miami-Dade Elections Department for the March 1, 2008 Relay For Life in an amount not to exceed $1,840.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the Relay For Life is a fundraiser to benefit the American Cancer Society, Inc. and aims to raise community awareness on the fight against cancer; and

WHEREAS, the City of Miami Springs and the American Cancer Society are not-for-profit organizations; and

WHEREAS, the Relay For Life is a district event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and the in-kind services shall be funded from the District 6 In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes in-kind services from the Miami-Dade Park and Recreation Department and the Miami-Dade Elections Department for the March 1, 2008 Relay For Life in an amount not to exceed $1,840.00 to be funded from the District 6 In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Rebeca Sosa and offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman
Barbara J. Jordan, Vice-Chairwoman

Jose "Pepe" Diaz	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Dennis C. Moss
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of May, 2008. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. MR

Monica Rizo

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Delores Green
Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ❑ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ❑ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ❑ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ❑ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

1. Full legal name of the requesting organization: _____American Cancer Society Florida Division Inc

2. Applicant Status: (Select one of the choices below)

   - ❑ **Not-For-Profit or Tax Exempt**
   - ❑ For-Profit
   - ❑ Local Government or Public Entity
   - ❑ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): _____ _____Mae Whitehead,

   3901 NW 79th Avenue, 305-779-2860, 305-592-5140 mae.whitehead@cancer.org; Cell: 305.305.6725

4. Specify fee waiver or in-kind service requested (quantify, if applicable): 1- generator, 2 – light towers (Park & Recreation), 10 - EZ Go Waste Carts (Solid Waste Management)

   _____

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): _____

   NW Dade Relay For Life, March 29-30, 2008, Relay For Life rasises funds for the American Cancer Society's programs of research, education, advocacy and service programs that can reduce cancer deaths and cancer incidence and improve the quality of life for those touched by cancer

6. Please select ALL that apply to event:

- ❑ Economic Development: Event supports vitality or growth of the local economy
- ❑ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ❑ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ❑ Arts and Culture: Event supports music, theatre, literature, art or culture
- ❑ Environmental: Event benefits environmental concerns or promotes conservation
- ❑ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): _____

_____District 1 - Commissioner Barbara Jordan

Miami Dade College – North Campus 11380 NW 27th Avenue, Miami, FL 33169,

8. Description of regional or local impact: _____Miami Dade College North Campus and Medical Campus have teams that are participating.

Mayor Shirley Gibson has a team as well as Commissioner Barbara Jordan. Only African-American Relay out of 33 Relays in Dade County

Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): _____

_____6pm Relay begins; 7:00pm Survivor Dinner; 9:00pm Luminaria Ceremony. Teams will be on the track at all times.

Event concludes at 8am Saturday morning

9. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Not applicable. Student Activities Director at MDC-North Campus handling all logistic matters at the college

10. Expected number of participants and estimated attendance (per day, if applicable): _____600-800 people

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FEE WAIVER/IN-KIND SERVICES APPLICATION
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11. 15. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): _____ Attached _____

I hereby certify that all the statements made in this application are true and correct.

Mae Whitefield
Signature of Authorized Representative

3-17-08
Date

Memorandum

MIAMI-DADE COUNTY

Date: May 6, 2008

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: District Specific In-Kind Request Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization the City of Miami Springs for the American Cancer Society Relay for Life event scheduled for March 1, 2008.

In-kind services have been requested in an amount not to exceed $1,567 from the Miami-Dade Park and Recreation Department for the use of their 20 x 40 stage and $273 from the Miami-Dade Elections Department for use of 60 tables and staff personnel for a total in-kind amount of $1,840. This event will be funded from the District 6 in-kind reserve fund.

In FY 2007-08, the City of Miami Springs has received $2,000 from the District 6 discretionary reserve.

Inkind7708