

# Memorandum



**Date:** JUN 11 2008

**To:** Honorable Chairman Dorrin D. Rolle  
and Members, Transit Committee

TC  
Agenda Item No.  
5 (B)

**From:** George M. Burgess  
County Manager

**Subject:** Invoicing and DBE Status Report on the Program Management Consultant (PMC) Contract

Attached is a follow-up report responding to questions asked by the Board of County Commissioners (Board) during the April 24, 2007 Commission meeting regarding the PMC Contract. The attached PMC Disadvantaged Business Enterprise (DBE) Participation Summary is broken down by category of consultant – prime, original DBE, new DBE, and non-DBE subconsulting firms. Actual payments and earned accruals are shown on the PMC DBE Participation Summary, along with their corresponding percentage participation amounts by firm.

From this data, the total invoiced and paid to DBE firms as of June 4, 2008 is \$8,094,143 for services up to March 14, 2008. This represents a 22.6% DBE participation of the total amount paid to all subconsultants.

The services performed by the PMC from March 15, 2008 and up to May 23, 2008 totaled \$3,147,006, of which the DBE participation is \$1,017,514, or 32.3%. These monies for services from March 15, 2008 to May 23, 2008 have been earned and either invoiced pending payment, or not yet invoiced and as a result have not yet been paid (they are therefore shown as “accrued”). Once the \$3,147,006 “accrued” is fully invoiced and paid, then the DBE participation is projected to increase from the current 22.6% to 23.4% overall. In order to compensate for lower DBE performance levels which were 10.3% in 2005 and 19.3% in 2006, the PMC took steps in 2007 to significantly increase DBE participation and achieved over 28.25% in the 2007 Work Plan. The DBE participation rate continues to increase so the PMC can achieve the 25% contract goal. The two most recent bi-weekly labor periods showed a DBE participation rate of just over 31.2% and 33.7% respectively.

The PMC has made significant improvements to the DBE participation rate. Additionally, the reconciliation of all 2005 and 2006 invoices is now complete and miscellaneous issues are being addressed in anticipation of closing-out the corresponding Work Orders. The last labor invoices were issued by the PMC to Miami-Dade Transit on May 9, 2008 as per schedule. Invoicing for 2008 is expected to continue on schedule, with the next set of invoices be issued by the PMC to Miami-Dade Transit scheduled for June 9, 2008.

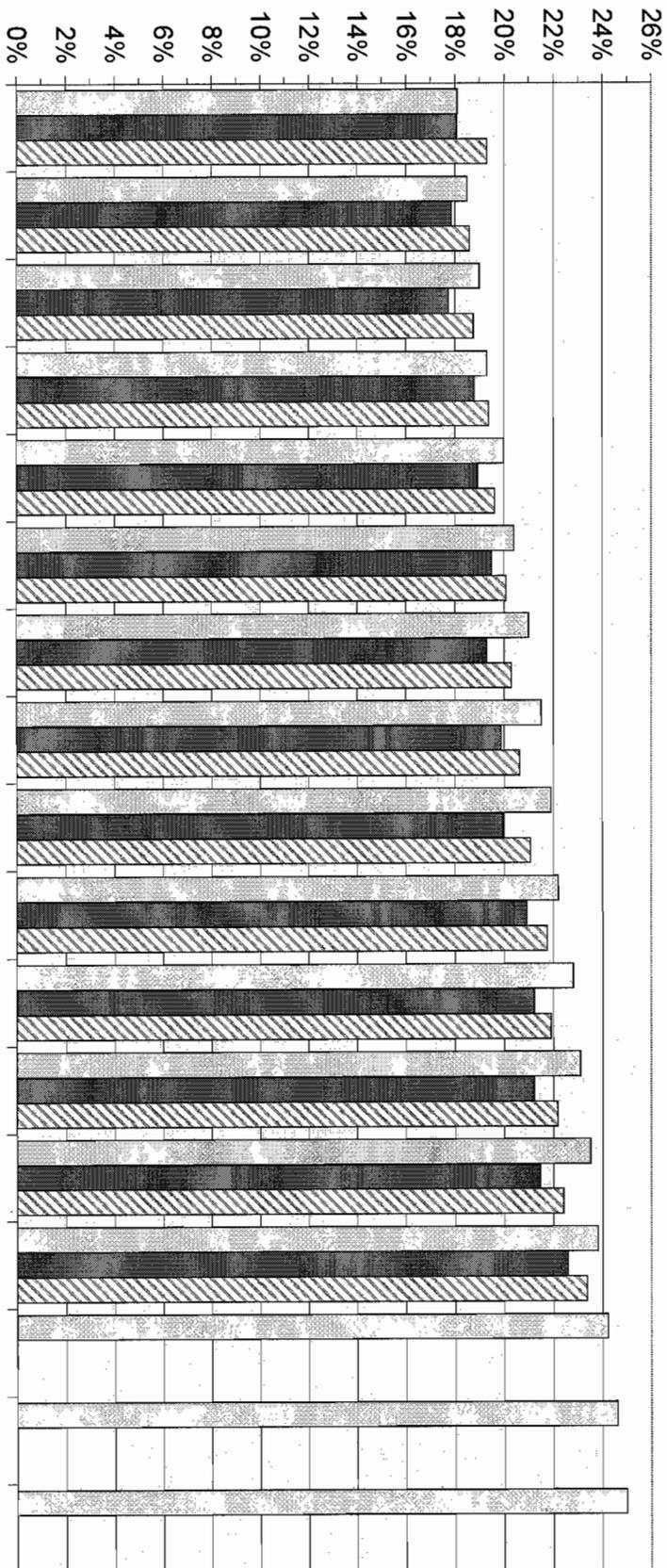
Assistant County Manager

**PMC DBE Participation Summary**

Company	PMC Proposed % Goal	Services Through 14MAR08		Accruals 15MAR08 to 23MAY08		Actual Paid + Accrued	
		Actual Payments 25MAY08	Actual Participation %	"Earned" Accruals	Accrued Participation %	Cost	Participation %
<b>Prime Consultant</b>							
Parsons Brinckerhoff	27.0%	\$10,431,716	29.1%	\$595,196	18.9%	\$11,026,913	28.3%
<b>Non-DBE Subconsultants</b>							
AECOM		\$27,125	0.1%	\$83,448	2.7%	\$110,574	0.3%
DMJM + Harris, Inc.	24.0%	\$7,849,166	21.9%	\$436,392	13.9%	\$8,285,558	21.2%
Spillis-Candela & Partners			0.0%	\$16,383	0.5%	\$16,383	0.0%
Post, Buckley, Schuh & Jerningan	24.0%	\$7,152,761	20.0%	\$703,451	22.4%	\$7,856,212	20.1%
The Allen Group, LLC	NIC	\$2,211,975	6.2%	\$288,745	9.2%	\$2,500,720	6.4%
Mactec	NIC	\$15,182	0.0%	\$0	0.0%	\$15,182	0.0%
Transit Systems Consulting	NIC	\$69,688	0.2%	\$5,875	0.2%	\$75,563	0.2%
<b>Total Non - DBE</b>	<b>75.0%</b>	<b>\$17,325,897</b>	<b>77.2%</b>	<b>\$1,534,295</b>	<b>67.7%</b>	<b>\$18,860,192</b>	<b>76.6%</b>
Cardozo Engineering Inc	2.0%	\$789,370	2.2%	\$86,037	2.7%	\$875,407	2.2%
Carmen Morris & Associates, Inc.	1.0%	\$640,279	1.8%	\$102,832	3.3%	\$743,112	1.9%
EAC Consulting, Inc.	13.0%	\$3,685,133	10.3%	\$558,332	17.7%	\$4,243,465	10.9%
Nodarse & Associates	0.1%	\$26,360	0.1%	\$0	0.0%	\$26,360	0.1%
Phillips Consulting Group, Inc.	1.0%	\$811,628	2.3%	\$115,859	3.7%	\$927,487	2.4%
Triangle Associates, Inc	4.0%	\$781,525	2.2%	\$101,439	3.2%	\$882,964	2.3%
<b>Total Original DBE Team</b>		<b>\$6,734,295</b>	<b>18.8%</b>	<b>\$964,499</b>	<b>30.6%</b>	<b>\$7,698,794</b>	<b>19.7%</b>
Acumen	0.9%	\$383,764	1.1%	\$0	0.0%	\$383,764	1.0%
Bay Area Economics	NIC	\$95,504	0.3%	\$0	0.0%	\$95,504	0.2%
Bugdall Group	0.3%	\$71,500	0.2%	\$12,813	0.4%	\$84,313	0.2%
Dickey & Associates	1.0%	\$386,672	1.1%	\$28,652	0.9%	\$415,324	1.1%
Dovetail Consulting	1.6%	\$375,383	1.0%	\$11,550	0.4%	\$386,933	1.0%
nMomentum	0.1%	\$47,025	0.1%	\$0	0.0%	\$47,025	0.1%
<b>Total New DBE Firms</b>		<b>\$1,359,848</b>	<b>3.8%</b>	<b>\$53,015</b>	<b>1.7%</b>	<b>\$1,412,862</b>	<b>3.6%</b>
	NIC						
<b>Total DBE</b>	<b>25.0%</b>	<b>\$8,094,143</b>	<b>22.6%</b>	<b>\$1,017,514</b>	<b>32.3%</b>	<b>\$9,111,657</b>	<b>23.4%</b>
<b>TOTAL ALL PMC</b>	<b>100%</b>	<b>\$35,851,756</b>	<b>100%</b>	<b>\$3,147,006</b>	<b>100%</b>	<b>\$38,998,762</b>	<b>100%</b>

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## DBE Participation CUMULATIVE GOAL FORECAST



Note: Actual Compliance based on payments made and received per PBIS.