

Memorandum



Date: July 1, 2008

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George W. Burgess
County Manager

Subject: Resolution Requesting Authority to Exercise Option-to-Renew Periods Under Existing Non-Competitive Contracts that Would Bring the Cumulative Contract Value to More than \$100,000

Agenda Item No. 8(O)(1)(D)

Recommendation

It is recommended that the Board of County Commissioners delegate to the County Mayor the authority to exercise, in his discretion, the Options-to-Renew (OTRs) set forth in this item when in the best interest of the Miami-Dade County. Ordinance #07-139 provides for committee review exemption. **Contract amounts and department allocations represent the maximum spending authority based on estimated past usage. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.**

Scope

The impact of the items in the accompanying OTR package is countywide in nature.

Fiscal Impact/Funding Source

The accompanying OTR package states the allocation amount and funding source for each department utilizing a contract. **Funding will be expended only if departmental budgets can support the expenditures as approved in their Resource Allocation Plan adopted annually by the Board.**

Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the accompanying OTR package. Each department's contract manager is reflected in the accompanying agenda item.

Delegated Authority

If this item is approved, the County Mayor or his designee will have the authority to exercise OTRs in accordance with the terms and conditions of the contracts listed in the accompanying package.

Background

The non-competitive contracts listed in this item require approval to exercise OTRs contained in each contract that would, if exercised, bring the cumulative value of the contract over \$100,000. Each of the contracts were awarded under the County Manager's delegated authority (\$100,000 for non-competitive procurements) pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38.

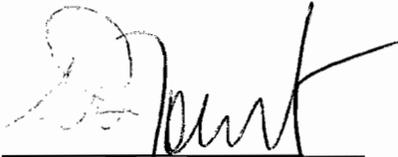
Prior to exercising any Options-to-Renew (OTR) periods, market research is conducted to ensure continuing to purchase from the awarded vendors is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other governmental entity practices, industry trends, support and capabilities. The OTRs for each contract in this package will be executed if determined to be in the best interest of the County.

Item 1: Levi, Ray and Shoup (LRS) Software Maintenance and Support seeks authority to exercise the first OTR period for a contract to purchase ongoing software maintenance and support of the LRS System for the Enterprise Technology Services Department. The amount being requested for the first option year is **\$80,000**.

Item 2: METAMessage Wireless Maintenance and Support seeks authority to exercise the first OTR period for a contract to purchase ongoing software maintenance and support of METAMessage Wireless software for the Enterprise Technology Services Department. The amount being requested for the first option year is **\$40,000**.

Item 3: e-Ticketing of Code Enforcement Tracking Software Licenses and Maintenance seeks authority to exercise the first OTR period for a contract to purchase ongoing software maintenance and support of the Code Enforcement Tracking System for Team Metro. The amount being requested for the first option year is **\$20,000**.

Item 4: First-In Fire State Alerting System seeks authority to exercise the first OTR period for a contract to purchase ongoing software maintenance and support of the First-In Fire State Alerting System for Miami-Dade Fire Rescue. The amount being requested for the first option year is **\$48,838**.



Assistant County Manager



MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: July 1, 2008

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(D)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(O)(1)(D)
7-1-08

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR TO EXERCISE OPTION-TO-RENEW PERIODS FOR NON-COMPETITIVE CONTRACTS AWARDED UNDER THE COUNTY MAYOR'S OR HIS DESIGNEE'S DELEGATED AUTHORITY FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board delegates to the County Mayor the authority to exercise, in his discretion, the options-to-renew set forth in this item when in the best interest of Miami-Dade County; and the Board further authorizes the County Mayor or his designee to execute any and all documents necessary to give effect to those renewals.

The foregoing resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	
Barbara J. Jordan, Vice-Chairwoman	
Jose "Pepe" Diaz	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Dennis C. Moss
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 1st day of July, 2008. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez



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Item No. 1

Contract No.: BW7220-4/12

Contract Title: **Levi, Ray and Shoup Software Maintenance and Support**

Description: It is recommended that the Board authorize the County Mayor or his designee to exercise the first Option-to-Renew (OTR) period to provide ongoing software maintenance and support of the Levi, Ray and Shoup (LRS) System for the Enterprise Technology Services Department (ETSD). The system is used to streamline printing in the mainframe computer environment by efficiently routing output to the most appropriate printer or output device. It allows the enterprise output server to send output to printers anywhere in the County's network. Additionally, it enhances the mainframe printing system by providing a management tool which allows for better monitoring of all print jobs and to facilitate the correction of printing problems. The contract is in its initial term which expires on November 25, 2008. Exercising the first OTR will bring the cumulative value of the contract over \$100,000.

Initial Contract Term and Estimated Usage:	November 26, 2007 to November 25, 2008	\$ 80,000
First OTR and Estimated Usage:	November 26, 2008 to November 25, 2009	<u>\$ 80,000</u>
Cumulative Value:		\$160,000

Managing Agency/Funding Source: ETSD – Internal Service Funds

Contract Measure: No measure

Review Committee Date: June 20, 2007; Item #2-01

Local Preference: Not applicable

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendor:	Address	Principal
•Levi Ray & Shoup, Inc. (Non-local vendor)	2401 West Monroe Springfield, IL 62704	Richard H. Levy

Performance Data:  There are no performance issues with this firm.

Compliance Data: There are no compliance issues with this firm.

Contract Managers: Margaret Waters, Department of Procurement Management
Mirta Lopez Cardoso, Enterprise Technology Services Department

JUSTIFICATION

This contract is utilized by the Enterprise Technology Services Department (ETSD) for ongoing software maintenance and technical support services for the Levi, Ray and Shoup (LRS) System. Market research has confirmed that the system is proprietary to Levi, Ray, and Shoup. No other company is capable of supporting this system. LRS System provides ETSD a management tool for effective monitoring of all print jobs, and to facilitate correction of printing problems. The tool is also used to streamline printing in the mainframe computer environment by efficiently routing output to the most appropriate printer or output device. It allows the enterprise output server to send output to printers anywhere in the County's network. Approval of the first Option-to-Renew will ensure continuity of services to the County.

Item No. 2

Contract No.: BW8123-5/13

Contract Title: **METAmessage Wireless Maintenance and Support**

Description: It is recommended that the Board authorize the County Mayor or his designee to exercise the first Option-to-Renew (OTR) period to provide ongoing software maintenance and support of the METAmessage Wireless software for the Enterprise Technology Services Department (ETSD). This software allows wireless devices to integrate with the current Blackberry Enterprise Wireless Infrastructure used throughout the County. The contract is in its initial term which expires on August 31, 2008. Exercising the first OTR will bring the cumulative value of the contract over \$100,000.

Initial Contract Term and Estimated Usage:	August 28, 2006 to August 31, 2008	\$ 80,000
First OTR and Estimated Usage:	September 1, 2008 to August 31, 2009	<u>\$ 40,000</u>
Cumulative Value:		\$120,000

Managing Agency/Funding Source: ETSD – Internal Service Funds

Contract Measure: No measure

Review Committee Date: September 6, 2006; Item #2-04

Local Preference: Not applicable

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendor:	Address	Principal
•Onset Technology, Inc. (Non-local vendor)	133 Mission Street Suite 103 Santa Cruz, CA 95060	Sherri Knight

Performance Data: There are no performance issues with this firm.

Compliance Data: There are no compliance issues with this firm.

Contract Managers: Leida Carrillo, Department of Procurement Management

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JUSTIFICATION

This contract is utilized by the Enterprise Technology Services Department (ETSD) for ongoing software maintenance and technical support services for the METAMessage Wireless software provided by Onset Technology Inc. This product, in conjunction with the Blackberry wireless platform, allows users to interact directly with a range of enterprise data systems including document management/time-and-billing programs, enterprise applications, and internally developed databases. Maintenance and support is proprietary to Onset Technology for the METAMessage for Wireless Software Solution.

Only the METAMessage solution can offer view access for documents on the County's network drive without requiring modification to the Blackberry Enterprise Wireless Infrastructure employed throughout the County. Approval of the first Option-to-Renew period will ensure continuity of services to the County.

Item No. 3

Contract No.: BW8323-3/11

Contract Title: **e-Ticketing of Code Enforcement Tracking Software Licenses and Maintenance**

Description: It is recommended that the Board authorize the County Mayor or his designee to exercise the first Option-to-Renew (OTR) period to provide ongoing software maintenance and support of the Code Enforcement Tracking (CET) system for Team Metro. This contract provides the department with a software tool that allows compliance officers to process e-citations and other electronic code enforcement-related documents in the field. The contract is in its initial term which expires on August 31, 2008. Exercising the first OTR will bring the cumulative value of the contract over \$100,000.

Initial Contract Term and Estimated Usage:	September 6, 2007 to August 31, 2008	\$ 99,212
First OTR and Estimated Usage:	September 1, 2008 to August 31, 2009	<u>\$ 20,000*</u>
Cumulative Value:		\$119,212

*As per the negotiated rates of the contract agreement, the ongoing maintenance charges are \$19,850. The initial contract term required the County to purchase the software licenses and source code.

Managing Agency/Funding Source: Team Metro – General Fund

Contract Measure: No measure

Review Committee Date: May 23, 2007; Item #2-03

Local Preference: Not applicable

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendor:	Address	Principal
•Calvin Giordano & Associates Inc. (Local vendor)	1800 Eller Drive Suite 600 Fort Lauderdale, FL 33316	Dennis J. Giordano

Performance Data: There are no performance issues with this firm.

Compliance Data: /0 There are no compliance issues with this firm.

Contract Managers: Melissa Adames, Department of Procurement Management
Michael Anderson, Team Metro

JUSTIFICATION

This contract is utilized by Team Metro for ongoing maintenance support and technical services for the Code Enforcement Tracking (CET) System. The maintenance and support is proprietary to Calvin Giordano & Associates Inc. It is recommended that the first Option-to-Renew period be approved to provide continuity of services for the CET system.

Item No. 4

Contract No.: SS8213-3/11

Contract Title: **First-In Fire State Alerting System**

Description: It is recommended that the Board authorize the County Mayor or his designee to exercise the first Option-to-Renew (OTR) period to provide ongoing software maintenance and support of the First-In Fire State Alerting System for the Miami-Dade Fire Rescue Department (MDFR). This contract provides a software tool and associated equipment that allows MDFR fire stations to be alerted when a fire is reported. The contract is in its initial term which expires on August 19, 2008. Exercising the first OTR will bring the cumulative value of the contract over \$100,000.

Initial Contract Term and Estimated Usage:	August 20, 2007 to August 19, 2008	\$ 93,250
First OTR and Estimated Usage:	August 20, 2008 to August 19, 2009	<u>\$ 48,838*</u>
Cumulative Value:		\$142,088

*As per the negotiated rates of the contract agreement, the ongoing maintenance charges are \$48,838. The initial contract term required the County to purchase the system and software licenses.

Managing Agency/Funding Source: MDFR – Fire District Funds

Contract Measure: No measure

Review Committee Date: February 7, 2007; Item #2-02

Local Preference: Not applicable

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendor:	Address	Principal
•Westnet, Inc. (Non-local vendor)	16581 Burke Lane Huntington Beach, CA 92647	Dawn M. Matheny

Performance Data: There are no performance issues with this firm.

Compliance Data: There are no compliance issues with this firm.

Contract Managers: *12* Leida Carrillo, Department of Procurement Management

JUSTIFICATION

This contract is utilized by Miami-Dade Fire Rescue (MDFR) for ongoing maintenance support and technical services for the Westnet First-In Fire State Alerting system. The system utilizes current network technology to alert fire stations of incidents requiring multi-unit response. It reduces the time it takes a dispatcher to announce incidents at multi-company responding stations. The system interfaces with the Motorola Printrak CAD system to issue alerts to affected stations.

Westnet, Inc. is the inventor and sole manufacturer of the First-In Fire Stations Alerting System. Market research was conducted. No other company was identified that can support this system. Westnet, Inc. is the sole proprietor capable of providing technical support and maintenance on the First-In Fire System. Approval of the first Option-to-Renew period will ensure continuity of services.
