

Memorandum



Date: July 17, 2008

To: Honorable Chairperson Bruno A. Barreiro and
Members, Board of County Commissioners

Agenda Item No. 9(A)(4)

From: George M. Burgess
County Manager

Subject: Changes to Implementing Order 7-33: Rates for Off Duty Fire Rescue Services

Recommendation

It is recommended that the Board approve the attached resolution amending Implementing Order 7-33, to approve the bi-annual update of Fire Rescue off duty pay rates, change the administrative surcharge from five (5) to ten (10) percent, and limit the maximum equipment charge for off-duty special fire rescue services provided at Dolphin Stadium, Homestead-Miami Speedway and the Miami-Dade County Fair & Exposition Center in exchange for free equipment storage at those locations. It is also recommended that the Board rescind Administrative Order 7-33.

Scope

Miami-Dade Fire Rescue performs off duty services throughout the Fire and Rescue Service District and Countywide.

Fiscal Impact

The change in current off duty pay rates is consistent with the change in the Consumer Price Index (6.8 percent) and the dollar value difference will vary based on the number of total events. The change in administrative fee will produce an estimated \$88,000 in additional revenue.

Track Record/Monitor

The Miami-Dade Fire Rescue-Special Events Bureau closely monitors all off duty services.

Background

The Miami-Dade Fire Rescue Department (MDFR) provides off duty services at various special events throughout Miami-Dade County. The MDFR - Special Events Bureau provides an important service by dedicating personnel and equipment to an event; thus ensuring regular on-duty personnel are not diverted to provide support. The fees and charges to reimburse personnel and equipment costs are regulated by Implementing Order 7-33. The current rates for special off-duty fire rescue services were approved by the Board in October 2006 and are updated in the amended Implementing Order.

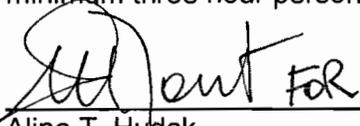
In Fiscal Year 2006-07, MDFR-Special Events provided services and billed customers for approximately \$1.66 million and \$88,000 administrative fees. The current 5 percent fee does not cover the full salary and benefits of Special Event Bureau personnel. Raising the administrative fee to 10 percent would offset a greater portion of MDFR cost.

Three locations within the County that account for the majority of special events services provided by MDFR. These locations include Dolphin Stadium (approximately 90 games annually), Homestead-Miami Speedway (approximately 300 track day events) and the Miami-Dade County Fair & Exposition Center (18 days of The Fair and numerous other festivals). MDFR has been allowed to store property, such as rescue carts, radios and advanced life support equipment, on-site at these locations at no cost

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to the County. This has allowed the efficient deployment of equipment from on-site storage rather than daily transportation of equipment to and from these venues.

The current practice of capping the equipment charges at three hours for these events in exchange for free on-site storage, while efficient for the County and the customers, is not authorized under Implementing Order 7-33. The attached resolution amends the Implementing Order and authorizes MDFR to charge a maximum equipment charge of three hours per vehicle for events at the Dolphin Stadium, the Homestead-Miami Speedway and the Miami-Dade County Fair & Exposition Center in exchange for the free on-site storage. The three hour equipment charge is consistent with the minimum three hour personnel charge for each off-duty services event.

A handwritten signature in black ink, appearing to read "Alina T. Hudak", written over a horizontal line.

Alina T. Hudak
Assistant County Manager

cmo19708



MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: July 17, 2008

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 9(A)(4)

Please note any items checked.

- _____ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- _____ 6 weeks required between first reading and public hearing
- _____ 4 weeks notification to municipal officials required prior to public hearing
- _____ Decreases revenues or increases expenditures without balancing budget
- _____ Budget required
- _____ Statement of fiscal impact required
- _____ Bid waiver requiring County Manager's written recommendation
- _____ Ordinance creating a new board requires detailed County Manager's report for public hearing
- _____ Housekeeping item (no policy decision required)
- _____ No committee review

Approved _____ Mayor
Veto _____
Override _____

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7-17-08

RESOLUTION NO. _____

RESOLUTION UPDATING PROVISIONS OF IMPLEMENTING
ORDER 7-33: RATES FOR FIRE RESCUE OFF DUTY
SERVICES; AND RESCINDING ADMINISTRATIVE ORDER 7-33

WHEREAS, the Miami-Dade Fire Rescue (MDFR) - Special Events Bureau provides an important service by dedicating personnel and equipment to an event; thus ensuring regular on-duty personnel are not diverted to provide support; and

WHEREAS, the current rates for special off-duty fire rescue services were approved by the Miami-Dade Board of County Commissioners in October 2006 and are updated in the amended Implementing Order; and

WHEREAS, the current five percent administrative fee does not cover the full salary and benefits for the staff of the off duty program; and

WHEREAS, three locations within the County, Dolphin Stadium, Homestead Miami Speedway, and the Miami-Dade County Fair & Exposition Center, are responsible for the majority of special events services provided by MDFR, and MDFR stores equipment at these facilities,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA that this Board approve Implementing Order 7-33, Rates for Fire Rescue Off Duty Services, as attached hereto, and rescinds Administrative Order 7-33, authorizing the Miami-Dade Fire Rescue Department to update current off duty pay rates, raise the administrative surcharge from five (5) to ten (10) percent, and limit the maximum equipment charge for off-duty special fire rescue services provided at Dolphin Stadium, Homestead-Miami Speedway and the Miami-Dade County Fair & Exposition Center in exchange for free equipment storage at those locations.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	
Barbara J. Jordan, Vice-Chairwoman	
Jose "Pepe" Diaz	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Dennis C. Moss
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this
17th day of July, 2008. This resolution shall become effective ten (10) days after the
date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective
only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Scott B. Mario

A.I.O. No.: 7-33
Ordered: 09/20/2006
Effective: 10/01/2006

MIAMI-DADE COUNTY
ADMINISTRATIVE IMPLEMENTING ORDER

RATES FOR SPECIAL OFF DUTY FIRE RESCUE SERVICES

AUTHORITY:

Section 4.02 of the Miami-Dade County Home Rule Amendment and Charter and Section 2-56 of the Code of Miami-Dade County.

SUPERCEDES:

This ~~administrative Implementing Order~~ supersedes previous Administrative Order 7-33, ordered ~~June 22, 2004~~ September 20, 2006 and effective ~~July 2, 2004~~ October 1, 2006.

POLICY:

Section 2-56 of the Miami-Dade County Code allows for the assignment of off-duty County personnel to provide fire services. It is the policy of Miami-Dade County that the rates to be charged for such services shall be adequate to compensate off-duty County employees for their services, and also to enable the County to recover the fringe benefit and administrative costs associated with these assignments.

PROCEDURES:

Fire Protection and Rescue Watch

The following hourly rates will be paid to employees:

Classification	Employee Rate of Pay
Fire Fighter	\$30/hour <u>\$32/hour</u>
Fire Lieutenant	\$32/hour <u>\$34/hour</u>
Fire Captain	\$36/hour <u>\$38/hour</u>
Chief Fire Officer	\$39/hour <u>\$42/hour</u>

These rates shall be adjusted once every two fiscal years to keep pace with the national consumer price index rate of inflation. Adjustment shall be rounded to the nearest dollar amount.

The ~~vendor-permittee~~ contracting for off-duty services pays the employee rate plus the prevailing rates for social security (FICA and MICA), special risk retirement, and an administrative surcharge to cover the cost of providing the service of ten percent (10%) in order to defray the costs of processing and recording off-duty services.

Total Charge to Permittee:

~~A surcharge of five percent (5%) will be charged to the permittee to cover the County's direct costs of processing and recording off-duty services. The sum of the three charges (employee rate of pay, social security and retirement benefits, and surcharge) is to be rounded to the nearest twenty-five cents (\$0.25) and charged each hour or fraction thereof of service provided. The total charge to the permittee consists of the sum of the three charges set forth above (employee rate of pay, social security and retirement benefits, and surcharge). The total charge shall be assessed for each quarter hour of services provided.~~

Minimum Charge:

The minimum charges for off-duty services shall be the amount applicable for three (3) hours of service.

Time of Service:

Hourly charges for off-duty services will be calculated from the starting time and location agreed upon by the permittee and the department issuing the permit, through the time of completion of the required services, exclusive of travel time required for the employee(s) to report for their assignment, and exclusive of travel time from the location associated with the completion of services to subsequent personal or other official destination of the employee(s).

Utilization of Vehicles:

The following rates will be paid by the permittee to cover equipment costs:

<u>Equipment Type</u>	<u>Rate</u>
<u>Rescue Cart</u>	<u>\$35/hour</u>
<u>Rescue</u>	<u>\$50/hour</u>
<u>Mini-Pumper</u>	<u>\$100/hour</u>
<u>Quick Response Vehicle</u>	<u>\$65/hour</u>
<u>Bicycle Team</u>	<u>\$35/hour</u>
<u>Motorcycle Team</u>	<u>\$50/hour</u>
<u>Segway Team</u>	<u>\$35/hour</u>
<u>Air Rescue Helicopter</u>	<u>\$2,500/day</u>

~~For types of equipment or vehicles not listed above, the charge for the use of County such vehicles in connection with off-duty assignments shall be at the rate of \$4.00 (four (4) dollars) per hour or \$0.53 (fifty-three cents) per mile, whichever is greater. If in the event that special equipment, such as boats, aircraft of fire apparatus, is involved, the department shall get may base the charges based on for use on known operating costs or upon prevailing private sector rates for usage of such equipment.~~

These rates shall be charged for each quarter hour the equipment is used. Homestead Miami Speedway, the Miami-Dade County Fair and Exposition Center, and Dolphin Stadium will be charged three (3) hours per piece of equipment used at the event in exchange for free equipment storage on the premises.

Collection of Fees and Payment to Employees:

The department shall be responsible for providing permittees with information as to the current applicable fringe benefit rates and other charges, and for collecting all monies due from the permittee in accordance with departmental procedures. Accounts thirty (30) days in arrears may be subject to finance charges up to the maximum legal rate. In no instance shall the employee(s) performing the service be ~~permitted~~ required to receive or required to assist in the collection of any monies due to the department from the permittee. Personnel performing off-duty services shall be fully compensated in the ~~paycheck for the~~ pay period during which the off-duty services were provided, or in the immediately following paycheck, or in the case of large events, as soon as payment can be processed. Permittee may be required to leave a deposit of up to 100% of the projected cost of the service.

This ~~Administrative~~ Implementing Order is hereby submitted to the Board of County Commissioners of Miami-Dade County, Florida.

George M. Burgess
County Manager