

# Memorandum



**Date:** July 9, 2008

**To:** Honorable Chairman Dorrin D. Rolle  
and Members, Transit Committee

TC  
Agenda Item No.  
5(B)

**From:** George M. Burgess  
County Manager

**Subject:** Invoicing and DBE Status Report on the Program Management Consultant (PMC) Contract

Attached is a follow-up report responding to questions asked by the Board of County Commissioners (Board) during the April 24, 2007 Commission meeting regarding the PMC Contract. The attached PMC Disadvantaged Business Enterprise (DBE) Participation Summary is broken down by category of consultant – prime, original DBE, new DBE, and non-DBE subconsulting firms. Actual payments and earned accruals are shown on the PMC DBE Participation Summary, along with their corresponding percentage participation amounts by firm.

From this data, the total invoiced and paid to DBE firms as of June 25, 2008 is \$8,514,908 for services up to April 11, 2008. This represents a 22.4% DBE participation of the total amount paid to all subconsultants. The last reporting period showed the total DBE participation based on actual payments at 22.6%. The slight decrease is due to costs incurred by non-DBE firms during the early part of 2008 which had not been previously invoiced or paid until all administrative issues associated with them were resolved and approved by MDT. All administrative issues were subsequently resolved and the non-DBE costs that had accumulated were included in the invoice for services up to April 11, 2008, causing an unusually higher non-DBE percentage for the month.

The services performed by the PMC from April 12, 2008 and up to June 20, 2008 totaled \$3,104,917, of which the DBE participation is \$1,003,171, or 32.3%. These monies for services from April 12, 2008 to June 20, 2008 have been earned and either invoiced pending payment, or not yet invoiced and as a result have not yet been paid (they are therefore shown as “accrued”). Once the \$3,104,917 “accrued” is fully invoiced and paid, then the DBE participation is projected to increase from the current 22.4% to 23.1% overall. In order to compensate for lower DBE performance levels which were 10.3% in 2005 and 19.3% in 2006, the PMC took steps in 2007 to significantly increase DBE participation and achieved over 28.25% in the 2007 Work Plan. The DBE participation rate continues to increase so the PMC can achieve the 25% contract goal. The two most recent bi-weekly labor periods showed a DBE participation rate of just over 31.5% and 32.0% respectively.

The PMC has made significant improvements to the DBE participation rate. Additionally, the reconciliation of all 2005 and 2006 invoices is now complete and miscellaneous issues are being addressed in anticipation of closing-out the corresponding Work Orders. The last labor invoices were issued by the PMC to Miami-Dade Transit on June 10, 2008. Invoicing for 2008 is expected to continue on schedule, with the next set of labor invoices to be issued by the PMC to Miami-Dade Transit scheduled for July 7, 2008.

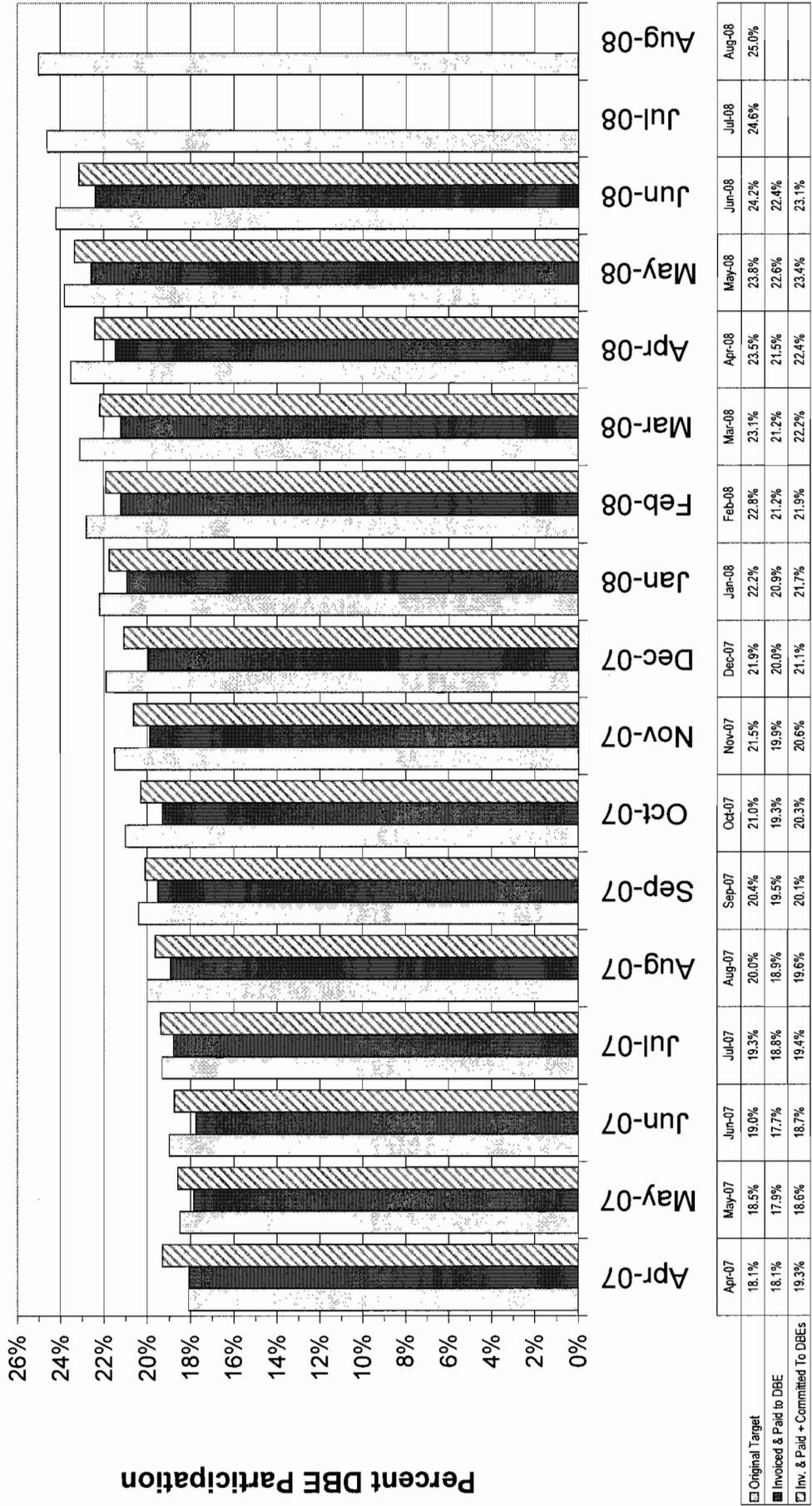
Assistant County Manager

**PMC DBE Participation Summary**

Company	PMC Proposed % Goal	Services Through 11APR08		Accruals 12APR08 to 20JUN08		Actual Paid + Accrued	
		Actual Payments 25JUN08	Actual Participation %	"Earned" Accruals	Accrued Participation %	Cost	Participation %
<b>Prime Consultant</b>							
Parsons Brinckerhoff	27.0%	\$11,587,435	30.5%	\$572,816	18.4%	\$12,160,251	29.6%
<b>Non-DBE Subconsultants</b>							
AECom		\$27,125	0.1%	\$84,360	2.7%	\$111,486	0.3%
DMJM + Harris, Inc.	24.0%	\$8,092,318	21.3%	\$450,389	14.5%	\$8,542,707	20.8%
Spillis-Candela & Partners			0.0%	\$18,822	0.6%	\$18,822	0.0%
Post, Buckley, Schuh & Jerningan	24.0%	\$7,461,321	19.6%	\$654,136	21.1%	\$8,115,457	19.7%
The Allen Group, LLC	NIC	\$2,247,994	5.9%	\$320,223	10.3%	\$2,568,217	6.2%
Mactec	NIC	\$15,182	0.0%	\$0	0.0%	\$15,182	0.0%
Transit Systems Consulting	NIC	\$74,563	0.2%	\$1,000	0.0%	\$75,563	0.2%
<b>Total Non - DBE</b>	<b>75.0%</b>	<b>\$17,918,503</b>	<b>77.4%</b>	<b>\$1,528,930</b>	<b>67.7%</b>	<b>\$19,447,433</b>	<b>76.9%</b>
Cardozo Engineering Inc	2.0%	\$819,157	2.2%	\$86,487	2.8%	\$905,644	2.2%
Carmen Morris & Associates, Inc.	1.0%	\$689,473	1.8%	\$111,370	3.6%	\$800,843	1.9%
EAC Consulting, Inc.	13.0%	\$3,912,639	10.3%	\$545,431	17.6%	\$4,458,070	10.8%
Nodarse & Associates	0.1%	\$26,360	0.1%		0.0%	\$26,360	0.1%
Phillips Consulting Group, Inc.	1.0%	\$861,603	2.3%	\$102,324	3.3%	\$963,927	2.3%
Triangle Associates, Inc	4.0%	\$823,466	2.2%	\$103,896	3.3%	\$927,362	2.3%
<b>Total Original DBE Team</b>		<b>\$7,132,699</b>	<b>18.8%</b>	<b>\$949,507</b>	<b>30.6%</b>	<b>\$8,082,206</b>	<b>19.7%</b>
Acumen	0.9%	\$383,764	1.0%	\$0	0.0%	\$383,764	0.9%
Bay Area Economics	NIC	\$95,504	0.3%		0.0%	\$95,504	0.2%
Bugdai Group	0.3%	\$75,500	0.2%	\$19,563	0.6%	\$95,063	0.2%
Dickey & Associates	1.0%	\$393,483	1.0%	\$34,102	1.1%	\$427,585	1.0%
Dovetail Consulting	1.6%	\$386,933	1.0%	\$0	0.0%	\$386,933	0.9%
nMomentum	0.1%	\$47,025	0.1%	\$0	0.0%	\$47,025	0.1%
<b>Total New DBE Firms</b>		<b>\$1,382,209</b>	<b>3.6%</b>	<b>\$53,664</b>	<b>1.7%</b>	<b>\$1,435,874</b>	<b>3.5%</b>
<b>Total DBE</b>	<b>25.0%</b>	<b>\$8,514,908</b>	<b>22.4%</b>	<b>\$1,003,171</b>	<b>32.3%</b>	<b>\$9,518,079</b>	<b>23.1%</b>
<b>TOTAL ALL PMC</b>	<b>100%</b>	<b>\$38,020,846</b>	<b>100%</b>	<b>\$3,104,917</b>	<b>100%</b>	<b>\$41,125,763</b>	<b>100%</b>

N

## DBE Participation CUMULATIVE GOAL FORECAST



Note: Actual Compliance based on payments made and received per PBIS.