# MEMORANDUM

Agenda Item No. 11(A)(35)

| | | | |
|---|---|---|---|
| **TO:** | Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners | **DATE:** | October 7, 2008 |
| **FROM:** | R. A. Cuevas, Jr. County Attorney | **SUBJECT:** | Resolution retroactively authorizing in-kind services for the March 1-2, 2008 - the Air Show sponsored by Wings over Miami Museum, Inc. |

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Joe A. Martinez.

R. A. Cuevas, Jr.
County Attorney

RAC/up

# MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners

DATE: October 7, 2008

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 11(A)(35)

Please note any items checked.

_____ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised

_____ 6 weeks required between first reading and public hearing

_____ 4 weeks notification to municipal officials required prior to public hearing

_____ Decreases revenues or increases expenditures without balancing budget

_____ Budget required

_____ Statement of fiscal impact required

_____ Bid waiver requiring County Manager's written recommendation

_____ Ordinance creating a new board requires detailed County Manager's report for public hearing

_____ Housekeeping item (no policy decision required)

_____ No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(35)
10-7-08

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE FIRE RESCUE DEPARTMENT AND MIAMI-DADE POLICE DEPARTMENT FOR THE MARCH 1-2, 2008 "AIR SHOW" SPONSORED BY WINGS OVER MIAMI MUSEUM, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED $9,456.00 TO BE FUNDED IN PART FROM THE COUNTYWIDE IN-KIND RESERVE FUND, AND IN PART FROM THE NON-AD VALOREM PORTION OF THE FIRE RESCUE DISTRICT BUDGET

**WHEREAS**, Wings Over Miami Museum, Inc. has requested in-kind services from the Miami-Dade Police Department and the Miami-Dade Fire Rescue Department for the March 1-2, 2008 "Air Show" event in an amount not to exceed $9,456.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the purpose of the "Air Show" is to, among other things, educate the public regarding aviation and its history, to increase awareness of the Wings Over Miami Museum, raise funds, and give Miami-Dade County's residents and visitors an opportunity to enjoy historic warbirds and aerobatic routines; and

**WHEREAS**, Wings Over Miami Museum, Inc. is a not-for-profit organization; and

**WHEREAS,** the "Air Show" event is a special event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and $4,976.00 of the in-kind services shall be funded from the Countywide In-kind Reserve Fund, and $4,480.00 of the in-kind services shall be funded from the non-ad valorem portion of the Fire Rescue District In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA,** that this Board retroactively

authorizes in-kind services from the Miami-Dade Police Department and the Miami-Dade Fire Rescue Department for the March 1-2, 2008 "Air Show" in an amount not to exceed $9,456.00 to be funded in part from the Countywide In-kind Reserve Fund, and in part from the non-ad valorem portion of the Fire Rescue District In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Joe A. Martinez. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman
Barbara J. Jordan, Vice-Chairwoman

| | |
|---|---|
| Jose "Pepe" Diaz | Audrey M. Edmonson |
| Carlos A. Gimenez | Sally A. Heyman |
| Joe A. Martinez | Dennis C. Moss |
| Dorrin D. Rolle | Natacha Seijas |
| Katy Sorenson | Rebeca Sosa |
| Sen. Javier D. Souto | |

The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of October, 2008. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

Fire #4480.

**MIAMI-DADE COUNTY**
**FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Delores Green
Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☒ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

**Note: Event budget must be included for "Special" and "Major" event types.**

1. Full legal name of the requesting organization: Wings Over Miami Museum, Inc.

2. Applicant Status: (Select one of the choices below)
   - ☒ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☐ Local Government or Public Entity
   - ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Betty Amos Righetti
   Suite 107, 9275 Coral Reef Drive, Miami, Florida 33157
   Phone - 305-278-4422, Ext. 24 Fax - 305-278-4424
   bgamos@bellsouth.net

4. Specify fee waiver or in-kind service requested (quantify, if applicable): one - Rescue Ambulance
   one - Small Fire engine
   Four - Police officers for safety and security

**MIAMI-DADE COUNTY**
**FEE WAIVER/IN-KIND SERVICES APPLICATION**
**Page 2**

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): Wings over Miami Air Show March 1 and 2, 2008 The Air Show is for the benefit of the public, particularly the citizens of Dade County, for their enjoyment and education regarding aviation & its history and to increase awareness and appreciation of the Wings over Miami Air Museum, a 501(c)3 Corporation, for which it is also a fundraiser.

6. Please select ALL that apply to event:

- ☒ Economic Development: Event supports vitality or growth of the local economy
- ☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): Wings over Miami Museum, which is located at 14710 S.W. 128 Street at the Kendall-Tamiami Executive Airport in Miami. It is located in District No. 11.

8. Description of regional or local impact: the Air Show will provide a fun and educational experience for South Florida residents and Tourists through historic warbirds flying, aerobatic routines and veterans speaking. Air Show participants will require 70 room nights at local hotels, as well as rental vehicles, restaurant and catered meals. Airport residents and local businesses are participating.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): Set up will begin on Friday, February 29th at 10:00 a.m. on Air Show Days, March 1 and 2, Set-up will begin at 8:00 a.m. Gates are open 10:00 a.m. - 4:00 p.m. with breakdown occurring between 4:00-6:00 p.m.

**MIAMI-DADE COUNTY**
**FEE WAIVER/IN-KIND SERVICES APPLICATION**
**Page 3**

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): map attached

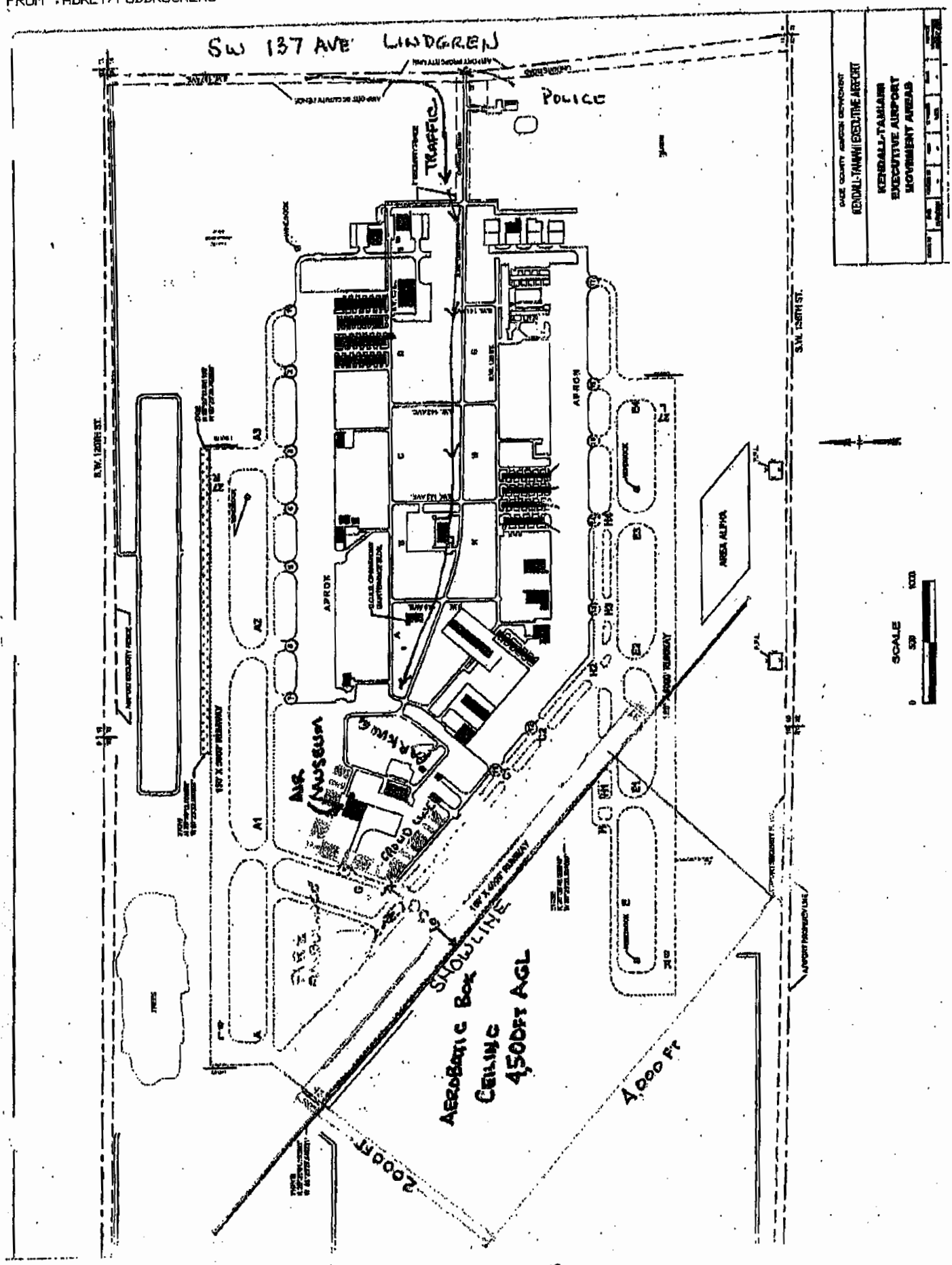
11. Expected number of participants and estimated attendance (per day, if applicable): March 1 - 2,000
March 2 - 2500

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): Budget Attached. Total budget is the same as the Host organization and commitment of resources.

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative
President / Chairman
Wings Over Miami Museum, Inc.

2-13-08
Date


SW 137 AVE LINDGREN
POLICE
TRAFFIC
APRON
AIR MUSEUM
SHOWLINE
AEROBATIC BOX
CEILING
4,500FT AGL
4,000 FT
2000FT
AREA ALPHA
SCALE
KENDALL-TAMIAMI EXECUTIVE AIRPORT
MOVEMENT AREAS

***WINGS OVER MIAMI***
***AIR SHOW BUDGET***
***MARCH 1 & 2, 2008***

| | Proj. 2008 |
|---|---|
| Gate | 40,000 |
| Sponsorships | 40,000 |
| Food and Beverage | 20,000 |
| Vendors | 6,000 |
| Outside Gift Shop | 2,500 |
| Inside Gift Shop | 1,500 |
| TOTAL REVENUE | 110,000 |

**EXPENSES:**

| | |
|---|---|
| Performers | 6,500 |
| Warbirds | 2,400 |
| Air Boss | 1,000 |
| Announcer/DJ | 800 |
| Fuel Manager | 400 |
| Public Relations/Marketing | 10,000 |
| Newspaper Ad | 1,500 |
| Security | 500 |
| Insurance | 2,500 |
| Arm Bands | 100 |
| Lodging | 5,000 |
| Rental Cars | 1,200 |
| Entertainment | 1,500 |
| Water & Soda | 1,200 |
| Kids Events | 1,500 |
| Ice | 750 |
| Port-A-Lets | 1,300 |
| Printing/Postage | 1,200 |
| Signage | 350 |
| Trash Dumpster | 600 |
| Aviation Fuel | 2,000 |
| Smoke Oil | 1,000 |
| Cost of Gift Shop Sales | 1,750 |
| Tents - 20 x 20 | 1,200 |
| 6 - 10 x 10 | 600 |
| Tables/Chairs - 300 | 750 |
| Grills | 1,250 |
| Sound System | 1,800 |
| Casual Labor | 1,250 |
| Miscellaneous | 2,400 |
| TOTAL EXPENSES | 54,300 |
| PROFIT (LOSS) | 55,700 |

# MI ^TI-DADE FIRE RESCUE DEI RTMENT
## SPECIAL EVENTS BUREAU

9300 N.W. 41 STREET
DORAL, FLORIDA 33178
OFFICE (786) 331-5000 / FAX (786) 331-4435

## SPECIAL EVENTS OVERTIME ESTIMATE SHEET

Invoice Number: _____ Date: February 13, 2008

Control Number: _____ Prepared By: MICHEL ANTOINE

### VENDOR INFORMATION

Name: WINGS OVER MIAMI

Billing Address: 14710 SW 128 ST

City: MIAMI State: FL Zip Code: 33196

Phone Number: 305-256-3002 Fax Number: 305-256-3004

### PERSONNEL

| Rank/Title | Overtime Hourly Rate | Quantity | Event Hours | Total |
|---|---|---|---|---|
| Chief Fire Officer | $ 75.00 | | | $ - |
| Captain | $ 65.00 | 2 | 16 | $ 2,080.00 |
| Lieutenant | $ 55.00 | | | $ - |
| Fire Fighter | $ 50.00 | 3 | 16 | $ 2,400.00 |
| Fire Prevention Inspector | $ 55.00 | | | $ - |
| Beach Manager | $ 30.25 | | | $ - |
| Lifeguard 2 | $ 26.75 | | | $ - |
| Lifeguard 1 | $ 22.75 | | | $ - |
| Civilian (Overtime Rate Only) DISPATCHER | $ 30.00 | | | $ - |
| | | | Personnel Total | $ 4,480.00 |

### EQUIPMENT

| Type | Hourly Rate | Quantity | Event Hours | Total |
|---|---|---|---|---|
| Pumper | $ 100.00 | | | $ - |
| QRV / TRT | $ 65.00 | | | $ - |
| Rescue Truck | $ 50.00 | | | $ - |
| Motorcycle Unit | $ 40.00 | | | $ - |
| Rescue Cart | $ 35.00 | | | $ - |
| Rigid Hull Inflatable Boat (RHIB) | $ 35.00 | | | $ - |
| Personal Watercraft (PWC) | $ 35.00 | | | $ - |
| Bicycle Unit | $ 35.00 | | | $ - |
| | | | Equipment Total | $ - |
| | | | Personnel Total | $ 4,480.00 |
| | | | 5% Administrative Fee | |
| | | | Total Event Estimate | $ 4,480.00 |

Please make checks payable to: **Board of County Commissioners**

**Please note:** The Board of County Commissioners set all rates through County Administrative Order 7-33.

**NOTE:** The above costs are only an estimate for your event. Any permit related inspection costs (tents, stages, etc.) and/or other related firewatch and rescue standby related costs will be borne by the vendor. Required permit inspections must be completed before occupying or use. After hours or weekend inspections will be billed at a rate of $50.00 per hour with a minimum 4-hour charge.

Rev. 06/29/06

# Miami-Dade Fire Rescue Department
## Headquarters
## Special Events Bureau
## Off Regular Duty Services Application

### Event Information

**Date of Request:** _____ **Application:** _____

**Name of Organization:** WINGS OVER MIAMI

**Address:** 14710 SW 128 ST | MIAMI (City) | FL (State) | 33196 (Zip Code)

**Phone:** ( 305 ) 256-3002 **Fax:** ( 305 ) 256-3004

**Type of Event:** AIR SHOW **Estimated Attendance:** _____

**Site Address:** TAMIAMI EXECUTIVE AIRPORT

**Site Contact Person:** DENNIS HARBER **Phone:** ( 305 ) 256-3002

**Date of Service:** **From:** 3/1/2008 **To:** 3/2/2008

**Hours of Operation:** **From:** 8:30 AM **To:** 4:30 PM

### Billing Information

**Company / Person Name:** SAME AS ABOVE

**Address:** _____ **Federal I.D.#** _____

**City:** _____ **State:** _____ **Zip Code:** _____

**Telephone:** ( ) _____ **Fax:** ( ) _____

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### Type of Service Requested

**(Please Check Appropriate Box)**

- ☐ Firewatch
- ☐ New Construction
- ☐ Code Requirements
- ☐ Fair / Festival
- ☐ Use of Flammable
- ☐ Cooking Tents
- ☐ Fireworks, Explosive
- ☐ Rescue Stand-By
- ☐ Movie Shoot
- ☐ Concert
- ☐ Sporting Event
- ☐ Meeting
- ☐ Display
- ☐ Other (Specify): _____

*See Reverse Side For Additional Important Information*

11

**Authority:** - Section 1-16 of the Florida Fire Prevention Code empowers the local jurisdiction to establish and issue permits, certificates, notices and approvals, or orders pertaining to fire control and /or hazardous conditions. Requirements of permitting shall be established by the Fire Chief or his designee. Whenever, in the opinion of the designated fire official, rescue or firewatch may, be essential for the public safety in any place of assembly or due to the nature of the event, exhibition, display, contest or activity, the owner, agent or lessee shall employ one or more State Certified Firefighter, Fire Inspector, Paramedic or EMT's, as determined by section 2-56.2 of the Dade County Code. The cost of said personnel, equipment and administrative fees will be in accordance with Miami-Dade County Fire Rescue Department Administrative order 7-33, Special Events Off-Duty Fire Rescue Services. Vendors engaged in activities or functions for which such services are required and would be seen as necessary, shall comply with all rules, ordinances and laws.

**Departmental Policy:** - The Fire Rescue Department requires that all first time users of off regular duty services obtain an application until credit approval has been established. This application must be accompanied by FULL PAYMENT FOR THE ESTIMATED TOTAL COST. *ALL COMPENSATION DUE FOR SERVICES REQUEST WILL BE PREPAID BY MONEY ORRDER, CERTIFIED CHECK, TRAVELERS CHECK OR CASHIER'S CHECKS AT THE TIME OF APPLICATION OR AS DETERMIND BY THE CHIEF FIRE OFFICIAL RESPONSIBLE FOR OFF REGULAR DUTY SERVICES. ANY COMPENSATION OVER AND ABOVE THE RATE ESTABLISHED IS STRICTLY PROHIBITED. ALL FUNDS PREPAID AND NOT OBLIGATED WILL BE REFUNDED TO THE APPLICANT.*

The estimated cost of the requested service is: $ 4,480.00

The applicant is restricted to the general assignment of duties to be performed and has no authority over Fire Rescue Personnel. To avoid a minimum fee for Off Regular Duty Services, the Fire Rescue Department must be notified at least 24 hours in advance of any changes or termination of required services. An administrative charge for processing has been included in the total cost. If an event lasts longer than the prescribed period of time, the vendor agrees to pay any and all additional costs. IF a vendor fails to pay total cost or part there of, within (60) days, an additional (10%) administrative fee may be added.

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I HAVE READ AND UNDERSTOOD THE PROVISIONS OF THEIS APPLICATION AND WILL ACT IN FULL COMPLIANCE OF THIS AGREEMENT.

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| | |
|---|---|
| Authorized Agency Representative | February 13, 2008<br>Date |
| Signature of the Firewatch Clerk | February 13, 2008<br>Date |

*For further Information and assistance, please contact the Special Events Bureau at (786) 331-5000 or Fax (786) 331-4435. Address 9300 NW 41st Street. Miami, Fl 33178*

*(For Fire Department Use Only)*

Final Cost: $ _____

Signature: _____ _____

Chief Manny Mena or Designee
Fire Prevention Division
Special Events Bureau

Date

# Detail by Entity Name

## Florida Non Profit Corporation

WINGS OVER MIAMI MUSEUM, INC.

## Filing Information

| | |
|---|---|
| **Document Number** | N01000008700 |
| **FEI Number** | 010624232 |
| **Date Filed** | 12/12/2001 |
| **State** | FL |
| **Status** | ACTIVE |
| **Last Event** | CANCEL ADM DISS/REV |
| **Event Date Filed** | 10/10/2007 |
| **Event Effective Date** | NONE |

## Principal Address

14710 SW 128TH ST
MIAMI FL 33196

## Mailing Address

14710 SW 128TH ST
MIAMI FL 33196

## Registered Agent Name & Address

PLOUCHA, L.M.
1100 DIPLOMAT PARKWAY
HOLLYWOOD FL 33019

Name Changed: 03/08/2006

Address Changed: 10/10/2007

## Officer/Director Detail

**Name & Address**

Title DP

RIGHETTI, BETTY A
9275 CORAL REEF DRIVE
MIAMI FL 33157

Title DT

WALKER, WILLIAM H
14250 S. W. 105 TERRACE
MIAMI FL 33186

Title D-VP

ARMAS, JORGE
11613 S.W. 127TH TERRACE
MIAMI FL 33176

Title DS

PLOUCHA, L.M.
1100 DIPLOMAT PARKWAY
HOLLYWOOD FL 33019

Title D

CRISTOL, A. JAY
51 S.W. 1ST AVE CHAMBERS 1412
MIAMI FL 33130

Title D

BROWN, MACKAY B
7450 SW 131ST STREET
MIAMI FL 33157

## Annual Reports

| Report Year | Filed Date |
|---|---|
| **2005** | 07/13/2005 |
| **2006** | 03/08/2006 |
| **2007** | 10/10/2007 |

## Document Images

| | |
|---|---|
| 10/10/2007 -- REINSTATEMENT | View image in PDF format |
| 03/08/2006 -- ANNUAL REPORT | View image in PDF format |
| 07/13/2005 -- ANNUAL REPORT | View image in PDF format |
| 05/04/2005 -- ANNUAL REPORT | View image in PDF format |
| 02/03/2004 -- ANNUAL REPORT | View image in PDF format |
| 06/30/2003 -- ANNUAL REPORT | View image in PDF format |
| 03/25/2002 -- ANNUAL REPORT | View image in PDF format |
| 12/12/2001 -- Domestic Non-Profit | View image in PDF format |

**Note:** This is not official record. See documents if question or conflict.


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# Memorandum

MIAMI-DADE COUNTY

**Date:** October 7, 2008

**To:** Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

**From:** George M. Burgess
County Manager

**Subject:** Countywide and Fire District Specific In-Kind Reserve Request Recommendation

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Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The countywide in-kind reserve balance allows for the funding of this request.

Background

A retroactive waiver for in-kind services is being requested by a not-for-profit organization Wings Over Miami Museum, Inc. for "The Air Show" event held on March 1-2, 2008.

In-kind services have been requested in an amount not to exceed $4,976 from the Miami-Dade Police Department for personnel services and $4,480 from the Miami-Dade Fire Rescue Department for personnel services for a total in-kind amount of $9,456. This event will be funded in part from the countywide in-kind reserve fund and in part from the non-ad valorem in-kind reserve of the fire rescue district budget.

In FY 2007-08, Wings Over Miami Museum, Inc. has received no County funding for this event.

Inkind6508