

# MEMORANDUM

Agenda Item No. 11(A)(37)

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**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**DATE:** December 2, 2008

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution retroactively  
authorizing in-kind services  
for the October 31, 2008  
Trunk n Treat Harvest  
Festival event

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The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Joe A. Martinez.

  
\_\_\_\_\_  
R. A. Cuevas, Jr.  
County Attorney

RAC/up



# MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

DATE: December 2, 2008

FROM: R. A. Cuevas, Jr.  
County Attorney

SUBJECT: Agenda Item No. 11(A)(37)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(37)  
12-2-08

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE OCTOBER 31, 2008 "TRUNK N TREAT HARVEST FESTIVAL" EVENT SPONSORED BY THE MIAMI BAPTIST CHURCH AT, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$790.00 TO BE FUNDED FROM THE DISTRICT 11 IN-KIND RESERVE FUND

**WHEREAS**, the Miami Baptist Church At, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department for the October 31, 2008 "Trunk n Treat Harvest Festival" event in an amount not to exceed \$790.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the purpose of the "Trunk n Treat Harvest Festival" is to provide families with a safe and fun environment for Halloween; and

**WHEREAS**, the Miami Baptist Church At, Inc. is a not-for-profit organization; and

**WHEREAS**, the "Trunk n Treat Harvest Festival" is a special event, as defined in the attached Fee Waiver/In-kind Service Application and the in-kind services shall be funded from the District 11 In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the October 31, 2008 "Trunk n Treat Harvest Festival" event in an amount not to exceed \$790.00 to be funded from the District 11 In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Joe A. Martinez. It was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	
Barbara J. Jordan, Vice-Chairwoman	
Jose "Pepe" Diaz	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Dennis C. Moss
Dorin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 2<sup>nd</sup> day of December, 2008. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

Gks

Gerald K. Sanchez

West Kendall Baptist Church 3053881013

P.4  
Darius - 790  
10/31 16x16 stage

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Dolores Green NADIA  
Office of Strategic Business Management  
111 N.W. 1st Street, Suite 2200  
Miami, FL 33128

Phone: (305) 375-5143  
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
  - Small Event - Event of minimal impact not necessarily related to a specific commission district (Complete questions 1-7, sign and date.)
  - Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
  - Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)
- Note: Event budget must be included for "Special" and "Major" event types.

1. Full legal name of the requesting organization: West Kendall Baptist Church
2. Applicant Status: (Select one of the choices below) Miami Baptist Church AT, Inc.

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Estelle Myers  
1455 SW 88 Street, Miami FL 33196, Tel: 305-388-8059 - cell: 786-255-3071  
Fax: 305-388-1013 ellizaria@bellsouth.net, estelle@miamibc.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): (1) stage 16' x 16'

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):  
Trunk n Treat Harvest festival - Oct 31, 2008 Community Fall festival  
to provide families with a safe and fun environment for Halloween.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

Martinez  
Dis 11

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

7. Physical address of event venues (please specify Commission District(s)): 14955 SW 88 Street, Miami, FL 33196  
District II

8. Description of regional or local impact: Major impact positively on local community  
Will often see 2 to 5 thousand

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): One day event  
Oct 31 - 9am - 5pm set-up of pop-up tents, game booths, kiddie rides & games  
tables and booths - event starts at 5:30 - 9pm (see attached) @pm - 10pm tear down

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable):

11. Expected number of participants and estimated attendance (per day, if applicable): 4,000 people approximately

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): \$5,000 - Games/Equipment 2,000; Candy 2,000; porta  
pothies 450.00; lighting for tent, pop-ups and games: \$550.00

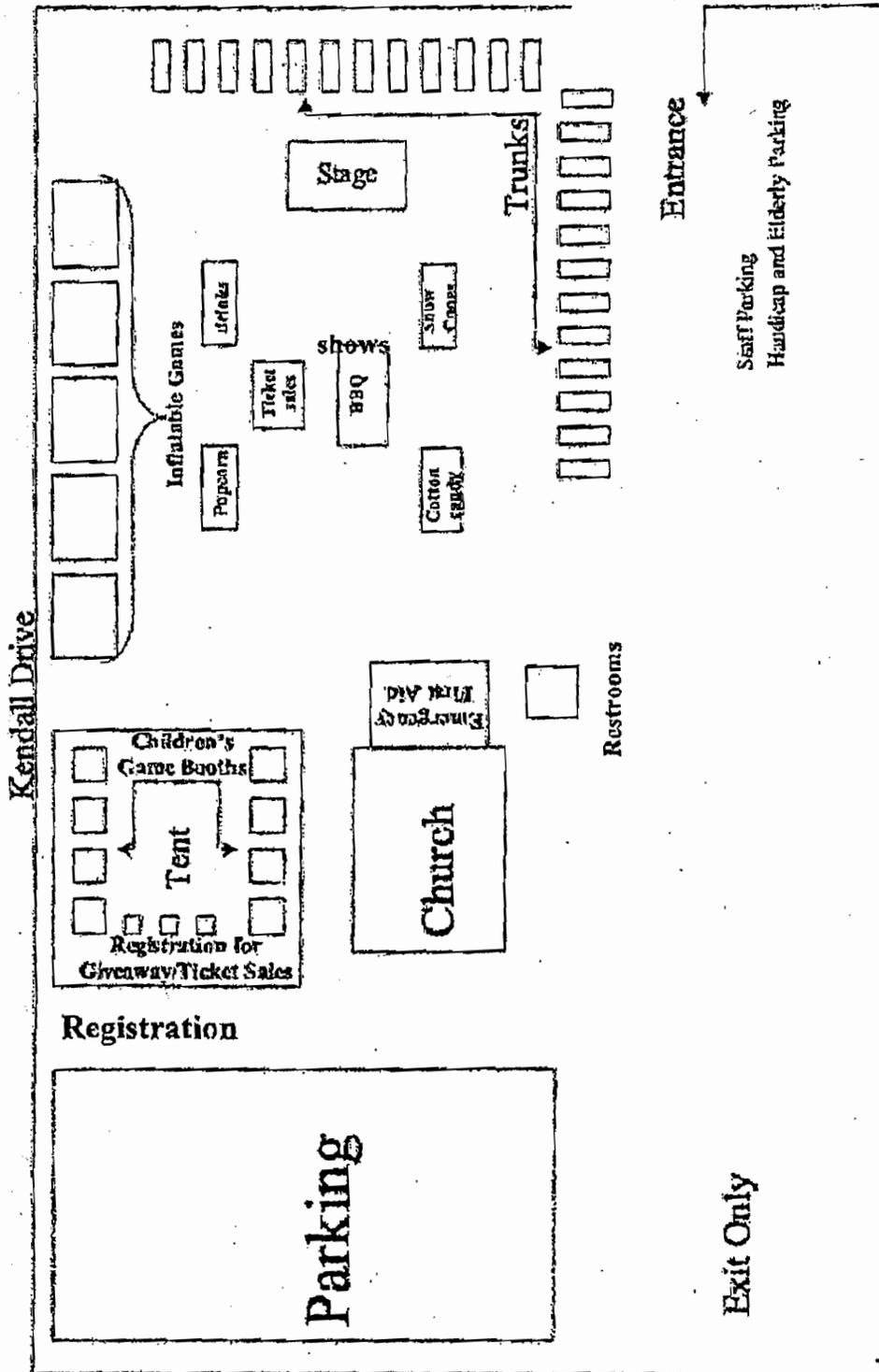
I hereby certify that all the statements made in this application are true and correct.

[Signature]  
Signature of Authorized Representative

9-25-08  
Date

Project: Trunk-n-Treat Event  
October 31, 2008  
From 6-9 PM

Games & Rides (Rock Wall, Bounce Houses, see attached)	2,650
200 Bags of candy 2 \$10 each	2,000
2 Port -O-Potties @ \$250 each	500
Lights for parking	1,000
Game booths and prizes for kids	500
Flyer/P.R. in the community	300
<b>Total Budget</b>	<b>6,950.00</b>



Welcome to Miami Baptist Church's  
Fall Celebration

# Trunk Or Treat

Entrance: \$1 donation per car

Our Trunk or Treat is free, however, rides and food need tickets.

Registration and ticket sales under the tent

Ticket Prices:

- 50 cents per ticket
- \$20 for 45 tickets

Entertainment:

- Game Booths under the tent 1 Ticket
- Inflatable Bounce Houses and slides 2-4 Tickets
- Rock Wall 4 Tickets

Food:

- Hot Dog 3 Tickets
- Hamburger 4 Tickets
- Water & Soda 2 Tickets
- Snow Cones 1 Ticket
- Cotton Candy 1 Ticket

Shows presented at the stage:

- 6:40-7:00 PM Puppet Show
- 7:00-7:30 PM Costume Contest
- 7:30-8:15 PM Magic Show
- 8:30-9:00 PM Youth Band Concert

We will have a prize giveaway at the end  
of the evening!

To participate, you must complete a  
registration card!



**Consumer's Certificate of Exemption**  
Issued Pursuant to Chapter 212, Florida Statutes

DR-14  
R. 01/02

85-8012630768C-4	03/13/2005	03/31/2010	RELIGIOUS-PHYSICAL PLACE
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

WEST KENDALL BAPTIST CHURCH  
14955 SW 88TH ST  
MIAMI FL 33196-1417

Is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



**Important Information for Exempt Organizations**

DR-14  
R. 01/02

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.039, Florida Administrative Code (FAC).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others by your organization of tangible personal property, sleeping accommodations or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, FAC).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third degree felony. Any violation will necessitate the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Central Registration at 850-487-4130. The mailing address is 5050 West Tennessee Street, Tallahassee, FL 32399-0100.



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## Detail by Entity Name

### Florida Non Profit Corporation

MIAMI BAPTIST CHURCH AT, INC.

#### Filing Information

**Document Number** N94000001561  
**FEI Number** 650490324  
**Date Filed** 03/30/1994  
**State** FL  
**Status** ACTIVE  
**Last Event** NAME CHANGE AMENDMENT  
**Event Date Filed** 03/27/2007  
**Event Effective Date** NONE

#### Principal Address

14955 SW 88 ST  
 MIAMI FL 33196  
 Changed 03/16/1999

#### Mailing Address

14955 SW 88 ST  
 MIAMI FL 33196  
 Changed 03/16/1999

#### Registered Agent Name & Address

MYERS, ROBERT V JR.  
 14955 SW 88TH STREET  
 MIAMI FL 33196 US  
 Name Changed: 04/21/2005  
 Address Changed: 09/08/2004

#### Officer/Director Detail

**Name & Address**  
 Title DT  
 TOPPING, ALLAN

14955 SW 88TH STREET  
MIAMI FL 33196

Title D

DELATOUR, GERALD  
14955 SW 88TH STREET  
MIAMI FL 33196

Title DS

CALLE, IGNACIO  
14955 SW 88TH STREET  
MIAMI FL 33196

Title D

CANTO, ORLANDO  
14955 SW 88TH STREET  
MIAMI FL 33196

Title DP

MYERS, ROBERT V JR  
14955 SW 88TH STREET  
MIAMI FL 33196

Title DV

LOZANO, NOEL D  
14955 SW 88TH STREET  
MIAMI FL 33196

### Annual Reports

**Report Year Filed Date**

2006	05/03/2006
2007	05/10/2007
2008	08/06/2008

### Document Images

- 08/06/2008 -- ANNUAL REPORT [View image in PDF format](#)
- 05/10/2007 -- ANNUAL REPORT [View image in PDF format](#)
- 03/27/2007 -- Name Change [View image in PDF format](#)
- 05/03/2006 -- ANNUAL REPORT [View image in PDF format](#)
- 04/21/2005 -- ANNUAL REPORT [View image in PDF format](#)
- 09/08/2004 -- ANNUAL REPORT [View image in PDF format](#)
- 04/28/2003 -- ANNUAL REPORT [View image in PDF format](#)
- 04/08/2002 -- ANNUAL REPORT [View image in PDF format](#)
- 10/29/2001 -- ANNUAL REPORT [View image in PDF format](#)
- 06/29/2000 -- ANNUAL REPORT [View image in PDF format](#)
- 03/16/1999 -- ANNUAL REPORT [View image in PDF format](#)

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# SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION

(305) 226-8315 Ext. 224/(305) 553-8511 (Fax)

## EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: West Kendall Baptist Church

EQUIPMENT REQUESTED: Stage for October 31, 2008  
~~FOR WORKSHOP FOR - KID'S SERVICES~~

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Joe Martinez -  
Fee waiver / in-kind services application

OR INDEX CODE (MIAMI-DADE COUNTY AGENCIES ONLY): n/a

BILLING ADDRESS/ ZIP CODE: \_\_\_\_\_

NAME/TITLE OF THE EVENT: Trunk n Treat Harvest Festival

ADDRESS OF EVENT: 1435 SW 88 Street, Miami, FL 33146

TODAY'S DATE: 9/25/08 DATE (S) OF EVENT: 10/31/08

TAKE-DOWN & DAY: 11/01/08 9 AM. SET-UP TIME & DAY: 4:30pm /10/31/08

EVENT HOURS: 4 hours

CONTACT PERSON/PHONE: Estelle Myers 305-388-8059

AT SITE CONTACT/CELL PHONE #: 786-255-3071

SPECIAL INSTRUCTIONS: Direction Item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

n/a

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

\*Fee \_\_\_\_\_

(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature

Agency/Group

Estelle Myers  
Miami Baptist Church

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

**1/2 (HALF) OF RENTAL FEE.** \*There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed. Filling out of this form does not guarantee Reservation of equipment. Equipment reserved is based on availability.

**Rodriguez, Nadia (OSBM)**

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**From:** Byrnes, Timothy (MDPR)  
**Sent:** Tuesday, October 14, 2008 5:53 PM  
**To:** Rodriguez, Nadia (OSBM)  
**Cc:** Gonzalez, Ana (MDPR); Morgan, Tom (MDPR); Morgan, Mercy (MDPR); Lievano, Maria (DIST12)  
**Subject:** RE: in-kind - West Kendall Baptist church\_10/31

Ms. Rodriguez, sorry about that, the in-kind cost for the stage will be as follows:

- ✓ Delivery, set up, and tear down \$350.00
- ✓ Day Rental rate is \$440.00
- ✓ Total \$790.00

**Tim Byrnes**, Tropical Park/Trail Glades Range/Showmobile Service Area Manager  
**Miami-Dade County Park and Recreation Department**  
Tropical Park 7900 SW 40th Street, Miami, FL 33155  
305-226-8315 Phone, 305-553-8511 Fax  
[www.miamidade.gov/parks](http://www.miamidade.gov/parks)  
"Delivering Excellence Every Day"

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**From:** Rodriguez, Nadia (OSBM)  
**Sent:** Tuesday, October 14, 2008 4:57 PM  
**To:** Byrnes, Timothy (MDPR)  
**Cc:** Gonzalez, Ana (MDPR); Morgan, Tom (MDPR); Morgan, Mercy (MDPR); Lievano, Maria (DIST12)  
**Subject:** RE: in-kind - West Kendall Baptist church\_10/31

I'm still waiting for the estimate for the event below. As per my e-mail from Friday, the scheduled hours were on the equipment conformation sheet. Please let me know as soon as possible. Thank you.

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**From:** Byrnes, Timothy (MDPR)  
**Sent:** Wednesday, October 08, 2008 6:19 PM  
**To:** Rodriguez, Nadia (OSBM)  
**Cc:** Gonzalez, Ana (MDPR); Morgan, Tom (MDPR); Morgan, Mercy (MDPR)  
**Subject:** FW: in-kind - West Kendall Baptist church\_10/31

Ms. Rodriguez, the item that we have put on hold for the "Trunk n Treat Harvest Festival" for the West Kendall Baptist Church for 10/31/08, is a 16' X 16' stage. The rate is based on the actual hours that the unit is on site, we are in the process of confirming the set up time and event time with the event coordinator. Once we have these times, which I am hoping to get tomorrow I will be able to accurately project the In-Kind cost for this event for you. If you have, any additional questions please feel free to contact me.  
Tim Byrnes

**Tim Byrnes**, Tropical Park/Trail Glades Range/Showmobile Service Area Manager  
**Miami-Dade County Park and Recreation Department**  
Tropical Park 7900 SW 40th Street, Miami, FL 33155  
305-226-8315 Phone, 305-553-8511 Fax  
[www.miamidade.gov/parks](http://www.miamidade.gov/parks)  
"Delivering Excellence Every Day"

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**From:** Showmobile (MDPR)  
**Sent:** Wednesday, October 08, 2008 5:43 PM  
**To:** Byrnes, Timothy (MDPR)

10/15/2008

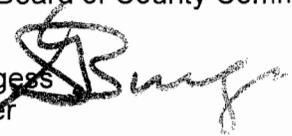
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# Memorandum



**Date:** December 2, 2008

**To:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager 

**Subject:** District Specific In-Kind Reserve Request Recommendation

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The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

## Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization the Miami Baptist Church At, Inc. for their "Trunk n Treat Harvest Festival" event held on October 31, 2008.

In-kind services have been requested in an amount not to exceed \$790.00 from the Miami-Dade Park and Recreation Department for the use of a 16'X16' stage. This event will be funded from the District 11 in-kind reserve fund.

In FY 2008-09, the Miami Baptist Church At, Inc. has received no county funding for this event.

Inkind1009