Memorandum

MIAMI-DADE COUNTY

Date: November 12, 2008

To: Honorable Chairman Dorrin D. Rolle
and Members, Transit Committee

TC
Agenda Item No. 5B

From: George M. Burgess
County Manager

Subject: Invoicing and DBE Status Report on the Program Management Consultant (PMC) Contract

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Attached is a follow-up report responding to questions asked by the Board of County Commissioners (Board) during the April 24, 2007 Commission meeting regarding the PMC Contract. The attached PMC Disadvantaged Business Enterprise (DBE) Participation Summary is broken down by category of consultant – prime, original DBE, new DBE, and non-DBE subconsulting firms. Actual payments and earned accruals are shown on the PMC DBE Participation Summary, along with their corresponding percentage participation amounts by firm.

From this data, the total invoiced and paid to DBE firms as of October 31, 2008 is $10,175,621 for services up to August 15, 2008. This represents a 23.5% DBE participation of the total amount paid to all subconsultants.

The services performed by the PMC from August 16, 2008 and up to October 24, 2008 totaled $2,164,752, of which the DBE participation is $543,753, or 25.1%. These monies for services from August 16, 2008 to October 24, 2008 have been earned and are either invoiced pending payment, or not yet invoiced and as a result have not yet been paid (they are therefore shown as "accrued"). Once the $2,164,752 "accrued" is fully invoiced and paid, then the DBE participation is projected to increase from the current 23.5% to 23.6% overall. In order to compensate for lower DBE performance levels which were 10.3% in 2005 and 19.3% in 2006, the PMC took steps in 2007 to significantly increase DBE participation and achieved over 28.25% in the 2007 Work Plan. The DBE participation rate continues to increase so the PMC can achieve the 25% contract goal. The two most recent bi-weekly labor periods showed a DBE participation rate of just over 27.6% and 29.43% respectively. However, there has been an adjustment to the accrued figure for the two biweekly periods reported last month due to an overstatement of accruals. The amounts were reviewed and adjusted this month. The adjusted figures are 28.22% and 25.13%. This adjustment has modified the "Invoiced & Paid + Committed to DBE's" September 2008 figure in the attached graph from 23.9% to 23.6%.

The PMC has made significant improvements to the DBE participation rate. The last labor invoices for the 2008 Work Plan were issued by the PMC to Miami-Dade Transit on October 28, 2008. Invoicing for 2008 is expected to continue on schedule, with the next set of invoices be issued by the PMC to Miami-Dade Transit scheduled for November 24, 2008.

In response to a request from Commissioner Sally Heyman, the local DBE firms have been identified in the attached PMC Participation Summary Table, which also shows the moneys paid and accrued to each of those firms.

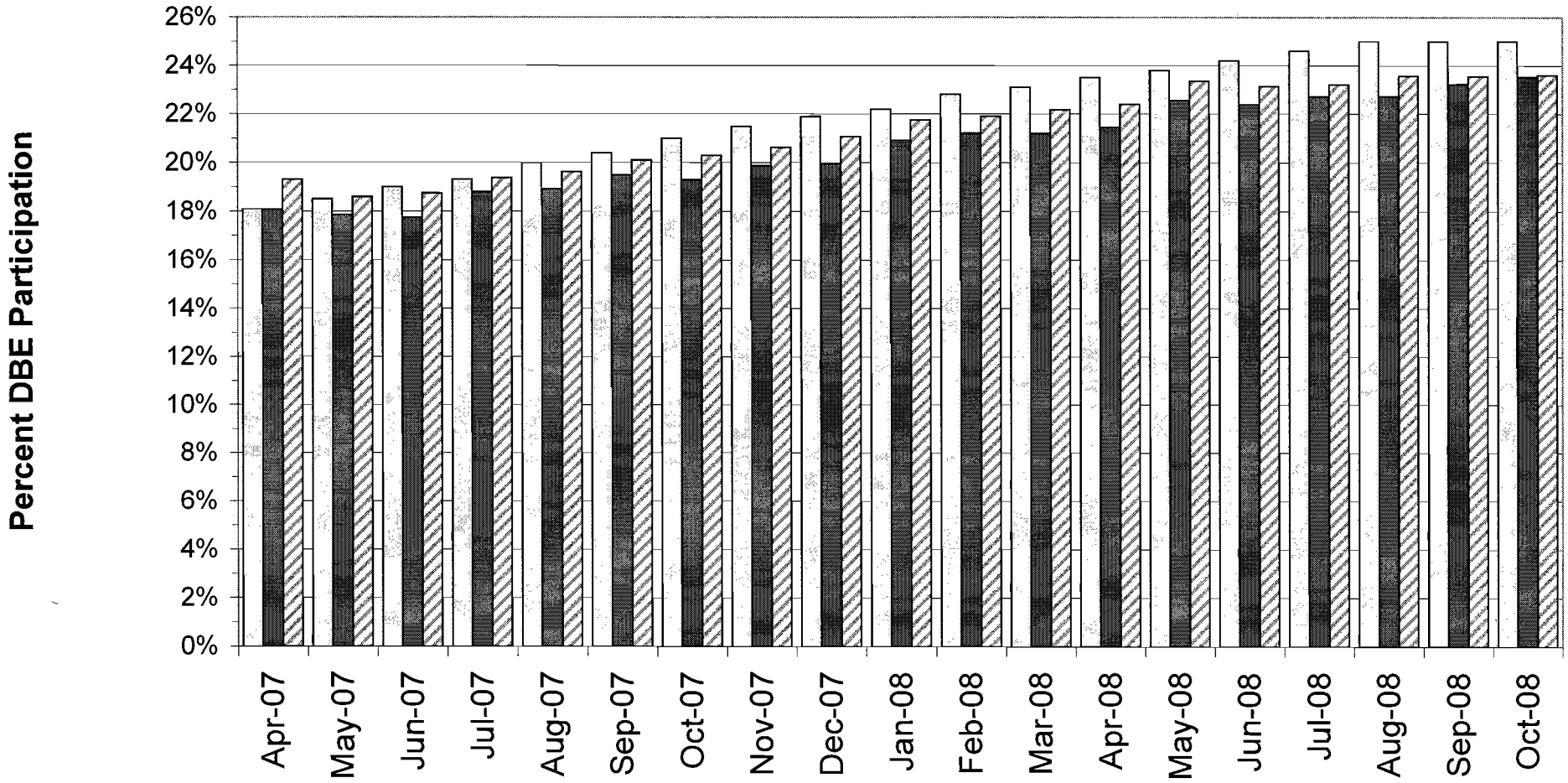
Assistant County Manager

PMC DBE Participation Summary

Company	PMC Proposed % Goal	Services Through 15AUG08		Accruals 16AUG08 to 24OCT08		Actual Paid + Accrued	
		Actual Payments 31OCT08	Actual Participation %	"Earned" Accruals	Accrued Participation %	Cost	Participation %
Prime Consultant							
Parsons Brinckerhoff	27.0%	$12,387,750	28.6%	$278,567	12.9%	$12,666,317	27.9%
Non-DBE Subconsultants							
AECom	(see DMJM)	$27,125	0.1%	$14,515	0.7%	$41,641	0.1%
DMJM + Harris, Inc.	24.0%	$9,217,350	21.3%	$312,733	14.4%	$9,530,083	21.0%
Spillis-Candela & Partners	(see DMJM)		0.0%	$14,981	0.7%	$14,981	0.0%
Post, Buckley, Schuh & Jerningan	24.0%	$8,609,629	19.9%	$829,414	38.3%	$9,439,043	20.8%
The Allen Group, LLC	NIC	$2,735,825	6.3%	$169,663	7.8%	$2,905,487	6.4%
Mactec	NIC	$15,182	0.0%	$0	0.0%	$15,182	0.0%
Transit Systems Consulting	NIC	$75,563	0.2%	$1,125	0.1%	$76,688	0.2%
Total Non - DBE	**75.0%**	**$20,680,673**	**76.3%**	**$1,342,432**	**74.9%**	**$22,023,105**	**76.4%**
Cardozo Engineering Inc *	2.0%	$945,070	2.2%	$35,126	1.6%	$980,196	2.2%
Carmen Morris & Associates, Inc. *	1.0%	$848,411	2.0%	$9,148	0.4%	$857,558	1.9%
EAC Consulting, Inc. *	13.0%	$4,890,449	11.3%	$365,858	16.9%	$5,256,307	11.6%
Nodarse & Associates	0.1%	$26,360	0.1%		0.0%	$26,360	0.1%
Phillips Consulting Group, Inc. *	1.0%	$1,014,929	2.3%	$36,956	1.7%	$1,051,885	2.3%
Triangle Associates, Inc *	4.0%	$992,101	2.3%	$38,391	1.8%	$1,030,492	2.3%
Total Original DBE Team		**$8,717,320**	**20.2%**	**$485,478**	**22.4%**	**$9,202,798**	**20.3%**
Acumen	0.9%	$383,764	0.9%	$0	0.0%	$383,764	0.8%
Bay Area Economics	NIC	$95,504	0.2%		0.0%	$95,504	0.2%
Bugdal Group *	0.3%	$96,313	0.2%	$15,563	0.7%	$111,875	0.2%
Dickey & Associates	1.0%	$447,467	1.0%	$42,713	2.0%	$490,180	1.1%
Dovetail Consulting	1.6%	$388,228	0.9%	$0	0.0%	$388,228	0.9%
nMomentum	0.1%	$47,025	0.1%	$0	0.0%	$47,025	0.1%
Total New DBE Firms		**$1,458,301**	**3.4%**	**$58,276**	**2.7%**	**$1,516,577**	**3.3%**
Total DBE	***25.0%***	**$10,175,621**	***23.5%***	**$543,753**	***25.1%***	**$10,719,375**	***23.6%***
TOTAL ALL PMC	**100%**	**$43,244,045**	**100%**	**$2,164,752**	**100%**	**$45,408,797**	**100%**
* = Miami-Dade County DBE Firm							

2

DBE Participation
CUMULATIVE GOAL FORECAST



	Apr-07	May-07	Jun-07	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08
Original Target	18.1%	18.5%	19.0%	19.3%	20.0%	20.4%	21.0%	21.5%	21.9%	22.2%	22.8%	23.1%	23.5%	23.8%	24.2%	24.6%	25.0%	25.0%	25.0%
Invoiced & Paid to DBE	18.1%	17.9%	17.7%	18.8%	18.9%	19.5%	19.3%	19.9%	20.0%	20.9%	21.2%	21.2%	21.5%	22.6%	22.4%	22.7%	22.7%	23.2%	23.5%
Inv. & Paid + Committed To DBEs	19.3%	18.6%	18.7%	19.4%	19.6%	20.1%	20.3%	20.6%	21.1%	21.7%	21.9%	22.2%	22.4%	23.4%	23.1%	23.2%	23.6%	23.6%	23.6%