MEMORANDUM Agenda Item No. 11(A)(42)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: March 3, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services for the November 15, 2008 "6th Annual Discovery of Puerto Rico Celebration" sponsored by the Aspira of Florida, Inc.

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Chairman Dennis C. Moss.

R. A. Cuevas, Jr.
County Attorney

RAC/cp

MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: March 3, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 11(A)(42)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Mayor's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**

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Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(42)
3-3-09

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT AND THE MIAMI-DADE POLICE DEPARTMENT FOR THE NOVEMBER 15, 2008 "6TH ANNUAL DISCOVERY OF PUERTO RICO CELEBRATION" SPONSORED BY ASPIRA OF FLORIDA, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED $2,528.00 TO BE FUNDED FROM THE COUNTYWIDE IN-KIND RESERVE FUND

WHEREAS, ASPIRA of Florida, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department and the Miami-Dade Police Department for the November 15, 2008 "6th Annual Discovery of Puerto Rico Celebration" in an amount not to exceed $2,528.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the purpose of the "6th Annual Discovery of Puerto Rico Celebration" is to celebrate the discovery of Puerto Rico on November 19, 1493 and to learn about and enjoy the culture of this unique and beautiful island; and

WHEREAS, ASPIRA of Florida, Inc. is a not-for-profit organization; and

WHEREAS, the "6th Annual Discovery of Puerto Rico Celebration" is a special event, as that term is defined on the attached Fee Waiver/In-kind Service Application and $2,528.00 of the in-kind services shall be funded from the Countywide In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department and the Miami-Dade Police Department for the November 15, 2008 "6th Annual Discovery of Puerto

Rico Celebration" in an amount not to exceed $2,528.00 to be funded from the Countywide In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Chairman Dennis C. Moss. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman
Jose "Pepe" Diaz, Vice-Chairman

Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of March, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

Parks - 790
Police - 2,500
11/15 3290

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Commissioner Dennis C. Moss
Board of County Commissioners
District 9
111 N.W. 1st Street, Suite 320
Miami, Florida 33128

Wayman G. Sanderson
Chief of Staff
Phone: (305) 375-4832
Fax: (305) 372-6011

Type of Event/Application (Select one of the following).

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date, copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☒ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

**For District 9 Office Staff Use Only, however please note that an event budget must be included for "Special and "Major" Event types"

Commissioner Sponsoring Event: Commissioner Dennis C. Moss

1. Full legal name of the requesting organization: ASPIRA of Florida Inc.

2. Applicant Status: (Select one of the choices below)
   - ☒ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☐ Local Government or Public Entity
   - ☐ Other (specify) _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Christina Lugo
   14112-14114 SW 288 Street, Leisure City, Florida 33033
   (305) 242-0016: Office (305) 910-1604: Cell clugo@fl.aspira.org

4. Specify fee waiver or in-kind service requested (quantity, if applicable): Sponsorship provided by Commissioner Dennis C. Moss. Stage 5 ~~[illegible]~~ Police

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): 6th Annual Discovery of Puerto Rico Celebration on November 15, 2008. The purpose of the event is to unite the community to celebrate the discovery of the Boriquen island founded on November 19, 1493

6. Please select ALL that apply to event.
   - ☐ Economic Development: Event supports vitality or growth of the local economy
   - ☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
   - ☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
   - ☒ Arts and Culture: Event supports music, theatre, literature, art or culture
   - ☐ Environmental: Event benefits environmental concerns or promotes conservation
   - ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): The address of the event is 14112-14114 SW 288th Street, Leisure City, Fl. 33033 (Commission District 9)

Christina Lugo's Fax.
3 246 3898

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MOSS

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
PAGE 2

8. **Description of regional or local impact:** The proposed impact of the event is to unite the community to celebrate together, learn together and enjoy cultural foods of Puerto Rican decent. Families and friends can share a day of entertainment, music and enhance their knowledge of the a special day in 1493: The Discovery of the Boriquen Island.

9. **Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):** The mobile stage is requested to be set up at 8:00 am at 14112-14114 SW 288th Street Leisure City Fl. and7:00 pm is scheduled for breakdown.

10. **Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable):** This event is planned to take place at the traditional site at the open field of the ASPIRA South Charter School.

11. **Expected number of participants and estimated attendance (per day, if applicable):** The expected number of participants aims for 300-500.

12. **Revised budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed):** Please see attached.

I hereby certify that all the statements made in this application are true and correct.

Christina Lugo
Signature of Authorized Representative

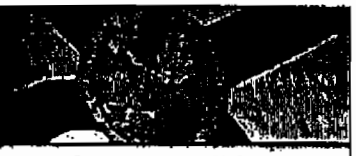
Oct. 22, 2008
Date

ASPIRA of Florida, Inc.
2008 Discovery of Puerto Rico Celebration
Projected Expenses

Expenses

3 Portable Bathrooms		$ 225.00
6 Police		$ 630.00
Bounce House		$ 150.00
Buns	6pk of 12 buns	$ 11.94
Children T-Shirts	(60 x 5.00)	$ 300.00
Condiments	ketchup, mustard	$ 12.00
Cooking fuel	16.99- 24cans	$ 33.98
Cooking Stand	3.49 each	$ 13.96
DJ		$ 500.00
Generator		$ 411.00
Hot dogs	4pk of 8 hotdogs	$ 47.94
Napkins	100ct	$ 5.00
Plates	100 ct	$ 5.00
Promotion/ Cards/ Flyers		$ 300.00
Soda		$ 255.00
Sound System		$ 1,500.00
Staff T-Shirts	(36 x 5.00)	$ 180.00
Stage		$ 5,000.00
Water		$ 255.00
Total Expenses		$ 9,835.82

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS



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Detail by Entity Name

Florida Non Profit Corporation

ASPIRA OF FLORIDA, INC.

Filing Information

Document Number	756586
FEI Number	592105537
Date Filed	03/02/1981
State	FL
Status	ACTIVE

Principal Address

4100 NE 2ND AVE.
SUITE 302
MIAMI FL 33137

Changed 01/31/2007

Mailing Address

4100 NE 2ND AVE.
SUITE 302
MIAMI FL 33137

Changed 01/31/2007

Registered Agent Name & Address

COWEN, GERALD E ESQ
2432 HOLLYWOOD BLVD
HOLLYWOOD FL 33020 US

Name Changed: 04/27/2006

Address Changed: 04/27/2006

Officer/Director Detail

Name & Address

Title CD

VAZQUEZ-HERNANDEZ, VICTOR CHAIR
4200 NE 2ND AVENUE, SUITE 302
MIAMI FL 33137

Title VCP

AMY, LYDIA VCHAIR
4200 NE 2 AVENUE, SUITE 302
MIAMI FL 33137

Title TD

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MIAMI- DADE PARKS & RECREATION DEPARTMENT
SHOWMOBILE, STAGES, BLEACHERS, SOUTH & PRODUCTION

Phone: (305) 226-8315 x 8
Fax: (305) 553-8511

EQUIPMENT CONFIRMATION FORM

ORGANIZATION/AGENCY: OFFICE OF COMMISSIONER DENNIS C. MOSS

EQUIPMENT REQUESTED: 790 Stage, Sound system

NAME OF PERSON RESPONSIBLE FOR THIS BILL: DENNIS C. MOSS

BILLING ADDRESS/ ZIP CODE: 111 N.W. 1ST STREET, SUITE 320, MIAMI, FLORIDA 33128

NAME/TITLE OF THE EVENT: 6th Annual Discovery of Puerto Rico Celebration

ADDRESS OF EVENT: 14112-14114 SW 288th Street, Leisure City, Fl. 33033

TODAY'S DATE October 22, 2008

DATE (S) OF EVENT: November 15, 2008

SET-UP TIME & DAY: 8:00 am on Nov. 15, 2008

TAKE-DOWN & DAY: 7:00 pm on Nov. 15, 2008

CONTACT PERSON/PHONE: Christina Lugo/305-910-1604

AT SITE CONTACT/CELL PHONE #: Christina Lugo/ 305-910-1604

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

Please contact organization for special instructions.

OTHER INFORMATION: Include additional equipment if needed.

Please see attached request letter.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. We also understand that the total fee is to be remitted (5) five working days before the event.

*Fee
*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature Christina Lugo
Agency/Group

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE.
*There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

✓ In-Kind ___ Budget Allocation

Rodriguez, Nadia (OSBM)

From: Vazquez, Maricely (DIST9)
Sent: Thursday, November 13, 2008 10:00 AM
To: Rodriguez, Nadia (OSBM)
Cc: Byrnes, Timothy (MDPR); Daker, Richard F. (MDPD); Jayska, Amanda (OSBM); Bannerman, Wayman G. (DIST9)
Subject: FW: 6th Annual Discovery of Puerto Celebration 11/15/08

Good Morning Nadia!!!

I hope all is well... Here is the cost for the **Stage $790** (see e-mail below) & the estimated cost for the use of the **police officers $2,500**. We will be sponsoring this through County Wide In-kind Services.

Total: $3,290

Thank you,

HAVE A
NICE
DAY

Maricely Vazquez | Commission Aide
Office of the Honorable Commissioner Dennis C. Moss | District 9
111 N.W. 1 Street, Suite 320 | Miami, Florida 33128
Ph: (305) 375-4832 | Fax: (305) 372. 6011
E-Mail: marivaz@miamidade.gov

A truly good friend will openly correct you. You can trust a friend who corrects you, but kisses from an enemy are nothing but lies
"To believe in the things you can see and touch is no belief at all. But to believe in the unseen is both a triumph and a blessing"
"Failure isn't the man who falls, its the man who fails to get back up"
Miami-Dade County is a public entity subject to Chapter 119 of Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure. All E-mails sent and received are captured by our servers and kept as public record.

From: Byrnes, Timothy (MDPR)
Sent: Friday, October 31, 2008 10:50 AM
To: Vazquez, Maricely (DIST9)
Cc: Gonzalez, Ana (MDPR); Morgan, Tom (MDPR); Rodriguez, Nadia (OSBM); Jayska, Amanda (OSBM)
Subject: 6th Annual Discovery of Puerto Celebration 11/15/08

Maricely, hope all is well, we just received a fax in our office for the aforementioned event on November 15th in Leisure City, indicating that the cost was going to be handled by Commission Moss. We have tentatively reserved the requested 24' X 40' Stage for this event, please advise if this is an event that will be sponsored by your office. The cost at this time unless additional items are requested is $790.00.
Have a great weekend,
Tim

Tim Byrnes, Tropical Park/Trail Glades Range/Showmobile Service Area Manager
Miami-Dade County Park and Recreation Department
Tropical Park 7900 SW 40th Street, Miami, FL 33155
305-226-8315 Phone, 305-553-8511 Fax
www.miamidade.gov/parks
"Delivering Excellence Every Day"

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Memorandum

MIAMI-DADE COUNTY

Date: March 3, 2009

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Countywide In-Kind Reserve Request Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The countywide in-kind reserve balance allows for the funding of this request.

Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization the ASPIRA of Florida, Inc. for their "6th Annual Discovery of Puerto Rico Celebration" event held on November 15, 2008.

In-kind services have been requested in an amount not to exceed $790 from the Miami-Dade Park and Recreation Department for the use of (1) one stage and $1,738 from the Miami-Dade Police Department for police services for a total in-kind amount of $2,528. This event will be funded from the countywide in-kind reserve fund.

In FY 2008-09, ASPIRA of Florida, Inc. has received $359,975 from the General Fund.

Inkind02809