

# Memorandum



**Date:** March 3, 2009

**To:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

Agenda Item No. 9(A)(4)

**From:** George M. Burgess  
County Manager

**Subject:** Resolution to Change the Account Title and Existing Signature Authorities on the Dade County Trust Account

## Recommendation

It is recommended that the Board of County Commissioners approve the attached resolution to change the account title and signature authorities on the Dade County Trust account at the SunTrust Bank in Miami, Florida.

## Scope

This resolution only impacts the Miami-Dade Corrections and Rehabilitation Department.

## Fiscal Impact/Funding Source

This resolution does not have any fiscal impact.

## Track Record/Monitor

This account will be monitored by Maxine Harris, Commander, Budget and Finance Bureau.

## Background

The Miami-Dade Corrections and Rehabilitation Department (MDCR) has established a Trust Fund account and positive pay account with SunTrust Bank in order to deposit all monies or other property received for personal use or benefit of inmates. Funds are deposited and released as the inmates are booked and released. Funds returned to released inmates that require payment by check are signed by two authorized MDCR staff.

With the recent reorganization of the MDCR table of organization for FY 2008-09, persons authorized to sign checks have changed. As a result, the signature authorities on file with SunTrust Bank require updating to reflect the new department structure. Accordingly, the authorized signatures are those persons occupying the following positions:

<b>Authorized Signatures:</b>
Department Director
Deputy Director
Assistant Director
Chief, Fiscal Resources Division
Commander, Budget and Finance Bureau

  
\_\_\_\_\_  
Assistant County Manager



# MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

DATE: March 3, 2009

FROM:   
R. A. Cuevas, Jr.  
County Attorney

SUBJECT: Agenda Item No. 9(A)(4)

Please note any items checked.

- \_\_\_\_\_ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- \_\_\_\_\_ 6 weeks required between first reading and public hearing
- \_\_\_\_\_ 4 weeks notification to municipal officials required prior to public hearing
- \_\_\_\_\_ Decreases revenues or increases expenditures without balancing budget
- \_\_\_\_\_ Budget required
- \_\_\_\_\_ Statement of fiscal impact required
- \_\_\_\_\_ Bid waiver requiring County Mayor's written recommendation
- \_\_\_\_\_ Ordinance creating a new board requires detailed County Manager's report for public hearing
- \_\_\_\_\_ Housekeeping item (no policy decision required)
- \_\_\_\_\_ No committee review

Approved \_\_\_\_\_ Mayor

Agenda Item No. 9(A)(4)

Veto \_\_\_\_\_

3-3-09

Override \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO CHANGE THE ACCOUNT TITLE  
AND EXISTING SIGNATURE AUTHORITIES ON THE  
DADE COUNTY TRUST ACCOUNT

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that the Board hereby changes the title of the Dade County Trust Fund account to reflect the new account title of Miami-Dade County Corrections Trust Fund account and the existing signature authorities on file at the SunTrust Bank, Miami, Florida.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman  
Jose "Pepe" Diaz, Vice-Chairman

Bruno A. Barreiro  
Carlos A. Gimenez  
Barbara J. Jordan  
Dorrin D. Rolle  
Katy Sorenson  
Sen. Javier D. Souto

Audrey M. Edmonson  
Sally A. Heyman  
Joe A. Martinez  
Natacha Seijas  
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 3<sup>rd</sup> day of March, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Robert A. Duvall