# Memorandum

MIAMI-DADE COUNTY

Supplement to Agenda Item No. 8(A)1b

**Date:** January 22, 2009

**To:** Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

**From:** George M. Burgess County Manager

**Subject:** Supplemental Information: Award Recommendations for three (3) Janitorial Services contracts for Zones 1, 2 and 3 at Miami International Airport (MIA)

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This supplemental information is provided in response to questions about the difference between the contract and proposal amounts of the recommended janitorial contract awards to Unicco Services Company (Zone 1), N & K Enterprises, Inc. (Zone 2) and Vista Building Maintenance Services (Zone 3). In addition, attached are the Collusion Affidavits for each of the recommended firms as requested by Commissioner Martinez at the December 11, 2008 Airport & Tourism Committee meeting.

The Proposers' price on all three recommended contract awards vary from the recommended contract amounts because the price proposals establish the rate for certain fixed costs such as the price per square foot for cleaning supplies and equipment. However, the contract amount is based on the budget estimate for the first year of the contract, which includes these fixed costs as well as certain direct, reimbursable expenses such as health insurance, employee parking (not included for Zone 3), employee identification badges, high window washing and security sensitive document destruction (for Zone 1 only). An allowance is also included for the cost of cleaning future additional square footage in the North Terminal as the space comes on line.

The proposal and contract amounts for each of the three contract awards are as follows:

| | Proposal Amount | Contract Amount |
|---|---|---|
| Unicco Services Company (Zone 1) | $18,047,906.76 | $21,581,640.00 |
| N & K Enterprises, Inc. (Zone 2) | 2,130,596.00 | 2,495,469.00 |
| Vista Building Maintenance Services (Zone 3) | 2,038,116.60 | 2,404,125.00 |

The contract amounts shown above are consistent with the budget for the first year. Subsequent yearly amounts will be based on a built-in consumer price index adjustment, living wage increases and budget estimates approved on an annual basis by the Aviation Department as part of the regular budget process.

Assistant County Manager

RFP NO.:
RFP TITLE:

# COLLUSION AFFIDAVIT

**(Code of Miami-Dade County Section 2-8.1.1 and 10-33.1) (Ordinance No. 08-113)**

I, being duly first sworn, hereby state that the bidder of this contract:

☒ is not related to any of the other parties bidding in the competitive solicitation, and that the contractor's proposal is genuine and not sham or collusive or made in the interest or on behalf of any person not therein named, and that the contractor has not, directly or indirectly, induced or solicited any other proposer to put in a sham proposal, or any other person, firm, or corporation to refrain from proposing, and that the proposer has not in any manner sought by collusion to secure to the proposer an advantage over any other proposer.

**OR**

☐ is related to the following parties who bid in the solicitation which are identified and listed below:

_____ _____

_____ _____

_____ _____

Note: Any person or entity that fails to submit this executed affidavit shall be ineligible for contract award. In the event a recommended contractor identifies related parties in the competitive solicitation its bid shall be presumed to be collusive and the recommended contractor shall be ineligible for award unless that presumption is rebutted by presentation of evidence as to the extent of ownership, control and management of such related parties in the preparation and submittal of such bids or proposals. Related parties shall mean bidders or proposers or the principals, corporate officers, and managers thereof which have a direct or indirect ownership interest in another bidder or proposer for the same agreement or in which a parent company or the principals thereof of one (1) bidder or proposer have a direct or indirect ownership interest in another bidder or proposer for the same agreement. Bids or proposals found to be collusive shall be rejected.

By: _____ December 12 2008
Signature of Affiant — Date

Kenneth Gomulka, Vice President Operations — 7/7-0/6/9/8/5/8/2/
Printed Name of Affiant and Title — Federal Employer Identification Number

UNICCO Service Company
Printed Name of Firm

14100 Palmetto Frontage Road, Suite 304 Miami Lakes, FL 33016
Address of Firm

**SUBSCRIBED AND SWORN TO** (or affirmed) before me this 12th day of December 2008

He/She is personally known to me or has presented Florida Drivers License as identification.
Type of identification

Joseph Scoppettuolo
Signature of Notary

DD515315
Serial Number

Joseph Scoppettuolo
Print or Stamp Name of Notary

February 6, 2010
Expiration Date

Notary Public – State of Florida

**Notary Seal**

NOTARY PUBLIC STATE OF FLORIDA
JOSEPH SCOPPETTUOLO
MY COMMISSION # DD515315
EXPIRES: Feb. 6, 2010
(407) 398-0153 FloridaNotaryService.com

RFP NO.:
RFP TITLE:

## COLLUSION AFFIDAVIT

**(Code of Miami-Dade County Section 2-8.1.1 and 10-33.1) (Ordinance No. 08-113)**

I, being duly first sworn, hereby state that the bidder of this contract:

☑ is not related to any of the other parties bidding in the competitive solicitation, and that the contractor's proposal is genuine and not sham or collusive or made in the interest or on behalf of any person not therein named, and that the contractor has not, directly or indirectly, induced or solicited any other proposer to put in a sham proposal, or any other person, firm, or corporation to refrain from proposing, and that the proposer has not in any manner sought by collusion to secure to the proposer an advantage over any other proposer.

**OR**

☐ is related to the following parties who bid in the solicitation which are identified and listed below:

_____ _____

_____ _____

_____ _____

Note: Any person or entity that fails to submit this executed affidavit shall be ineligible for contract award. In the event a recommended contractor identifies related parties in the competitive solicitation its bid shall be presumed to be collusive and the recommended contractor shall be ineligible for award unless that presumption is rebutted by presentation of evidence as to the extent of ownership, control and management of such related parties in the preparation and submittal of such bids or proposals. Related parties shall mean bidders or proposers or the principals, corporate officers, and managers thereof which have a direct or indirect ownership interest in another bidder or proposer for the same agreement or in which a parent company or the principals thereof of one (1) bidder or proposer have a direct or indirect ownership interest in another bidder or proposer for the same agreement. Bids or proposals found to be collusive shall be rejected.

By: Neville Jennings — Signature of Affiant

12/12 2008 — Date

NEVILLE JENNINGS. PRESIDENT. — Printed Name of Affiant and Title

65-0101071/6191 — Federal Employer Identification Number

N+K. ENTERPRISES Inc. — Printed Name of Firm

13700 N.W. 19th. AVE. #2. OPA LOCKA. FL. 33054. — Address of Firm

**SUBSCRIBED AND SWORN TO** (or affirmed) before me this 12th day of Dec., 2008

He/She is personally known to me or has presented PERSONALLY KNOWN as identification.

Type of identification

DD 452517

Serial Number

JULY 19.2009

Expiration Date

Signature of Notary

YVONNE SULLIVAN

Print or Stamp Name of Notary

Notary Public – State of FL

Notary Seal

YVONNE SULLIVAN
MY COMMISSION # DD 452517
EXPIRES: July 19, 2009
Bonded Thru Pichard Insurance Agency

RFP NO.: RFP MDAD-09-06
RFP TITLE: Janitorial Services

## COLLUSION AFFIDAVIT

**(Code of Miami-Dade County Section 2-8.1.1 and 10-33.1) (Ordinance No. 08-113)**

I, being duly first sworn, hereby state that the bidder of this contract:

☒ is not related to any of the other parties bidding in the competitive solicitation, and that the contractor's proposal is genuine and not sham or collusive or made in the interest or on behalf of any person not therein named, and that the contractor has not, directly or indirectly, induced or solicited any other proposer to put in a sham proposal, or any other person, firm, or corporation to refrain from proposing, and that the proposer has not in any manner sought by collusion to secure to the proposer an advantage over any other proposer.

**OR**

☐ is related to the following parties who bid in the solicitation which are identified and listed below:

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_____ _____

_____ _____

Note: Any person or entity that fails to submit this executed affidavit shall be ineligible for contract award. In the event a recommended contractor identifies related parties in the competitive solicitation its bid shall be presumed to be collusive and the recommended contractor shall be ineligible for award unless that presumption is rebutted by presentation of evidence as to the extent of ownership, control and management of such related parties in the preparation and submittal of such bids or proposals. Related parties shall mean bidders or proposers or the principals, corporate officers, and managers thereof which have a direct or indirect ownership interest in another bidder or proposer for the same agreement or in which a parent company or the principals thereof of one (1) bidder or proposer have a direct or indirect ownership interest in another bidder or proposer for the same agreement. Bids or proposals found to be collusive shall be rejected.

By: Jr. Haley — Signature of Affiant

Dec. 12 2008 — Date

James Haley, President — Printed Name of Affiant and Title

59/210/65/10/ / / — Federal Employer Identification Number

Vista Building Maintenance Services, Inc.
Printed Name of Firm

8200 Coral Way, Miami, FL 33155
Address of Firm

**SUBSCRIBED AND SWORN TO** (or affirmed) before me this 12 day of December, 2008

He/She is personally known to me or has presented ✓ as identification.

Type of identification

Maria J Haley

Signature of Notary

Notary Public State of Florida
Maria J Haley
My Commission DD521884
Expires 05/03/2010

Print or Stamp Name of Notary

Serial Number

Notary Public State of Florida
Maria J Haley
My Commission DD521884
Expires 05/03/2010

Expiration Date

Notary Public – State of Florida

**Notary Seal**