

# Memorandum



**Date:** January 22, 2009

**To:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager

**Subject:** Resolution Authorizing Award of Contract 8809-4/13, Vehicle Rental Services

Agenda Item No. 8(O)(1)(H)

## Recommendation

It is recommended that the Board of County Commissioners approve the attached award, with authority to exercise options-to-renew. ***The contract amounts and department allocations represent the maximum spending authority based on past utilization. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.***

## Scope

The impact of the item in the accompanying package is countywide in nature.

## Fiscal Impact/Funding Source

The accompanying award states the allocation amount and funding source for each department utilizing the contract. ***Funding will be expended only if departmental budgets can support the expenditures approved in their Resource Allocation Plan adopted annually by the Board.***

## Track Record/Monitor

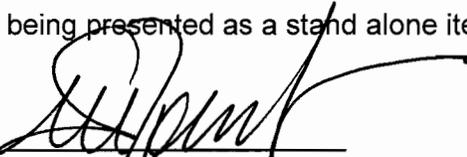
There are no past performance issues involving the recommended three vendors. Each department's contract manager is reflected in the accompanying award.

## Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise in their discretion subsequent options-to-renew and extend the contract in accordance with the terms and conditions of the contract listed in the accompanying award.

## Background

On December 9, 2008, the Budget and Finance Committee forwarded to the Board with a favorable recommendation award of Item 1.5, Vehicle Rental Services listed in Item 8O1A the Award of Competitive Contracts package. On December 16, 2008, the award recommendation was presented, and approved by the Board. At the December 18, 2008 meeting, the Board reconsidered the item. The Board then bifurcated the item from the original Award of Competitive Contracts package, and requested information regarding the direction given to staff as to the re-issuance of the solicitation. This information is being presented to the Board as a supplemental item in this agenda package. The item here is identical to the item that appeared on the Board agenda on December 16, 2008 and is being presented as a stand alone item.

  
Assistant County Manager

**SECTION #1**  
**AWARD OF COMPETITIVE BIDS**

Item 1.5

195221

**Memorandum**



**Date:** November 17, 2008

**To:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager

**Subject:** Award of Contract No. 8809-4/13: Vehicle Rental Services

**RECOMMENDATION**

It is recommended that the Board of County Commissioners approve award of the referenced contract to Enterprise Leasing Co, E-Z Rent-A-Car, and The Hertz Corporation for the provision of vehicle rental services to several County departments.

**CONTRACT NUMBER:** 8809-4/13

**CONTRACT TITLE:** Vehicle Rental Services

**DESCRIPTION:** The purchase of vehicle rental services on an as-needed basis.

**TERM:** One year with four, one-year options to renew

**APPROVAL TO ADVERTISE:** August 20, 2008

**CONTRACT AMOUNT:** \$4,090,334

**USING/MANAGING AGENCIES AND FUNDING SOURCE(S):**

Department	Allocation	Funding Source
GSA	\$ 913,552	Internal Service Charges
Police	\$ 3,176,782	General Fund
TOTAL	\$ 4,090,334	

**PREVIOUS CONTRACT AMOUNT:** \$5,801,219 for 20 months

**METHOD OF AWARD:** Award of this contract is to the two responsive and responsible vendors who offer the lowest prices for each of these groups, on a group-by-group basis.

Honorable Chairman Bruno A. Barreiro  
 and Members, Board of County Commissioners  
 Award of Contract No. 8809-4/13: Vehicle Rental Services  
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**VENDORS RECOMMENDED  
 FOR AWARD:**

<b>Vendor</b>	<b>Address</b>	<b>Principal</b>	<b>Award</b>
Enterprise Leasing Co (Local vendor)	1200 S. Pine Island Road Plantation, FL 33324	William Snyder	Primary Vendor: Groups A, B, C Secondary Vendor: Group E
E-Z Rent-A-Car, Inc. (Local vendor)	2003 McCoy Road Orlando, FL 32809	Mehrdad Memarpouri	Primary Vendor: Groups D and E Secondary Vendor: Groups A, B, and C
The Hertz Corporation (Non-local vendor)	225 Brae Boulevard Park Ridge, NJ 07656	Douglas Elyse	Secondary Vendor: Group D

**VENDORS NOT  
 RECOMMENDED  
 FOR AWARD:**

SVI, Inc/Specialty Vehicles – The bidder submitted a "No Bid" response.

Siboney Auto Rentals - The bidder withdrew its bid. (Copy of letter is attached).

**CONTRACT MEASURES:** The Small Business Enterprise Bid Preference was applied in accordance with the Ordinance.

**LIVING WAGE:** The Living Wage Ordinance does not apply to this contract.

**USER ACCESS PROGRAM:** The User Access Program provision is included and the 2% program discount will be collected on all purchases.

**LOCAL PREFERENCE:** The Local Preference was applied in accordance with the Ordinance.

**PERFORMANCE DATA:** There are no performance issues with the three firms.

**COMPLIANCE DATA:** E-Z Rent-A-Car is in the process of updating its Affirmative Action Plans (AAP) with the County.

There are no compliance issues with the other two firms.

Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners  
Award of Contract No. 8809-4/13: Vehicle Rental Services  
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CONTRACT MANAGERS: Km! Ra, Department of Procurement Management  
Martin Dareff, General Services Administration  
Laura Romano, Miami-Dade Police Department

ESTIMATED CONTRACT  
COMMENCEMENT DATE: Upon approval by the Board and expiration of the Mayoral veto  
period

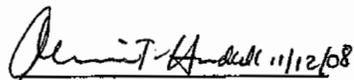
**BACKGROUND**

This replacement contract will provide vehicle rental services for different brands and models of cars, utility vehicles, and vans for several County departments. Miami-Dade Police Department is the main user and currently accesses this contract to support approximately 352 vehicle rentals of different types, brands and models.

One hundred and twenty-six vendors were notified of this solicitation. Twenty-two vendors downloaded the bid documents, and five vendors submitted offers. One vendor submitted a "No Bid", and another vendor withdrew its bid.

On July 17, 2008, the Board of County Commissioners rejected a replacement contract and provided direction to staff to remove the liability insurance requirements. Emergency contract no. E8859-0/09 was awarded to the incumbent vendor to allow time for the re-solicitation, evaluation, and award of the replacement contract.

Attachment

  
Assistant County Manager



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

**DATE:** January 22, 2009

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 8(O)(1)(H)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(O)(1)(H)  
1-22-09

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING AWARD OF A COMPETITIVE CONTRACT, 8809-4/13 FOR VEHICLE RENTAL SERVICES, IN THE AMOUNT OF \$4,090,334 FOR A ONE-YEAR, AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE, AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER,

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes award of a competitive contract, 8809-4/13 for vehicle rental services, in the amount of \$4,090,334 for a one-year period, and authorizing the County Mayor or County Mayor's designee, to exercise options-to-renew established thereunder.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman  
Jose "Pepe" Diaz, Vice-Chairman

Bruno A. Barreiro	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 22<sup>nd</sup> day of January, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

**HB/**

Hugo Benitez